

Minutes of the August 12, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on August 12, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli , Deputy Mayor Catherine Payne, Committeewoman Samantha Hand and Committeeman Shawn Lipani . Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard. Committeeman Robert Britting Jr. was absent.

SALUTE TO THE FLAG

EXECUTIVE SESSION

None

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, August 12, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES JUNE 24, 2025

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Samantha Hand, the Regular Meeting Minutes of June 24, 2025 were approved upon the call of the roll.

2. REGULAR MEETING MINUTES JULY 8, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the Regular Meeting Minutes of July 8, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli General Announcements

Mayor Ciccarelli announced he, along with Committeewoman Hand and Committeeman Lipani just returned from cutting the ribbon for the 2025 Rotary Fair. The fair will be going on through Saturday, the 16th, with Fireworks on Friday night.

Mayor Ciccarelli advised that the DOT is focusing on work in the Valley Road area, installing sidewalks, and removing barriers to facilitate excavation for the bridges. They are planning to work in the area at the intersection of Falcon/Triangle roads by the Promenade after Labor Day.

Mayor Ciccarelli reported that on July 9th, he and Committeeman Britting had the pleasure of attending what is now a Hillsborough tradition. The third annual Ice Cream Cone-nection with the Hillsborough Police at the Ice House. Community policing events such as this enable residents, especially kids, to form positive relationships with local

law enforcement personnel.

Mayor Ciccarelli stated that he attended Abma Farms' annual CornFest and supported Hillsborough's local farmers.

Mayor Ciccarelli relayed that on July 12th he attended the softball tournament for Jack's Kids, an organization run through the Elks Lodge that helps to ease the financial burden on families dealing with serious childhood illnesses and/or serious disabilities so that they can focus on wrapping their families in the love and attention they need.

Mayor Ciccarelli informed residents that on July 21st, he hosted a Pizza with the Mayor night with Nariaki Nishiyama who won the event at the Sunnymead Elementary School auction. Nariaki brought his friend River and his mom, Tomoko, all of whom enjoyed some pizza, and toured the Mayor's office, Municipal Building, and Police Station.

Mayor Ciccarelli advised that on July 21st, the theme for the Recreation Summer Camp was "dress like the mayor" and he took the opportunity to visit his lookalikes.

Mayor Ciccarelli announced he attended a ribbon cutting and press conference on July 13th for Danam Consulting, an AI-powered software developer for a digital enterprise platform.

Mayor Ciccarelli further announced he also celebrated the grand opening of the Bottle and Barrel liquor store in Mountainview Plaza on July 25th.

Mayor Ciccarelli relayed he attended movie night at Ann Van Middlesworth Park on August 11th.

Mayor Ciccarelli reported that he, along with the Township Committee attended the third annual National Night Out event hosted by the Hillsborough Police Department.

Mayor Ciccarelli stated that he, along with Anthony Ferrera and the EBD director, Zuzana Karas, visited the Rock Brook School's outing to Impact Gym. Rock Brook School works with special needs students of high school age. Rock Brook and Impact Gym have built a fitness program for the students to participate in.

Mayor Ciccarelli announced that he, joined by Committeewoman Hand and Committeeman Lipani, commemorated National Purple Heart Day with a ceremony in the Garden of Honor. The Guest of Honor was Jim Kopley, Chapter 27 Commander and current Chaplain of the Military Order of the Purple Heart.

Committeeman Britting/Committeeman Lipani

Committeeman Lipani thanked all the residents who submitted their artwork for consideration for the annual Township Calendar. Hillsborough employees are currently voting on which pictures will be in the calendar. Due to the large number of submissions, the Clerk's Office will also be putting together a presentation to be featured in the Mayor's eNews and on the television over the library entrance in the Municipal Building.

Committeeman Lipani advised that HBA Awards Voting is now open for the 2025 HBA Awards. Winners will be celebrated at the HBA Awards Dinner on October 30th, from 6 to 8 PM at Roycebrook Golf Club.

Committeeman Lipani reported that Hillsborough is hiring for a variety of positions.

Committeeman Britting/Deputy Mayor Payne

Deputy Mayor Payne relayed that the health department is planning its 2025 Flu and COVID vaccination clinics, with the first one at the end of September and several others through October.

Deputy Mayor Payne stated that the second Doggie Summer Splashdown of the season will take place on Saturday,

August 30, 2025, 9 A.M. - 12:00 P.M. at Ann Van Middlesworth Park.

Deputy Mayor Payne informed residents that the Fall 2025 Recreation Activities Guide is now live.

Deputy Mayor Payne announced that the Fishing Derby at Ann Van Middlesworth Pond, will take place September 5th from 5:00 PM - 6:30 PM.

Deputy Mayor Payne invited residents to Kickball With the Cops and Movie Night on Friday, September 12th. Pre-registration is required. Kickball registrations begin at 5:00 PM. The ice cream truck will arrive at 7:00 PM, and the movie starts at 7:30 PM.

Deputy Mayor Payne thanked the students participating in Hillsborough's Summer Enrichment Program for their generous donation of school supplies in support of the upcoming Back-to-School Distribution.

Deputy Mayor Payne cautioned residents that regardless of age, anyone can fall victim to a scam. There will be a presentation warning of scams hosted by the Social Services Department.

Deputy Mayor Payne announced that the New Jersey Senior Olympic Games will be held on September 5th, 6th and 7th, hosted by Woodbridge Township.

Committeewoman Hand

Committeewoman Hand stated that she was listening to a pod cast and Dukes Farm was highlighted as an accessible location for those with disabilities.

Committeewoman Hand advised that the Wildlife Committee met last week to review safety requirements and to distribute permits. The Wildlife Management Program, now in its 21st year, helps to manage the deer population and has reduced the number of motor vehicle accidents involving deer.

Committeewoman Hand relayed that the Hillsborough Library is currently averaging approximately 800 visits per day.

The new low sensory space is on track for completion in September and is designed to support individuals with sensory sensitivities better and provide a calm, quiet environment for those who need it.

Committeewoman Hand reported that the seed library has proven to be a popular and well-used resource. Nearly all of the available seeds (over 1000 packages) have been taken by patrons.

Committeewoman Hand stated that the library's personal care pantry, established last year, continues to see regular use by residents. The pantry provides free hygiene products to those in need.

Committeeman Lipani

Committeeman Lipani advised that the Building Department now offers an online payment option.

Committeema Lipani reported that although a standard 6-foot-high fence does not require permits from the Township, fences must not be installed within the road right-of-way, utility easements, conservation easements, and sight visibility easements at intersections. Commercial/business properties do require approval from the Township Planning & Zoning Department to install a fence.

Committeeman Lipani updated residents that all concrete HC ramps have been completed on the 2025 development roads, and the contractor, Stilo, milled and paved Falcon Road last week. Later this week, Stilo will start all the development roads with milling and paving, including repaving the portion of Camden Road that Brightspeed damaged. Brightspeed is paying to repave the full width from the intersection of Kilmer Drive to a seam on Camden. The Dukes Parkway West project is out to bid, and the plan is to have the work completed in October.

Committeeman Lipani informed residents that the Public Works Department is preparing for the 2025 Road Preservation Project, which is scheduled to begin in the upcoming weeks. This year's preservation efforts will include a combination of chip seal, cape seal, and micro seal treatments, all aimed at extending the life of township roadways and improving surface conditions.

Committeeman Lipani reminded residents 65 and over and those collecting Social Security disability benefits, to complete the PAS-1 form either online or by paper by October 31, 2025.

Committeeman Lipani gave a shout out to a NJ golf player with ties to Hillsborough who won the U.S. championship in the Women's Amateur Open.

Deputy Mayor Payne

Deputy Mayor Payne advised that the Hillsborough Fire District has been working diligently on ways to better serve the community, such as, Community Connect, a program that can help the Fire District know residents' families better in the event of an emergency.

Deputy Mayor Payne reported that the Hillsborough Township Police Department is accepting applications for NJ PTC Certified police officers. Although applications are open until September 19th, the department is close to reaching its 200 application cap.

Deputy Mayor Payne reminded residents that school will be in session in just a couple of weeks and the following precautions should be taken: never pass a stopped school bus when lights are flashing, be aware of increased pedestrian traffic in and around schools and bus stops, if on the opposite side of a median from a stopped school bus, reduce speed to 10 MPH, remember to allow for extra travel time and anticipate increased volume around schools.

Deputy Mayor Payne advised that Chief McMahon met with a representative from J. A. Montgomery Consulting, an organization that specializes in designing and implementing complete risk control and safety programs.

Deputy Mayor Payne announced that the Sustainable Hillsborough Steering Committee and the Hillsborough Health Department will be hosting a free compost bin giveaway and education class, funded through a New Jersey Department of Environmental Protection grant, on Saturday, September 13th, from 10:30 AM - 12 PM. Only the first 50 registrants will receive compost bins.

Mayor Ciccarelli

Mayor Ciccarelli reported that Best US Moving, a national moving services website, has named Hillsborough one of the Top 10 Family-Friendly towns in New Jersey.

Mayor Ciccarelli relayed that Hillsborough Township's 8th Annual Restaurant Week will take place beginning September 23rd.

Mayor Ciccarelli stated that the fifth annual Scarecrow Festival will open to visitors and voting on September 28th. The public is invited to the special Anniversary Awards Ceremony taking place in the central display area on October 29th.

Mayor Ciccarelli informed residents of the upcoming Older Adult Resource Fair, hosted by the Social Services Department, which will be held Thursday, September 25, 2025, from 2:00 PM to 6:00 PM at the Hillsborough Township Municipal Complex.

Mayor Ciccarelli advised that the Hillsborough Township Credit Card Advisory Committee will be accepting grant applications beginning August 18th for the fall round of 2025 grants.

Mayor Ciccarelli announced that he had the honor of throwing out the first pitch at Hillsborough Night at the Somerset Patriots. Hillsborough resident Emily Henderson sang "God Bless America."

Mayor Ciccarelli informed residents that August is National Wellness Month. Township employees will be encouraged to participate in a two-week Hydration Challenge, taking place from August 18th through August 31st, 2025.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING EMMA LOWMAN - GOLD AWARD

WHEREAS, Emma Lowman, a junior at Hillsborough High School, and a member of Girl Scout Troop 65052, has earned her Gold Award; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Emma devoted towards earning her Girl Scout Gold Award, working with diligence in order to achieve this highly coveted recognition; and

WHEREAS, Emma's Gold Award project entitled "Project Revamp" was designed to create a positive and welcoming space for displaced youth living in the group home, Visions and Pathways. Emma refurbished the communal living space with new furniture and decor and set up annual lessons on the importance of mental health and design. Emma spent 107 hours on the project with the help of staff at Visions and Pathways and Girl Scout advisors; and

WHEREAS, Emma is a Hillsborough High School Varsity Cheerleader, a Junior Coach for Pop Warner Cheer, an honor level student and a board member of the Peer Assisted Living Skills (PALS) Club; and

WHEREAS, Emma volunteers during the summer at the Extended School Year; and

WHEREAS, Emma serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Emma is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Emma Lowman for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Emma all the best in her future endeavors.

2. PROCLAMATION RECOGNIZING NEHA TOLPADI- GOLD AWARD

WHEREAS, Neha Tolpadi, a graduate of Hillsborough High School, an upcoming Freshman at New York University, and a member of Girl Scout Troop 60527, has earned her Gold Award; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Neha devoted towards earning her Girl Scout Gold Award, working with diligence to achieve this highly coveted recognition; and

WHEREAS, Neha's Gold Award project, entitled "SheDidThat" expanded empowering female literature in the community by publishing her own children's book and hosting community read-alouds for children to hear the story and complete interactive activities. Neha collaborated with a team consisting of 12 people, including literacy teachers, college professors, illustrators, editors, and leaders of non-profit publishing organizations. The project took 85 hours to complete; and

WHEREAS, Neha is a member of the Italian Honor Society, Future Business Leaders of America Club, Neulook Consulting, and Hillsborough Business Club, and Co-Captain of the Hillsborough High School Volleyball Team; and

WHEREAS, Neha has published her own book entitled "Sparkles & Strength: Aditi's fight for the Forest," hosted read-alouds at the library and elementary schools, and collaborated with Days for Girls Club, scheduling semi-annual library read-alouds; and

WHEREAS, Neha will be attending New York University in the fall at the Stern School of Business, studying finance and sustainable business; and

WHEREAS, Neha serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Neha is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do

hereby recognize and extend our sincere congratulations to Neha Tolpadi for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Neha all the best in her future endeavors.

3. PROCLAMATION RECOGNIZING VISHNU BHARADWAJ- EAGLE SCOUT

WHEREAS, Vishnu Bharadwaaj, a Hillsborough High School graduate, Rutgers University Sophomore, and member of Boy Scout Troop 89, has achieved the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Vishnu devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and

WHEREAS, Vishnu's Eagle Scout project consisted of a landscaping and beautification project for Chinmaya Ramdoot, an Indian cultural and spiritual organization. Vishnu constructed a garden watered by a bluetooth-controlled drip irrigation system, levelled the area and laid stone pavers around the perimeter, laid weed fabric, installed a drip irrigation system, and planted a variety of shrubs and flowers and mulched. The project took 347 man-hours with the assistance of 12 scouts and 7 adult volunteers; and

WHEREAS, Vishnu served as Assistant Senior Patrol Leader, Patrol Leader, Troop Guide, Troop Instructor, Webmaster, and Scribe; and

WHEREAS, Vishnu has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Vishnu is on the Executive Board of the Rutgers University Student Allocations Board. In High School, Vishnu was President of the Neurobiology Club, President of the Linguistics Club, and a member of the German Honor Society; and

WHEREAS, Vishnu was also a US Presidential Scholar Candidate, a USA Biology Olympiad Semifinalist, an NSF National Brain Bee 7th Place Finalist, and a National Merit Commended Scholar; and

WHEREAS, Vishnu serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Vishnu Bharadwaaj for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

4. PROCLAMATION RECOGNIZING ANDREW THOMPSON- EAGLE SCOUT

WHEREAS, Andrew Thompson, a Newmark High School graduate, Rutgers University Sophomore, and member of Boy Scout Troop 89, has achieved the rank of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Andrew devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and

WHEREAS, Andrew's Eagle Scout project consisted of completing a school garden restoration project at Triangle Elementary School. Andrew held a car wash fundraiser to purchase weed fabric, mulch, landscaping tiles, and plants. An automatic irrigation system was installed as well. The project took 169 hours to complete with the assistance of 26 people; and

WHEREAS, Andrew served as Patrol Leader and Assistant Patrol Leader. Andrew also organized a camping trip to J. Edward Mack Scout Reservation in Newmanstown, PA; and

WHEREAS, Andrew has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Andrew received the Mary Anne Waldron Community Service Award presented by Newmark Education; and

WHEREAS, Andrew volunteered in road clean-ups, car washes, and memorial flag placement in cemeteries; and

WHEREAS, Andrew serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do

hereby recognize and extend our sincere congratulations to Andrew Thompson for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

5. PROCLAMATION RECOGNIZING BOY SCOUT TROOP 89

WHEREAS, Boy Scout Troop 89, founded in 1958, is Hillsborough's oldest and first scout troop; and
WHEREAS, over 135 Eagle Scouts have led projects benefiting Hillsborough's parks, schools, library, places of worship, and public spaces, creating trails, gardens, recycling facilities, trophy cases, and more; and
WHEREAS, for decades, Troop 89 adopted South Branch Road, organizing quarterly cleanups that keep the road clean and welcoming; and
WHEREAS, the Troop's annual food drives have delivered thousands of pounds of food to the Hillsborough Township Community Assistance Network (C.A.N.); and
WHEREAS, Troop 89 also collects and retires American flags from a bin located in the Hillsborough Township Municipal Building; and
WHEREAS, Troop 89 has earned the Gold Level "Journey to Excellence" award for its outstanding performance in service, advancement, and outdoor activities; and
WHEREAS, although Troop 89's membership suffered during the pandemic, through creative campaigning and outreach the troop has regained its momentum over the last 2 years and is thriving once again; and
WHEREAS, Troop 89 has been a cornerstone of community service, leadership, and environmental stewardship for over 67 years in Hillsborough.
NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and honor Boy Scout Troop 89 for its ongoing impact and inspiration to all who call Hillsborough home.

6. PROCLAMATION RECOGNIZING OVERDOSE AWARENESS MONTH

WHEREAS, overdose affects everyone from grieving families to first responders; and
WHEREAS, the estimated number of people using opioids globally was approximately 61.3 million in 2023; and
WHEREAS, there were nearly 80,400 reported drug overdose deaths in 2024, and approximately half involved synthetic opioids; and
WHEREAS, Overdose Awareness Day aims to increase awareness of evidence-based strategies and tools that can help prevent overdoses; and
WHEREAS, Naloxone/Narcan distribution programs can save lives by reversing the effects of an opioid overdose; and
WHEREAS, the Hillsborough/Millstone Municipal Alliance has made Narcan available to all Hillsborough residents by installing and maintaining a Narcan distribution box in the Municipal Building. The Narcan is free of charge to anyone in need. The Narcan Box was purchased with Opioid Settlement money, and the committee will work to determine other possible locations in the community to place additional Narcan boxes; and
WHEREAS, the mission of the Hillsborough/Millstone Municipal Alliance, also known as BoroAWARE, is to change and save lives by empowering the community to help manage and deter substance abuse and related issues through education, awareness, resource deployment, and advocacy; and
WHEREAS, the Hillsborough/Millstone Municipal Alliance is working to prevent overdose deaths, utilizing a strategy of educating the community about Narcan and getting Narcan into everyone's medicine cabinet.
NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, hereby recognize August as Overdose Awareness Month and August 31, 2025 as Overdose Awareness Day and vow to continue to support programs committed to preventing overdose deaths.

PRESENTATIONS

1. OPIOID SETTLEMENT UPDATE

CONSENT

1. Resolution Authorizing Increase In The Current Township Bid And Quotation Thresholds

WHEREAS, N.J.S.A. 40A:11-3 authorizes qualified purchasing agents of local contracting units to award contracts up to the applicable bid threshold established by the Governor in consultation with the Department of Treasury; and

WHEREAS, effective July 1, 2025, the Governor, in consultation with the Department of Treasury, increased the public bidding threshold for local contracting units with qualified purchasing agents to \$53,000.00; and

WHEREAS, N.J.S.A. 40A:11-6.1 requires local contracting units to solicit at least two competitive quotations, if practicable, for contracts that will exceed 15 percent of the bid threshold, which has now been increased to \$7,950.00 based on the increase in the bid threshold; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 and N.J.S.A. 40A:11-3, "window contracts" are defined as those with an anticipated value between \$17,500 and the bid threshold of \$53,000.00, and may be awarded by a qualified purchasing agent in compliance with applicable Pay-to-Play requirements; and

WHEREAS, on June 13, 2023, Dana Margelis was appointed as the designated qualified purchasing agent for the Township; and

WHEREAS, the Township Committee wishes to authorize an increase in its applicable bid and quotation thresholds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes an increase in the current Township bid threshold to \$53,000.00 and the current quotation threshold to \$7,950.00 and the award of contracts consistent therewith.

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Bilkoo 2024	20-286-56-1106-99	\$996.40
Bright speed	20-286-56-1094-99	\$996.40
Campus Assoc offsite	20-286-56-1114-99	\$52.42
Campus Assoc onsite	20-286-56-1115-99	\$603.82
Esco Precision Inc.	20-286-56-0255-99	\$361.86
Gateway Phase 7	20-286-56-1192-99	\$1,625.82
Hillsborough 206 Holdings	20-286-56-0294-99	\$325.48
Hillsborough Business Campus	20-286-56-0676-99	\$104.85
Hillsborough Crossings	20-286-56-0287-99	\$277.95
Lutzky 2025-21	20-286-56-1201-99	\$141.61
Northeast Dev Zenk Ct	20-286-56-0365-99	\$167.82
PSE&G BA-23-22	20-286-56-1053-99	\$209.70
Toll Enclave Hamilton	20-286-56-1102-99	\$167.82

Toll Enclave private

20-286-56-1103-99

\$2,753.45

Grand Total**-\$8,785.40**

3. RESOLUTION CREATING AND IMPLEMENTING A LONG-RANGE PLAN TO ADDRESS DRAINAGE ISSUES

WHEREAS, the Township Committee declares that it is in the best interests of the community to address drainage problems in a comprehensive and orderly fashion that aligns with N.J.S.A. 59:1-1, et seq.; and

WHEREAS, N.J.S.A. 59:1-1, et seq., provides limitations on liability for public entities for conditions of public property where the public entity exercises appropriate discretion in the allocation of funds for public improvements commonly known as “scarce resource immunity;” and

WHEREAS, the Legislature in N.J.S.A. 59:1-2 quoted Chief Justice Joseph Weintraub by declaring that: “The Legislature recognizes the inherently unfair and inequitable results which occur in the strict application of traditional doctrine of sovereign immunity. On the other hand, the Legislature recognizes that while a private entrepreneur may readily be held liable for negligence within the chosen ambit of his activity, the area within which government has the power to act for the public good is almost without limit and therefore government should not have the duty to do everything that might be done;” and

WHEREAS, N.J.S.A. 59:2-3(c) provides: “A public entity is not liable for the exercise of discretion in determining whether to seek or whether to provide the resources necessary for the purchase of equipment, the construction or maintenance of facilities, the hiring of personnel, and in general, the provision of adequate services;” and

WHEREAS, N.J.S.A. 59:2-3(d) provides: “A public entity is not liable for the exercise of discretion when, in the fact of competing demands, it determines whether or not to utilize or apply existing resources, including those allocated for equipment, facilities and personnel unless a court concludes that the determination of the public entity was palpably unreasonable;” and

WHEREAS, this resolution is narrowly limited to outlining the application of scarce resources for the purpose of addressing the overall health, safety, and welfare of the general community; and

WHEREAS, the Township Committee hereby determines that the appropriate way to continue to address this wide-ranging community-wide issue is as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby determines the appropriate way to continue to address this wide-ranging community wide issue as follows:

1. The Township Administrator shall direct the Township Engineer to prepare a Watershed Assessment by developing an electronic infrastructure map that delineates the location of the stormwater features that are owned or operated by the Township including easements and features owned by others in the community.
2. The Township Administrator shall direct the Township Engineer to prepare a Watershed Improvement Plan Report including: (a) a summary of proposed flood prevention improvement projects, both public and private; (b) a proposed implementation schedule; (c) the costs, broken down by project and year; and (d) funding opportunities.
3. Each year, as part of the annual budget process, the Township Administrator may include in the long-term capital plan sufficient funds to implement this Watershed Improvement Plan over a reasonable period considering other demands on municipal scarce resources.
4. Each year, as part of the annual budget process, the Township Administrator may include current year operating budget and capital budget sufficient funds to implement this Watershed Improvement Plan over a reasonable period

considering other demands on municipal scarce resources.

5. Each year, if limited resources require allocation as part of the annual process, the Township Administrator may identify the work that can be completed and the work that cannot be completed or addressed.

6. Failure to appropriate funds or failure to spend an appropriation shall be deemed as exercise of governmental discretion in the face of competing demands.

7. Every two years, the Township Administrator may direct the Township Engineer to update the Watershed Assessment and the Watershed Improvement Plan as appropriate.

4. RESOLUTION AUTHORIZING EXECUTION OF STORMWATER FACILITIES MAINTENANCE AGREEMENT FOR THE HILLSBOROUGH 206 HOLDINGS PROJECT AT THE PROPERTY IDENTIFIED AS 871 ROUTE 206 NORTH, BLOCK 202, LOT 4, HILLSBOROUGH, NEW JERSEY

Whereas, Application 18-PB-07-MSPV was filed with the Hillsborough Township Planning Board (“Board”) seeking preliminary and final major site plan approval to construct a mixed use inclusionary housing development consisting of fourteen (14) residential buildings, a community clubhouse building, pool area, dog run and related improvements and a non-residential component consisting of three (3) buildings with a total area of 12,500 square feet of retail space and related improvements and stormwater management facilities on the Property; and

Whereas, on March 28, 2019, the Board adopted a memorializing Resolution approving the Application; and

Whereas, on February 13, 2020, the Board adopted a memorializing Resolution approving modification of the footprint of several residential buildings and increase of the footprint of the clubhouse building; and

Whereas, on July 1, 2021, the Board adopted a memorializing Resolution approving a one (1) year extension of time for satisfaction of various conditions set forth in prior approvals of the Board; and

Whereas, on July 7, 2022, the Board adopted a memorializing Resolution approving and modifying the requirements for construction of the retail space improvements; and

Whereas, on October 5, 2023, the Board adopted a memorializing Resolution approving and modifying the requirements from construction of the retail space improvements; and

Whereas, on March 13, 2024, the Board adopted a memorializing Resolution approving the removal of two (2) retail building from the project and the construction of two (2) additional inclusionary residential buildings; and

Whereas, the property owner and Township now wish to enter into a Stormwater Facilities Maintenance Agreement pertaining to the construction, inspection, maintenance, repair and replacement of all stormwater management facilities, pervious pavement and green infrastructure manufactured treatment devices at the property and the record keeping and reporting associated therewith.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are authorized to execute a Stormwater Facilities Maintenance Agreement for the property identified as 871 Route 206 North, Block 202, Lot 4, Hillsborough, New Jersey, in a form approved by the Township Attorney; and (2) the Township Attorney is authorized to record the Agreement with the Somerset County Clerk.

5. Resolution Authorizing Pennoni Engineering To Provide Professional Services For Watershed Inventory Report Phase I

WHEREAS, as part of the NJDEP requirements, Hillsborough Township must create a Watershed Inventory Report which requires municipalities to prepare a Watershed Improvement Plan; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal, dated March 14, 2025, to provide these services in an amount not to exceed \$134,000.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through Account No. 12-295-56-765-942; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide professional services to provide a Watershed Inventory Report in accordance with the proposal submitted in an amount not to exceed \$134,000.00

6. Resolution Authorizing Pennoni Engineering To Provide MS4 Infrastructure Mapping As Required By NJDEP

WHEREAS, the NJDEP requires municipalities to create MS4 infrastructure mapping; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et. et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal, dated March 14, 2025, to provide these services in an amount not to exceed \$195,800.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through Account Number 12-295-56-765-942; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide the Township MS4 infrastructure mapping, which is a requirement of the NJDEP in accordance with the proposal submitted in an amount not to exceed \$195,800.00.

7. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO BRANDON PARIS

WHEREAS, Brandon Paris was hired as a Police Records Clerk in the Police Department on May 5, 2025; and

WHEREAS, the Chief of Police indicates Mr. Paris has performed his duties and assignments in a capable manner and further indicates Mr. Paris has proven himself to be a competent Police Records Clerk; and

WHEREAS, the Chief of Police recommends regular employee status be granted to Mr. Paris, at an annual salary of \$38,000, effective August 5, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

8. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO SUWASTHIKAA AYNKARAN

WHEREAS, Suwasthikaa Aynkaran was hired as the Business Office Program Coordinator in the Economic & Business Development Department on April 25, 2025; and

WHEREAS, the Economic & Business Development Director indicates Ms. Aynkaran has performed her duties and assignments in a capable manner and has met expectations of the Business Office Program Coordinator position; and

WHEREAS, the Economic & Business Development Director recommends regular employee status be granted to Ms. Aynkaran, at an annual salary of \$42,000, effective July 25, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Economic & Business Development is hereby accepted and approved.

9. Resolution Ratifying And Confirming The Hiring Of Carter Horesco For The Clean Communities Position In The Public Works Department

WHEREAS, there exists 4 positions for Clean Communities Summer Help in Public Works funded by a NJ Clean Communities Grant; and

WHEREAS, the Director of Public Works recommends the hiring of Carter Horesco as Clean Communities Summer Help effective July 15, 2025, at an hourly rate of \$17.00 for a maximum of 10 weeks, not to exceed 40 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Public Works is authorized to hire Carter Horesco as Clean Communities Summer Help effective July 15, 2025, at an hourly rate of \$17.00 for a maximum of 10 weeks not to exceed 40 hours per week.

10. Resolution Ratifying And Confirming The Hiring Of Landon Horesco For The Clean Communities Position In The Parks Department

WHEREAS, there exists 1 open position for Clean Communities Summer Help in the Parks Department funded by a NJ Clean Communities Grant; and

WHEREAS, the Director of Parks and Recreation recommends the hiring of Landon Horesco as Clean Communities Summer Help effective July 29, 2025, at an hourly rate of \$17.00 for a maximum of 10 weeks, not to exceed 40 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Parks and Recreation is authorized to hire Landon Horesco as Clean Communities Summer Help effective July 29, 2025, at an hourly rate of \$17.00 for a maximum of 10 weeks not to exceed 40 hours per week.

11. Resolution Ratifying And Confirming A Title Change For Amy Vadola From The Position Of Part Time Office Assistant To Part Time Floater For The Township Of Hillsborough

WHEREAS, the Human Resources Director recommends a title change for Amy Vadola from the position of Part-Time Office Assistant in Social Services to Part-Time Floater for the Township of Hillsborough effective July 30, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Human Resources Director is hereby accepted and approved.

12. Resolution Authorizing The Application To The NJ Clean Energy Program Community Energy Planning Grant Program 2025

WHEREAS, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Hillsborough Township strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan: Pathway to 2050 ("EMP") established that community-level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

WHEREAS, Hillsborough Township will take the necessary actions to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS, the Community Energy Plan Grant program will help Hillsborough Township to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state's Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township Committee has determined that Hillsborough Township should apply for the aforementioned Community Energy Planning Grant program; (2) the Township will commit to providing staff support for the duration of the Community Energy Planning process, including for gathering of relevant data and for convening at least one public meeting; and (3) the Township Committee authorizes the submission of the aforementioned application to the NJBPU Community Energy Planning Grant program.

13. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Jennifer Wang	\$275.00
Melanie Chiodo	\$295.00
Namitha Reddy	\$250.00
Kathryn Clark	\$75.00
Norelis Martinez	\$242.00
Mahima Bhagat	\$900.00
Carolyn Romanoski	\$590.00
Me'lissa Morgan-Convery	\$375.00
Isha Gupta	\$90.00
Sheetal Shah	\$220.00
Prabha Kishore	\$350.00

Christine Carver	\$375.00
Vishal Mattoo	\$10.00

14. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$125,165.44 from the State of New Jersey and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$125,165.44 which items are now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:

CY 2025 Clean Communities Grant.....\$125,165.44

BE IT FURTHER RESOLVED that a like sum of \$125,165.44 is hereby appropriated under the caption of:

General Appropriations:

Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:

CY 2025 Clean Communities Grant.....\$125,165.44

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file an electronic copy of this resolution with the Division of Local Government Services for approval.

15. Resolution Requesting Approval Of Items Of Revenue And Appropriation

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received an amendment to an already existing grant in the amount of \$24,951.00 from the New Jersey Association of County & Health Officials (NJACCHO) and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$24,951.00 which items are now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:

Sustaining Local Public Health Grant (NJACCHO)\$24,951.00

BE IT FURTHER RESOLVED that a like sum of \$24,951.00 is hereby appropriated under the caption of:

General Appropriations:

Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:

Sustaining Local Public Health Grant (NJACCHO).....\$24,951.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file an electronic copy of this resolution with the Division of Local Government Services for approval.

16. Resolution Requesting Approval Of Items Of Revenue And Appropriation

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$64,788.00 from State of New Jersey Department of Health and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$64,788.00 which items are now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:

FY2026 Strengthening Local Public Health Capacity Grant.....\$64,788.00

BE IT FURTHER RESOLVED that a like sum of \$64,788.00 is hereby appropriated under the caption of:

General Appropriations:

Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:

FY2026 Strengthening Local Public Health Capacity Grant..... ..\$64,788.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file an electronic copy of this resolution with the Division of Local Government Services for approval.

17. Resolution Requesting Approval Of Items Of Revenue And Appropriation

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$375,000.00 from the State of New Jersey Department of Transportation and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$375,000.00 which items are now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:

FY2025 NJDOT Camplain Road Truck Safety Grant	\$375,000.00
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BE IT FURTHER RESOLVED that a like sum of \$375,000.00 is hereby appropriated under the caption of:

General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:

FY2025 NJDOT Camplain Road Truck Safety Grant	\$375,000.00
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BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file an electronic copy of this resolution with the Division of Local Government Services for approval.

18. RESOLUTION AUTHORIZING PENNONI ENGINEERING TO PROVIDE 2025 ROADWAY CONDITION ASSESSMENT

WHEREAS, the Township is in need of an updated Roadway Condition Assessment for all Township Roadways; and

WHEREAS, the current Roadway Assessment is outdated and does not possess the most current road condition information; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et. et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal, dated August 1, 2025, to provide these services in an amount not to exceed \$33,800; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through Account Number 12-295-56-765-942; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide the Township with a Roadway Condition Assessment in accordance with the proposal submitted in an amount not to exceed \$33,800.00.

19. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH GREEN BROOK FAMILY MEDICINE FOR ADMINISTRATION OF INFLUENZA VACCINATION CLINICS AT THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL BUILDING ON OCTOBER 3, 9 AND 30, 2025 AND NOVEMBER 13, 2025

WHEREAS, the Township of Hillsborough Health Department's mission is to provide professional, competent and financially efficient public health services to the residents of the Township of Hillsborough; and

WHEREAS, the Township of Hillsborough Health Department, in order to promote the public health of the residents of the Township of Hillsborough offers yearly vaccination clinics; and

WHEREAS, Green Brook Family Medicine has agreed to administer Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 3, 2025, October 9, 2025, October 30, 2025 and November 13, 2025 and possibly additional dates in the Fall for Senior Citizens, residents and employees; and

WHEREAS, Green Brook Family Medicine will accept coverage provided by multiple insurance companies, without a co-pay for Influenza and Vaccinations; and

WHEREAS, for those residents not covered by the aforementioned Medicare and health insurance, Green Brook Family Medicine will provide the Influenza Vaccination at a cost of \$30.00 for regular Flu Vaccination and \$70.00 for Senior Flu Vaccination, if requested; and

WHEREAS, the administration of the Influenza Vaccinations shall be at no cost to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) Green Brook Family Medicine is authorized to conduct Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 3, 2025, October 9, 2025, October 30, 2025 and November 13, 2025 and possibly additional clinics in the Fall; and (2) the Mayor and Township Clerk are authorized to execute an agreement with Green Brook Family Medicine consistent with the terms of this Resolution for administration of the Influenza Vaccination Clinics.

20. RESOLUTION ACKNOWLEDGING THE ANNUAL AUDIT FOR THE YEAR 2024 OF HILLSBOROUGH TOWNSHIP, SOMERSET COUNTY, NEW JERSEY

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the Township of Hillsborough's Municipal Clerk pursuant to N.J.S.A. 40A:5-6 and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, the members of the governing body have been provided with the Annual Report of Audit and have reviewed, as a minimum, the sections of the Annual Audit entitled “Comments and Recommendations” as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of N.J.S.A. 52:27BB-52, to wit:

A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit through the New Jersey FAST system to show evidence of said compliance.

21. RESOLUTION ACCEPTING AND APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2024 TOWNSHIP AUDIT

WHEREAS, in accordance with Local Finance Notice 92-15, the Township Chief Financial Officer has prepared a Corrective Action Plan pertaining to the 2024 Township Audit for submission to the Division of Local Government Services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby accepts and approves the Corrective Action Plan pertaining to the 2024 Township Audit and the submission of the same electronically to the Division of Local Government Services through the New Jersey FAST system.

22. RESOLUTION AUTHORIZING EXECUTION OF FIRST AMENDMENT TO LAND SUBLEASE AGREEMENT AND EASEMENT AGREEMENT WITH BELLE MEAD DEPOT SOLAR, LLC

WHEREAS, by a Resolution No. R-342-2023, adopted on September 26, 2023, the Township Committee authorized the execution of a Land Sublease Agreement with Belle Mead Depot Solar, LLC (“Belle Mead”) in order to develop, own and operate a solar energy facility (“Project”) on land that is the subject of a Lease Purchase Agreement that the Township has entered into with the Somerset County Improvement Authority; and,

WHEREAS, it is necessary to amend the Land Sublease Agreement with Belle Mead to add exhibits for a metes and bounds description further delineating the Leased Premises for the Project and other modifications to accommodate the Project as set forth in a First Amendment to Sublease, a copy of which is annexed hereto; and,

WHEREAS, the Township and Belle Mead shall also execute a Notice of Sublease, a copy of which is annexed hereto, in conjunction with the Land Sublease Agreement, as amended, so that a record of same may be properly recorded; and,

WHEREAS, it has also become necessary to enter into an Easement Agreement with Belle Mead for a portion of the Township-owned skate park that is adjacent to the Leased Premises to install certain electrical transmission and interconnection facilities in connection with the Project; and,

WHEREAS, the Township Committee desires to authorize the execution of the First Amendment to Sublease, Notice of Sublease and Easement Agreement, copies of which are all annexed hereto, by the appropriate Township officials.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Committee hereby authorizes the execution by the Mayor and Township Clerk, on behalf of the Township, of the First Amendment to Sublease, Notice of Sublease and Easement Agreement between the Township and Belle Mead, copies of which are all annexed hereto.

BE IT FURTHER RESOLVED that the Mayor, Township Clerk and Township Attorney are hereby authorized and directed to execute any and all other documents necessary to effectuate the purposes of this Resolution.

23. RESOLUTION AUTHORIZING THE HIRING OF PAOLA MOREANO TO THE POSITION OF PART TIME OFFICE ASSISTANT IN THE SOCIAL SERVICES DEPARTMENT

WHEREAS, there exists a need for a part-time Office Assistant in the Social Services Department; and

WHEREAS, the Director of Social Services recommends the hiring of Paola Moreano as a part-time Office Assistant in the Social Services Department effective August 18, 2025, at a rate of \$18.00 per hour, for 29 hours per week, not to exceed 116 per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Social Services is hereby accepted and approved.

24. Resolution Authorizing The Hiring Of Christopher Gilleece For The Clean Communities Position In The Public Works Department

WHEREAS, there exists an open position for Clean Communities Summer Help in the Public Works Department funded by a NJ Clean Communities Grant; and

WHEREAS, the Director of Public Works recommends the hiring of Christopher Gilleece as Clean Communities Summer Help effective August 13, 2025, at an hourly rate of \$17.00 for a maximum of 10 weeks, not to exceed 40 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Public Works is authorized to hire Christopher Gilleece as Clean Communities Summer Help effective August 13, 2025, at an hourly rate of \$17.00 for a maximum of 10 weeks not to exceed 40 hours per week.

25. RESOLUTION AUTHORIZING THE HIRING OF JENNIFER VALLEY GLEMBOCKI TO THE POSITION OF BOOKKEEPER IN THE FINANCE DEPARTMENT

WHEREAS, there exists a vacancy in the position of Bookkeeper in the Hillsborough Township Office of Finance; and

WHEREAS, the Chief Financial Officer recommends the hiring of Jennifer Valley Glembocki to the position of Bookkeeper in the Hillsborough Township Department of Finance at a salary of \$42,000, effective August 14, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief Financial Officer is hereby accepted and approved and Jennifer Valley Glembocki is hired for the position of Bookkeeper in the Hillsborough Township Office of Finance at a salary of \$42,000, effective August 14, 2025.

Mayor Ciccarelli stated: "we are going to hear all comments from the dais and from the floor first. After that, if any

committee member would like to take any item from the consent agenda separately for voting purposes, I will give you the opportunity to do so. There is no need to take items separately for the purpose of commenting or questioning.

Administrator Ferrera welcomed the new employees.

Committeewoman Hand expressed comments on consents 6, 14, 15, 16, 17, 18, 20, 21, and 22.

Committeeman Lipani, Mayor Ciccarelli, Attorney Willared and Administrator Ferrera provided responses and explanations.

Committeeman Lipani stated that money received from the state was applied for, not merely given and that Hillsborough applies for more grants than any other town.

Deputy Mayor Payne welcomed the new employees.

Mayor Ciccarelli welcomed the new employees and stated the solar farm will put Hillsborough on the map with this large solar farm.

Committeewoman Hand emphasized that she believes there should be oversight and supervision over the CFO. Administrator Ferrera stated that is what the auditors do and the township has requested more frequent audits.

Maria Janucik, 720 E. Frech Ave, Manville questioned various consents. Attorney Willard provided explanations.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the consent agenda was unanimously approved upon the call of the roll.

PUBLIC HEARINGS

1. 2025-09 ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$350,000 FOR THE PAYMENT OF CONTRACTUALLY REQUIRED SEVERANCE LIABILITIES RESULTING FROM THE RETIREMENT OR TERMINATION OF EMPLOYEES IN AND BY THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY.

Be It Ordained, by the Township Committee of the Township of Hillsborough, County Of Somerset, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The payment of contractually required severance liabilities resulting from the retirement or termination of employees by the Township of Hillsborough, in the County of Somerset, New Jersey, is hereby authorized, and a special emergency appropriation in the amount of \$350,000 is hereby authorized pursuant to the Local Budget Law (N.J.S.A. 40A:4-53(h)).

Section 2. A copy of this ordinance as finally adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 3. This ordinance shall take effect in accordance with applicable law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2025-09. The motion was unanimously approved upon the call of the roll.

Committeeman Lipani explained that when there are retirees with accumulated vacation and sick time it is usually paid directly out of the budget, however, it was brought to the committee's attention that a resolution can be utilized to spread out the payments over several years.

Committeewoman Hand inquired as to the payouts and whether they are going above the state caps.

Committeeman Lipani explained each individual payout depends upon the number of years employed upon retirement.

Committeewoman Hand requested a certification that Township is not going above the state caps. Administrator Ferrera stated he met with the labor attorney, union, human resources, and chief of police to make sure the township followed every law and did not exceed any cap.

Maria Janucik, 720 E. Frech Ave, Manville asked questions regarding the payout to retiring employees. Administrator Ferrera explained the payout process which includes vacation time, sick time, and compensation time, some of which are capped.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to close the public hearing and adopt Ordinance 2025-09, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2025-10 ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF DEDICATION OF 0.290 ACRES OF LAND AND 0.056 ACRES OF LAND FOR WERTZVILLE ROAD ROAD RIGHT OF WAY, FOR HILLSBOROUGH TOWNSHIP, SOMERSET COUNTY, NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING SEPTEMBER 9, 2025.

WHEREAS, Somerset County acquired the property located on Wertzville Road and identified on the Hillsborough Tax Maps as Block 165, Lot 2, and Block 156, Lot 13; and

WHEREAS, in conjunction with Somerset County's acquisition of the property, additional right of way along Wertzville Road was obtained from the property owner, Amwell Valley Country Club Inc., Block 165, Lot 2, consisting of 0.290 acres of land and Princeton West LLC ,Block 156, Lot 13, consisting of 0.056 acres of land by way of Deed of Dedication to Hillsborough Township for right of way purposes.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township hereby accepts the Deed of Dedication from Amwell Valley Country Club, Inc., of that portion of Block 165, Lot 2, consisting of approximately 0.290 acres of land for right of way purposes along Wertzville Road and the Deed of Dedication from Princeton West, LLC, of that portion of Block 165, Lot 13, consisting of approximately 0.056 acres of land for right of way purposes; and (2) this Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to introduce Ordinance 2025-10, the motion was unanimously approved upon the call of the roll.

2. 2025-11 ORDINANCE AMENDING CHAPTER 145 "CONSTRUCTION CODES, UNIFORM", SECTION 145-3 "CONSTRUCTION FEE SCHEDULE" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING SEPTEMBER 9, 2025.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to introduce Ordinance 2025-11, the motion was unanimously approved upon the call of the roll.

3. 2025-12 ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XII "SCHEDULES", SECTION 143-46 "SCHEDULE XVII: SPEED LIMITS": FURTHER CONSIDERATION AND PUBLIC HEARING TO BE HELD SEPTEMBER 9, 2025

WHEREAS, the Chief of Police and Township Engineer recommend that Chapter 143 "Vehicles and Traffic", Article XII "Schedules", Section 143-46 "Schedule XVII: Speed Limits" be amended to reflect the current roadway characteristics.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 "Vehicles and Traffic", Article XII "Schedules", Section 143-46 "Schedule XVII: Speed Limits" is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 143-46. Schedule XVII: Speed Limits.

Pursuant to the provisions of § 143-25, speed limits are hereby established for both directions of travel as follows:

Name of Street	Speed Limit (mph)	Location
Township Line Road Zone 1 ~~and 1,750~~	35	~~Between U.S. Route 206~~ ~~feet east of U.S. Route 206~~ ~~Between the border with~~ ~~Montgomery~~ ~~Drive~~ ~~Township and Symes~~
Zone 2 U.S. Route	40	~~Between 1,750 feet east of~~ ~~206 and Willow Road~~ ~~Between Symes Drive and~~ ~~Willow~~ ~~Road~~
Zone 3 Millstone	35	Between Willow Road and River Road

Section 2. This ordinance shall become effective immediately upon adoption and publication in accordance with the law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to introduce Ordinance 2025-12, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST 25-13

Mayor Ciccarelli asked to approve Claims List 2025-13.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, Claims List 2025-13, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one-three-minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

John Lenox, Hillsborough Point community, asked about the bridge repairs, the estimated completion time, and what accommodations are there during this time of construction for persons with disabilities.

Mayor Ciccarelli advised that the bridge is being designed. It should go out to bid in late August, and construction should begin in October/November.

Administrator Ferrera stated that letters were sent to the community that the Social Services van was available for transportation.

Maria Janucik, 720 E. Frech Ave, Manville stated she hasn't seen anything about the township selling Block 86, Lot 21.02 to M&M Realty.

Committeeman Lipani stated the sale does not get memorialized until just before construction begins. It is the same process as it was with the first phase.

ADJOURNMENT

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeewoman Samantha Hand, the meeting duly adjourned at 9:58 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk