



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsboroughnj.gov

“ONE OF THE BEST PLACES TO LIVE IN AMERICA”

HILLSBOROUGH TOWNSHIP COMMITTEE AGENDA FOR THE REGULAR MEETING JANUARY 27, 2026 AT 7:30 PM

CALL OF THE ROLL

SALUTE TO THE FLAG

EXECUTIVE SESSION

1. Resolution Authorizing Executive Session

MAYOR STATES: Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 PM on January 27, 2026. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. October 14, 2025 Regular Meeting Minutes
2. November 25, 2025 Regular Meeting Minutes
3. December 9, 2025 Executive Session Minutes
4. December 9, 2025 Regular Meeting Minutes
5. December 15, 2025 Special Meeting Minutes
6. December 15, 2025 Executive Session Minutes

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

PERSONNEL ITEMS/APPOINTMENTS

1. Resolution to Ratify and Confirm the Hiring of Nicole Metzel as Full-Time Recreation Program Coordinator in the Hillsborough Recreation Department
2. Resolution Authorizing One Time Stipend Payments
3. Resolution Establishing the Annual Salaries and Wages of Hillsborough Township Police Department Captains and Lieutenants
4. Resolution Establishing a Memorandum of Understanding Between Hillsborough Township and Hillsborough Police Chief Michael McMahon
5. Resolution Granting Permanent Status to Lieutenant Henry Olszyk, Sergeant Michael Laboy, and Sergeant Brian Gorka Effective January 8, 2026
6. Resolution Ratifying and Confirming the Rehiring of Part-Time Positions to Support Hillsborough 2025-2026 Winter Recreation Programs and Minimum Wage Salary Adjustment for 2025-2026 Winter Program Employees
7. Resolution Authorizing the Promotion of Mark Jandoli to the Position of Building Subcode Official in the Building Department
8. Resolution Appointing Jannah Hameed to Seat 2 of The Sustainable Hillsborough Steering Committee
9. Resolution Appointing Robert Peason to Alternate #2 of The Sign Review Committee

CONSENT

1. Resolution Approving Continuation Certificate for Road Opening Bond No. 395411 for New Jersey American Water
2. Resolution Authorizing Pennoni Engineering to provide Design Plans and Specifications for Farm Road Improvements
3. Resolution Authorizing The Transfer Of Earned Amounts From The Subdivision And Site Plan Engineering Trust Accounts To The Treasurer's Account
4. Resolution Authorizing The Transfer Of Earned Amounts From The Subdivision And Site Plan Engineering Trust Accounts To The Treasurer's Account
5. Resolution Authorizing Application to and Acceptance of the Somerset County Trails Grant Program

6. Resolution Authorizing Submission of a Grant Proposal to the New Jersey Department of Community Affairs FY26 Local Recreation Improvement Grant Program by Hillsborough Township for Playground Construction at Valley Pocket Park
7. Resolution Authorizing Agreement Between The County Of Somerset And Township Of Hillsborough For Recycling Pick-Up For The Period January 1, 2026 To December 31, 2026 In An Amount Not To Exceed \$478,720.00
8. Resolution Authorizing Execution Of Settlement And Release Agreement With Criterion
9. Resolution Authorizing The Reimbursement Of The Municipal Portion Of Property Taxes From November 20, 2025 Through December 31, 2025 For A Qualified 100% Disabled Veteran
10. Resolution Authorizing Contract with Geese Chasers for Geese Control at AVM Park
11. Resolution Authorizing The Upfitting of One (1) Police Vehicle
12. Resolution Authorizing the Purchase of a B Wise DT714LP-LE-14 Tag Along Dump Trailer for the Public Works Department
13. Resolution Authorizing the Purchase and Installation of a Scenic Shelter Pavilion for Singley Park from Ben Shaffer Recreation through ESCNJ Cooperative
14. Resolution Authorizing Municipal Alliance Grant Application For The Governor's Council on Substance Use Disorder (GCSUD) FY2026 - FY2027.
15. Resolution Authorizing the Township of Hillsborough Through the Hillsborough Police Department, to Participate in the Defense Logistics Agency, Law Enforcement Support Enforcement Support Office, 1033 Program to Enable the Hillsborough Police Department to Request and Acquire Excess Department of Defense Equipment
16. Resolution Authorizing the One-Year Renewal of Avigilon Maintenance and Support System from Turn-Key Technologies through ESCNJ Cooperative
17. Resolution Approving Person To Person Transfer of Liquor License #1810-44-017 From Hillsborough Spirits LLC to Hillsborough Liquor Store LLC
18. Resolution Authorizing a Proprietary Repair of a Henderson Dump Truck Conveyor System for the Public Works Department
19. Resolution Authorizing the One-Year Renewal of the Maintenance and Support Service of the Court Room Audio and Visual System by BIS Digital

20. Resolution Authorizing The Qualified Purchasing Agent To Solicit a Request for Proposals for Renovations and Fire Suppression General Contracting for the Server Room in the Municipal Building
21. Resolution Accepting and Adopting the Central Jersey Joint Insurance Fund's 2026 Safety Incentive Program
22. Resolution Authorizing the Purchase Of Bulk Rock Salt for Public Works through the Somerset County Cooperative In An Amount Not To Exceed \$96,291.81
23. Resolution Authorizing The Purchase of One (1) 2026 Ford F550 Regular Cab/Chassis 4x4 DRW Through Morris County Co-Op for the Public Works Department
24. Resolution Authorizing the Appointment of Rehabco as Affordable Housing Administrative Agent for the Year 2026
25. Resolution Authorizing the Award of a Non Fair and Open Professional Services Contract to Community Visiting Nurse Association for the Provision of Public Health Nursing Services
26. Resolution Authorizing Shared Services Agreement Between The Township Of Hillsborough And Borough of Millstone For Health Services
27. Resolution To Issue Township Wrecker Licenses For The 2026 License Term
28. Resolution Approving Proposed Fire Hydrant Installation on Lynn Court
29. Resolution Authorizing the Acceptance of a Grant From the State of New Jersey Department of Law and Public Safety, Office of the Attorney General, Under the Safe and Secure Communities Program
30. Resolution Establishing The Hillsborough Township Opioid Settlement Committee for 2026 and Appointing Melinda Maggio and Rebecca Grossman as Opioid Settlement Coordinators and Authorizing Annual Stipends For Said Service

PUBLIC HEARINGS

INTRODUCTION OF NEW ORDINANCES

- 2026-01 Ordinance Amending Chapter 188 “Land Use and Development”, Article I “Title; Purpose; Definitions”, Section 188-3 “Words and Terms Defined” and Article V “Districts and Standards”, Section 188-106 “I-1, I-2 and I-3 Light Industrial Districts” of the Code of the Township of Hillsborough, Somerset County, New Jersey. Further Consideration and Public Hearing on February 24, 2026.

CLAIMS LIST

1. Claims List 26-02

NEW BUSINESS

PROCLAMATIONS / APPOINTMENTS

PRESENTATIONS

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

ADJOURNMENT



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Resolution Authorizing Executive Session

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Litigation/Attorney Client Privilege - Affordable Housing
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.

Minutes of the October 14, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on October 14, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., Committeewoman Samantha Hand and Committeeman Shawn Lipani . Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard.

SALUTE TO THE FLAG

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances as set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Warehouse Ordinance Litigation
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeewoman Samantha Hand, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 6:34 pm.

Upon a motion by Committeeman Robert Britting, seconded by Committeeman Shawn Lipani, the public meeting was re-opened at 7:05 pm.

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, October 14, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

None

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS**Mayor Ciccarelli's Opening Remarks**

Mayor Ciccarelli stated that Diwali begins Monday, October 20th and he wished a Happy Diwali to all Hillsborough residents who celebrate. He further stated: "May the divine light of Diwali shine in your life and bring happiness, peace, and prosperity."

Mayor Ciccarelli reported that he, along with Deputy Mayor Payne, Committeeman Lipani, Township Administrator Ferrera, and Township Clerk Brake attended the Red Ribbon Week football game. This event kicked off Hillsborough's celebration of Red Ribbon Week from October 20–24, 2025, which is the nation's largest drug prevention campaign, promoting healthy, drug-free living. The 2025 theme is "LIFE IS A PUZZLE. SOLVE IT DRUG FREE."

Mayor Ciccarelli attended the Garba event at Auten Road School with members of the Hillsborough community.

Mayor Ciccarelli advised that on Sunday, October 6th, Hillsborough police and firefighters attended the First Responder Mass at Mary Mother of God Church. The Mayor attended along with Committeeman Lipani and Administrator Ferrera in support of the Hillsborough Police and Fire Departments.

Mayor Ciccarelli relayed that he attended the Boy Scout Troop 489 Eagle Scout Court of Honor ceremony at MMOG and participated as a special guest with the VFW (Rich Zygadio), Hillsborough Rotary Club, and Reverend Monsignor Joseph Curry.

Mayor Ciccarelli noted he had a great time representing Hillsborough in the Basilone Parade. The Mayor also attended the pre-parade ball and met Lt. General Frank Donovan, Vice Commander of U.S. Special Operations Command, and the oldest living Medal of Honor recipient, Major General James Everett Livingston.

Mayor Ciccarelli advised that he recently recognized Amwell Dental Associates, Bentley's Fine Jewelers, B&C Hillsborough Florist, Family Chiropractic, and The Motor Works Inc. for 45 years of service to the community and long-standing membership in the Hillsborough Business Association (HBA).

Mayor Ciccarelli also advised that he, along with Committeeman Lipani and Zuzana Karas from the Economic and Business Development Office, attended the ribbon cutting of Libiao Robotics on September 23rd.

Mayor Ciccarelli relayed that he had the pleasure of visiting three of Hillsborough's elementary schools over the past few days: Hillsborough Elementary School, Triangle School, and Woods Road School. The Mayor discussed what it's like to be the mayor and other very important questions.

Mayor Ciccarelli announced that Hillsborough Township celebrates and acknowledges individuals and organizations who "go the extra mile" to make a positive difference and support their fellow community members. The township encourages all residents to recognize Extra Mile Day on November 1, 2025, a national initiative supported by Extra Mile America's mission to establish 550 Extra Mile cities.

Mayor Ciccarelli stated the committee welcomes peace in the Middle East and wishes everyone the best in this new phase.

Committeeman Britting

Committeeman Britting wished happy holidays to all in this upcoming holiday season.

Committeeman Britting encouraged residents to vote early at the Municipal Building from Saturday, October 25, 2025, to Sunday, November 2, 2024, Monday–Saturday from 10:00 a.m.–8:00 p.m. and Sunday from 10:00 a.m.–6:00 p.m. There will be NO early voting on Monday, November 3rd.

Committeeman Britting invited the public to the Scarecrow Festival Awards ceremony on Wednesday, October 29th 4:30 pm - 6:00 pm.

Committeeman Britting relayed that Hillsborough was strongly represented in Somerset County’s Influencing Agriculture: After the Harvest 2025 initiative, with seven of the eight participating farms located in the Township and Economic and Business Development Director Zuzana Karas serving on the panel.

Committeeman Britting advised that the Fall 2025 edition of the Experience Hillsborough e-magazine is now available, featuring local events, farms, and seasonal highlights.

Committeeman Britting stated that the Hillsborough Business Association announced its annual awards winners which can be found in the eNews.

Committeeman Britting noted that the Health Department held its annual Well Water Testing Event on October 4, 2025, where over 60 residents purchased reduced-cost test kits and spoke with staff about local well and groundwater conditions.

Committeeman Britting informed the public that Hillsborough is hiring for a variety of positions.

Committeeman Britting announced that Winter Basketball Leagues are open for registration.

Committeeman Britting encouraged residents to attend the Rutgers University football game on November 8th for \$40 tickets.

Committeeman Britting, on behalf of the Social Services Department thanked the Triangle Elementary School for celebrating World Gratitude Day by donating to the Community Assistance Network.

Committeeman Britting relayed that in addition to providing transportation for seniors to medical appointments, grocery stores, salons, and local errands, the Hillsborough Social Services Department offers a wide range of programs for seniors and the community.

Committeeman Britting reminded residents that New Jersey offers property tax relief through ANCHOR and other programs, but the application process varies by age and circumstances.

Committeewoman Hand

Committeewoman Hand stated the Garba event was a lot of fun and encouraged all to attend.

Committeewoman Hand reported that the Hillsborough Library offers a variety of programs for Hillsborough residents.

Committeewoman Hand advised that October is National Bullying Prevention Month, a critical time to raise awareness about the lasting impact of bullying on people of all ages.

Committeeman Lipani

Committeeman Lipani wished all who celebrate a happy holiday.

Committeeman Lipani reminded residents that when HVAC units (e.g., water heater, air conditioner, furnace, or

boiler) stop working and need to be replaced, residents are required to notify the Building Department before beginning any work. The permit application must be submitted by a licensed contractor within 72 hours of the initial notification.

Committeeman Lipani advised that the Hillsborough Township Leaf Pickup Program for 2025 will officially begin on Monday, November 3rd.

Committeeman Lipani thanked the Department of Public Works (DPW) for a job well done on the chipseal on Montgomery Road. Committeeman Lipani also thanked Montgomery Road resident Suzanne Hornickel for taking the time to write a thoughtful letter commending the DPW team for their storm clean-up efforts.

Deputy Mayor Payne

Deputy Mayor Payne on behalf of NJDEP and NJDOT is reminding motorists to be extra vigilant on roadways as the fall white-tailed deer mating season gets underway.

Deputy Mayor Payne reported that the United States Drug Enforcement Administration (DEA) has declared Saturday, October 25th, National Take Back Day, a day to dispose of unneeded medications anonymously and at no cost.

Deputy Mayor Payne urged residents to prioritize safety this Halloween: children should be accompanied by an adult, wear light-colored or reflective clothing, carry a flashlight after dark, watch for traffic, and please examine all candy before consuming.

Deputy Mayor Payne announced that October is Domestic Violence Awareness Month, a national observance to honor survivors and victims. Domestic violence is a widespread issue, impacting over one in three women, about one in four men, and over half of transgender and nonbinary individuals in their lifetimes. The local resource, Safe+Sound Somerset provides comprehensive services including a 24-hour crisis helpline, emergency safe housing, legal advocacy, and individual/group counseling for adults and children, along with specialized crisis response teams. The Hillsborough Police Department takes all domestic violence calls seriously, works closely with Safe+Sound Somerset, and ensures that victims receive immediate resources and information to connect directly with the organization for support.

Deputy Mayor Payne reminded residents that the Veteran's Day Ceremony will be held on Tuesday, November 11th, in the Garden of Honor at 9:00 am. In the event of inclement weather, it will be moved to the Senior Activity Room.

Deputy Mayor Payne informed residents that the next Veterans' Information Session will be held on Saturday, November 15th, at 10:00 am in the Senior Activity Room.

Deputy Mayor Payne stated that Somerset County is looking for feedback on the availability and reliability of electric vehicle charging infrastructure throughout the County.

Mayor Ciccarelli

Mayor Ciccarelli thanked the Municipal Alliance for the Red ribbon week goody bags.

Mayor Ciccarelli thanked the Triangle Elementary School's 3rd graders for their thank-you poster.

Mayor Ciccarelli congratulated Cathy Faerber, Assistant Director of Social Services, and Lee Santaromita, Office Administrator for Social Services on a well-deserved Senate Citation from the Office of Senator Andrew Zwicker.

Mayor Ciccarelli provided the following road updates: 1. The 2025 Road Paving Program is mostly complete. The following roads were paved this year: ● Kilmer Drive ● Beverly Drive ● Fern Way ● Gail Court ● Briar Way ● Scott

Drive● Barbara Drive● Arlene Court● Matthew Road● Daniel Drive● Walnut Grove Road● Falcon Crest Lane● Falcon Road (remaining portion)● Township Line Road● Auten Road (between railroad & Triangle Road), 2. The Township obtained NJDOT grants for Auten Road (\$438,435) and Dukes Parkway West (\$356,411), which funded more than half the cost of repaving these roads., 3. Dukes Parkway West is scheduled to start construction by November., 4. Brown Avenue is complete. The \$1.9 million in grant money fully funded this project., 5. Amsterdam Phase 3, which completes the total repave of Amsterdam, was completed earlier this year., 6. Somerset County will be repaving Amwell Road between Route 206 and Beekman Lane this November.

Mayor Ciccarelli advised that earlier this month, Hillsborough residents reported hazardous conditions at the Norfolk Southern railroad crossings. Since then Norfolk Southern has made temporary repairs to the hazardous areas while they work on a more permanent solution.

Mayor Ciccarelli relayed that he along with Administrator Ferrera attended a Route 206 meeting with the DOT Project Manager to coordinate permits and learn about a subcontractor hired to consolidate the telecommunications wires of Verizon, Comcast, and Brightspeed.

Mayor Ciccarelli announced that bids for repairing the pedestrian bridge open on Wednesday, October 15th.

Mayor Ciccarelli informed residents that the Social Services Department will be starting their annual holiday drives of providing holiday meals and gifts for Hillsborough's residents who are experiencing financial difficulties.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING AYURVEDA DAY

WHEREAS, Ayurvedic medicine, also known as Ayurveda, is one of the world's oldest holistic (whole-body) healing systems developed thousands of years ago; and WHEREAS, Ayurvedic medicine is based on the belief that health and wellness depend on maintaining balance between the mind, body, and spirit; and WHEREAS, Ayurveda has been gaining in popularity, recognition, and familiarity among the mass media and mainstream culture; and WHEREAS, the practice of Ayurvedic medicine makes valuable contributions in helping people live lives that are happier, healthier, and in greater balance through yoga, ayurvedic body work, customized herbal therapies, pranayama breath work, mantra, and self-care practices.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Township Committee, do hereby declare September 23, 2025 as "Ayurveda Day", and encourage all citizens to become more aware of the benefits provided by Ayurvedic medicine.

2. PROCLAMATION RECOGNIZING NATIONAL DIABETES AWARENESS MONTH

WHEREAS, National Diabetes Awareness Month is celebrated every year in November to raise awareness about diabetes and to support people with diabetes; and

WHEREAS, the focus for diabetes awareness in 2025 is well-being; and

WHEREAS, the Centers for Disease Control and Prevention (CDC), estimate that over 38 million Americans have diabetes. It is the seventh-leading cause of death in the United States; and

WHEREAS, New Jerseyans are increasingly feeling the effects of diabetes as approximately 746,400 people suffer from the disease and 207,000 people may have diabetes and not know it; and

WHEREAS, it is estimated that 352,000 children and adolescents, or 35 per 10,000 US youths, have been diagnosed with diabetes; and

WHEREAS, the American Diabetes Association estimates that the total cost of diagnosed diabetes in the United States per year is \$413 billion, and approximately \$4.8 billion in New Jersey alone; and

WHEREAS, an increase in awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before developing the disease and its devastating complications.

NOW, THEREFORE, BE IT RESOLVED, that we, the Mayor and Township Committee, do hereby declare

November 2025 as National Diabetes Awareness Month, and encourage all residents to help fight this disease by increasing awareness.

3. PROCLAMATION RECOGNIZING DO NOT DISTURB WHILE DRIVING DAY

WHEREAS, public safety, including the reduction of fatalities and injuries resulting from motor vehicle crashes, are goals shared by Hillsborough Township; and WHEREAS, distracted driving was officially blamed for 3,308 fatalities and more than 289,000 injuries in 2022 according to NHTSA; and WHEREAS, crash risk is 2-6 times greater when drivers are manipulating a cellphone compared with when they are not distracted according to the Insurance Institute for Highway Safety; and

WHEREAS, about 1 in 5 people who died in crashes involving a distracted driver in 2022 were not in vehicles; they were walking, riding their bikes, or otherwise outside a vehicle; and

WHEREAS, a survey conducted by Advocates for Highway & Auto Safety found 70 percent of polled drivers said they use their cellphones while driving. That number increased to 86 percent of people who use their cars for work; and

WHEREAS, the National Distracted Driving Coalition's (NDDC) mission is, "to promote innovative and collaborative approaches to create a traffic safety culture of attentive drivers"; and

WHEREAS, the NDDC has established Thursday, October 16, 2025, as the fourth annual "National Do Not Disturb While Driving Day", to raise awareness of life-saving technology that can be used to reduce cell phone distractions while driving. NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Township Committee, do hereby declare October 16, 2025 as "Do Not Disturb While Driving Day", and encourage all citizens to commit to using Do Not Disturb technology to reduce cell phone distractions while driving, or put their phones away while driving.

4. PROCLAMATION RECOGNIZING HINDU HERITAGE MONTH

WHEREAS, Hinduism is the third largest religion in the world with millions of followers in the United States, including many in Hillsborough; and

WHEREAS, the practice of Hinduism seeks to promote unity among all Dharmic communities, increase awareness of the heritage's values, and educate society on issues affecting the Hindu-American community; and

WHEREAS, during the month of October, the history, traditions, achievements, culture, and contributions of Hindu Americans are recognized and celebrated throughout the United States and in Hillsborough; and

WHEREAS, the Hindu-American community has made significant contributions to the social, cultural, and economic vibrancy of our community adding to Hillsborough's diversity and prosperity; and

WHEREAS, Hillsborough embraces the diversity represented in our communities and seeks to afford all residents the opportunity to better understand, recognize, and appreciate the rich history and shared experiences of Hindu-Americans.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize October 2025 as Hindu Heritage Month and encourage all residents to join in celebrating the many contributions of Hindu-Americans.

5. PROCLAMATION RECOGNIZING ITALIAN-AMERICAN HERITAGE AND CULTURE MONTH

WHEREAS, Hillsborough Township's Italian-American community has contributed greatly to the cultural landscape since its earliest days; and

WHEREAS, Italians began migrating to the United States in the 1880's, and today there are more than 26 million Americans of Italian descent in this country; and

WHEREAS, Italian-Americans have flourished in all areas of public and economic life while preserving their proud Italian traditions and heritage; and

WHEREAS, UNICO, Italian-American Club was founded in 1922 nationally. Unico is the Italian word for unique and the acronym stands for Unity, Neighborliness, Integrity, Charity and Opportunity; and

WHEREAS, the Hillsborough chapter of UNICO was founded in 2009 as an Italian-American service organization committed to charitable works, supporting higher education, and performing patriotic deeds under the motto

“service above self”; and

WHEREAS, The Hillsborough chapter of UNICO annually awards the Brian Piccolo Scholarship to a Hillsborough High School student, supports the Rotary Fair’s Family Fun Day, and has engaged in many fundraising events to support the community including organizations such as the Zippy Fund, a charity that supports pediatric cancer patients and their families, and Gigi’s Playhouse; and

WHEREAS, during Italian-American Heritage and Culture Month, we recognize the rich heritage of Italian-Americans and celebrate their immeasurable contributions to Hillsborough and our nation.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize October 2024 as Italian-American Heritage and Culture Month and encourage all residents to join in celebrating the many contributions of Italian-Americans.

PRESENTATIONS

1. ATOMS RCERS

2. HILLSBOROUGH TOWNSHIP AWARDS PROGRAM GRANT PRESENTATION

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION ESTABLISHING THE MAYORAL APPOINTED VOLUNTEER POSITION OF LOCAL HISTORIAN AND ACKNOWLEDGING THE MAYORAL APPOINTMENT OF GREGORY GILLETTE

WHEREAS, the Township Committee wishes to establish the Mayoral appointed volunteer position of Local Historian; and

WHEREAS, the Mayor wishes to make the following appointment:

LOCAL HISTORIAN - Gregory Gillette

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby establishes the Mayoral appointed volunteer position of Local Historian and acknowledges the Mayoral appointment of Gregory Gillette to said position.

2. RESOLUTION ESTABLISHING THE MAYORAL APPOINTED VOLUNTEER POSITION OF COMMUNITY ENGAGEMENT ADVISOR TO THE MAYOR AND ACKNOWLEDGING THE MAYORAL APPOINTMENT OF VIVEK RAO

WHEREAS, the Township Committee wishes to establish the Mayoral appointed volunteer position of Community Engagement Advisor to the Mayor; and

WHEREAS, the Mayor wishes to make the following appointment:

Community Engagement Advisor To The Mayor - Vivek Rao

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby establishes the Mayoral appointed volunteer position of Community Engagement Advisor and acknowledges the Mayoral appointment of Vivek Rao to said position.

3. RESOLUTION AUTHORIZING THE HIRING OF THREE POLICE OFFICERS IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there exists vacancies in the position of Police Officer in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police and the Police Committee conducted an examination of the top candidates; and

WHEREAS, the Chief of Police recommends Kurt Kowalski be hired as a Police Officer in the Hillsborough Township Police Department at an annual salary of \$80,587.00 and Jerald Martinez and Carlos Moran be hired as Police Officers in the Hillsborough Township Police Department at an annual salary of \$58,726.00, effective October 20, 2025.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Police Chief and Police Committee are hereby accepted and approved.

4. RESOLUTION AUTHORIZING THE HIRING OF JOSEPH TOMARO TO THE POSITION OF PART-TIME ALTERNATE CROSSING GUARD IN THE POLICE DEPARTMENT

WHEREAS, there exists a need for an alternate crossing guard to work when the regular crossing guard is not available; and

WHEREAS, the Chief of Police recommends the hiring of Joseph Tomaro to this position, at a rate of \$18.00 per hour, starting 10/15/2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

5. RESOLUTION GRANTING PERMANENT STATUS TO CAPTAIN JEREMY CUOMO, LIEUTENANT JOSEPH PASCHALL, SERGEANT DAVID BROWN AND SERGEANT KULBEER SINGH EFFECTIVE OCTOBER 9, 2025

WHEREAS, on April 9, 2025, Lieutenant Jeremy Cuomo was appointed to the position of Captain, Sergeant Joseph Paschall was appointed to the position of Lieutenant, Corporals David Brown & Kulbeer Singh were appointed to the position of Sergeant for a six-month probationary period; and

WHEREAS, Chief of Police indicates that all the appointees have successfully completed the probationary period and recommends that permanent status be conferred upon Captain Cuomo, Lieutenant Paschall, Sergeant Brown and Sergeant Singh as of October 9, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved and Captain Cuomo, Lieutenant Paschall and Sergeants Brown & Singh are granted permanent employee status in said positions as of October 9, 2025.

6. RESOLUTION AUTHORIZING THE HIRING OF ELENA KIKIS FOR THE POSITION OF PART TIME VIOLATIONS TECHNICIAN IN THE MUNICIPAL COURT OFFICE

WHEREAS, there exists a need for a part-time Violations Technician in the Township of Hillsborough Municipal Court Office; and

WHEREAS, the Court Administrator recommends the hiring of Elena Kikis as a part-time Violations Technician in the Township of Hillsborough Municipal Court Office effective October 20, 2025, at a rate of \$25.00 per hour not to exceed 116 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Court Administrator is authorized to hire Elena Kikis as a part-time Violations Technician effective, October 20, 2025, at a rate of \$25.00 per hour.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, to take Personnel Resolutions 1 and 2 separately, was approved upon the call of the roll.

Committeeman Britting welcomed both mayoral appointments and thanked them for all their work in the community.

Administrator Ferrera stated that as the unofficial historian throughout the years, Mr Gillette has always helped out and provided information and documents.

Administrator Ferrera thanked Mr. Rao for his continued assistance and volunteerism within the community.

Committeeman Lipani stated there is probably no one better than Mr. Gillette to provide history on Hillsborough. Since meeting Mr. Rao it has been nothing but a pleasure in dealing with him.

Deputy Mayor Payne stated she is looking forward to learning from both of them in these new positions.

Committeewoman Hand stated it would be helpful for the public to know the process of selecting for these positions and how many people applied and how these 2 candidates rose to the top.

Mayor Ciccarelli explained that it is a mayoral appointment and there is no process. Mr. Gillette has been a de facto historian for many years. Mr. Rao has been very involved in community engagement with various communities within Hillsborough. The resolution created the appointments.

Committeewoman Hand encouraged other residents to approach the Mayor with their ideas for other mayoral appointments.

Greg Gillette thanked Administrator Ferrera for making the suggesting and the Township Committee for creating the position. Mr. Gillette is excited to be appointed to this new position, particularly now when the country is gearing up for the 250th anniversary of its founding.

Administrator Ferrera stated that now having a local historian position will help with the grant writing process.

Vivek Rao stated he is very happy to help the Township Committee in this new role with a focus on bringing all communities together and he thanked the Township Committee for the opportunity.

David Brook, 7 Winding Way inquired with regard to Vivek Rao, why was he chosen, what is the position and its purpose, and whether the position was posted to the public. With regard to Gregg Gillette, Mr. Brook suggested there were better candidates than Mr. Gillette for the position of Township Historian and urged the committee to vote no on his appointment.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeeman Robert Britting, to approve Personnel Resolutions 1 and 2 were unanimously approved upon the call of the roll.

Committeeman Britting stated that before voting yes he wanted to comment that prior comments by Mr. Brook were incredibly aggressive and rude and apologized to the two mayoral appointees.

Committeewoman Hand stated it is very transparent what is going on but voted yes because they are mayoral appointments.

Committeeman Lipani stated Mayoral appointments have been going on for years and years and only need approval by township committee. Mr. Gillette is beyond qualified for this position and votes yes.

Deputy Mayor Payne stated unfortunately everything lately is apparently politically motivated. Deputy Mayor Payne thanked the two appointees for giving of their time and voted yes.

Mayor Ciccarelli stated he is proud of these selections, both individuals have been volunteering their time in these respective capacities prior to this appointment and voted yes.

Township Attorney Willard stated that he was involved in the Doris Duke estate issue raised by Mr. Brook and clarified that was a request by the administrators of the Duke trust before the Historic Commission. It was a legal decision as to whether the trust had the right to demolish the estate. Mr. Brook appealed the decision to the state superior court and appellate division and was denied.

Administrator Ferrera stated Mr. Willard is absolutely correct. The trust has gone on to build to new beautiful structures.

Committeewoman Hand clarified that it was the way the appointment occurred that is at issue.

Upon a motion by Committeeman Robert Britting, seconded by Committeewoman Samantha Hand, Personnel Resolutions 3-6 were unanimously approved upon the call of the roll.

Administrator Ferrera welcomed the new part time employees.
Mayor Ciccarelli welcomed the new permanent police officers.

Judy Haas, Titus Court asked how many police officers are in the town currently.
Deputy Mayor Payne stated 6 police officers were leaving the force and the three new ones are replacements.
Mayor Ciccarelli advised the police department is authorized to hire up to 70 officers and is actively seeking to add more officers.

CONSENT

1. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW TALLING \$1,000.00 TO JS MASONRY FOR ROAD OPENING PERMITS 2023-17 AND 2023-18

WHEREAS, a cash escrow in the amount of \$500.00 was posted for Road Opening Permit 2023-17 and \$500.00 was posted for Road Opening Permit 2023-18; and

WHEREAS, the Engineering Director certifies all work has been satisfactorily completed and recommends the Township Committee authorize the release of the cash escrow in the amount totaling \$1,000.00 to JS Masonry for Road Opening Permits 2023-17 and 2023-18.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

2. RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW FOR MORTON STREET REALTY

WHEREAS, a cash escrow was posted in the amount of \$1,000.00 by Morton Street Realty to guarantee project completion; and

WHEREAS, the Engineering Director certifies all work has been satisfactorily completed and recommends the release of the cash escrow in the amount of \$1,000.00 to Morton Street Realty.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

3. RESOLUTION AUTHORIZING SALE BY ASSIGNMENT OF TAX SALE CERTIFICATE 99-007 FOR THE PROPERTY IDENTIFIED AS THIRD STREET, BLOCK 34, LOT 19, HILLSBOROUGH, NEW JERSEY

WHEREAS, the Township of Hillsborough is the record owner of Tax Sale Certificate 99-007 for the property identified as Third Street, Block 34, Lot 19, Hillsborough, New Jersey, consisting of approximately +/- 0.06 acres of land, acquired by the Township pursuant to N.J.S.A. 54:5-34; and

WHEREAS, Vinod Vaid is the owner of the adjacent property identified as 28 Equator Avenue, Block 34, Lot 1, Hillsborough, New Jersey; and

WHEREAS, Vinod Viad has expressed interest in purchasing by assignment Tax Sale Certificate 99-007 from the Township; and

WHEREAS, N.J.S.A. 54:5-113 permits the private sale, by way of assignment, of a municipally held Tax Sale Certificate for not less than the amount of liens charges against such real estate, together with subsequent liens thereon, as authorized by resolution adopted by the governing body; and

WHEREAS, the Township Committee deems it to be in the best interest of the Township to sell, by way of assignment, Tax Sale Certificate 99-007 to Vinod Viad; and

WHEREAS, notice of the private sale by way of assignment has been mailed to the property owner, posted in three public places in the Township and published in the newspaper circulated in the Township in accordance with N.J.S.A. 54:5-114.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the private sale by assignment of Tax Sale Certificate 99-007 to Vinod Vaid, 28 Equator Avenue, Block 34, Lot 1, Hillsborough, New Jersey, for Nine Hundred Twenty Two Dollars and Sixty One Cents (\$922.61), being the full amount of the Tax Sale Certificate, including all subsequent municipal taxes and other municipal charges, is hereby authorized; (2) the Mayor, Township Clerk and Tax Collector are hereby authorized to execute the Assignment and any other documents required to effectuate the sale of the Tax Sale Certificate.

4. RESOLUTION AUTHORIZING “2026 RESOLUTION 5K RUN” TO BE HELD IN HILLSBOROUGH TOWNSHIP ON JANUARY 1, 2026 PURSUANT TO THE REQUIREMENTS OUTLINED BY THE CHIEF OF POLICE

WHEREAS, Resolution Run requested permission to hold their “2026 Resolution 5K Run” on January 1, 2026, in Hillsborough Township; and

WHEREAS, the “2026 Resolution 5K Run” Director has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Township Police Department’s Traffic Safety Bureau have determined the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that Resolution Run is hereby authorized to hold their “2026 Resolution 5K Run” in Hillsborough Township on January 1, 2026.

5. RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM PLANNING BOARD/BOARD OF ADJUSTMENT ESCROW ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Township Planner indicates review work has been completed for the indicated projects and recommends funds be transferred from the Planning Board/Board of Adjustment Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Planning Board/Board of Adjustment Escrow Accounts into the Treasurer's Account.

Brickner, Kristen & Mravcak, Sally	BA-25-02	BRICKNERPL	\$30.39
Dukes Parkway East LLC	24-PB-11-MSPV	CRANEFARPL	\$106.20
Estate of Harriet E. Durling (Strnatko)	25-PB-03-SV	HDURLINGPL	\$318.60
Green Care Farms LLC	24-PB-09-MSV	GRNCAREPB	\$531.00
Harvard Way MJM4, LLC (Redcom)	21-PB-09-MSPV (Remand)	HARVARDPL	\$53.10
HMG Fuel LLC	24-PB-03-MSPV	HMGFUELPB	\$849.60
Homestead Corner LLC	25-PB-14-SV	HOME CORNERPL	\$159.30
Homestead Road LLC	21-PB-25-MS/MSP(V)	HOMEROADPL	\$477.90
Kani International	24-PB-04-MSPV	AROORANPB	\$121.39
M&M Realty Partners at Hillsborough LLC (Amended)	21-PB-16-MSV	MMREALTYPL	\$197.37
Nardo, Christopher & Jamie (carry over due)	BA-24-04	NARDOPB	\$75.97
Roberts Road 21, LLC	BA-23-12	ROBERTSPL	\$30.39
SPG Hillsborough LLC	25-PB-02-MSPV	SPGHBOROPL	\$292.05
Tuck, Wayne & Denise	BA-25-03	TUCKPB	\$91.17
Total Transfer			\$3,334.43

6. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A 120-DAY OPTION AGREEMENT WITH THE STATE AGRICULTURE DEVELOPMENT COMMITTEE FOR POTENTIAL FARMLAND PRESERVATION OF THE TOWNSHIP OWNED MINDEL PROPERTY

WHEREAS, the Township of Hillsborough supports the preservation of farmland within the municipality in partnership with the State Agriculture Development Committee (“SADC”); and

WHEREAS, on April 9, 2024 the Township Committee authorized the Planning Director to prepare and submit an application for farmland preservation to the SADC; and

WHEREAS, the Township purchased the following properties on January 11, 2022 (Deed Date of Recording):

Block 198, Lot 2 – 424.275 acres

Block 198.02, Lot 1.01 – 6.846 acres

Block 199.02, Lot 1 – 4.581 acres

Block 198.01, Lot 1 – 4.626 acres for a total of 440.328 acres; and

WHEREAS, these properties are located within the State Agriculture Development Committee's Agricultural Development Area ("ADA") and are also included on the Somerset County Target List for farmland preservation; and

WHEREAS, in order to advance the preservation of the above properties, the SADC requires execution of a 120-Day Option Agreement with the property owner; and

WHEREAS, the Township Committee finds it in the best interest of the Township to execute the Agreement in order to facilitate farmland preservation efforts.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are hereby authorized to execute the 120-Day Option Agreement with the State Agriculture Development Committee on behalf of the Township; and (2) that a copy of this Resolution, upon adoption, shall be provided to the Township Clerk, Township Attorney and the State Agriculture Development Committee for their information and records.

7. RESOLUTION AUTHORIZING AN EXTENSION OF GRACE PERIOD FOR FOURTH QUARTER PROPERTY TAX INSTALLMENT PAYMENTS FOR 2025 FOR ELIGIBLE RESIDENTS IN ACCORDANCE WITH N.J.S.A. 54:4-67(4)

WHEREAS, in accordance with N.J.S.A. 54:4-67a, the Township charges interest on the nonpayment of taxes, assessments, or other municipal liens or charges if not paid within 10 days of the date upon which said payments are due; and

WHEREAS, the fourth quarter property tax installment payment for 2025 is due and payable on November 1, 2025; and

WHEREAS, a federal government shutdown began on October 1, 2025; and

WHEREAS, N.J.S.A. 54:4-67(4) authorizes the governing body of a municipality, during an extended federal government shutdown, to extend the grace period for a property tax installment payment as follows:

(a) As used in this paragraph:

"Eligible resident" means either: (i) an employee of a federal government agency who is furloughed because of a shutdown and receives unemployment benefits during the shutdown or who works during a shutdown but is not paid because of the shutdown; or (ii) a contractor whose pay is received through a contract with a federal government agency but whose payment is delayed or diminished because of a shutdown, provided that the contractor receives unemployment benefits during the shutdown.

"Shutdown" means any period in which there is more than a 24-hour lapse in appropriations for any federal government agency as a result of a failure to enact a regular appropriations bill or continuing resolution due to an impasse between the President and the Congress of the United States or between the two Houses of Congress.

(b) Notwithstanding the provisions of paragraph (1) of this subsection regarding delinquent payments, a municipality shall not charge interest to a delinquent taxpayer who is an eligible resident or who resides with a spouse, partner in a civil union, or domestic partner who is an eligible resident, if: (i) a shutdown remains in effect for more than 21 days and either ends less than 14 days prior to the date upon which a property tax installment payment is payable pursuant to R.S.54:4-66 or section 2 of P.L.1994, c.72 (C.54:4-66.1), as appropriate, or remains in effect on the date that the property tax installment payment is due and payable; and (ii) the governing body of the municipality in which the delinquent taxpayer resides adopts a resolution providing that interest shall not be charged to such a delinquent taxpayer if payment of the property tax installment, less any available property tax credit as defined in section 1 of P.L.2018, c.11 (C.54:4-66.6), is made on or before the date upon which the next property tax installment payment is payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Tax Collector is hereby authorized to extend the grace period for the fourth quarter property tax installment payment for 2025 for "eligible residents" in the event the requirements set forth in N.J.S.A. 54:4-67(4) are met; (2) the extended grace period shall only apply to the 2025 four quarter property tax installment payment and not to other local assessments, municipal liens or charges; (3) the Township Clerk shall provide a copy of this resolution to the Director of the Division of Local Government Services in the Department of Community Affairs no later than the third business day following adoption; and (4) the Township Clerk shall forward a copy of this resolution to the Township Chief Financial Officer and Tax Collector.

8. RESOLUTION AUTHORIZING THE RTU #5 CIRCUIT 1 COMPRESSOR REPLACEMENT/ CIRCUIT 2 LEAK CHECK FROM BINSKY THROUGH THE BERGEN COUNTY COOPERATIVE CONTRACT #CK04

WHEREAS, the Director of the Department of Public Works has requested authorization for the RTU #5 Circuit 1 Compressor Replacement/ Circuit 2 Leak Check; and

WHEREAS, Binsky provides this service through the Bergen County Cooperative Contract #CK04, of which the Township of Hillsborough is a member, for an amount not to exceed \$9,836.00; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #01-201-26-772-280 (requisition #2311646) for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the RTU #5 Circuit 1 Compressor Replacement/ Circuit 2 Leak Check from Binsky through the Bergen County Cooperative Contract #CK04 in an amount not to exceed \$9,836.00 is hereby authorized.

9. RESOLUTION AUTHORIZING THE REPLACEMENT OF CT #1 - COOLING TOWER SPRAY PUMP FROM BINSKY THROUGH THE BERGEN COUNTY COOPERATIVE CONTRACT #CK04

WHEREAS, the Director of the Department of Public Works has requested authorization for the Replacement of CT #1 - Cooling Tower Spray Pump; and

WHEREAS, Binsky provides this service through the Bergen County Cooperative Contract #CK04, of which the Township of Hillsborough is a member, for an amount not to exceed \$10,258.00; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #01-201-26-772-280 (requisition #2311652) for these services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that the Replacement of CT #1 - Cooling Tower Spray Pump from Binsky through the Bergen County Cooperative Contract #CK04 in an amount not to exceed \$10,258.00 is hereby authorized.

10. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) APX 8500 ALL BAND MOBILE RADIO WITH PROGRAMMING FOR THE POLICE DEPARTMENT FROM MOTOROLA SOLUTIONS

WHEREAS, the Police Department needs to purchase One (1) APX 8500 All Band Mobile Radio with Programming; and

WHEREAS, Motorola Solutions was awarded a contract through the State of New Jersey Contract #83909 for the provision of radio communications equipment and accessories; and

WHEREAS, the Chief of Police received a quote from Motorola Solutions in the amount of \$8,416.00 in accordance with the State Contract; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the purchase of One (1) APX 8500 All Band Mobile Radio with Programming from Motorola Solutions in accordance with the State Contract and quote submitted; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds available through account #01-201-25-745-245 (Requisition #2311733).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of One (1) APX 8500 All Band Mobile Radio with Programming from Motorola Solutions through State of New Jersey Contract #83909 in an amount not to exceed \$8,416.00.00 is hereby authorized and approved.

11. RESOLUTION AUTHORIZING PURCHASE OF AN ADDITIONAL 8 (EIGHT) FLOCK SAFETY AUTOMATED LICENSE PLATE READER CAMERAS FOR THE POLICE DEPARTMENT

WHEREAS, Flock Safety is the sole manufacturer, developer and distributor of the Flock Safety Automated License Plate Reader ("ALPR") camera and sole provider of the comprehensive monitoring, processing and machine vision services which integrate with the Flock Safety ALPR camera; and

WHEREAS, the Flock Safety ALPR camera is the only law enforcement grade ALPR system to offer the following combination of proprietary features: (a) vehicle fingerprint technology; (b) integrated cloud software and hardware platform; (c) transparency portal; (d) Amber Alert integration; (e) integrated audio detection; (f) live video integration; and (g) partnership integrations; and

WHEREAS, the Township currently utilizes the system and is in need of additional units; and

WHEREAS, Flock Safety provided a quote in the amount of \$28,000.00 for the Purchase of an Additional 8 (Eight) Flock Safety Automated License Plate Reader Cameras with extended data retention; and

WHEREAS, the Chief of Police recommends the Township Committee authorize the purchase and execution of the Order Form with Terms of Service with Flock Safety for the provision of the Purchase of an Additional 8 (Eight) Flock Safety Automated License Plate Reader Cameras; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account # 01-201-25-745-276 (requisition #2311824).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase and execution of the Order Form with Terms of Service with Flock Safety for the Purchase of an Additional 8 (Eight) Flock Safety Automated License Plate Reader Cameras in the amount of \$28,000.00 is hereby authorized.

12. RESOLUTION AUTHORIZING PURCHASE OF A 2026 MACK GRANITE GR42 SINGLE AXLE PLOW TRUCK EVEREST FOR PUBLIC WORKS THROUGH THE SOURCEWELL COOPERATIVE

WHEREAS, the Director of the Department of Public Works has requested authorization to purchase a 2026 Mack Granite GR42 Single Axle Plow Truck Everest; and

WHEREAS, Gabrielli Truck Sales, offers the equipment through the Sourcewell Cooperative Contract #032824-MAK of which the Township of Hillsborough is a member, in an amount not to exceed \$349,326.58; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-200 (requisition #2311852).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a 2026 Mack Granite GR42 Single Axle Plow Truck Everest from Gabrielli Truck Sales, through the Sourcewell Cooperative Contract #032824-MAK in an amount not to exceed \$349,326.58 is hereby authorized.

13. RESOLUTION AUTHORIZING A CONTRACT WITH BINSKY & SNYDER SERVICE, LLC, FOR A PREVENTATIVE MAINTENANCE AGREEMENT ON THE HVAC SYSTEM AT THE MUNICIPAL COMPLEX

WHEREAS, the Director of Public Works has requested the execution of a contract for the preventative maintenance of the HVAC system at the Municipal Complex, to help avert large and unnecessary repair bills by being proactive with maintaining the system; and

WHEREAS, the services are available from Binsky & Snyder Service, LLC, through the Bergen County Cooperative Contract #CK04 at a cost not to exceed \$38,405.00; and

WHEREAS, the Township is a member of the Bergen County Cooperative and as such is eligible to obtain these services through contracts awarded by them; and

WHEREAS, funds will be available in the 2025 budget and have been certified as such by the Chief Finance Officer through account #01-201-26-772-280 (requisition in an amount not to exceed \$38,405.00).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves a contract with Binsky & Snyder, LLC, for preventative maintenance on the HVAC system at the Municipal Complex in an amount not to exceed \$38,405.00.

14. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO YAGER LAWN MAINTENANCE FOR THE PROVISION OF A TWO PERSON CREW AND LEAF VACUUMING EQUIPMENT FOR THE TOWNSHIP LEAF PROGRAM

WHEREAS, the Director of Public Works has determined there is a need for assistance with the annual leaf program; and

WHEREAS, the Township of Hillsborough solicited quotes and received three (3) responses as follows:

Yager Lawn Maintenance LLC	\$1,600.00 per day
Moss Landscaping Inc.	\$1,800.00 per day
JML Landscaping	No Quote

WHEREAS, the Director of Public Works and Qualified Purchasing Agent recommend the award of a contract to Yager Lawn Maintenance at the rate of \$1,600.00 per day in an amount not to exceed \$46,500.00 for the provision of a two-person crew and leaf vacuuming equipment for the Township leaf program.

WHEREAS, funds are available from the Clean Communities Grant #02-213-25-330-602-000 in the amount of \$31,500.00 and Budget Account #01-201-26-768-940 in the amount of \$15,000.00 (Requisition #2311855) and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Yager Lawn Maintenance at the rate of \$1,600.00 per day in an amount not to exceed \$46,500.00 for the provision of a two-person crew and leaf vacuuming equipment for the Township leaf program.

15. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO SOLICIT REQUESTS FOR PROPOSALS THROUGH THE FAIR AND OPEN SELECTION PROCESS FOR PROFESSIONAL SERVICES FOR 2026

WHEREAS, the Hillsborough Township Committee has chosen the Fair and Open process for the selection of professionals which requires the public solicitation on the Township's website of a request for proposals from any interested party for the various professional services and the Township Committee intends to use the process again in 2026; and

WHEREAS, the Township Committee will seek proposals for the following positions:

Township Attorney
 Labor Attorney
 Planning Board Attorney
 Board of Adjustment Attorney
 Board of Health Attorney
 Bond Counsel
 Municipal Auditor
 Consulting Township Engineer and Planning Consulting Services
 Planning Board Engineer
 Planning Board Alternate Engineer
 Board of Adjustment Engineer
 Board of Adjustment Alternate Engineer
 Township Architect
 Financial Advisor
 Affordable Housing Planning Consultant
 Special Counsel for Affordable Housing Matters
 Engineering Inspection Services
 Risk Management Consultant – JIF and Employee Benefits Management
 Employee Assistance Program
 Affordable Housing Administrative Agent
 Affordable Housing Administrative Agent for Rehabilitation Program
 Employee Assistance Program

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to solicit Requests for Proposals through the Fair and Open Selection Process for the above listed positions for 2026.

16. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR THE SENIOR EXERCISE PROGRAM

WHEREAS, the contract for the Senior Exercise Program will expire at the end of calendar year 2025; and

WHEREAS, the Township's Qualified Purchasing Agent requests authorization to solicit bids for the Senior Exercise Program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise and solicit bids for the Senior Exercise Program.

17. RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR 2026 VIDEO SERVICES

WHEREAS, the contract for Video Services will expire at the end of calendar year 2025; and

WHEREAS, the Township's Qualified Purchasing Agent requests authorization to solicit bids for Video Services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to advertise and solicit bids for Video Services.

18. RESOLUTION OPPOSING NEW JERSEY'S CURRENT AFFORDABLE HOUSING COMPLIANCE PROGRAM AND PROCEDURES OF THE FAIR HOUSING ACT AND REQUESTING FURTHER LEGISLATIVE ACTION TO ADDRESS THE UNFAIR AND UNJUST PRACTICES THEREIN

WHEREAS, on March 20, 2024, Governor Murphy signed into law an Amendment to the Fair Housing Act (N.J.S.A. 52:27D-301 et seq.) (hereinafter "Amended FHA"); and

WHEREAS, the Amended FHA set forth the requirements and procedures for determining the affordable housing fair share obligations for all municipalities throughout the State, along with the municipalities' required compliance mechanisms, procedures, and deadlines in order to satisfy their fair share obligations for the Fourth (4th) Round (2025-2035) of affordable housing compliance; and

WHEREAS, on December 13, 2024, the New Jersey Administrative Office of the Courts issued Administrative Directive #14-24, which established procedural requirements and additional deadlines for proceeding with the Affordable Housing Dispute Resolution Program (the "Program") as required by the Amended FHA; and

WHEREAS, as of the date of this Resolution, the Township of Hillsborough has complied with all applicable requirements, filings, and deadlines set forth in the Amended FHA and Administrative Directive #14-24; and

WHEREAS, while the deadlines established by the Amended FHA and Administrative Directive #14-24 are strictly construed against the municipalities, such deadlines are not held as strictly against the Program or the Courts; and

WHEREAS, the Program and the Courts have thus far issued varied and contradictory recommendations and decisions with regard to the methodologies utilized in determining a municipality's present and prospective need

obligations and the objections made thereto, including as to the Township of Hillsborough; and

WHEREAS, the Amended FHA has not been consistently applied to all municipalities with regard to the methods of calculating the municipalities' present and prospective need obligations, which casts doubt and concern over the Program's and the Court's handling of the review of the municipality's adopted Housing Element and Fair Share Plans, along with any obligations to the same; and

WHEREAS, the Township of Hillsborough, while continuing to comply with the requirements of the Amended FHA and Administrative Directive #14-24, opposes the current affordable housing requirements of the Amended FHA, along with the procedures and filing requirements established therein and the Administrative Directive #14-24; and

WHEREAS, the current affordable housing system established in the Amended FHA creates unrealistic requirements for municipalities, such as Hillsborough Township, including the promotion of high-density housing and sprawl throughout the State; and

WHEREAS, the current standards embodied in the Amended FHA impose unrealistic burdens on municipalities, as demonstrated by the fact that the FHA calls for the imposition of a statewide affordable housing obligation of 84,698 just for Round 4 on municipalities that issued a total of 99,956 Certificates of Occupancy for all housing units in the 2010-2020 period that was used to establish prospective need obligations for Round 4; and

WHEREAS, the imposition of unrealistic obligations does not advance the realistic opportunity for the construction of more affordable housing, but instead clearly encourages market-rate sprawl, opposition, and litigation; and

WHEREAS, the current affordable housing requirements, mechanisms, and set-aside percentages provide for excessive over-development, with more market-rate units being constructed than affordable housing units, as well as requiring municipalities to expend large sums of public funds to subsidize such construction; and

WHEREAS, the imposition of unrealistic housing obligations forces municipalities to overdevelop with inclusionary housing, thereby causing resistance to affordable housing; and

WHEREAS, even-handed justice requires that the obligations imposed by our laws must be realistic in order to justify imposing an obligation of constitutional dimension on municipalities to create a realistic opportunity for affordable housing and the unrealistic obligations imposed by the current laws can be easily addressed by redefining the manner in which the regional need is calculated to be faithful to a principle embodied in the Amended FHA; and

WHEREAS, establishing prospective need for affordable units based on twenty (20% percent (Hillsborough has successfully endeavored to require twenty-four (24%) percent) of residential housing units actually constructed over a prior ten-year period accords with New Jersey's long-standing policies of empowering municipalities to cure the abuse of exclusionary zoning with traditional inclusionary zoning; and

WHEREAS, the demand for market-rate housing is a reasonable basis for determining whether and to what extent a realistic opportunity for the creation of affordable housing may exist, and the issuance of certificates of occupancy for new residential units is a reliable indicator of such demand; and

WHEREAS, a standard aimed at ensuring that the number of affordable housing units in our State will increase commensurately with the number of market units constructed will put the doctrine on a sustainable trajectory that will avoid the tendency of municipalities to oppose implementation of affordable housing obligations; and

WHEREAS, the Township Committee of the Township of Hillsborough has determined that the current 4th Round

affordable housing process, including the Program, as established by the Amended FHA and Administrative Directive #14-24 needs to be revised, amended and re-adopted by the New Jersey Legislature to assure a more fair and just process of determining municipalities' present and prospective need obligations, as well as the process and mechanisms provided to municipalities to address same; and

WHEREAS, the Township of Hillsborough's Fourth Round Housing Element and Fair Share Plan was developed over multiple months through the collaborative efforts of the Township Committee, Planning Board, and professional consultants, utilizing allowable land use adjustments, land capacity factors, and statutory exclusions to successfully reduce the State's mandated obligation from 565 units to a realistic development potential of 223 units and 77 credits for a total of 300, thereby defending the Township's Master Plan and bedroom community character against high-density development only to be forced by objectors who claim to want to build more housing; and

WHEREAS, in light of the Township of Hillsborough's commitment to a fair and realistic affordable housing obligation, the Township Committee calls upon Assemblyman Roy Freiman, Assemblywoman Mitchelle Drulis, and Senator Andrew Zwicker, all of whom voted in favor of the Amended FHA that is at issue, to publicly support the Township's proposed affordable housing number and to support the Township's position on a revised developed land calculation as a more just and sustainable method for determining prospective need obligations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Borough hereby requests and demands that the New Jersey Legislature enact further amendments to the Amended FHA to provide for a more fair and just method of addressing the affordable housing obligations throughout the State; as well as provide municipalities the ability to participate in the preparation of such legislation so that their input can be taken into account.

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to send a certified copy of this Resolution to the Township's State Legislative (Senate and Assembly) representatives, Senate President Nicholas Scutari, Assembly Speaker Craig Coughlin, Lieutenant Governor Tahesha Way, New Jersey Governor Phil Murphy, and the New Jersey State League of Municipalities.

19. Resolution Supporting Hillsborough Township Joining The Jersey Strong Coastal Coalition And Authorizing The Mayor To Sign The Letter Of Support On Behalf Of The Township

WHEREAS, the Jersey Strong Coastal Coalition is a growing statewide coalition of more than 60 New Jersey counties, municipalities and citizen groups deeply concerned about the cost of electricity to our residents and businesses; and

WHEREAS, Governor Murphy doubled down on his support of the NJ Energy Master Plan (EMP) which calls for achieving 100% carbon free electricity in the state by 2035. Calling on the legislature to codify that current executive policy into law The NJ Energy Master Plan (EMP) which calls for achieving 100% carbon free electricity in the state by 2035; and

WHEREAS, In furtherance of the EMP goal, over 2500 MW (17%) of generation has already been prematurely retired, including 650 MW at Oyster Creek, which had provided round the clock carbon free nuclear power since 1969. As a result, New Jersey now relies on other states in the regional PJM grid to supply over 25% of our power in order to keep the lights on and AC running when needed most and this dependence is expected to grow to 50% by 2035 to meet increased demand.

WHEREAS, the Coalition argues that the planned construction of offshore wind turbines off the New Jersey coast poses a threat to the state's vital tourism, hospitality, and fishing industries; and

WHEREAS, This EMP policy has had direct economic consequences, since ratepayers must pay PJM for the additional capacity to be available as needed. Because PJM itself is short on capacity, the capacity price paid has increased nine-fold from 2024 to 2025 which has resulted in a 20% rate increase to hit electric bills this year; and

WHEREAS, the Coalition seeks to promote and advocate for alternative clean energy solutions that are environmentally and economically sustainable for New Jersey; and

WHEREAS, the Coalition urges State lawmakers of NJ to consider undertaking such a demonstration in partnership with the Federal government and developers at an existing site by 2035. This would create many high paying professional and union jobs and establish the state as the center of a US nuclear power industry renaissance; and

WHEREAS, the Mayor and Township Committee recognize the importance of balancing sustainable energy goals with the protection of coastal resources, local economy, and the well-being of its citizens; and

WHEREAS, the Governing Body of Hillsborough Township has been requested to provide its formal support to the efforts of the Jersey Strong Coastal Coalition;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby goes on record in support of the Jersey Strong Coastal Coalition and its mission to defend the New Jersey coast from what it describes as the adverse impacts of offshore wind farm development.

BE IT FURTHER RESOLVED, that the Mayor of Hillsborough is hereby authorized to sign a letter of support and forward a certified copy of this resolution to the Jersey Strong Coastal Coalition and other relevant government officials and agencies.

Mayor Ciccarelli stated: "We are going to hear all comments first. After that, if any committee member would like to take any item from the consent agenda separately for voting purposes, I will give you the opportunity to do so. There is no need to take items separately for the purpose of commenting or questioning."

Mayor Ciccarelli stated regarding #18 that the committee brought this resolution because Hillsborough believes it has complied with all the requirements of fair share housing and has now found that the courts and program have issued varied, inconsistent, and contradictory deadlines and requirements. The numbers have changed resulting in overdevelopment with excessive amounts of market rate housing. The committee is calling on its assemblymen and representatives to publicly support Hillsborough's affordable housing number and enact a more equitable formula to assess affordable housing numbers.

Mayor Ciccarelli stated regarding #19 that he is asking the committee to support alternative safe energy solutions. This is not about being against wind power.

Committeeman Lipani stated it is becoming abundantly clear that the rules do not apply if it is not in the favor of Fair Share Housing. The entire process is being run by a retired judge and advocate for Fair Share Housing. It is chaos right now. With regard to #19, everyone's electric bill is higher right now. The plan is not working, and this resolution asks for a review of the plan.

Committeeman Britting stated that he is happy to see the support given to the police department in this consent agenda. The resolution providing equipment to Public Works is much needed and thanked the DPW.

Committeeman Lipani stated these resolutions are for the public welfare of the municipality.

Deputy Mayor Payne stated this is the transparency of the budget and is happy to be able to move forward with all the initiatives the township wanted to achieve.

Committeewoman Hand stated she is happy to see the Mindel property being preserved but wishes it had been done

proactively years ago.

Committeeman Lipani clarified that the county was supposed to buy this property several years ago and did nothing. The Township finally went to the state

Jody Green, 21 Bloomingdale Drive spoke regarding resolution 19 stating dirty fossil fuels and climate change is negatively affecting this community and that she is in favor of offshore wind energy.

Katherine Marshall, 251 Gemini Drive, 3C stated she believes the Township is shutting down the possibility of wind energy projects with this resolution.

Deputy Mayor Payne clarified that currently there are 2 active wind farms in NJ.

David Brook, 7 Winding Way provided remarks on resolution 19 questioning what the Township is doing with this resolution and that the group the Township is supporting is not compliant with the law.

Judy Haas, 2 Titus Court provided remarks on resolution 6 explaining that a 120 day option is for allowing 2 appraisals and believes Hillsborough overpaid for the property. With regard to affordable housing, Ms. Haas has not seen any document reducing Hillsborough's number from the 500 and thinks any resolution against affordable housing is wrong.

Attorney Willard clarified that the Federal Fair Housing Act, as referred to by Ms. Haas has nothing to do with what is going on in New Jersey regarding affordable housing.

David Brook, 7 Winding Way stated that it is the Township Committee's legal responsibility to provide affordable housing and they have failed to come up with creative ways to provide it without creating an undue burden on the taxpayers, schools, and infrastructure.

Deputy Mayor Payne clarified that all 5 committee members voted to lower the affordable housing obligation number and that the state has missed their deadlines, not the Township.

Committeema Britting clarified that the schools have in fact 200 less students currently, not more. Committeeman Britting admonished Mr. Brook for being rude to the 2 volunteer mayoral appointees in front of their children.

Deputy Mayor Payne stated the point of the resolution is to get the state to act.

Email responses read into the record by Township Clerk Sarah Brake:

Alejandro Mesegeur, 254 Newport Way, Little Egg Harbor, NJ wrote in favor of clean energy including wind power and advised that solar, wind, and battery storage accounted for 93 percent of power capacity added to the US grid last year.

Lois Castrovince, 20 Pineview Court, Monroe Township, NJ urged the committee to reject the proposal to ban offshore wind projects.

Denise Brush, 243 Boothby Court, Sewell, NJ urged the committee to vote no on resolution 19.

Michelle Peal, 5 Wyckoff Way, Hillsborough NJ expressed her strong opposition to resolution 19.

Anne O. Poole, 204 West State Street, Trenton, NJ on behalf of the NJ Environmental Lobby stated years of independent marine research has found no evidence that wind farms adversely affect marine life and urged the committee to reject resolution 19.

Mayor Cicarelli clarified that the township does not oppose clean energy, solar or wind energy. But electric vehicles

and data centers are bad economic policies that are hurting the residents of Hillsborough. This is focused on the policy, not wind energy. It is an affordability issue.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeeman Robert Britting, the consent agenda resolutions 1-17 was unanimously approved upon the call of the roll.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the consent agenda resolution 18 was approved upon the call of the roll. Committeewoman Samantha Hand voted no and stated it is unethical at best to ask legislators to comment on something that is in the courts right now. Committeeman Lipani stated he has been in the meetings and Committeewoman Hand has not and the system is not working and that is the reason for the resolution.

Committeewoman Samantha Hand made a motion to table resolution 19 due to its complexity. There was no second and therefore the motion failed.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the consent agenda resolution 19 was approved upon the call of the roll. Committeewoman Samantha Hand voted no.

Committeewoman Hand stated the Mayor is not elected. The Mayor is chosen by the 5 people on the dais and states that anything brought by the Mayor himself is probably an abuse of power.

PUBLIC HEARINGS

1. 2025-13 ORDINANCE AMENDING CHAPTER 166 “FIRE PREVENTION”, SECTION 166-4 “DEFINITIONS”, SECTION 166-13 “ADDITIONAL REQUIRED INSPECTIONS AND FEES” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, AND ADDING A NEW SECTION “LITHIUM- ION BATTERIES AND ELECTRONIC MOBILITY DEVICES” TO THIS CHAPTER OF THE TOWNSHIP CODE.

Whereas, there has been a proliferation of fires related to lithium-ion batteries and electronic mobility devices; and

Whereas, the Hillsborough Township Fire District Chief indicates our local fire departments continue to receive and respond to fire calls pertaining to lithium-ion batteries and electronic mobility devices; and

Whereas, the Hillsborough Township Fire District Chief recommends amending Chapter 166 “Fire Prevention” of the Code of the Township of Hillsborough to regulate the use, storage, charging, sale and disposal of lithium-ion batteries and electronic mobility devices to prevent fires within the Township; and

Whereas, the Township Committee of the Township of Hillsborough finds it appropriate and necessary to regulate the use, storage, charging, sale and disposal of lithium-ion batteries and electronic mobility devices as recommended by the Hillsborough Township Fire District Chief to preserve the public health, safety and welfare of the Township and its residents and prevent fires within the Township.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 166 “Fire Prevention”, Article I “Supplemental Provisions”, Section 166-4 “Definitions” of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 166-4 Definitions.

Whenever the following terms are used in this article, they shall have the meanings respectively ascribed to them by this section as follows:

APPROVED RATING ORGANIZATION Any of the following: Underwriters Testing Laboratories, Factory Mutual Research Corp., National Bureau of Standards or National Fire Protection Association NFPA Standard No. 74, 1984.

CONSTRUCTION OFFICIAL The chief administrator of the Hillsborough Building Department created pursuant to the State Uniform Construction Code Act, namely N.J.S.A. 52:27D-119 et seq., and its amendments and supplements.

DWELLING UNIT A building or a portion of a building arranged for the use of one or more individuals living alone or together as a single housekeeping unit with living, sanitary and sleeping facilities, but not including trailers, tents or house trailers used for recreational purposes.

ELECTRONIC MOBILITY DEVICE A stand-up or ride on electronic scooter, electronic bike, electronic self balancing scooter, electronic unicycle, electronic skateboard and other hybrid products that are battery powered by lithium-ion batteries or other similar stored energy battery or battery pack.

FIRE OFFICIAL/CHIEF FIRE MARSHAL A person certified by the Commissioner of the Department of Community Affairs and appointed to direct the enforcement of the New Jersey Uniform Fire Code (N.J.A.C. 5:70-1 et seq.).

LITHIUM-ION BATTERY A storage battery in which an electric current is generated by lithium-ions embedded in a carbon graphite or nickel metal-oxide substrate placed in a high viscosity carbonate mixture or gelled polymer electrolyte.

MULTIFAMILY DWELLING All buildings that are classified as Use Group R-2 as defined in the New Jersey Uniform Construction Code.

OFFICE A professional business occupancy where there is not warehouse or storage and no machinery other than typical office equipment.

SECOND USE LITHIUM-ION BATTERY A lithium-ion battery that has been assembled, repurposed, reconditioned or renewed using cells removed from used batteries.

SEPARATE SLEEPING AREA The area or areas of the family living unit in which the bedrooms (or sleeping rooms) are located. Bedrooms (or sleeping rooms) separated by other use areas, such as kitchens or living rooms, but not bathrooms, shall be considered as separate sleeping areas for purposes of this standard.

SMOKE DETECTOR An instrument approved by an approved rating organization for the detection of ionized gases or products of combustion produced by burning or smoldering materials.

Section 2.

Chapter 166 "Fire Prevention", Article II "Local Enforcement of State Standards", Section 166-13 "Additional required inspections and fees" of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 166-13 Additional required inspections and fees.

A. Additional required inspections. All businesses, offices, multi-family common areas and places of assembly not already considered a life-hazard use shall be inspected for compliance with the provisions of the Uniform Fire Code

a minimum of once every 12 months. Each multifamily dwelling unit shall be inspected on a cyclical basis so that every unit is inspected a minimum of once every five years.

B. Registration. Whenever the Chief Fire Marshal shall have cause to believe that a building or use would require an annual inspection as outlined in Subsection A, the Chief Fire Marshal or designee shall complete a registration of the building or use. It shall be a violation of § 166-16 for an owner to fail to provide information necessary to complete registration within 30 days. The owner of the business, office, place of assembly or multiple dwelling shall provide the Chief Fire Marshal the necessary information to complete the registration. Each registration shall include, but not be limited to, the following information:

1. The name, address, email and telephone number of the building or use.
2. (Reserved)
3. Where the applicant is a corporation, the name, address, email and telephone number of the agent for service of process.
4. A description of the use being applied for, including:
 - a. The geographical location, including street address and tax block and lot number.
 - b. The height of the building in which the use is located.
 - c. The location of the use in the building.
 - d. The floor area of use.
 - e. (Reserved)
 - f. (Reserved)
 - g. A description of the business.
5. Where the owner of the use and the owner of the building in which it is located are not the same, then the application shall include the same information for the owner of the building as is herein required for the owner of the use.
6. The name, address, email, physical location and telephone number of the person responsible for the maintenance of the premises.

C. Fees. The owner of each business, office, place of assembly or multiple dwelling, not already a state LHU, shall pay to the Fire District an annual fee. The fees shall be as follows (Note: square footage based upon gross floor area including basements):

1. Office occupancy, 500 square feet or less: \$55.
2. Occupancy under 1,000 square feet: \$80.
3. Occupancy 1,000 to 2,999 square feet: \$100.
4. Occupancy 3,000 to 5,999 square feet: \$110.
5. Occupancy 6,000 to 7,999 square feet: \$130.
6. Occupancy 8,000 to 9,999 square feet: \$150.
7. Occupancy 10,000 to 11,999 square feet: \$180.
8. Occupancy 12,000 to 13,999 square feet: \$210.
9. Occupancy 14,000 and over square feet: \$280.
10. Multiple dwellings with common areas between six and 25 units: \$100.
11. Multiple dwellings with common areas over 25 rental units: \$250.
12. Retail or commercial common areas: \$150.

Section 3. Chapter 166 “Fire Prevention”, Article II “Local Enforcement of State Standards” of the Code of the Township of Hillsborough is hereby amended to add a new Section 166-18 “Lithium-ion Batteries and Electronic Mobility Devices” as follows:

§ 166-18 Lithium-ion Batteries and Electronic Mobility Devices.

A. Electronic mobility devices shall not be operated, charged or stored in any building, except: (1) owner occupied one-and two-family or attached single family structures used exclusively for dwelling purposes; or (2) buildings of

use group S or use group M approved for the storage or sale of new, in manufactures packaging, batteries or devices.

B. Damaged or discarded lithium-ion batteries shall not be stored in any building, except: (1) owner occupied one- and two-family or attached single family structures used exclusively for dwelling purposes; or (2) damaged or discarded lithium-ion batteries that are stored in a container approved for the storage of lithium ion batteries. Storage containers must be certified to UL standard 1487. Approved containers must be located a minimum of twenty (20) feet from any means of egress.

C. Sale of second use lithium-ion batteries and lithium polymer batteries are prohibited. It shall be unlawful to assemble or re-condition a lithium-ion battery and/or using cells removed from used storage batteries. It shall be unlawful to sell or offer for sale lithium-ion batteries that use cells removed from used battery packs.

D. Disposal of lithium-ion batteries shall be in accordance with State and local regulations. Lithium-ion batteries are prohibited from being disposed of in regular trash.

Section 4. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 5. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 6. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

Section 7. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 8. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeewoman Samantha Hand, to open the public hearing on Ordinance 2025-13; the motion was unanimously approved upon the call of the roll.

Deputy Mayor Payne thanked Chief Weniger for his proactivity on this issue.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, to close the public hearing and adopt Ordinance 2025-13; the motion was approved upon the call of the roll.

2. 2025-14 ORDINANCE AMENDING CHAPTER 169 “FIRE ZONES”, SECTION 169-5 “FIRE ZONES DESIGNATED” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO ADD ADDITIONAL DESIGNATED FIRE ZONES.

Whereas, the following development projects have been approved and constructed within the Township of Hillsborough: (1) Iron Peak Sports & Events, Block 175, Lot 23.01; (2) The Hillmont, Block 202, Lot 4; (3) Concord Residences, Block 86, Lot 21.01; and (4) The Franklin at Hillsborough, Block 200, Lot 5.02; and

Whereas, the approved development projects contain designated fire zones; and

Whereas, the Hillsborough Township Fire District Chief recommends amending Chapter 169 “Fire Zones” Section 169-5 “Fire Zones Designated” of the Code of the Township of Hillsborough to add designated fire zones for these development projects for enforcement thereof.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 169 “Fire Zones”, Section 169-5 “Fire Zones Designated” of the Code of the Township of Hillsborough, Somerset County, New Jersey, is hereby amended to add designated fire zones as follows:

§ 169-5. Fire zones designated.

A. The following areas are hereby designated as fire zones:

(100) 137 Mountain View Road (Block 175, Lot 23.01)

(a) Beginning 140 feet west from the southwest corner of the building and extending 700 feet southeast.

(b) Beginning 180 feet southwest from the southwest corner of the building and extending 700 feet southeast.

(c) Beginning 172 feet southwest from the southwest corner of the building and extending 210 feet south.

(d) Beginning 100 feet southeast from the southwest corner of the dome building and extending 186 feet southeast.

(e) Beginning 40 feet south west from the southwest corner of the dome building and extending 66 feet to the west and southwest.

(f) Beginning 108 feet south from the southeast corner of the dome building and extending 914 feet northeast and northwest.

(101) The Hillmont (Block 202, Lot 4)

(a) Beginning at a point 115 feet north of the north corner of 1 Schindler Road and extending 257 feet south and southwest.

(b) Beginning at a point 85 feet southeast of the southeast corner of 2 Pittenger Road and extending 133 feet southeast.

(c) Beginning at a point 23 feet north of the northeast corner of 1 Dunn Road and extending 543 feet north and northeast along Dunn Road.

(d) Beginning at a point 115 feet north of the north corner of 1 Schindler Road and extending 257 feet south and southwest.

(102) Concord Residences (Block 86, Lot 21.01)

(a) Beginning 64 feet north east of building 1, proceeding west and south 205 feet.

(b) Beginning 33 feet north east of building 1, proceeding west, and south 159 feet.

(c) Beginning 60 feet North West of building 2, proceeding east, and south 202 feet.

(d) Beginning 35 feet North West of building 2, proceeding east and south 161 feet.

(e) Beginning 35 feet south east of building 5, proceeding west and north 165 feet.

(f) Beginning 70 feet north east of building 7, proceeding west and south 127 feet.

(g) Beginning 60 feet north west of building 7, proceeding south and east 250 feet.

(h) Beginning 3 feet south west from building 6, proceeding east and north 165 feet.

(i) Beginning 38 feet North West of building 8, proceeding 129 feet east and south.

- (j) Beginning 40 feet North West of building 10, proceeding south 100 feet.
- (k) Beginning 33 feet south of building 8, proceeding east 102 feet.
- (l) Beginning 70 feet south west of building 11, proceeding east and north 825 feet.
- (103) The Franklin at Hillsborough (Block 200, Lot 5.02)
- (a) Beginning 40 feet north of The Franklins apartment building's north west corner, proceeding west 302 feet.
- (b) Beginning 131 feet east of The Franklins apartment building's North West corner, proceeding east and south 344 feet.
- (c) Beginning 42 feet from The Franklins apartment building's south east corner, proceeding south 34 feet.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

Section 5. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 6. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2025-14; the motion was unanimously approved upon the call of the roll.

Deputy Mayor Payne thanked Chief Weniger again for his foresight in acting when the State did not.

Upon a motion by Committeewoman Samantha Hand, seconded by Deputy Mayor Catherine Payne, to close the public hearing and adopt Ordinance 2025-14; the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2025-15 AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY II, LLC, TO CONSTRUCT, CONNECT, OPERATE, AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE TOWNSHIP OF

HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING ON NOVEMBER 25, 2025.

NOW, THEREFORE, BE IT ORDAINED by The Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION 1. PURPOSE OF THE ORDINANCE.

The municipality hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. § 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. "Township" or "Municipality" is the Township of Hillsborough, County of Somerset, State of New Jersey.
- b. "Company" or "Comcast" is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II, LLC.
- c. "Act" or "Cable Television Act" is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. "FCC" is the Federal Communications Commission.
- e. "Board" or "BPU" is the Board of Public Utilities, State of New Jersey.
- f. "Office" or "OCTV" is the Office of Cable Television of the Board.
- g. "Basic Cable Service" means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.

- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or “PSA” consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS.

Public hearings conducted by the municipality, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the municipality, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Municipality hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire ten (10) years from the date of expiration of the previous Certificate of Approval issued by the Board. In the event the Municipality shall find the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided, however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Municipality two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater.

SECTION 6. FRANCHISE TERRITORY.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE.

The Company shall be required to proffer service to any residence or business along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

SECTION 8. CONSTRUCTION REQUIREMENTS.

a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

b. Relocation: If at any time during the period of this consent, the Municipality shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Municipality, shall remove, re-lay or relocate its equipment, at the expense of the Company.

c. Temporary Removal of Cables: The Company shall temporarily move or remove appropriate parts of its lines and facilities to allow for the moving of buildings or machinery, or in other similar circumstances. The expense shall be borne by the party requesting such action, except when requested by the Municipality, in which case the Company shall bear the cost.

d. Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Municipality so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

e. Installation of Equipment: The Company shall install lines, equipment and facilities underground to the extent practicable and otherwise in the same location and manner as existing public utilities to minimize the impact on the public right of way.

SECTION 9. CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. § 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Municipality upon written request of the Municipality Administrator or Clerk.

a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.

b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association (“NCTA”).

d. Nothing herein shall impair the right of any subscriber or the Municipality to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designated as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

SECTION 11. LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1, for the purposes of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such business office shall have a publicly listed toll-free telephone number and be open during standard business hours.

SECTION 12. PERFORMANCE BOND.

During the life of the franchise the Company shall give to the Municipality a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY.

- a. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future school in the Municipality, public and private, elementary, intermediate and secondary, provided the school building is within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service. Company shall provide Expanded Basic or a similar tier of cable television service to all outlets at no cost.

- b. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future public building in the Municipality provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

- c. The Company shall provide Expanded Basic or similar tier of cable service to one (1) outlet at no cost to each qualified existing and future police station, office of emergency management, public works facility, fire district, fire company, rescue squad and public library in the Municipality provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

- d. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Municipality a one-time Technology Grant in the amount of seventy five thousand (\$75,000) dollars to meet the technology and/or cable related needs of the Municipality.

- e. The Communications Act of 1934, as amended [47 U.S.C. § 543 (b)], allows the Company to itemize and/or identify: (1) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

- f. The Company agrees to provide the additional services and comply with the additional requirements outlined in the letter agreement attached hereto as Exhibit A.

SECTION 15. EDUCATIONAL AND GOVERNMENTAL ACCESS.

- a. The Company shall provide channels for public, educational and governmental (“PEG”) access as requested by the Municipality on the most basic tier of service offered by the Company in accordance with the Cable Act, Section 611 [47 U.S.C. § 531], and as further set forth herein.

- b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for PEG use. A PEG access user acquires no property or other interest by virtue of the use of a channel so

designated, and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.

c. The Company shall not exercise editorial control over the use of any public, educational or governmental channel capacity, except Company may refuse to transmit any public, educational or governmental access program or portion of such program that contains obscenity, indecency or nudity.

d. Public Access. "Public Access" shall mean non-commercial use by the public.

e. Educational Access. "Educational Access" shall mean non-commercial use by educational institutions such as public or private schools, but not "home schools," community colleges and/or universities.

f. Government Access. "Government Access" shall mean non-commercial use by the governing bodies of the Municipality for the purpose of showing the public local government at work.

g. Fallow Time. Because blank or underutilized PEG channels are not in the public interest, in the event the Municipality or other PEG access users elect not to fully program the PEG access channel, Company may program unused time on those channels subject to reclamation by the Municipality upon no less than sixty (60) days written notice.

SECTION 16. EMERGENCY USES.

a. The Company will comply with the Emergency Alert System ("EAS") rules in accordance with applicable state and federal statutes and regulations.

b. The Company shall in no way be held liable for any injury suffered by the Municipality or any other person, during an emergency, if for any reason the Municipality is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or "umbrella") policy in the amount of Five Million Dollars (\$5,000,000).

SECTION 18. INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendments thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

SECTION 19. COMPETITIVE EQUITY.

Should the Municipality grant a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. § 14:17-6.7.

SECTION 20. SEPARABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of this Ordinance.

SECTION 21. THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 22. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, to introduce Ordinance 2025-15, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST

Mayor Ciccarelli asked to approve Claims list 2025-16.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, Claims list 2025-16, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

None

ADJOURNMENT

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the meeting duly adjourned at 10:27 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in dark ink, appearing to be 'Sarah Brake', with a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk

Minutes of the November 25, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on November 25, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeewoman Samantha Hand, and Committeeman Shawn Lipani. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Sarah Brake and Township Attorney William Willard. Committeeman Robert Britting, Jr. was absent. Committeeman Robert Britting, Jr. joined the meeting after the Executive Session.

SALUTE TO THE FLAG

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Litigation/Attorney Client Privilege — Criterion; Furman
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Samantha Hand, the aforesaid resolution was unanimously approved upon call of the roll. The Township Committee went into Executive Session at 6:42 pm.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the public meeting was re-opened at 7:02 pm.

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, November 25, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES, SEPTEMBER 25, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the Regular Meeting Minutes of September 25, 2025 were approved upon the call of the roll.

2. EXECUTIVE MEETING MINUTES APRIL 22, 2025

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the Executive Meeting Minutes of April 22, 2025 were approved upon the call of the roll.

3. EXECUTIVE SESSION MINUTES MAY 13, 2025

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the Executive Session Minutes of May 13, 2025 were approved upon the call of the roll.

4. SPECIAL MEETING MINUTES MAY 19, 2025 EXECUTIVE MEETING MINUTES MAY 19, 2025

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the Special Meeting Minutes of May 19, 2025 and the Executive Meeting minutes of May 19, 2025 were approved upon the call of the roll.

5. EXECUTIVE SESSION MEETING MINUTES OCTOBER 14, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the Executive Session Meeting Minutes of October 14, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli's General Announcements

Mayor Ciccarelli stated that on November 4, 2025, the USA once again conducted the annual election process and based on the results there will be some changes in Hillsborough. The Mayor expressed his sincere and deepest gratitude to all Hillsborough residents stating that serving this community has been a true honor, and that he will forever cherish the connections and work that was accomplished together. The Mayor extended his best wishes and a sincere welcome to Committeewoman-elect Jill Gomez. The Mayor stated he stands ready to ensure a smooth transition and wishes the Township Committee continued success in serving Hillsborough's residents.

Mayor Ciccarelli wished everyone a Happy Thanksgiving filled with delicious food, warm company, and the simple joy of coming together.

Mayor Ciccarelli reported that he witnessed the donation of more than 3000 pounds of food and needed products to CAN and Social Services from three Indian organizations that collected food during the Diwali celebrations.

Mayor Ciccarelli relayed that on November 11th, Hillsborough hosted a Veterans Day ceremony to pay tribute and show gratitude to the town's many veterans. He was joined by Deputy Mayor Catherine Payne, Committeewoman Samantha Hand, Committeeman Shawn Lipani, Assemblyman Roy Freiman, Somerset County Surrogate Tina

Jallah, and Somerset County Commissioner Sarah Sooy. Speaking on behalf of VFW Post #837 was Rich Zygald.

Mayor Ciccarelli advised that he had the pleasure of attending a meeting with Webelos Den 1776 recently wherein the Mayor discussed voting and elections as well as his role in government.

Mayor Ciccarelli informed residents that he, along with Deputy Mayor Payne, Committeewoman Hand, and Committeeman Lipani welcomed two new local businesses on November 14th, Tee Box Golf House and Rizes Greek Taverna.

Mayor Ciccarelli updated residents on the 2025 HBA Awards Dinner, held on October 30th at Royce Brook Golf Club. There were 140 registered guests honoring nine local businesses for their contributions to the economy. The Mayor was joined by Committeewoman Hand, Committeemen Lipani and Britting, Township staff, and the Economic and Business Development Commission.

Committeeman Britting

Committeeman Britting wished everyone a happy Thanksgiving.

Committeeman Britting thanked the Mayor for his excellent service as Mayor and congratulated Committeewoman-elect Jill Gomez.

Committeeman Britting reminded local organizations to submit raffle applications at least 30 days in advance to allow sufficient time for processing and background checks. Applications submitted within 14 days of the event will not be accepted, as the Legalized Games of Chance Commission requires at least 14 days to review and process your application.

Committeeman Britting relayed that the one-on-one sessions with Kathy Guzman from the New Jersey Economic Development Authority on November 11th were a great success.

Committeeman Britting along with the Hillsborough Business Association, invited residents to shop small this holiday week and support the local businesses.

Committeeman Britting advised that the Hillsborough Health Department will be sponsoring a free rabies vaccination clinic for dogs and cats on January 10, 2026, from 10:00 a.m. to noon at the Department of Public Works.

Committeeman Britting reported that a coalition comprised of Township staff and local stakeholders, has been selected by the New Jersey Public Health Association for the inaugural Community Partnership Excellence Award. On October 16th, they were presented with a plaque for emerging public health resilience in New Jersey. Committeeman Britting congratulated everyone on the team.

Committeeman Britting stated that Hillsborough is hiring for a variety of positions.

Committeeman Britting informed residents that the Recreation Department's holiday lineup includes: the Annual Township Christmas Tree Lighting on December 5th, a Pajama Drive for local families in need, letters for Santa's Mailbox due by Sunday, December 7th, the 6th Annual House Decorating Contest, and the Menorah Lighting on December 21st at 4:30 pm.

Committeeman Britting informed residents that the Winter 2026 Activities Guide is here.

Committeeman Britting advised that the Board of Education office hosted a "Socktober" donation drive and collected baby socks to donate to the Social Services Department. Committeeman Britting thanked the Board of Education.

Committeeman Britting reminded residents that Hillsborough Township offers tax deductions to Veterans, seniors, and Disabled persons who qualify financially.

Committeewoman Hand

Committeewoman Hand congratulated Committeewoman-elect Jill Gomez and stated she looks forward to working with her.

Committeewoman Hand highlighted some new restaurants in town including Rizes and The Fresh Fig.

Committeewoman Hand stated that she had a great time attending the different Halloween events.

Committeewoman Hand advised that at the last Township Committee meeting, the Rewards Program Advisory Committee mistakenly named Feeding Hands Food Pantry as a grant recipient. Unfortunately, this was an error as Feeding Hands didn't qualify for a grant. The Hillsborough Rewards Advisory Committee regrets this error and apologizes for any confusion it may have caused.

Committeewoman Hand relayed that the Library offers plenty of engaging activities for both kids and adults which can be found on the list of December activities in the Experience Hillsborough online publication.

Committeewoman Hand wished everyone a happy Thanksgiving.

Committeeman Lipani

Committeeman Lipani reminded homeowners to start winterizing immediately to protect pipes from rupturing due to freezing water pressure. Important steps include insulating pipes, especially those in crawl spaces, to retain warmth. Furthermore, when away from home for an extended period, do not shut the heat off completely; maintain a low temperature to keep internal pipes from freezing.

Committeeman Lipani relayed that property owners planning a change to the grading or topography of their property are required to obtain a Township Engineering permit because such changes can adversely affect adjoining properties. If the regrading is over 5,000 sq. ft., a permit from Somerset County Soil Conservation and a professionally engineered plan are mandatory. For changes under 5,000 sq. ft., a homeowner may submit a sketch, provided the topography changes clearly demonstrate no impact on any neighboring property.

Committeeman Lipani warned residents of a new email scam, involving fraudsters creating and sending phony invoices to Planning and Zoning Board applicants. These scammers copy Board agendas, use the municipality's logo and staff names, and demand substantial fees via wire transfer to hear applications. Hillsborough Township does not accept wire transfers for any type of payment.

Committeeman Lipani urged residents to place only leaves at the curb. Debris such as branches and rocks hidden in leaf piles can severely damage collection equipment, cause costly repairs, and create safety risks, leading to schedule delays.

Committeeman Lipani further reminded residents to inspect their mailboxes to ensure they are sturdy and properly installed.

Committeeman Lipani reminded residents of several years ago when the Township Police Department adopted Adeline Eick. Sadly, Adeline lost her long battle with cancer this week. Committeeman Lipani thanked the police department for their services and outpouring of love during her battle and at her funeral with a full police escort to her final resting place.

Deputy Mayor Payne

Deputy Mayor Payne shared a list of Thanksgiving safety tips from the Hillsborough Fire District.

Deputy Mayor Payne, along with Committeewoman Hand and Committeewoman-elect Gomez attended the Hillsborough PBA 205's Stuff the Bus event. Deputy Mayor Payne stated that thanks to the generous donations from residents and community groups, the police were able to ensure that Hillsborough families in need will be well-fed this holiday season.

Deputy Mayor Payne informed the community of the Veterans' Information Session held on November 15th.

Deputy Mayor Payne advised that the Hillsborough Hockey Team is collecting items to be sent to military personnel. A collection box is available at the Municipal Building for items such as hygiene products, socks, t-shirts, and other items.

Mayor Ciccarelli

Mayor Ciccarelli reported that on November 14th, he was joined by members of Michaels Miracles, Hillsborough Township staff, and members of the Hillsborough Police Department in wearing blue in observance of Diabetes Awareness Month.

Mayor Ciccarelli congratulated Hillsborough resident, Diana Reinhardt. She was named as one of Congressman Tom Kean's Seniors of Distinction.

Mayor Ciccarelli announced that Hillsborough Township has secured a significant \$402,400 grant from the Somerset County Board of County Commissioners and the Somerset County Cultural & Heritage Commission to facilitate the restoration of the Van der Veer-Harris House.

Mayor Ciccarelli informed residents that Hillsborough is beginning preparations for America's 250th anniversary in 2026 and is seeking creative input from residents and local business owners to plan events and activities to commemorate this historic occasion.

Mayor Ciccarelli advised that he attended a red carpet movie premiere at Reading Cinemas in Manville. The movie, "The Family Recipe," was directed and produced by two Hillsborough residents, Karl and Caroline Erikson.

Mayor Ciccarelli announced that Hillsborough Township is hosting its annual Christmas Tree Lighting on Friday, December 5th. The Menorah Lighting will be held on Sunday, December 21st at 4:30 pm.

Mayor Ciccarelli stated that at the beginning of the year, he took the Mayor's Monarch Pledge. All action items outlined in the pledge have now been reviewed and approved by the National Wildlife Federation Mayors' Monarch Pledge Team.

Mayor Ciccarelli relayed that Hillsborough Township's sustainability program was recognized at the New Jersey State League of Municipalities Conference for being named Sustainability Champion for the most points in the Large Municipality (40,000+ population) category for the second consecutive year and also achieved Silver-Level Certification for the 11th consecutive year.

Mayor Ciccarelli reported that Norfolk Southern Railroad has indicated the rail replacement project will now be performed in late spring next year. They were reminded to maintain the pavement at the crossing until the permanent pavement is installed next year.

Mayor Ciccarelli advised that the State has reported that all stormwater detention basins and their associated fences are complete. The State is still working with the telecommunications utilities to relocate wires and poles. Curbing and sidewalk repairs continue and the state plans on paving driveways to businesses and residents so their access for the winter will be better.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING TERISSA ALEX- GIRL SCOUT GOLD AWARD

WHEREAS, Terissa Alex, a freshman at George Washington University, graduate of Hillsborough High School, and member of Girl Scout Troop 60058, has earned her Gold Award; and
 WHEREAS, the Hillsborough Township Committee recognizes the many hours Terissa devoted to earning her Girl Scout Gold Award, working diligently to achieve this highly coveted recognition; and
 WHEREAS, Terissa's Gold Award project utilized technology and project-based learning to increase children's love for reading and writing from grades 1 to 5. Online books were created in Canva about a character who did something positive in their community. Care packages for firefighters were created and book drives were held; and
 WHEREAS, Terissa Alex was a member of the Mock Trial team, the Hillsborough High School Choir, and Mixed Chorale. Terissa has been selected for the George Washington University Model United Nations Travel Team; and
 WHEREAS, Terissa Alex volunteered at Raising Hope Charity as Vice President, a Toastmaster Vice President, in the youth choir at church, and as a youth leader at church; and
 WHEREAS, Terissa Alex serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Terissa is a member of our community.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Terissa Alex for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Terissa all the best in her future endeavors.

2. PROCLAMATION RECOGNIZING REYA VARUN - GIRL SCOUT GOLD AWARD

WHEREAS, Reya Varun, a Freshman at the University of Connecticut, graduate of Hillsborough High School, and member of Girl Scout Troop 60056, has earned her Gold Award; and
 WHEREAS, the Hillsborough Township Committee recognizes the many hours Reya devoted towards earning her Girl Scout Gold Award, working with diligence to achieve this highly coveted recognition; and
 WHEREAS, Reya's Gold Award project consisted of creating a digital handbook of all the ensembles Hillsborough High School has to offer, assisting younger students in learning more about the Hillsborough High School Band Program. The handbook includes a video of testimonials and advice from band students. The project took 83 hours to complete with the assistance of 12 individuals; and
 WHEREAS, Reya Varun was a member of the Pride of Hillsborough Marching Band, Hillsborough High School Wind Ensemble, Saxophone Quarter, Pit Orchestra, and Jazz Ensemble. Reya was also a member of the Tri-M Honor Society and French Honor Society; and
 WHEREAS, Reya Varun is currently a member of the University of Connecticut Marching Band ; and
 WHEREAS, Reya Varun serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Reya is a member of our community.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Reya Varun for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Reya all the best in her future endeavors.

3. PROCLAMATION RECOGNIZING LAURA WEINTRAUB- GIRL SCOUT GOLD AWARD

WHEREAS, Laura Weintraub, a senior at Hillsborough High School and member of Girl Scout Troop 61084, has earned her Gold Award; and
 WHEREAS, the Hillsborough Township Committee recognizes the many hours Laura devoted to earning her Girl Scout Gold Award, working with diligence to achieve this highly coveted recognition; and
 WHEREAS, Laura's Gold Award project educated the community on eating healthy and making simple, fun snacks by hosting tables with samples of healthy snacks at the Green Living and Wellness Fair, ShopRite, and National Night Out. The project took 96 hours to complete with the assistance of many individuals; and
 WHEREAS, Laura Weintraub is a member of the French Honor Society, Robotics Team 75 Safety Manager, Days for Girls Sewing Manager, and a member of the Hillsborough High School Marching Band; and

WHEREAS, Laura Weintraub volunteers through Girl Scouts and earned the Presidential Volunteer Service Award in 2018, volunteers with Project Graduation, and SAVE. Laura has been a Girl Scout for 13 years; and
 WHEREAS, Laura Weintraub serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service. We are very proud that Laura is a member of our community.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Laura Weintraub for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her. We wish Laura all the best in her future endeavors.

4. PROCLAMATION RECOGNIZING JIACHEN JIANG- EAGLE SCOUT AWARD

WHEREAS, Jiachen Jiang, a Senior at Hillsborough High School and member of Boy Scout Troop 1776, has achieved the rank of Eagle Scout; and
 WHEREAS, the Hillsborough Township Committee recognizes the many hours Jiachen devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and
 WHEREAS, Jiachen's Eagle Scout project consisted of constructing a 20-foot flagpole and dwarf peach tree, surrounded by a mulch bed and wooden split rail fence components, solar panel, solar charging controller, and floodlights. The project took a total of 82 hours with the assistance of 10 people; and
 WHEREAS, Jiachen served as Senior Patrol Leader of high-adventure trips to Alaska, Massachusetts, and Vermont, Service Guide, Webmaster, and New Scout Guide; and
 WHEREAS, Jiachen has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and
 WHEREAS, Jiachen won first place in the International@RoboCup Junior Rescue Simulation League, achieved Gold Division in the USA Computing Olympiad, won 2 Gold Medals in the National German Exam, and attained a DipABRSM in Music Performance with distinction; and
 WHEREAS, Jiachen has served over 250 service hours as a Boy Scout, over 100 outreach hours with Hillsborough High School Robotics, and volunteered 30 hours at Hillsborough High School ESY; and
 WHEREAS, Jiachen serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jiachen Jiang for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

5. PROCLAMATION RECOGNIZING COLIN O'BRIEN- EAGLE SCOUT AWARD

WHEREAS, Colin O'Brien, a Junior at Hillsborough High School and member of Boy Scout Troop 1776, has achieved the rank of Eagle Scout; and
 WHEREAS, the Hillsborough Township Committee recognizes the many hours Colin devoted to achieving the rank of Eagle Scout, working with diligence and making sacrifices to reach this highly coveted accomplishment; and
 WHEREAS, Colin's Eagle Scout project consisted of creating an outdoor classroom at Woodfern Elementary School, including a teacher's desk and student benches. The project took 203 hours with the assistance of 26 volunteers; and
 WHEREAS, Colin has served as Den Chief, Troop Guide, and Assistant Patrol Leader; and
 WHEREAS, Colin has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and
 WHEREAS, Colin has participated in the Model Congress/United Nations and is a member of the Spanish Honor Society, Habitat for Humanity Club, and Future Educators Club; and
 WHEREAS, Colin volunteers at aftercare at Wood Road Elementary School and various community service events through the scouts; and
 WHEREAS, Colin serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Colin O'Brien for having achieved the rank of Eagle Scout, an honor for both himself and for those who guided him, with best wishes for a bright future.

PRESENTATIONS

1. AUSTIN KEETH- NJMMA INTERN AWARD

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION AUTHORIZING THE HIRING OF DANIELLE D'AMBROSIO IN THE HEALTH DEPARTMENT AS AN INTERN AS PART OF THE SUSTAINING LOCAL PUBLIC HEALTH GRANT

WHEREAS, the Township was awarded the Sustaining Local Public Health Grant offered by the NJ Department of Health (NJDOH); and

WHEREAS, the funding for this grant supports the hiring of personnel to assist the Health Department with clinics and events, as well as digital filing and organization; and

WHEREAS, the Township Health Officer recommends the hiring of Danielle D'Ambrosio as an Intern at a rate of \$20.00 per hour, for up to 25 hours per week, starting 12/1/2025 and ending 1/9/2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes the Township Health Officer to hire Danielle D'Ambrosio as an Intern at the rate of \$20.00 per hour, for up to 25 hours per week, starting 12/1/2025 and ending 1/9/2026.

2. RESOLUTION RATIFYING AND CONFIRMING THE REHIRING AND APPROVING THE HIRING OF PART-TIME POSITIONS TO SUPPORT HILLSBOROUGH 2025-2026 WINTER RECREATION PROGRAMS

WHEREAS, there exists a need to hire part-time staff to support the Hillsborough Township 2025-2026 Winter Recreation programs; and

WHEREAS, the Director of Parks & Recreation and the Assistant Director of Recreation have recommended the rehiring and hiring of the following individual(s) to support the Hillsborough Township Recreation Program:

2025-2026 Winter Programs					
Last Name	First Name	Position	Rate	New Hire	Rehire
Anderson	Paul	Basketball Official	\$50.00		YES
Bienstock	Emily	Basketball Coach/Scorekeeper	\$15.50		YES
Chapkowski	Greg	Basketball Official	\$50.00		YES
Chase	Emily	Basketball Scorekeeper	\$15.50		YES
Cooper	Leo	Basketball Coach/Scorekeeper	\$15.50		YES
Devaravar	Sid	Basketball Scorekeeper	\$15.50		YES

Devaravar	Sid	Basketball Official	\$15.50		YES
Fischer	Steve	Basketball Official	\$50.00		YES
Glazewski	Gavin	Basketball Official	\$18.00	12/1	
Glazewski	Gavin	Basketball Scorekeeper	\$15.50	12/1	
Grady	Jim	Basketball Official	\$50.00		YES
Griffith	Ariel	Basketball Scorekeeper	\$15.50		YES
Henderson	Emily	Basketball Scorekeeper	\$15.50		YES
Henderson	Nick	Basketball Scorekeeper	\$15.50		YES
Jackson	Sean	Basketball Ref	\$50.00		YES
Kafka	Timothy	Basketball Scorekeeper	\$15.50		YES
Lazicky	Rich	Basketball Official	\$50.00		YES
Makaravich	Jason	Basketball Official	\$50.00		YES
McCann	Taylor	Basketball Coach/Scorekeeper	\$15.50		YES
Metzel	Nicole	Basketball Ref	\$50.00		YES
Patton	Gregory	Basketball Official	\$50.00		YES
Poletti-Metzel	Diane	Basketball Official	\$50.00		YES
Redden	Gary	Basketball Official	\$50.00		YES
Sasso	Massimo	Basketball Supervisor	\$22.00		YES
Sasso	Massimo	Basketball Official	\$50.00		YES
Schwalb	Jeff	Basketball Official	\$50.00		YES
Sciortino	Gregorio	Basketball Official	\$50.00		YES
Siegelaub	Matthew	Basketball Coach/Scorekeeper	\$15.50		YES
Sohnle	James	Basketball Coach	\$15.50		YES
Spencer	Larry	Basketball Official	\$50.00		YES
Stroka	Elizabeth	Basketball Scorekeeper	\$15.50	12/1	
Suk	Tom	Basketball Official	\$50.00		YES
Terebecki	Chris	Basketball Official	\$50.00		YES
Tobin	Neal	Basketball Official	\$50.00		YES
VanDongen	Brian	Basketball Official	\$50.00		YES
Watson	Ryley	Basketball Scorekeeper	\$15.50		YES
Weisberg	Allan	Basketball Official	\$50.00		YES

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks & Recreation and Assistant Director of Recreation is hereby ratified and approved.

3. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO JENNIFER VALLEY GLEMBOCKI

WHEREAS, Jennifer Valley Glembocki was hired as the Bookkeeper in the Finance Department on August 14, 2025; and

WHEREAS, the CFO/Finance Director indicates Ms. Valley Glembocki has performed her duties and assignments in a capable manner and has met expectations of the Bookkeeper position; and

WHEREAS, the CFO/Finance Director recommends regular employee status be granted to Ms. Valley Glembocki, at an annual salary of \$42,000, effective November 14, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the CFO/Finance Director is hereby accepted and approved.

4. RESOLUTION AUTHORIZING TUITION ASSISTANCE FOR SERGEANT PHILIP WOLFF

WHEREAS, Sergeant Philip Wolff has expressed an interest to complete his Associates Degree in Criminal Justice from Raritan Valley Community College; and

WHEREAS, Sergeant Wolff has requested consideration for financial assistance for education as outlined in Article XVIII of the current P.B.A. contract; and

WHEREAS, Police Chief McMahon has requested favorable consideration of Sergeant Wolff's request for financial reimbursement on the successful completion of seven (7) credits; and

WHEREAS, the estimated cost of tuition and books for the 7 credits of the Associates Degree is \$2,225.00, which would be eligible under the Tuition Assistance Program.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby approved, and education assistance shall be provided to Sergeant Philip Wolff upon proof of successful completion of same for a total reimbursement of \$1,668.75 (75% of the \$2225.00 cost for the remaining courses).

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, Personnel Resolutions were approved upon the call of the roll.

CONSENT

1. RESOLUTION ESTABLISHING THE 2026 HOLIDAY SCHEDULE

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Holiday Schedule for January 2026 through December 2026 (pursuant to collective bargaining agreements and Township Code, Section 89-9), is as follows:

Thursday, January 1	New Year's Day
Monday, January 19	Martin Luther King Day
Monday, February 16	Presidents' Day
Friday, April 3	Good Friday
Monday, May 25	Memorial Day
Friday, June 19	Juneteenth (Observed)

Friday, July 3	Independence Day (Observed)
Monday, September 7	Labor Day
Monday, October 12	Columbus Day
Wednesday, November 11	Veterans Day
Thursday, November 26	Thanksgiving
Friday, November 27	Thanksgiving Friday
Thursday, December 24	Christmas Eve
Friday, December 25	Christmas Day

2. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below.

Martin Bass	\$40.00
Theresa Calabrese	\$160.00
Swathi Chavan	\$135.00
Brian Dietz	\$124.00
Alexis Ozieblo	\$72.00
Jinhee Park	\$180.00
Poonam Save	\$180.00
Janiqua Spencer	\$180.00
Shonta Watson	\$205.00
Nancy Romeo	\$12.00

3. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,000.00 from the County of Somerset Department of Human Services and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$6,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: Y2025 Annual Municipal Youth Services Grant

BE IT FURTHER RESOLVED that a like sum of \$6,000.00 is and the same are hereby appropriated under the

caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: Y2025 Annual Municipal Youth Services Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

4. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,000.00 from the State of New Jersey Department of Health and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$6,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: SFY2026 Private Well Outreach Program Grant \$6,000.00

BE IT FURTHER RESOLVED that a like sum of \$6,000.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: SFY2026 Private Well Outreach Program Grant \$6,000.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

5. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Brightspin	20-286-56-1094-99	\$2,239.10
Tollprivin	20-286-56-1103-99	\$5,656.55
Gateway929	20-286-56-1192-99	\$2,797.48
GJStellin	20-286-56-1187-99	\$445.78
Bilkoo24in	20-286-56-1106-99	\$702.63
JSMasonin	20-286-56-0307-99	\$277.95
Morton Realty	20-286-56-0351-99	\$26.21
Hilcrossin	20-286-56-0287-99	\$277.95
Hills206in	20-286-56-0294-99	\$371.00

Harvestin	20-286-56-0278-99	\$57.70
Campusonin	20-286-56-1115-99	\$182.04
Escoin	20-286-56-0255-99	\$83.91
Grand Total		-\$13,118.30

6. RESOLUTION AUTHORIZING REFUND OF SPECIAL ASSESSMENT OVERPAYMENT

WHEREAS, the Tax Collector indicates a Claremont Special Assessment overpayment has been received as indicated below and recommends a refund be issued for such overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amount set forth below for a Special Assessment overpayment.

		Block 196, Lot 10	Acct #8-THEO	RealSafe Title
LLC	\$39.12			

7. Resolution Rejecting All Bids Received For Flemming Drive Phase II Sidewalk Replacement And Authorizing Rebid

WHEREAS, the Township publicly advertised for sealed bids for the Flemming Drive area sidewalk replacement within the Township in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; and

WHEREAS, a sealed bid was opened and read on October 1, 2025 at 11 a.m., in the Township Court Room, which was the time and place provided, for the Notice to Bidders; and

WHEREAS, the Township received one (1) bid in response to the solicitation, which bid was from Cedar Contracting Co., Inc.; and

WHEREAS, the bid submitted by Cedar Contracting Co., Inc., substantially exceeds the Township's cost estimate and appropriations budgeted for the project; and

WHEREAS, N.J.S.A. 40A:11-13.2a, authorizes a contracting unit to reject all bids where the lowest bid substantially exceeds the cost estimates for the goods or services; and

WHEREAS, N.J.S.A. 40A:11-13.2b, authorizes a contracting unit to reject all bids where the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services; and

WHEREAS, the Engineering Director recommends: (1) rejection of the bid from Cedar Contracting Co., Inc., as said bid exceeds the Township's cost estimate and appropriations for the project; and (2) rebid of the project in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Hillsborough, County of Somerset, State of New Jersey that: (1) the Cedar Contracting Co., Inc. bid for Flemming Drive Phase II Sidewalk Replacements is hereby rejected as said bid substantially exceeds the Township's cost estimate and appropriations budgeted for the project; and (2) the Township is hereby authorized to rebid for said goods and services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

8. RESOLUTION AUTHORIZING A PLACE TO PLACE EXPANSION OF PREMISE PERMIT OF IRON PEAK ENTERTAINMENT, LLC, FOR LIQUOR LICENSE NUMBER 1810-33-009-009

WHEREAS, an application was filed for a place to place expansion of premise permit for Iron Peak Entertainment, LLC, Plenary Retail Consumption License 1810-33-009-009; and

WHEREAS, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves, effective November 25, 2025, the Place to Place Expansion of Premise transfer of the aforesaid Plenary Retail Consumption License 1810-33-009-009 Iron Peak Entertainment, LLC, and does hereby direct the Township Clerk to endorse the license certificate.

9. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW IN THE AMOUNT OF \$1,150.00 TO SKYMANOR PROPERTIES, LLC, FOR WINTER CERTIFICATE OF OCCUPANCY

WHEREAS, a cash escrow for issuance of a Winter Certificate of Occupancy in the amount of \$1,150.00 was posted for Block 151.13, Lot 20.02; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the release of \$1,150.00 in escrow funds to Skymanor Properties, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

10. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM OCTOBER 18, 2023 THROUGH NOVEMBER 25, 2024 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Kasper, Glenn & Samantha	Block 9 Lot 1.04	\$2,567.53
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from October 18, 2023 to November 25, 2024 to the above referenced property owner.

11. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Paul & Carol Reimann, Block 207.08, Lot 12, effective September 18, 2025, amount \$4,162.62.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 9/18/25 to 12/31/25 to the above-referenced property owner.

12. RESOLUTION AUTHORIZING RELEASE OF ENGINEERING INSPECTION ESCROW FROM PSE&G FOR HILLSBOROUGH GAS M&R STATION PROJECT

WHEREAS, an engineering inspection escrow was posted by PSE&G for Hillsborough Gas M&R Station Project; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends: (1) the release of \$314.55 from the engineering inspection escrow to the Township for inspections performed; and (2) release of remaining engineering inspection fees in the amount of \$4,048.75 to PSE&G.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Engineering Director be and hereby are accepted and approved.

13. Resolution Awarding A Contract To Capela Construction, Inc., For The Pennington Properties Pedestrian Bridge Replacement

WHEREAS, there was a need to replace the pedestrian bridge located on Route 206 by the Hillsborough Pointe Development; and

WHEREAS, the Township solicited bids through the fair and open procurement process for the Pennington Properties Pedestrian Bridge Replacement; and

WHEREAS, the Township received four (4) bids with the lowest bid from Capela Construction, Inc., located in Medford Lakes, New Jersey; and

WHEREAS, the Engineering Director and Qualified Purchasing Agent recommend the Township Committee award a contract to Capela Construction, Inc., in an amount not to exceed \$273,000.00 for the Pennington Properties Pedestrian Bridge Replacement; and

WHEREAS, the Chief Finance Officer certifies there are sufficient funds in Account No. 04-215-55-250-102 for this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that (1) a contract is hereby awarded to Capela Construction, Inc., in an amount not to exceed \$273,000.00 for the Pennington Properties Pedestrian Bridge Replacement; and (2) the Mayor

and Township Clerk are authorized to execute a contract with Capela Construction, Inc., consistent with the terms of this Resolution, the bid specifications and the bid proposal submitted.

14. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$5,000.00 from the TJX Companies, Inc. and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$5,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: TJX Law Enforcement Grant \$5,000.00

BE IT FURTHER RESOLVED that a like sum of \$5,000.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: TJX Law Enforcement Grant \$5,000.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

15. Resolution Authorizing Release Of Engineering Inspection Fee Escrow For Starbucks Project

WHEREAS, an engineering inspection fee escrow was posted by 3 Ronson, LLC, for the Starbucks Project; and

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the release of the engineering inspection escrow in the amount of \$1,878.47 and the account can be closed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director be and hereby is accepted and approved.

16. Resolution Authorizing The Reimbursement Of Property Taxes For A Qualified 100% Disabled Veteran

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Jeffrey & Rose Mitchell, Block 163.06, Lot 2 C1631, effective July 31, 2025, amount \$3,602.44.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 7/31/25 to 12/31/25 to the above-referenced property owner.

17. Resolution Authorizing The Reimbursement Of Property Taxes For A Qualified 100% Disabled Veteran

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Aguilar, Christopher & Laura Camelo, Block 153.08, Lot 68 C0157, effective September 10, 2025, amount \$270.29.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 9/10/25 to 9/30/25 to the above-referenced property owner.

18. 13. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR 09-PB-08-INF / 10-PB-04-MSR

WHEREAS, a Development Review Escrow was established for Files 09-PB-08-INF and 10-PB-04-MSR under Hillsborough Towne Center Associates, LLC (C/o Neil Van Cleef); and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed and recommends the Township Committee authorize the release of the remaining Development Review Escrow funds in the amount of \$478.31.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

19. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR 07-PB-16-MR

WHEREAS, Van Cleef Family Limited Partnership posted a Development Review Escrow for File 07-PB-16-MR; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed and recommends the Township Committee authorize the release of the remaining Development Review Escrow funds in the amount of \$987.17.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

20. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW FOR BA-96-13, 98-PB-26-MR, AND 16-PB-17-SRV

WHEREAS, Neil Van Cleef posted Development Review Escrows for Files BA-96-13, 98-PB-26-MR, and 16-PB-17-SRV; and;

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed and recommends the Township Committee authorize the release of the remaining Development Review Escrow funds in total for the amount of \$1,502.69.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

21. RESOLUTION ADOPTING CAFETERIA PLAN PURSUANT TO INTERNAL REVENUE CODE SECTION 125

WHEREAS, during the open enrollment period of October 27 to November 7 eligible employees were offered a monetary award for changing to one of three cost-savings plans; and

WHEREAS, the adoption of a cafeteria plan pursuant to the Internal Revenue Code Section 125 will allow the money awarded to Township Employees to be contributed towards their health insurance premium or health savings accounts with pre tax dollars reducing the amount of earnings subject to taxation, and

WHEREAS, it is in the best interest of Hillsborough Township and its employees to adopt a written cafeteria plan pursuant to Internal Revenue Code Section 125.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer or his designee is authorized to create a new cafeteria plan and to further act as the Administrator of said Plan representing the eligible employees of the Township of Hillsborough.

22. RESOLUTION AUTHORIZING EXECUTION OF SETTLEMENT AGREEMENT WITH HILLSBOROUGH INDUSTRIAL PERTAINING TO WAREHOUSE ORDINANCE LITIGATION

WHEREAS, Hillsborough Industrial owns various developed properties in the I-2 Light Industrial District; and

WHEREAS, on June 13, 2023, the Hillsborough Township Committee adopted Ordinance 2023-08 removing warehouse, shipping and receiving facilities as principal permitted uses in the various Industrial Districts of the Township, including the I-2 Light Industrial District; and

WHEREAS, Hillsborough Industrial filed a civil action against the Township of Hillsborough in the Somerset County Superior Court, Law Division, under Docket No. SOM-L-0070-25, seeking to invalidate Ordinance 2023-08 ("Hillsborough Industrial Litigation"); and

WHEREAS, Hillsborough Industrial and the Township have negotiated a proposed Settlement Agreement of the Hillsborough Industrial Litigation wherein the Township will adopt a revised Ordinance permitting Small Scale Storage and Distribution facilities and the manufacturing, processing, finishing and assembly of products completely within an enclosed building as principal permitted use in the I-2 Light Industrial District of the Township in consideration for Hillsborough Industrial's dismissal of the Hillsborough Industrial Litigation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Mayor and Clerk are authorized to execute a Settlement

Agreement with Hillsborough Industrial pertaining to the Hillsborough Industrial Litigation consistent with the terms of this Resolution.

23. Resolution Authorizing The Execution Of Consent To Lien For Crestmont Village, LLC, Refinancing Of The Property Located At 50 Durling Way, Hillsborough, New Jersey

WHEREAS, Crestmont Village, LLC, (“Crestmont”) is the owner of the property located at 50 Durling Way, Hillsborough, New Jersey (“Property”); and

WHEREAS, the Property originally contained fifty-six (56) affordable housing rental units and is part of the Township’s affordable housing compliance plan; and

WHEREAS, the Property is subject to an Affordable Housing Agreement with certain covenants, conditions and restrictions recorded in the land records of Somerset County, New Jersey, in Deed Book 2019, Page 474 (“Restrictions”); and

WHEREAS, pursuant to Section VIII H of the Affordable Housing Agreement, no lien or mortgage shall be placed on the Property unless the mortgage has been approved by Hillsborough Township Affordable Housing Board; and

WHEREAS, Crestmont desires to refinance the existing loan on the Property with a loan of up to \$8,600,000 created by a mortgage and loan, said loan to be secured by a mortgage on the Property;

WHEREAS, pursuant to Section VIII of the Affordable Housing Agreement, Crestmont seeks approval from the Hillsborough Township Affordable Housing Board to refinance the existing loan and place a new mortgage on the Property; and

WHEREAS, Township of Hillsborough Ordinance §188-126 authorizes the Township Committee to designate by Resolution an Affordable Housing Board which Board may be the Township Committee itself.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township Committee is hereby designated as the Affordable Housing Board for the Township.
2. The Township Committee and Affordable Housing Board hereby authorize and consent to Crestmont Village refinancing the existing loan on the Property with a loan of up to \$8,600,000 from Capital One Multifamily Finance, LLC, to be secured by a mortgage on the Property upon the following conditions: (a) all existing liens and mortgages on the Property must be satisfied and discharged; and (b) the terms of the new mortgage to be recorded on the Property must comply with and be subject to the terms of the recorded Affordable Housing Agreement and all affordable housing regulations and be in a form approved by the Township Attorney.
3. The Mayor and Township Clerk are hereby authorized to execute a Consent to Lien consistent with the terms of this Resolution, the recorded Affordable Housing Agreement and in a form approved by the Township Attorney for Crestmont Village refinancing of the Property.
4. The Mayor and Township Clerk are hereby authorized to execute any other documents required for Crestmont Village refinancing of the Property provided said documents are consistent with the terms of this Resolution, the recorded Affordable Housing Agreement and in a form approved by the Township Attorney.
5. This Resolution shall take effect immediately upon final passage according to law.
6. All appropriate Hillsborough Township officials are authorized to perform all required acts to effectuate the purpose of this Resolution.

24. RESOLUTION OPPOSING S-4736

WHEREAS, municipalities are required to establish a Municipal Master Plan with a combination of mandatory and optional elements including Goals and Objectives, Land Use, Circulation, Housing, Community Facilities, Downtown Economic Development, Historic Preservation, and Sustainability; and

WHEREAS, municipalities are also required to reexamine the Municipal Master Plan every 10 years to ensure that the master plan meets the community needs and is relevant as communities, evolve, grow, and change; and

WHEREAS, municipalities complete this effort at great cost and community input to ensure their community has a roadmap for growth; and

WHEREAS, a municipality is best suited to plan for and understand their community's needs, the existing infrastructure to address the municipality's public safety, health, traffic, and character and the ability to expand such infrastructure for desired growth; and

WHEREAS, there are many mechanisms for exceptions and variances to the local planning process; and

WHEREAS, municipalities have been diligently working to comply with the changes outlined in the passage of A-4/S-50 in 2024 that made substantial changes to the 4th Round of Affordable Housing obligations; and

WHEREAS, affordable housing construction has generally comprised between 10 – 20 % of a total development, but municipalities will end up constructing far more units during this current round of affordable housing; and

WHEREAS, recent legislative proposals that preempt the planning process by permitting the conversion of underutilized properties into mixed used developments, reducing the number of parking spaces required for new developments near transit, making Accessory Dwelling Units permissible, and most recently, legislation that enhances the ability of religious and nonprofit organizations to convert certain property to inclusionary developments with affordable housing undermine the careful planning process outlined in the Municipal Land Use Law; and

WHEREAS, this proposal, S-4736 is particularly egregious because the required percentage of affordable housing units is only 20% with the remaining 80% at market rate making it more challenging for municipalities to meet their 4th Round Affordable Housing obligations; and

WHEREAS, this legislation bypasses local planning for increased density and height, regardless of a municipality's ability to ensure safety; and

WHEREAS, a worthy project could, and should participate in the local planning and zoning process to engage with the public; and

WHEREAS, S-4736 permits the bypassing of the local planning process which is an egregious assault on municipal autonomy and local decision making.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it urges the legislature to defeat S-4736 and similar legislation that denies local autonomy in land use planning and ignores the well thought out master plan; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Senator Zwicker, Assemblymember Drulis, Assemblymember Frieman, Governor Phil Murphy, Governor-Elect Mikie Sherrill, and the New Jersey State League of Municipalities.

25. RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW IN THE AMOUNT OF \$3,000.00 TO TJC DEVELOPMENT FOR WINTER CERTIFICATES OF OCCUPANCY FOR HIDDEN BROOK ESTATES

WHEREAS, cash escrow for the issuance of Winter Certificates of Occupancy was provided to the Township for the following Hidden Brook Estates lots:

Block 207.01, Lot 107.08/\$1,000.00

Block 207-09, Lot 1/\$1,000.00

Block 207.01, Lot 107.06/\$1,000.00

WHEREAS, the Engineering Director certifies that all work has been satisfactorily completed and recommends the release of the total of \$3,000.00 cash escrow to TJC Development for the Hidden Brook Estates lots.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

26.

RESOLUTION APPROVING 2025 BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2025 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2025 Budget:

Account Number	Description	To	From
01-201-20-701-100	Township Administration S&W	\$200.00	
01-201-20-702-100	Mayor & Committee S&W	\$100.00	
01-201-20-708-100	Tax Collector S&W	\$300.00	
01-201-20-709-100	Information Technology S&W	\$500.00	
01-201-20-710-100	Tax Assessor S&W	\$200.00	
01-201-20-722-100	Economic Business Development S&W	\$6,000.00	
01-201-25-757-100	Municipal Prosecutor S&W	\$200.00	
01-201-26-768-100	DPW Stormwater S&W	\$3,000.00	
01-201-36-845-200	Social Security OE	\$37,000.00	
01-201-42-856-280	Special Duty Officers for Court Security	\$3,000.00	
01-201-20-701-940	Township Administration OE	\$3,500.00	
01-201-20-706-280	Audit Services	\$20,000.00	

01-201-20-708-200	Tax Collector OE		\$200.00	
01-201-20-715-110	Engineering S&W		\$2,500.00	
01-201-22-725-940	Construction OE		\$500.00	
01-201-23-733-116	Group Insurance		\$415,000.00	
01-201-23-734-280	New Jersey Taxes		\$1,500.00	
01-201-25-745-940	Police OE		\$31,000.00	
01-201-26-764-200	DPW OE		\$3,500.00	
01-201-26-847-000	Municipal Services Act		\$24,000.00	
01-201-27-788-280	Animal Control Services		\$30,500.00	
01-201-27-789-200	Wildlife Management		\$150.00	
01-201-28-796-110	Parks S&W		\$1,500.00	
01-201-31-824-073	Fire Hydrants		\$42,000.00	
01-201-31-825-000	Electric		\$80,000.00	
01-201-31-828-000	Water		\$100,000.00	
01-201-31-829-200	Heating Fuels		\$30,000.00	
01-201-31-832-000	Sewer		\$500.00	
01-201-31-839-000	Phone & Internet Service		\$45,000.00	
01-201-42-705-110	Alexandria Shared Service S&W		\$300.00	
01-201-20-702-200	Mayor & Committee OE			\$4,000.00
01-201-20-703-100	Township Clerk S&W			\$4,500.00
01-201-20-705-110	Finance S&W			\$2,000.00
01-201-20-705-200	Finance OE			\$4,000.00
01-201-20-707-110	Human Resources S&W			\$2,500.00
01-201-20-710-200	Tax Assessor OE			\$12,000.00
01-201-20-714-200	Legal Outside			\$37,500.00
01-201-20-715-200	Engineering OE			\$50,000.00
01-201-20-716-200	Stormwater Engineering OE			\$2,500.00
01-201-20-719-200	Public Meeting Recording			\$4,000.00
01-201-20-722-200	Economic Business Development OE			\$5,000.00
01-201-21-720-100	Planning S&W			\$8,000.00
01-201-22-725-100	Construction S&W			\$30,000.00
01-201-25-745-100	Police S&W			\$253,822.48
01-201-25-747-110	OEM S&W			\$2,000.00
01-201-25-752-290	Contribution to Fire District			\$14,500.00
01-201-26-764-100	DPW S&W			\$15,000.00
01-201-26-767-100	DPW Motor Vehicles S&W			\$12,000.00

01-201-26-774-900	Recycling OE			\$94,827.52
01-201-26-775-140	Annual Cleanup S&W			\$5,000.00
01-201-28-795-100	Recreation S&W			\$55,000.00
01-201-31-833-000	Gasoline & Diesel			\$30,000.00
01-201-42-785-110	Millstone Interlocal S&W			\$16,000.00
01-201-42-885-110	Municipal Court S&W			\$9,000.00
01-201-36-844-280	PERS			\$69,000.00
01-201-36-847-280	PFRS			\$140,000.00
			\$882,150.00	\$882,150.00

27. RESOLUTION AUTHORIZING HOLD HARMLESS AGREEMENT FOR LIGHT TOWER USE FROM SOMERSET COUNTY

WHEREAS, the Township of Hillsborough (the "Township") has requested and the County of Somerset (the "County") has agreed to lend the Township two (2) light towers for the period of December 5, 2025, through December 8, 2025; and

WHEREAS, as a condition of borrowing said equipment, the County requires the Township to execute a Hold Harmless Agreement (HHA) and provide a Certificate of Insurance (COI) showing the Township's general liability coverage.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and the Township Clerk are hereby authorized and directed to execute the Hold Harmless Agreement with Somerset County for the temporary use of two (2) light towers.

28. RESOLUTION AUTHORIZING PURCHASE OF A RECORDS MANAGEMENT SYSTEM FOR THE POLICE DEPARTMENT THROUGH THE SOURCEWELL COOPERATIVE

WHEREAS, the Chief of Police has requested authorization to purchase a new Records Management System; and

WHEREAS, QED, Inc, offers the system through the Sourcewell Cooperative Contract #121923-CEN, of which the Township of Hillsborough is a member, in an amount not to exceed \$82,900.00; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-301 (req# 2311909).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a Records Management System from QED, Inc., through the Sourcewell Cooperative Contract #121923-CEN in an amount not to exceed \$82,900.00 is hereby authorized.

29. RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY HISTORIC TRUST FOR THE "DISCOVER NJ HISTORY LICENSE PLATE FUND" AND ACCEPTANCE, IF AWARDED

WHEREAS, the New Jersey Historic Trust (NJHT) administers the Discover NJ History License Plate Fund, which provides competitive grants to develop and promote visitor-ready heritage tourism sites and initiatives within the State of New Jersey; and

WHEREAS, eligible project activities include visitor and visitor-readiness assessments; interpretive planning and signage (including creative, professionally designed wayfinding and linkages); professionally designed, mobile-compatible websites; marketing plans and studies; training and workshops (including speaker honoraria); and other activities consistent with the statewide heritage tourism plan; and

WHEREAS, the Township of Hillsborough seeks to support its America's 250th Anniversary programming by enhancing visitor readiness and heritage tourism through activities such as digital interpretive signage/QR-linked video content, Museum Day/History Fair enhancements (reenactments/demonstrations/interactive activities/speakers), interpretive exhibit materials (including archival reproductions and labels), and targeted visitor marketing; and

WHEREAS, the Township desires to apply to the NJHT for the full grant amount of \$7,500 under the Discover NJ History License Plate Fund to carry out these visitor-readiness initiatives; and

WHEREAS, the Township Committee finds that the proposed project advances the public interest by promoting Hillsborough's history as a heritage tourism destination, consistent with Township goals and statewide priorities.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township hereby authorizes the submission of a grant application to the New Jersey Historic Trust – Discover NJ History License Plate Fund in the amount of \$7,500; and

BE IT FURTHER RESOLVED that the Township Committee authorizes acceptance and administration of the grant, if awarded; and

BE IT FURTHER RESOLVED that the Mayor, Township Administrator, and/or Chief Financial Officer are authorized to execute and attest any and all documents, agreements, certifications, assurances, and amendments necessary for said application; and

BE IT FURTHER RESOLVED that the Township agrees to comply with all applicable requirements of the program and State law, and to make any required reports and filings in connection with the grant.

30. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) 2025 FORD EXPLORERS THROUGH CRANFORD CO-OP FOR THE CONSTRUCTION DEPARTMENT

WHEREAS, the Director of the Construction Department requests authorization for the purchase of two (2) 2025 Ford Explorer Vehicles for the Hillsborough Construction Department; and

WHEREAS, Fred Beans Dealership offers the vehicles through the Cranford Co-Op, of which the Township is a member, through Contract #CPS47 Item #3 in the amount of \$94,372.00; and

WHEREAS, funds are available in the 2025 Construction Violation Fees Trust Fund and have been certified as such by the Chief Finance Officer through Account #12-291-56-725-940 (req #2311878) in the amount of \$94,372.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of two (2) 2025 Ford Explorer Vehicles from Fred Beans Dealership through the Cranford Co-Op Contract #CPS47 Item #3 in an amount not to exceed \$94,372.00 for the Hillsborough Construction Department is hereby authorized.

31. RESOLUTION AUTHORIZING THE PURCHASE OF TEN (10) ELECTRONIC TASER DEVICE BUNDLES FROM AXON ENTERPRISES IN AN AMOUNT NOT TO EXCEED \$19,582.40

WHEREAS, the Chief of Police has requested authorization for the purchase of ten (10) Electronic Taser device bundles; and

WHEREAS, the bundles and warranty are available from AXON Enterprises through the New Jersey State Contract #T0106/17-FLEET-00738; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-261 (req #2312160).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of ten (10) Electronic Taser device bundles from AXON Enterprises through New Jersey State Contract T0106/17-FLEET-00738 in an amount not to exceed \$18,582.40.

32. RESOLUTION AUTHORIZING THE UPFITTING OF ONE (1) POLICE VEHICLE

WHEREAS, the Chief of Police has requested authorization for lighting and electrical upfitting of one (1) police vehicle; and

WHEREAS, the service is available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 in an amount not to exceed \$13,298.82; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-253 (req# 2312161).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lighting and electrical upfitting of one (1) police vehicle by Elite Vehicle Solutions in an amount not to exceed \$13,298.82.

33. RESOLUTION AUTHORIZING REPAIRS TO VEHICLE #614 FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police has requested authorization for the repair of vehicle #614; and

WHEREAS, the services are available from Niro's Auto Body through Somerset County Cooperative Contract #CC-0029-24 for an amount not to exceed \$11,072.86; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-250 (Requisition #2312254).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the repairs to vehicle #614 for the Police Department from Niro's AutoBody in an amount not to exceed \$11,072.86.

34. RESOLUTION AUTHORIZING THE PURCHASE OF NEW SERVERS FOR THE POLICE DEPARTMENT FROM SHI INTERNATIONAL CORPORATION

WHEREAS, the Chief of Police has determined there is a need for the purchase of 3 new servers for the Police Department; and

WHEREAS, SHI International Corporation was awarded a contract through State of New Jersey Contract #MNWNC-108; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the 3 new servers be purchased from SHI International Corporation in an amount not to exceed \$11,277.65; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #0-01-25-745-101 for this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of 3 new servers for the Police Department from SHI International Corporation in an amount not to exceed \$11,277.65 through New Jersey State Contract #MNWNC-108 is hereby authorized and approved.

35. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE LAND SURVEYING-BOUNDARY, TOPOGRAPHY AND UTILITIES SERVICES FOR THE DPW COMPLEX EXPANSION PROJECT

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide Land Surveying-Boundary, Topography & Utilities Services for the DPW Complex Expansion Project, as described in a proposal from Cornerstone Architectural Group, dated October 6, 2025, in an amount not to exceed \$17,905.00.

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-999 in the amount of \$17,905.00 (Requisition #2311851)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to Provide Land Surveying-Boundary, Topography & Utilities Services for the DPW Complex Expansion Project as described in their proposal, dated October 6, 2025, in an amount not to exceed \$17,905.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$17,905.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as "Professional Services" in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

36. RESOLUTION AWARDING A CONTRACT FOR ONE (1) BUCKET TRUCK ON FORD F600 CHASSIS COMPLETE WITH DUR-A-LIFT DTAX2-45FP CAT D AERIAL LIFT AND VOTH DEEP URBAN FORESTRY 9.75' BODY IN AN AMOUNT NOT TO EXCEED \$179,950.00

WHEREAS, the Director of the Public Works has determined that there is a need for a replacement bucket truck for the tree division; and

WHEREAS, the Township solicited bids for said bucket truck in accordance with the Local Public Contracts Law and Fair and Open Process; and

WHEREAS, in response to the solicitation the Township received the following bid:

Interstate 49 Truck Center	\$179,950.00
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WHEREAS, the Director of Public Works and Qualified Purchasing Agent recommend the award of a contract to Interstate 49 Truck Center, in an amount not to exceed \$179,950.00 for one (1) Bucket Truck on Ford F600 Chassis Complete with Dur-A-Lift DTAX2-45FP CAT D Aerial Lift and Voth Deep Urban Forestry 9.75' Body in accordance with the bid specifications and bid submitted; and

WHEREAS, the Chief Financial Officer has certified sufficient funds are available in account #04-215-55-250-200 for \$179,950.00 for this contract award.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Interstate 49 Truck Center, in the amount not to exceed \$179,950.00 for one (1) Bucket Truck on Ford F600 Chassis Complete with Dur-A-Lift DTAX2-45FP CAT D Aerial Lift and Voth Deep Urban Forestry 9.75' Body in accordance with the bid specifications and bid submitted.

37. RESOLUTION AUTHORIZING THE LEASE/PURCHASE OF ONE (1) 2026 CHEVROLET TAHOE POLICE VEHICLE FROM NIELSEN CHEVROLET, IN AN AMOUNT NOT TO EXCEED \$70,445.10 WITH LEASE PAYMENTS THROUGH 911 LEASING.COM IN THE AMOUNT OF \$13,993.22 PER YEAR FOR 5 YEARS THROUGH MCCPC CO-OP CONTRACT #15-A ITEM #7

WHEREAS, the Chief of Police has requested authorization for the lease/purchase of one (1) 2026 Chevrolet Tahoe Police Vehicle; and

WHEREAS, the 2026 Chevrolet Tahoe Police Vehicle is available for lease/purchase from Nielson Chevrolet through the MCCPC CO-Op Contract #15-A Item #7 in an amount not to exceed \$13,993.22 per year for 5 years with a \$479.00 initial fee; and

WHEREAS, the 2026 Chevrolet Tahoe Police Vehicle will be leased through 911 leasing.com for 5 years in an amount not to exceed \$13,993.22 per year; and

WHEREAS, funds are available in the municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-252 (req# 2311214).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lease/purchase of one (1) 2026 Chevrolet Tahoe Police Vehicle from Nielson Chevrolet through MCCPC CO-Op Contract #15-A Item #7 in an amount not to exceed \$70,445.10 and will be financed through 911 [leasing.com](https://www.911leasing.com) for 5 years in an amount not to exceed \$13,993.22 per year.

38. RESOLUTION AUTHORIZING EXECUTION OF STORMWATER FACILITIES MAINTENANCE AGREEMENT FOR THE HILLSBOROUGH SELF STORAGE PROJECT AT THE PROPERTY IDENTIFIED AS U.S. HIGHWAY 206, BLOCK 180.01, LOT 45.01 (FORMERLY BLOCK 180.01, LOTS 44 & 45), HILLSBOROUGH, NEW JERSEY

Whereas, Application BA-23-11 was filed with the Hillsborough Township Board of Adjustment ("Board") for preliminary and final major site plan approval for construction of a self-storage facility and other related improvements on the property identified as U.S. Highway 206, Block 180.01, Lot 45.01 (formerly Block 180.01, Lots 44 and 45), Hillsborough, New Jersey ("Property"); and

Whereas, on November 6, 2024 and February 5, 2025, there were hearings before the Board pertaining to the Application; and

Whereas, on February 19, 2025, the Board adopted a memorializing Resolution approving the Application; and

Whereas, the property owner and Township now wish to enter into a Stormwater Facilities Maintenance Agreement pertaining to the construction, inspection, maintenance, repair and replacement of all stormwater management facilities at the Property and the record keeping and reporting associated therewith.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Clerk are authorized to execute a Stormwater Facilities Maintenance Agreement for the Property in a form approved by the Township Attorney; and (2) the Township Attorney is authorized to record the Agreement with the Somerset County Clerk.

39. RESOLUTION AWARDING A CONTRACT FOR THE INSTALLATION OF A CLEAN AGENT SYSTEM IN THE TWO COMPUTER LABS IN THE MUNICIPAL BUILDING IN AN AMOUNT NOT TO EXCEED \$183,819.00

WHEREAS, the Director of Public Works and Director of Information Technology have determined that there is a need for a Clean Agent System in the two Computer Labs in the Municipal Building; and

WHEREAS, the Township solicited bids for said clean agent system in accordance with the Local Public Contracts Law and Fair and Open Process on two separate instances in which the township did not receive any responses; and

WHEREAS, in accordance with N.J.S.A. 40A:11-5(3), any contract that exceeds the bid threshold may be negotiated and awarded by 2/3 vote of the authorized membership of the governing body where bids have been advertised on two occasions and no bids have been received on both occasions; and

WHEREAS, the Township having not received any responses to its prior solicitations for bids, directly solicited and negotiated a proposal from Tri-State Contracting Group in the amount of \$183,819.00 for provision of the Clean Agent System; and

WHEREAS, the Director of Public Works and Director of Information Technology, along with the Qualified Purchasing Agent, recommend the award of a contract to Tri-State Contracting Group, in an amount not to exceed \$183,819.00 for the Clean Agent System for the two Computer Labs in the municipal building in accordance with the specifications and proposal submitted; and

WHEREAS, the Chief Financial Officer has certified sufficient funds are available in accounts #02-213-21-650-705-940 in the amount of \$66,400.00 and #04-215-55-250-401 in the amount of \$117,419.00 for a total of \$183,819.00 for this contract award.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Tri-State Contracting Group, in the amount not to exceed \$183,819.00 for the Clean Agent System for the two Computer Labs in the municipal building in accordance with the specifications and proposal submitted.

Mayor Ciccarelli reminded the committee: " We are going to hear all comments first. After that, if any committee member would like to take any item from the consent agenda separately for voting purposes, I will give you the opportunity to do so. There is no need to take items separately for the purpose of commenting or questioning.

Committeeman Robert Britting stated he was happy to see resolution 13 moving forward so that the bridge will be fixed in January, clarified that existing warehouses are permitted to exist it is not allowing new ones, and explained

budget transfers happen every year. Committeeman Britting recognized the continued commitment towards public safety.

Committeeman Shawn Lipani stated the Township runs at a zero net. Committeeman Lipani stated about 40 plus employees changed health policies to a more economical one for the Township with incentives given to the employees which was spearheaded by Administrator Ferrera and HR Director Fenster-Gude. The Township saved over \$250,000 with this initiative.

Deputy Mayor Catherine Payne thanked Christiaan for all his work on the budget.

Committeewoman Samantha Hand stated as a town we need to be creative in meeting the affordable housing obligation, agreed the budget needs to get back on track, and questioned the increase in water usage and group insurance.

Administrator Ferrera thanked the Committee and Harriett for all of her work and time, especially with the changes coming out to the Sate Health Benefits Plan. Harriett spoke to approximately 200 employees about this opportunity. It is a huge savings for the Township and the individual employees.

Mayor Ciccarelli commented on the DPW complex expansion and that progress is being made.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the consent agenda was unanimously approved upon the call of the roll.

PUBLIC HEARINGS

1. 2025-15 AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY II, LLC, TO CONSTRUCT, CONNECT, OPERATE, AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY.

NOW, THEREFORE, BE IT ORDAINED by The Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION 1. PURPOSE OF THE ORDINANCE.

The municipality hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A.

§ 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. “Township” or “Municipality” is the Township of Hillsborough, County of Somerset, State of New Jersey.
- b. “Company” or “Comcast” is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II, LLC.
- c. “Act” or “Cable Television Act” is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. “FCC” is the Federal Communications Commission.
- e. “Board” or “BPU” is the Board of Public Utilities, State of New Jersey.
- f. “Office” or “OCTV” is the Office of Cable Television of the Board.
- g. “Basic Cable Service” means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or “PSA” consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS.

Public hearings conducted by the municipality, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the municipality, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Municipality hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire ten (10) years from the date of expiration of the previous Certificate of Approval issued by the Board. In the event the Municipality shall find the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided, however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Municipality two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater.

SECTION 6. FRANCHISE TERRITORY.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE.

The Company shall be required to proffer service to any residence or business along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

SECTION 8. CONSTRUCTION REQUIREMENTS.

a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

b. Relocation: If at any time during the period of this consent, the Municipality shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Municipality, shall remove, re-lay or relocate its equipment, at the expense of the Company.

c. Temporary Removal of Cables: The Company shall temporarily move or remove appropriate parts of its lines and facilities to allow for the moving of buildings or machinery, or in other similar circumstances. The expense shall be borne by the party requesting such action, except when requested by the Municipality, in which case the Company shall bear the cost.

d. Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Municipality so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

e. Installation of Equipment: The Company shall install lines, equipment and facilities underground to the extent practicable and otherwise in the same location and manner as existing public utilities to minimize the impact on the public right of way.

SECTION 9. CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. § 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Municipality upon written request of the Municipality Administrator or Clerk.

a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.

b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association ("NCTA").

d. Nothing herein shall impair the right of any subscriber or the Municipality to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designated as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

SECTION 11. LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1, for the purposes of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such business office shall have a publicly listed toll-free telephone number and be open during standard business hours.

SECTION 12. PERFORMANCE BOND.

During the life of the franchise the Company shall give to the Municipality a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY.

a. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future school in the Municipality, public and private, elementary, intermediate and secondary, provided the school building is within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service. Company shall provide Expanded Basic or a similar tier of cable television service to all outlets at no cost.

b. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future public building in the Municipality provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

c. The Company shall provide Expanded Basic or similar tier of cable service to one (1) outlet at no cost to each qualified existing and future police station, office of emergency management, public works facility, fire district, fire company, rescue squad and public library in the Municipality provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

d. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Municipality a one-time Technology Grant in the amount of seventy five thousand (\$75,000) dollars to meet the technology and/or cable related needs of the Municipality.

e. The Communications Act of 1934, as amended [47 U.S.C. § 543 (b)], allows the Company to itemize and/or identify: (1) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

f. The Company agrees to provide the additional services and comply with the additional requirements outlined in the letter agreement attached hereto as Exhibit A.

SECTION 15. EDUCATIONAL AND GOVERNMENTAL ACCESS.

a. The Company shall provide channels for public, educational and governmental (“PEG”) access as requested by the Municipality on the most basic tier of service offered by the Company in accordance with the Cable Act, Section 611 [47 U.S.C. § 531], and as further set forth herein.

b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for PEG use. A PEG access user acquires no property or other interest by virtue of the use of a channel so designated, and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.

c. The Company shall not exercise editorial control over the use of any public, educational or governmental channel capacity, except Company may refuse to transmit any public, educational or governmental access program or portion of such program that contains obscenity, indecency or nudity.

d. Public Access. “Public Access” shall mean non-commercial use by the public.

e. Educational Access. “Educational Access” shall mean non-commercial use by educational institutions such as public or private schools, but not “home schools,” community colleges and/or universities.

f. Government Access. “Government Access” shall mean non-commercial use by the governing bodies of the Municipality for the purpose of showing the public local government at work.

g. Fallow Time. Because blank or underutilized PEG channels are not in the public interest, in the event the Municipality or other PEG access users elect not to fully program the PEG access channel, Company may

program unused time on those channels subject to reclamation by the Municipality upon no less than sixty (60) days written notice.

SECTION 16. EMERGENCY USES.

- a. The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.
- b. The Company shall in no way be held liable for any injury suffered by the Municipality or any other person, during an emergency, if for any reason the Municipality is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000).

SECTION 18. INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendments thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

SECTION 19. COMPETITIVE EQUITY.

Should the Municipality grant a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. § 14:17-6.7.

SECTION 20. SEPARABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed

a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of this Ordinance.

SECTION 21. THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 22. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to open the public hearing on Ordinance 2025-15, the motion was unanimously approved upon the call of the roll.

Mayor Ciccarelli stated the contract states that Comcast is responsible for the road repairs.

Committeeman Lipani explained that any cable company is welcome to come to Hillsborough, they just don't want to.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, to close the public hearing and adopt Ordinance 2025-15, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

1. 2025-16 ORDINANCE AMENDING CHAPTER 205 “MESSAGE ESTABLISHMENTS”, SECTION 205-6 “OPERATING REQUIREMENTS” AND SECTION 205-13 “VIOLATIONS AND PENALTIES”, OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY. FURTHER CONSIDERATION AND PUBLIC HEARING ON DECEMBER 9, 2025

WHEREAS, the Hillsborough Police Department recommends modification of the operating requirements for message establishments as set forth in the Township Code to clarify that only message therapists are authorized to provide massages at message establishments and all message establishments and message therapists must comply with the provisions of the Township Code and laws and Administrative Codes of the State of New Jersey; and

WHEREAS, the Township Attorney recommends modification of the Violations and Penalties provision set forth in Chapter 205 “Message Establishments” of the Township Code to provide that any violation of said Chapter shall be punishable in accordance with the General Penalty Provisions set forth in the Hillsborough Township Code; and

WHEREAS, the Township Committee of the Township of Hillsborough finds it appropriate and necessary to amend Chapter 205 “Message Establishments” of the Township Code as recommended to preserve the public health, safety and welfare of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 205 “Message Establishments”, Section 205-6 “Operating Requirements” of the Code of the

Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-6. Operating requirements.

- A. Price rates for all services offered by the massage establishment shall be prominently posted in the reception area. No services shall be offered or provided by the massage establishment or massage therapist unless specifically posted in accordance herewith.
- B. All employees, including persons performing a massage, shall wear nontransparent outer garments, covering the sexual and genital areas.
- C. The sexual or genital area of patrons must be covered by towels or cloths or undergarments when in the presence of an employee or massage therapist.
- D. No employee or patron shall touch or fondle, or offer to touch or fondle, in any manner the sexual or genital area of any person.
- E. Hours of operation shall be limited to 5:00 a.m. to 11:00 p.m.
- F. Every massage establishment and massage therapist shall comply with the infection control precautions currently set forth at N.J.A.C. 13:37-16.8 and as may be amended.
- G. Every massage establishment and massage therapist shall comply with the sexual misconduct provisions currently set forth at N.J.A.C. 13:37-16.12 and as may be amended.
- H. Every massage establishment and massage therapist shall comply with the recordkeeping requirements currently set forth at N.J.A.C. 13:37-16.14 and as may be amended.
- I. Only massage therapists shall provide massages at massage establishments.
- J. All massage establishments and massage therapists shall comply with the provisions of this chapter, the Township Code and all laws and administrative codes of the State of New Jersey.

Section 2. Chapter 205 “Massage Establishments”, Section 205-13 “Violations and Penalties” of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-13. Violations and penalties.

~~Any person who shall violate any of the provisions of this chapter shall, upon conviction, be fined a minimum of \$500 and a maximum of \$2,000, and may be imprisoned for up to 90 days in jail for each offense.~~

Any violation of the provisions of this chapter, upon conviction thereof, shall be punishable in accordance with the penalties set forth in Chapter 1 “General Provisions”, Article II “Penalties”, of the Hillsborough Township Municipal Code.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be

obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

Section 6. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 7. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to introduce Ordinance 2025-16. Further Consideration and Public Hearing on December 9, 2025, the motion was unanimously approved upon the call of the roll.

2. 2025-17 ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XII "SCHEDULES", SECTION 143-30 "SCHEDULE I: NO PARKING" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH TO PROHIBIT PARKING ON MILLBURN DRIVE, KLOSS COURT, HUTCHINSON DRIVE AND MYERS COURT. FURTHER CONSIDERATION AND A PUBLIC HEARING WILL BE HELD ON DECEMBER 9, 2025.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 "Vehicles And Traffic", Article XII "Schedules", Section 143-30 "Schedule I: No Parking" of the Code of the Township of Hillsborough is hereby amended to prohibit parking on Millburn Drive, Kloss Court, Hutchinson Drive, Myers Court as follows:

In accordance with provisions of Section 143-6, no person shall park a vehicle at any time upon any of the following described streets or parts of streets:

Name Of Street	Side	Location
Millburn Drive	East	62 Feet East of the driveway of 63 Millburn Drive to Collins Drive
Kloss Court	South	110 Feet West of the driveway of 5 Kloss Court to Millburn Drive
Hutchinson Drive	South	Entire length
Myers Court	East	From driveway of 5 Myers Court to Hutchinson Drive

Section 2. This Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to introduce Ordinance 2025-17. Further consideration and a public hearing will be held on December 9, 2025, the motion was unanimously approved upon the call of the roll.

3. 2025-18 ORDINANCE AMENDING "SALARY RANGE ORDINANCE" OF THE TOWNSHIP OF HILLSBOROUGH TO SET FORTH THE SALARY RANGES FOR THE POSITIONS SET FORTH IN SAID ORDINANCE. FURTHER CONSIDERATION AND PUBLIC HEARING DECEMBER 9, 2025.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

CLASSIFICATION	MIN		MAX		DEPT	
Committeepersons	\$3,500		\$10,000		Administration	Non-Union
Township Administrator	\$50,000	<u>\$95,000</u>	<u>\$210,000</u>	<u>\$220,000</u>	Administration	Non-Union
Executive Assistant - Administration	\$35,000	<u>\$42,000</u>	<u>\$65,000</u>	<u>\$68,000</u>	Administration	Non-Union
Human Resources Director	\$45,000	<u>\$75,000</u>	<u>\$95,000</u>	<u>\$100,000</u>	Administration / HR	Non-Union
Human Resources Manager	\$45,000	<u>\$55,000</u>	<u>\$80,000</u>	<u>\$85,000</u>	Administration / HR	Non-Union
Part-Time Floater	\$15.13/Hr.	<u>\$17.00/Hr.</u>	\$22.00/Hr.		Administration / HR	Part-Time
Township Clerk/PIO	\$20,000	<u>\$75,000</u>	<u>\$130,000</u>	<u>\$140,000</u>	Administration / Township Clerk	Non-Union
Deputy Clerk	\$20,000	<u>\$55,000</u>	<u>\$80,000</u>	<u>\$85,000</u>	Administration / Township Clerk	Non-Union
<u>Deputy Clerk/Training Program Manager</u>		<u>\$55,000</u>		<u>\$80,000</u>	<u>Administration / Township Clerk</u>	<u>Non-Union</u>
Office Assistant / Multimedia Specialist	\$20,000	<u>\$40,000</u>	\$50,000	<u>\$52,000</u>	Administration / Township Clerk	Non-Union
<u>Deputy Public Information Officer</u>		<u>\$45,000</u>		<u>\$80,000</u>	<u>Administration / Township Clerk</u>	<u>Non-Union</u>
Part-Time Receptionist	\$15.13/Hr.		\$22.00/Hr.		Administration / Township Clerk	Part-Time
IT Director	\$41,000	<u>\$75,000</u>	\$125,000	<u>\$150,000</u>	Administration / IT	Non-Union
IT Assistant Director	\$35,000	<u>\$70,000</u>	\$65,000	<u>\$100,000</u>	Administration / IT	Non-Union
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Administration / IT	Part-Time
Construction Official	\$48,000	<u>\$75,000</u>	\$150,000	<u>\$155,000</u>	Building	Non-Union
Building Sub Code Official / Supervisor	\$48,000	<u>\$75,000</u>	\$115,000	<u>\$120,000</u>	Building	Non-Union
Assistant Building Sub Code Official	\$48,000	<u>\$75,000</u>	\$95,000	<u>\$100,000</u>	Building	Non-Union
Part-Time Inspector	\$25.00/Hr.	<u>\$36.00/Hr</u>	\$40.00/Hr.	<u>\$50.00/Hr</u>	Building	Part-Time
Part-Time Technical Assistant	\$15.13/Hr.		\$30.00/Hr.		Building	Part-Time
Use of License in 2nd Discipline	\$2,500		\$5,000		Building	Stipend
<u>Acting Construction Official</u>		<u>\$1,500</u>		<u>\$5,000</u>	<u>Building</u>	<u>Stipend</u>
Economic and Business Development Director	\$15,000	<u>\$75,000</u>	\$95,000	<u>\$100,000</u>	Economic & Business Development	Non-Union
Part-Time Outreach Support Specialist	\$15.13/Hr.		\$22.00/Hr.		Economic & Business Development	Part-Time
Director of Engineering	\$10,000	<u>\$75,000</u>	\$130,000	<u>\$135,000</u>	Engineering	Non-Union
<u>Assistant Director of Engineering</u>		<u>\$70,000</u>		<u>\$120,000</u>	<u>Engineering</u>	<u>Non-Union</u>
Health Officer	\$47,000	<u>\$75,000</u>	\$125,000	<u>\$128,750</u>	Health	Non-Union
Director of Environmental Programs	\$45,000	<u>\$75,000</u>	\$105,000	<u>\$110,000</u>	Health	Non-Union
Deputy Director Envir. & Public Health Programs	\$38,000	<u>\$70,000</u>	\$79,024	<u>\$85,000</u>	Health	Non-Union
Registered Environmental Health Specialist	\$45,000	<u>\$50,000</u>	\$74,601	<u>\$76,839</u>	Health	Non-Union
Millstone Health Liaison	\$2,000		\$6,000		Health	Stipend
Part-Time Property Maint/Code Enforcement/Deputy Zoning Officer	\$15.13/Hr.		\$31.00/Hr.		Health / Planning & Zoning	Part-Time

Recycling Coordinator	\$2,000		\$6,000		Health	Stipend
Assistant Recycling Coordinator	\$1,000		\$5,000		Health	Stipend
Registrar	\$1,000		\$4,000		Health	Stipend
Deputy Registrar	\$1,000		\$2,000		Health	Stipend
Court Administrator	\$45,000	\$75,000	\$105,000	\$110,000	Municipal Court	Non-Union
Deputy Court Administrator	\$38,000	\$70,000	\$80,000	\$85,000	Municipal Court	Non-Union
Municipal Judge	\$15,000		\$85,000	\$90,000	Municipal Court	Non-Union
Part-Time Violations Technician	\$15.13/Hr.		\$30.00/Hr.		Municipal Court	Part-Time
Municipal Prosecutor	\$10,000		\$105,000	\$110,000	Municipal Court / Police	Non-Union
After Hours ECDR Processing	\$2,000		\$5,000		Municipal Court	Stipend
Public Defender	\$1,000		\$25,000		Municipal Court	Stipend
Shared Court Stipend	\$2,000		\$50,000		Municipal Court	Stipend
Substitute Judge Services (regular session/excluding DWIs)		\$500		\$1,000	Municipal Court	Stipend
Special Session Compensation (including DWIs) for Municipal Prosecutor		\$600		\$1,000	Municipal Court	Stipend
Special Session Compensation (including DWIs) for Municipal Judge		\$800		\$1,000	Municipal Court	Stipend
Director of Planning & Zoning	\$47,000	\$75,000	\$125,000	\$130,000	Planning & Zoning	Non-Union
Assistant Director of Planning and Zoning / Zoning Official	\$45,000	\$55,000	\$95,000	\$100,000	Planning & Zoning	Non-Union
Assistant Planner/Sustainability Program Manager	\$45,000	\$55,000	\$95,000	\$100,000	Planning & Zoning	Non-Union
Police Chief	\$125,000		\$240,000	\$260,000	Police	Non-Union
Police Captain	\$120,000		\$200,000	\$225,000	Police	Non-Union
Police Lieutenant	\$115,000		\$190,000	\$210,000	Police	Non-Union
Police Sergeant	\$114,006		\$154,599	\$165,000	Police	PBA Local 205
Police Corporal	\$106,881		\$140,546	\$150,000	Police	PBA Local 205
Police Officer	\$46,508		\$133,854	\$140,000	Police	PBA Local 205
Executive Assistant - Chief of Police	\$35,000	\$42,000	\$65,000	\$68,000	Police	Non-Union
Office Manager - Police	\$35,000	\$50,000	\$65,000	\$70,000	Police	Non-Union
IT Director Police Dept.	\$40,000	\$70,000	\$145,000	\$150,000	Police	Non-Union
IT Manager Police Dept.	\$40,000	\$50,000	\$145,000		Police	Non-Union
Special Officers	\$15.13/Hr.		\$28.00/Hr.		Police	Part-Time
Crossing Guards	\$15.13/Hr.		\$22.00/Hr.		Police	Part-Time
Part-Time Police Support Technician	\$15.13/Hr.		\$31.00/Hr.		Police	Part-Time
Police Property Manager	\$20.00/Hr.		\$28.00/Hr.		Police	Part-Time
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Police	Part-Time
Director Public Works	\$47,000	\$75,000	\$135,000	\$145,000	Public Works	Non-Union
Supervisor of Public Works	\$45,000	\$55,000	\$115,000	\$120,000	Public Works	Non-Union

Assistant Supervisor of Public Works	\$38,000	\$50,000	\$95,000	\$100,000	Public Works	Non-Union
Assistant Supervisor of Building Maintenance	\$4,500	\$50,000	\$100,000	\$105,000	Public Works	Non-Union
Office Manager - Public Works/Parks	\$35,000	\$50,000	\$65,000	\$95,000	Public Works/Parks	Non-Union
Part-Time Building Maintenance	\$15.13/Hr.		\$28.00/Hr.		Public Works	Part-Time
Arborist	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Sign Shop Operator	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (I)	\$63,253		\$80,000	\$85,000	Public Works/Parks	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (II)	\$69,417		\$95,000	\$100,000	Public Works/Parks	Teamsters Local 469
Public Works Worker 1-4	\$36,326	\$39,119	\$85,000	\$90,000	Public Works/Parks	Teamsters Local 469
Director Parks, Recreation, and Social Services	\$55,000	\$75,000	\$135,000	\$145,000	Parks / Recreation / Social Services	Non-Union
Director Recreation	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services	\$55,000	\$75,000	\$120,000	\$125,000	Social Services	Non-Union
Director Parks	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services and OEM		\$75,000		\$135,000	Social Services / Office of Emergency Management	Non-Union
Director Parks and Recreation		\$75,000		\$135,000	Parks/Recreation	Non-Union
Assistant Director of Recreation	\$38,000	\$70,000	\$85,000	\$100,000	Recreation	Non-Union
Assistant Director of Social Services	\$38,000	\$70,000	\$85,000	\$100,000	Social Services	Non-Union
Supervisor of Parks	\$45,000	\$55,000	\$115,000	\$120,000	Parks	Non-Union
Assistant Supervisor of Parks	\$38,000	\$50,000	\$95,000	\$100,000	Parks	Non-Union
OEM Director	\$45,000	\$75,000	\$95,000	\$100,000	Office of Emergency Management	Non-Union
OEM Coordinator		\$70,000		\$90,000	Office of Emergency Management	Non-Union
Senior Dance Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Senior Wellness Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Tax Assessor	\$47,000	\$75,000	\$150,000	\$155,000	Tax Assessor	Non-Union
Deputy Assessor	\$45,000	\$55,000	\$95,000	\$100,000	Tax Assessor	Non-Union
Assistant Manager - Tax Assessor	\$55,000	\$50,000	\$85,000	\$95,000	Tax Assessor	Non-Union
Director of Finance / CFO / Treasurer	\$10,000	\$75,000	\$150,000	\$160,000	Tax Collection / Treasurer	Non-Union
Tax Collector / Payroll Manager	\$10,000	\$55,000	\$120,000	\$125,000	Tax Collection / Treasurer	Non-Union
Part-Time Assistant to Tax Collector	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
Part Time Assistant to CFO	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
PACO	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
QPA	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
Class I	\$35,000	\$38,000	\$85,000	\$90,000	All Departments	AFSCME Union
Grade 12	\$41,333		\$105,625	\$110,000	All Departments	AFSCME Union
Grade 11	\$44,338		\$113,278	\$120,000	All Departments	AFSCME Union

Grade 10	\$47,831		\$122,237	\$130,000	All Departments	AFSCME Union
Part-Time Office Assistant	\$15.13/Hr.		\$22.00/Hr.		All Departments	Part-Time
Shared Services	\$1,000		\$2,000		All Departments	Stipend
Translation Services	\$1,000		\$1,500		All Departments	Stipend
Special Projects	\$1,000		\$5,000		All Departments	Stipend
Director	\$55,000	\$75,000	\$450,000	\$160,000	All Departments	Non-Union
Assistant Director	\$45,000	\$70,000	\$125,000	\$130,000	All Departments	Non-Union
Supervisor	\$38,000	\$55,000	\$95,000	\$100,000	All Departments	Non-Union
Manager	\$45,000	\$55,000	\$95,000	\$100,000	All Departments	Non-Union
Assistant Supervisor	\$38,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Assistant Manager	\$45,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Office Manager	\$45,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Program Manager	\$38,000		\$65,000	\$70,000	All Departments	Non-Union

Upon a motion by Committeeman Robert Britting, seconded by Committeeman Shawn Lipani, to introduce Ordinance 2025-18, the motion was unanimously approved upon the call of the roll.

CLAIMS LIST

1. CLAIMS LIST

Mayor Ciccarelli asked to approve Claims List 2025-17.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, Claims List 2025-17, was approved upon the call of the roll.

NEW BUSINESS

Committeewoman Hand asked how is the Township handling Mayoral assignments for 2026.

Administrator Ferrera suggested speaking to the Administration liaisons Committeemen Lipani and Britting with any suggestions. The Township Administrator has nothing to do with that.

Attorney Willard stated discussions take place in caucus.

Committeewoman Hand stated they are political appointments and asked to put a link in the e-news for a volunteer form to the many boards and commission positions that will become open and available. Committeewoman Hand wants clarification and transparency as to who is making the decisions on the appointments.

Committeeman Lipani stated the county and other towns all do this the same way in having the list of appointments ready to be made at the time of reorganization.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes.

Deanna Milano, 64 Milburn Drive thanked the Police Chief and Traffic Sergeant for being immensely helpful. After the incident with over 400 cars in her neighborhood she contacted the Township and was told it was not their problem and was referred to the county. Kate from county said there was going to be a study. She asked how residents were notified of this ordinance introduction. Ms. Milano expressed her frustration at the lack of communication from the Township to concerned residents.

Administrator Ferrera stated the Township has been very active in meeting with numerous departments along with the police. He had one department reach out to the impacted residents rather than every department reaching out. The Township was in contact with the county to determine how the right the farm designation can be recognized while addressing parking and safety issues on the roadway caused by the farm activities.

Committeeman Lipani explained that the Chief of Police suggested the plan set forth in the ordinance as the best method of maintaining safety.

William Kretz, 57 Milburn Drive stated he was in front of the committee 19 months ago protesting the carnival license for the subject farm and was told "lets see how it goes". He feels nothing has been done and the police response on the day of the huge traffic event was not appropriate and disappointing. He also brought up the lack of communication from the Township.

Administrator Ferrera stated if there is a single point of contact the Township will communicate with that person.

Deputy Mayor Payne stated that every resident affected by the ordinance should be getting a letter about the proposed ordinance by the end of day tomorrow.

Township Clerk Brake stated it would be easier and quicker to walk to the streets and hand deliver the letter rather than mail it.

ADJOURNMENT

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the meeting duly adjourned at 9:26 pm. Said motion was unanimously carried upon voice vote.

Attested:



Sarah Brake
Township Clerk

Minutes of the September 25, 2025 Township Committee Meeting [Rescheduled from 9/23] of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on September 25, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., and Committeeman Shawn Lipani. Also in attendance were Township Clerk Sarah Brake and Township Attorney William Willard. Committeewoman Samantha Hand and Township Administrator Anthony Ferrera were absent.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Thursday, September 25, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES SEPTEMBER 9, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the Regular Meeting Minutes September 9, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli Opening Remarks

Mayor Ciccarelli informed residents that Tuesday's meeting was moved to September 25th in observance of Rosh Hashanah. The Mayor wished all who celebrate a sweet, healthy, and happy New Year.

Mayor Ciccarelli relayed that Restaurant Week is underway, bringing a full week of dining deals and special menus across town.

Mayor Ciccarelli stated that he along with EBDC members, and community supporters celebrated the grand opening of Eleve Wellness on September 12th. This wellness center is the largest facility of its kind in the tri-state region.

Mayor Ciccarelli advised that Miss UNICO Julia Centi and Junior Miss UNICO Clara Cialdella Krukowski dropped by the Municipal Building to take a picture before heading to Raritan to participate in the annual Basilone Parade. The Mayor participated in the parade as well.

Mayor Ciccarelli congratulated Norz Hill Farm & Market on receiving the New Jersey Farmer Recognition Award for highlighting the 15th annual Jersey Fresh Farm to School Week and the third Ag Literacy Week. The Mayor and Committeeman Shawn Lipani were joined by Administrator Anthony Ferrera and other dignitaries as Debbie & Rich Norz received this honor.

Committeeman Britting

Committeeman Britting announced that the winners of the 2025 HBA Annual Awards include: Eminato, The Max Challenge, Honor Yoga, Hillsborough Irrigation & Landscape Services, Big Bang Music, Robinson's Chocolate, Mishta, Joe's Family Restaurant & Pizzeria, and Petrock's Bar & Grille.

Committeeman Britting reported that the Hillsborough Health Department and Raritan Headwaters are sponsoring a well water testing event for any township resident who wants to test their potable well water on October 4, 2025.

Committeeman Britting stated that Hillsborough is hiring for a variety of positions that can be found on the township website.

Committeeman Britting relayed that Hillsborough Girl Scout troops came together to make a generous donation to the Social Services Office (C.A.N.) Food Pantry program.

Committeeman Britting recognized that the Library is getting some nice upgrades.

Committeeman Britting congratulated the 8 students that won national merit scholarships.

Committeeman Lipani

Committeeman Lipani stated that there are multiple types of permit templates available for owners completing their own work.

Committeeman Lipani reported that property owners with stormwater facilities located on their site are responsible to maintain it to prevent flooding.

Committeeman Lipani advised that all 2025 Road Paving Program roads are completed except a small section of Bloomingdale Drive, which will be completed within the next few weeks. The Township will apply for an NJDOT Local Aid Grant in 2026 for the balance of Bloomingdale Drive.

The Brown Avenue Project is completed. The Township is waiting for NJDOT Local Aid to complete final inspections. Somerset County will be repaving Amwell Road between Route 206 and Beekman Lane in November. Dukes Parkway West is scheduled to be repaved at the end of October.

Committeeman Lipani reminded residents that sheds require a zoning permit.

Committeeman Lipani shared that the Department of Public Works continues to make steady progress on road repairs throughout the township, with crews actively addressing potholes and milling and filling prioritized areas.

Committeeman Lipani informed residents that storm drain repairs are also ongoing, with additional maintenance planned to help mitigate future flooding and improve overall drainage.

Committeeman Lipani relayed that the Drop-Off Program at the Auten Road site is nearing its end for the season, with only a few remaining registration dates available.

Committeeman Lipani reported that the Public Works Department is making good progress, catching up on roadside mowing throughout the town. Earlier in the season, significant equipment breakdowns caused delays.

Committeeman Lipani announced that Asphalt Paving Systems has completed over seven miles of pavement preservation work as contracted throughout the town. For residents in areas where roads were microsurfaced, please note that the material undergoes a curing phase.

Committeeman Lipani advised residents that the Cornerstone Architectural Group held its initial kickoff meeting

with Public Works management to begin planning future improvements for the facility on East Mountain Road.

Deputy Mayor Payne

Deputy Mayor Payne reported that the Hillsborough Fire District is teaming up with the National Fire Protection Association to promote this year's campaign, "Charge into Fire Safety, Lithium-Ion Batteries in Your Home."

Deputy Mayor Payne stated that Msgr. Joseph Curry and the Community of Mary, Mother of God invited all police officers, firefighters, EMTs, emergency medical personnel, and their families to a special Mass honoring their dedication and service to the Hillsborough community on October 5th.

Deputy Mayor Payne announced that the United States Drug Enforcement Administration (DEA) has declared Saturday, October 25th, National Take Back Day, a day to dispose of unneeded medications anonymously and at no cost.

Deputy Mayor Payne stated Coffee With the Cops is back at Starbucks on Thursday, October 2nd, from 4 to 6:00 for coffee and conversation.

Deputy Mayor Payne informed residents that Somerset County farmers are working hard to harvest their crops, which means there's an increase in large, slow-moving farm equipment on the roads. Residents should be extra cautious and patient to help prevent accidents and ensure everyone's safety.

Deputy Mayor Payne thanked everyone who attended the Compost 101 class on September 13th.

Deputy Mayor Payne advised that the September Veterans information session will be pushed to November 15th.

Mayor's Report

Mayor Ciccarelli reported that there has been landscaping and Valley Bridge area work done on Route 206.

Mayor Ciccarelli relayed that he recently attended a meeting with the Department of Public Works' tree removal team and learned that the tree crew is made up of 4 Public Works employees, including one ISA (International Society of Arboriculture) licensed arborist. Their primary focus is on removing hazards from Township property and along roadways with Township-owned frontage.

Mayor Ciccarelli stated he recently joined 2,200 local leaders who signed a letter opposing bigger trucks.

Mayor Ciccarelli reminded residents that Parks and Recreation Department has a variety of Halloween events scheduled including: the Children's Halloween Party at Norz Farm on Thursday, October 23rd, the annual Howl-O-Ween dog parade at Ann Van Middlesworth Park on Saturday, October 25th, and the annual Trunk or Treat at the Willow Road Complex, also on October 25th.

Mayor Ciccarelli encouraged residents to take advantage of early voting to eliminate or reduce the amount of time spent waiting in line on Election Day. Early voting will take place at the Municipal Building from Saturday, October 25th, 2024, through Sunday, November 2, 2024. Please note that there is NO early voting on Monday, November 3rd.

Mayor Ciccarelli announced that the Hillsborough Health Collaborative has been selected for the inaugural Community Partnership Excellence Award by the New Jersey Public Health Association. This award recognizes outstanding collaborations that exemplify mutual respect, shared leadership, and deep community engagement.

Mayor Ciccarelli invited everyone to the Chase 5K run on the Bypass on October 25 sponsored by Steps Together, Fire Company #2 and other organizations.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING BREAST CANCER AWARENESS MONTH

WHEREAS, October is National Breast Cancer Awareness Month, an annual campaign to increase awareness of this disease, encourage early detection, and support research to find a cure. While we have seen an increase in mammography rates and a decline in deaths, there is more we can do; and

WHEREAS, while breast cancer remains the second leading cause of cancer deaths among women, both men and women should be aware that age, genetics, and family history are factors that can contribute to the risk of developing this disease; and

WHEREAS, the awareness campaign encourages individuals to help reduce their risk of breast cancer through regular self-exams, clinical breast exams, and mammograms, which are vital since treatments are most effective when breast cancer is detected early; and

WHEREAS, the National Cancer Institute estimates, in the United States, more than 316,950 (female) and 2,800 (male) will be diagnosed with invasive breast cancer this year; and

WHEREAS, Kathleen Cirioli, a three-time cancer survivor, and Joanne Liscovitz are co-founders of Dance for the Cure, a non-profit organization that has helped local families impacted by breast cancer; and

WHEREAS, Dance for the Cure is a non-profit organization dedicated to supporting residents of Hunterdon, Mercer, Middlesex, and Somerset counties as they undergo breast cancer treatment. The organization has gifted over \$1,300,000 since its founding in 1999.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee, do hereby recognize all of the above and declare October 2025 as National Breast Cancer Awareness Month. We urge all women and their families to increase their knowledge about breast cancer and join us in celebrating successes and memorializing lost battles.

2. PROCLAMATION RECOGNIZING DOWN SYNDROME ACCEPTANCE MONTH

WHEREAS, October is National Down Syndrome Acceptance Month, and approximately 1 in every 700-800 children are born with Down Syndrome, representing an estimated 6,000 births per year in the United States; and

WHEREAS, there are over 200,000 individuals living with Down Syndrome in the United States. People with Down Syndrome contribute to their families, schools, co-workers, and society. They have hopes and dreams, and make a difference in this world; and

WHEREAS, GiGi's Playhouse is a National Down Syndrome Achievement Center serving children and adults of all ages, while providing educational and therapeutic programs at no charge, in a format that individuals with Down Syndrome learn best. Their mission is to change the way the world sees Down Syndrome through national campaigns, educational programs, and by empowering individuals with Down Syndrome, their families, and the community; and

WHEREAS, GiGi's Playhouse in Hillsborough has successfully supported families in New Jersey since opening in January 2015, and educates others through community support and outreach; and

WHEREAS, GiGi's Playhouse's vision is to maximize self-confidence and empower individuals to achieve their greatest potential. Its goal is to create a world where individuals with Down Syndrome are accepted and embraced by their families, schools, and community; and

WHEREAS, GiGi's Playhouse Hillsborough is continually supported by the local community through third-party fundraisers, and by promoting awareness of people with Down Syndrome and their extraordinary capabilities.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby declare October as National Down Syndrome Acceptance Month. We ask all citizens to join us in celebrating the abilities and accomplishments of those with Down Syndrome.

3. PROCLAMATION RECOGNIZING RESPECT LIFE MONTH

WHEREAS, each October and January, Respect Life is honored across the United States of America; and

WHEREAS, Respect Life entails all, regardless of race, religion, gender, national origins, and socioeconomic status; and

WHEREAS, all individuals should be treated with respect and dignity; and
 WHEREAS, Hillsborough Township, as a stigma-free community, embraces all life.
 NOW, THEREFORE BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, call upon the residents to be mindful of all citizens, regardless of our differences, in their pursuit and yours, of life, liberty, and happiness.

4. PROCLAMATION RECOGNIZING SKILLSUSA COMPETITION WINNERS

NOOR FATIMA

WHEREAS, Noor Fatima, a Junior at The Academy for Health and Medical Sciences, achieved a gold medal in the SkillsUSA American Spirit national competition held in Atlanta, Georgia and was presented with the President's Volunteer Service Award; and
 WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and
 WHEREAS, Noor Fatima has hosted three area clothing drives, tutored children abroad in English and Urdu, raised over \$1,000 for medical supplies, provided meals to the homeless in New York City, and worked with mothers who lost young children by creating grief campaigns; and
 WHEREAS, Noor Fatima is a member of the Varsity Soccer team, UNICEF club president, Toast Masters of Basking Ridge president, recreation soccer coach, Hispanic Honor Society executive board member, and plays orchestra violin; and
 WHEREAS, Noor Fatima is fluent in six languages: Arabic, Hindi, Urdu, English, German, and Spanish, is an EMT, a hospital volunteer, and volunteers at three Hillsborough doctors' offices.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Noor Fatima for achieving a gold medal as the President's Volunteer Service Award winner in the SkillsUSA American Spirit national competition, and we wish her luck in all her future endeavors.

VEYDAANT RAVI

WHEREAS, Veydaant Ravi, a freshman at Case Western Reserve University, and a graduate of The Academy for Health and Medical Sciences, achieved a gold medal in the SkillsUSA Health Knowledge Bowl Nationals Competition 2025; and
 WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and
 WHEREAS, the Health Knowledge Bowl also obtained gold medals at the Nationals Competition in 2024 and 2023; and
 WHEREAS, the Health Knowledge Bowl further won gold medals at the State Competition in 2024 and 2023; and
 WHEREAS, Veydaant Ravi was a member of the National Honors Society, Hispanic Honors Society, Connect4Cancer and Newspaper Club. He also played Varsity Basketball; and
 WHEREAS, Veydaant Ravi has volunteered at Northwestern Medical Hospital shadowing doctors, scribed for an Internal Medicine Clinic, and taught children at a local Hindi USA chapter. Veydaant is now majoring in Biochemistry with a minor in Economics
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Veydaant Ravi for achieving a Gold Medal in the SkillsUSA Health Knowledge Bowl Nationals Competition, and we wish him luck in all his future endeavors.

VAIBHAV VUJJINI

WHEREAS, Vaibhav Vujjini, a senior at The Academy for Health and Medical Sciences, achieved first place in the National Leadership SkillsUSA Conference held in Atlanta, Georgia for his team, Chapter Business Procedure; and
 WHEREAS, SkillsUSA is a not-for-profit association whose competitions cover skilled and technical sciences, leadership development, and occupationally related skills; and
 WHEREAS, the Chapter Business Procedure Team placed first at the National Conference out of 15 teams and

achieved a score of 94 percent; and

WHEREAS, the Chapter Business Procedure Team also placed first in the State Leadership SkillsUSA Conference; and

WHEREAS, Vaibhav Vujjini is the president of the Future Business Leaders of America Club and volunteers at Children's Specialized Hospital.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, commend Vaibhav Vujjini for achieving first place in the SkillsUSA National Leadership Conference for the Chapter Business Procedure Team, and we wish him luck in all his future endeavors.

PRESENTATIONS

1. CONGRESSIONAL RECOGNITION

Deputy Mayor Payne congratulated all the proclamation recipients. Deputy Mayor Payne stated "Mayor Ciccarelli, please remain where you are for a moment. Tonight, we have a special guest joining us. It's my pleasure to introduce JD Bryden from Congressman Kean's office. He is here this evening to present a well-deserved recognition to our very own Mayor."

Mr. Bryden presented Mayor Ciccarelli with a congressional recognition.

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION APPOINTING TONI-ANN ANNUNZIATA, DAVE FOELSCH, TIM LEITSTEIN AND JOHN YANKO AS EMERGENCY MANAGEMENT DEPUTY COORDINATORS EFFECTIVE OCTOBER 1, 2025 AND AUTHORIZING PRORATED STIPEND FOR SAID SERVICE

WHEREAS, there exists 4 vacancies for Emergency Management Deputy Coordinators due to resignations and promotion of some existing 2025 appointees; and

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of Toni-Ann Annunziata, Dave Foelsch, Tim Leitstein and John Yanko to backfill the 2025 term as Emergency Management Deputy Coordinators, effective October 1, 2025, with a prorated stipend of \$250.00 for such services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Toni-Ann Annunziata, Dave Foelsch, Tim Leitstein and John Yanko are appointed to backfill the Emergency Management Deputy Coordinators vacancies for the period 10/1/2025 to 12/31/2025, with a prorated stipend of \$250 for such services.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, Personnel Resolution #1 was approved upon the call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be

the date on which the United States Veterans' Administration determined the 100% service-connected disability;
and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Joseph Krajovich and Regina Foxx, Block 174.04, Lot 91, effective May 6, 2025, amount \$5,534.29.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 5/6/25 to 9/30/25 in the amount of \$5,534.29 to the above-referenced property owner.

2. RESOLUTION AUTHORIZING THE PURCHASE OF A 2025 DODGE DURANGO THROUGH CRANFORD CO-OP FOR THE HILLSBOROUGH POLICE DEPARTMENT ARRIVE PROGRAM

WHEREAS, the Opioid Task Force Committee recommends the purchase of a 2025 Dodge Durango Vehicle for the Hillsborough Police Department ARRIVE Program; and

WHEREAS, Fred Beans Dealership offers the vehicle through the Cranford Co-Op, of which the Township is a member, through Contract #CPS47 Item #3 in the amount of \$46,500.00; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #12-262-56-713-940 in the amount of \$46,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a 2025 Dodge Durango Vehicle from Fred Beans Dealership through the Cranford Co-Op Contract #CPS47 Item #3 in an amount not to exceed \$46,500.00 for the Hillsborough Police Department ARRIVE Program is hereby authorized.

3. RESOLUTION AUTHORIZING THE UPFITTING OF HILLSBOROUGH POLICE DEPARTMENT ARRIVE VEHICLE

WHEREAS, the Opioid Task Force recommends the unfitting of the Hillsborough Police Department ARRIVE Program Vehicle; and

WHEREAS, the services are available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 in an amount not to exceed \$16,802.53; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #12-262-56-713-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the upfitting of the Hillsborough Police Department 2025 Dodge Durango ARRIVE Program Vehicle by Elite Vehicle Solutions in an amount not to exceed \$16,802.53.

4. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are

available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
GJSTEELIN	20-286-56-1187-99	\$309.44
TOLLPRIVIN	20-286-56-1103-99	\$3124.80
ESCOIN	20-286-56-0255-99	\$110.12
HILCROSSIN	20-286-56-0287-99	\$57.70
HARVESTIN	20-286-56-0278-99	\$57.70
GATEWAY929	20-286-56-1192-99	\$1106.69
BRIGHTSPIN	20-286-56-1094-99	\$1835.36
CAMPUSONIN	20-286-56-1115-99	\$182.04
HILLS206IN	20-286-56-0294-99	\$188.95
Grand Total		-\$6972.80

5. RESOLUTION AUTHORIZING PENNONI ENGINEERING TO PROVIDE DESIGN PLANS AND SPECIFICATIONS AND BIDDING FOR CAMPLAIN ROAD/SUNNYMEAD ROAD TRAFFIC SIGNAL

WHEREAS, Hillsborough Township received a grant in the amount of \$375,000 from the NJDOT 2025 Local Freight Impact Fund Program to construct a traffic signal at Camplain/Sunnymead Roads; and

WHEREAS, as part of the NJDOT grant requirements, Hillsborough Township must provide plans and specifications to bid and award this project; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A 19:44A-20.4.5 et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal, date June 16, 2025, to provide these services in an amount not to exceed \$72,200.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through account # 04-215-55-241-901.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide design plans and specifications for the construction of a Traffic Signal at Camplain/Sunnymead Roads in accordance with the proposal submitted in an amount not to exceed \$72,200.00

6. Resolution Approving The Request From Courtney Newman To Hold The Chase 5K On The Bypass In Hillsborough Township On Saturday, September 27, 2025

WHEREAS, Courtney Newman has requested permission to hold the Chase 5K on the Bypass on Saturday, September 27, 2025, in Hillsborough Township; and

WHEREAS, Courtney Newman has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, the Chief of Police and Hillsborough Township Police Department's Traffic Safety Bureau has determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough,

County of Somerset, State of New Jersey, that Courtney Newman is hereby authorized to hold the Chase 5K on the Bypass in Hillsborough Township on September 27, 2025.

7. RESOLUTION AUTHORIZING CONTRACT WITH WATCHGUARD NJ - MOTOROLA SOLUTIONS FOR POLICE BODY WORN CAMERAS

WHEREAS, the New Jersey Legislature passed a law requiring all Police Departments to purchase body-worn cameras for all uniformed police officers by June 1, 2021; and

WHEREAS, the Township Committee previously awarded a contract to WatchGuard NJ - Motorola Solutions for the provision of police body worn cameras and related software maintenance and cloud storage; and

WHEREAS, the Chief of Police obtained a quote from WatchGuard NJ - Motorola Solutions for a 3-year contract at an annual cost of \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the Township Committee authorize a 3-year contract with WatchGuard NJ - Motorola Solutions at an annual cost not to exceed \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage.

WHEREAS, the Chief Financial Officer will provide funding in future budgets for annual payments in an amount not to exceed \$41,693.20 for this contract and the contract shall contain a clause making it subject to the availability and appropriation annually of sufficient funds or contain an annual cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) a 3-year contract with WatchGuard NJ - Motorola Solutions at an annual cost not to exceed \$41,693.20 through State of New Jersey Contract #36876-WATCHGUARD-NJSTART23-FLEET-337941 for the provision of 60 police body worn cameras and related software maintenance and cloud storage is hereby authorized and approved; (2) the Chief Financial Officer shall provide for funding in future budgets for annual payments in an amount not to exceed \$41,693.20 for this contract; and (3) the contract shall contain a clause making it subject to the availability and appropriation annually of sufficient funds or contain an annual cancellation clause.

8. RESOLUTION AUTHORIZING ASPHALT OIL AND STONE CHIP SEAL WORK FROM MORRIS ASPHALT COMPANY THROUGH THE MORRIS COUNTY COOPERATIVE CONTRACT #21

WHEREAS, the Director of the Department of Public Works has requested Asphalt Oil and Stone Chip Seal Work for Dutchtown-Zion Road; and

WHEREAS, Morris Asphalt Company provide this service through the Morris County Cooperative Purchasing Agreement Contract #21, of which the Township of Hillsborough is a member, in an amount not to exceed \$55,000.00; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #04-215-55-241-900 for this service (requisition #2311607).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Asphalt Oil and Stone Chip Seal Work from Morris Asphalt Company through the Morris County Cooperative Contract #21 in an amount not to exceed \$55,000.00 is hereby authorized.

9. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL FEASIBILITY STUDY DESIGN SERVICES FOR PUBLIC WORKS COMPLEX EXPANSION PROJECT

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural feasibility study design services for the Public Works Complex Expansion Project, as described in a proposal from Cornerstone Architectural Group, dated April 24, 2025, in an amount not to exceed \$65,000.00.

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-999 in the amount of \$65,000.00 (Requisition #2311608)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural feasibility study design services for Public Works Complex Expansion Project as described in their proposal, dated April 24, 2025, in an amount not to exceed \$65,000.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$65,000.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

10. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR POLICE DEPARTMENT INTERIOR ALTERATIONS

WHEREAS, on January 5, 2025, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural services for Police Department Interior Alterations, as described in a proposal from Cornerstone Architectural Group, dated August 27, 2025, in an amount not to exceed \$86,750.00; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-302 in the amount of \$86,750.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural services for Police Department interior alterations as described in their proposal, dated August 27, 2025, in an amount not to exceed \$86,750.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$86,750.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance

of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

11. RESOLUTION EXTENDING THE HILLSBOROUGH POLICE DEPARTMENT PROMOTION ELIGIBILITY LIST FOR AN ADDITIONAL 6 MONTHS

WHEREAS, the promotional process conducted to select the most suitable candidates for promotion to the position of Sergeant in the Hillsborough Police Department was completed; and

WHEREAS, the promotion list created by the scoring process went into effect for a 6 month period upon the appointment of the new Sergeants on July 9, 2025; and

WHEREAS, the Township Committee wishes to extend the promotion list for an additional 6 month period, to conclude on July 9, 2026, as authorized by § 92-8B(13) of the Township Code.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Sergeant promotion list shall be extended an additional 6 months until July 9, 2026.

12. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,705.80 from the State of New Jersey and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$6,705.80 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations:CY 2025 Alcohol, Education, Rehab Enforcement Grant \$6,705.80

BE IT FURTHER RESOLVED that a like sum of \$6,705.80 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues:CY 2025 Alcohol, Education, Rehab Enforcement Grant \$6,705.80

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

13. RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF REPLACEMENT CARPET FROM FLOORING FOUNDATION FOR THE HILLSBOROUGH LIBRARY THROUGH THE NEW JERSEY STATE CONTRACT

WHEREAS, the Library Advisory Board has determined the Hillsborough Library carpeting needs to be replaced as the current carpeting is aging and may begin having safety and maintenance issues; and

WHEREAS, Flooring Foundation offers the carpeting and installation through New Jersey State Contract #23-FOOD-47764, of which the Township of Hillsborough is a member, for an amount not to exceed \$108,592.10; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #12-300-56-601-940.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of carpeting and installation for the Hillsborough Library from Flooring Foundation, through the New Jersey State Contract #23-FOOD-4476 in an amount not to exceed \$108,592.10 is hereby authorized.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the consent agenda was unanimously approved upon the call of the roll.

Committeeman Britting stated he was pleased to see improvements being made for public safety, the library, roads, and the public works department.

Committeeman Lipani stated he was pleased that a light was going to be erected at Camplain and Sunnymead roads for safety reasons.

Deputy Mayor Payne spoke in favor of the chip seal process and invited residents to view prior Ask the Mayor editions that explained the chip seal process.

Mayor Ciccarelli highlighted the investments being made on this consent agenda.

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST 25-15

Mayor Ciccarelli asked to approve Claims List 2025-15.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, Claims List 2025-15, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Sal Puleo, 681 Montgomery Road spoke about the unpaved section of the road and thanked the committee for the 4 way stop.

ADJOURNMENT

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the meeting duly adjourned at 8:35 pm. Said motion was unanimously carried upon voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'Sarah Brake', with a stylized, flowing script.

Sarah Brake
Township Clerk

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is dated as of the _____ day of _____, 2025, by and among **HILLSBOROUGH INDUSTRIAL, LLC**, with offices at 138 9th Avenue, New York, NY 10011, ("Hillsborough Industrial"), and the **TOWNSHIP OF HILLSBOROUGH**, a municipal corporation of the State of New Jersey, with offices at 379 South Branch Road, Hillsborough, New Jersey 08844 ("Township"), (Hillsborough Industrial and the Township are sometimes referred to herein individually as a "Party" and collectively as the "Parties").

RECITALS:

WHEREAS, Hillsborough Industrial is the owner of properties identified as 406, 412 and 420 Roycefield Road and 208, 209 and 210 Cougar Court and identified as Block 142, Lot 51 on the Township's tax map ("Hillsborough Industrial Property");

WHEREAS, on June 13, 2023 the Hillsborough Township Committee ("Township Committee") adopted Ordinance 2023-08, entitled "An Ordinance Amending Chapter 188 'Land Use and Development', Article I 'Title; Purpose; Definitions', Section 188-3 'Words and Terms Defined' and Article V 'Districts and Standards', Section 188-106 'I-1, I-2 and I-3 Light Industrial Districts', Section 188-107 'GI General Industrial District', And Section 188-107.1 'I-2 District' of the Code of the Township of Hillsborough, Somerset County, New Jersey, To Remove Warehouse, Shipping And Receiving Facilities As Principal Permitted Uses In These Districts ("Ordinance 2023-08");

WHEREAS, the Hillsborough Industrial Property is located in the I-2 Light Industrial District ("I-2 District") of the Township and prior to the adoption of Ordinance 2023-08 the uses of the Hillsborough Industrial Property that included warehouse, shipping and receiving and similar uses were zoned as permitted uses in the I-2 District where the Hillsborough Industrial Property are located;

WHEREAS, Hillsborough Industrial and the Township are parties to the civil action that is currently pending before the New Jersey Superior Court, Law Division, captioned Hillsborough Industrial LLC. v. Township of Hillsborough, Docket No. SOM-L-0070-25 ("Hillsborough Industrial Litigation");

WHEREAS, Hillsborough Industrial has requested to consolidate the Hillsborough Industrial Litigation with other lawsuits filed by other parties that are not parties to this Agreement, which include the matters consolidated with the litigation captioned Hillsborough RB LLC v. Township of Hillsborough and Township of Hillsborough Planning Board, Docket No. SOM-L-848-23 ("Consolidated Litigation");

WHEREAS, the Hillsborough Industrial Litigation and the Consolidated Litigation concern whether the Township's adoption of Ordinance 2023-08 to remove warehouse, shipping and receiving facilities as permitted principal uses in the I-2 District and other Industrial Districts in the Township complied with the requirements of the law or should otherwise be invalidated;

WHEREAS, instead of pursuing the Hillsborough Industrial Litigation, the Parties wish to consider the adoption of an ordinance to modify the zoning of the Hillsborough Industrial Property pursuant to the use and development standards acceptable to the Parties and as set forth in the draft ordinance attached hereto as **Exhibit A** ("2026 Draft Ordinance" or "Exhibit A");

WHEREAS, upon adoption by the Township of an ordinance to modify the zoning of the Hillsborough Industrial Property that is consistent with the 2026 Draft Ordinance and is acceptable to

Hillsborough Industrial, and the expiration of the appeal period related thereto, Hillsborough Industrial agrees to dismiss the Hillsborough Industrial Litigation, subject to the terms of this Agreement; and

WHEREAS, the Parties have conferred and desire to fully and finally resolve the claims between and among them, including all claims and counterclaims which have been, or which could have been brought in the Hillsborough Industrial Litigation, without admitting the validity (or lack thereof) of any such claims, counterclaims, or defenses asserted or which could have been asserted in the Hillsborough Industrial Litigation and without admitting any issue of fact or law, and on the terms and subject to the conditions set forth herein.

NOW, THEREFORE, in consideration of its mutual promises and covenants set forth herein, and for additional valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the undersigned Parties represent, warrant, covenant and agree as follows:

1. **Recitals.** The above recital clauses are incorporated herein by reference.
2. **Effective Date.** The effective date of this Agreement shall be the date on which the Agreement has been signed by all of the Parties.
3. **Definitions.** As used in this Agreement, the terms defined in this Agreement shall have the meanings set forth herein.
4. **Representations.** Each Party represents and warrants to the other Party that the execution, delivery, and performance of this Agreement on behalf of such Party, and the consummation by such Party of the transactions contemplated hereby, have been duly authorized by all corporate or municipal corporate action and no other corporate or municipal corporate proceedings on the part of such Party are necessary to authorize, approve, or perform this Agreement or the transactions contemplated.
5. **Stay of Hillsborough Industrial Litigation.** Within ten (10) days of the full execution of this Agreement, the Parties shall jointly file with the court a motion in the Hillsborough Industrial Litigation (“Stay Motion”) to request the entry of a consent order to stay the Hillsborough Industrial Litigation (“Stay Order”) for seven (7) months to allow the Parties to effectuate the terms of this Agreement and for Hillsborough Industrial to file a Stipulation of Dismissal in accordance with paragraph 7 of this Agreement. The Parties may jointly request that the Stay Order be extended to allow the Parties to effectuate the terms of this Agreement.
6. **Settlement Actions of the Township Committee.**
 - (a) The Township Committee covenants to consider and if appropriate take the following actions in accordance with the terms of this Agreement:
 - (1) Adoption of Resolution Authorizing this Agreement. The Township Committee shall adopt a resolution authorizing the Township to execute, deliver and perform this Agreement and this Agreement shall be fully executed by the Township in accordance with said resolution.
 - (2) Amendment of Ordinance. The Township Committee shall consider for adoption an ordinance that is consistent with the 2026 Draft Ordinance and is satisfactory to Hillsborough Industrial (“2026 Ordinance”). At least 45 days prior to the

introduction of the 2026 Ordinance, the Township shall provide the draft of the 2026 Ordinance to Hillsborough Industrial for review and approval.

(b) In the event that the Township fails to complete the actions set forth above by February 28, 2026, Hillsborough Industrial may, in its sole discretion, terminate this Agreement and reinstate the Hillsborough Industrial Litigation.

7. Settlement Actions of Hillsborough Industrial.

(a) **Dismissal of the Hillsborough Industrial Litigation.** Upon the Township Committee's completion of the actions set forth in paragraph 6(a), and the time to file litigation or otherwise challenge such actions have expired without any such litigation or other challenge having occurred, Hillsborough Industrial shall apply to the Superior Court to file a Stipulation of Dismissal to dismiss or terminate the Hillsborough Industrial Litigation.

8. Hillsborough Industrial Litigation(s) or Challenge(s) of 2026 Ordinance. If any litigation or other challenge of any of the actions referred to in paragraph 6(a) hereof or the 2026 Ordinance is filed in the Superior Court, the Parties may agree to toll all of the time periods in this Agreement until any such litigation or challenge is fully and finally decided and/or resolved to uphold the resolutions and the Ordinance, but in any event, the Parties agree to cooperate in good faith and confer with each other if such a litigation or other challenge is filed.

9. Validity of the 2026 Ordinance.

- (a) After the completion of the actions in paragraph 6(a) herein, the 2026 Ordinance shall not be amended to remove Small Scale Storage and Distribution or The manufacturing, processing, finishing and assembly of products within an enclosing building as principal permitted uses in the I-2 District without the consent of the Parties for a period of five (5) years after its adoption.
- (b) Should Ordinance 2023-08 be invalidated by the Court, the Township may, upon notice to Hillsborough Industrial, adopt a corrective version of Ordinance 2023-08, which is substantially similar to Ordinance 2023-08 and that removes warehouse, shipping and receiving facilities as permitted principal uses in the I-2 District, and the Township shall comply with paragraph (c) hereof.
- (c) The Township may adopt a corrective version of Ordinance 2023-08 that shall not remove or modify the following provisions of the 2026 Ordinance as set forth in Exhibit A hereof: (i) definition of "Small Scale Storage and Distribution"; (ii) permitted uses of "The manufacturing, processing, finishing and assembly of products completely within an enclosed building," and "Small Scale Storage and Distribution," in the I-2 District; and (iii) the language of Ordinance Section 188-106I(1), entitled "Nonconforming structure," as set forth in Exhibit A.

10. Further Assurances. The Parties agree that they will cooperate in good faith to effectuate the terms of this Agreement and that they will accept and abide by all of the terms of this Agreement. The Parties will execute and deliver such further documents and instruments as are necessary or appropriate to carry out the terms of this Agreement.

11. Confidentiality. The Parties acknowledge that this Agreement will become a public record in connection with the presentation of the Agreement to the Township Committee. Notwithstanding same, the Parties agree that any communications concerning the negotiation of this Agreement shall remain confidential and privileged.

12. No Admission of Liability. Each Party to this Agreement expressly denies any wrongdoing, and this Agreement shall in no way constitute an admission, nor shall it be construed as an admission, of any wrongdoing or of any liability whatsoever on the part of any Party to this Agreement.

13. Notices. All notices given under this Agreement shall be in writing and shall be sent by certified mail, return receipt requested, overnight courier that provides a receipt for delivery, personal delivery, facsimile transmission, or electronic mail, to each Party at the address set forth below, or at such other address as such Party may specify in a written notice given in accordance with this Section. Notices shall be deemed to have been duly given when delivered. Addresses for notices are as follows:

If to Hillsborough Industrial, to:

Hillsborough Industrial LLC
138 9th Avenue
New York, NY 10011
Attn: Michael Abdy
Email: michael.abdy@outlook.com

With a copy to:

Connell Foley, LLP
56 Livingston Avenue
Roseland, New Jersey 07068
Attn: Nicole B. Dory, Esq.
Email: ndory@connellfoley.com

If to the Township, to:

Township of Hillsborough
379 South Branch Road
Hillsborough, New Jersey 08844
Attn: Township Administrator
Email: aferrera@hillsborough-nj.org

Township of Hillsborough
379 South Branch Road
Hillsborough, New Jersey 08844
Attn: Township Clerk
Email: sbrake@hillsborough-nj.org

With a copy to:

DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
15 Mountain Boulevard
Warren, New Jersey 07059
Attn: William Willard, Esq.
Email: wwillard@newjerseylaw.net

14. Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective heirs, executors, personal representatives, successors and assigns, and nothing in this Agreement, express or implied, is intended to confer any rights on any other third party.

15. Amendments, Waivers. This Agreement may not be modified, amended, or supplemented, except by a writing signed by the party against whom enforcement thereof is sought. No waiver by any party, whether express or implied, of any right or remedy on any one occasion shall bar such party from exercising any of its rights or remedies on any subsequent occasion. No course of dealing, custom or usage between or among any persons having any interest in this Agreement shall be deemed effective to modify, amend, or discharge any part of this Agreement or any rights or obligations of any party under or by reason of this Agreement.

16. Entire Agreement. This Agreement constitutes the entire agreement among the Parties with respect to the subject matter of this Agreement and supersedes and cancels all prior agreements and understandings, oral and written, among the Parties with respect to such subject matter. No Party has made any representation of or warranty to any other party except as expressly set forth in this Agreement.

17. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, but without giving effect to any New Jersey choice of law provisions that might otherwise make the law of a different jurisdiction control or apply.

18. Interpretation. The language used in this Agreement shall be deemed to be the language chosen by the Parties to express their mutual intent, and shall be construed as if drafted jointly by the Parties. No provision of this Agreement or any related document shall be construed against or interpreted to the disadvantage of any party to this Agreement because such party did, or is deemed to have, structured or drafted such provision.

19. Headings. The headings of the paragraphs and sections of this Agreement are not part of this Agreement; they are for convenience of reference only and shall not be used to interpret the provisions of this Agreement.

20. Number and Gender References. In this Agreement, words of single or plural number, and words of the masculine, feminine, or neutral gender, shall be read as if written in the single or plural, or in the male, female, or neutral gender, as the context may cause to be appropriate.

21. Electronic Signatures. The Parties agree that electronic signatures in the form of handwritten signatures on a facsimile transmittal, scanned and digitized images of a handwritten signature (e.g., scanned document in pdf format), and typed signatures on email transmissions, shall have the same force and effect as original manual signatures.

22. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be considered an original, and all of which together shall constitute one and the same document. Any signature page to any counterpart may be detached from the original counterpart to which it was attached, and then attached to another counterpart that is identical to the original, without impairing the legal effect of the signatures.

23. Representation by Counsel. By executing this Agreement, each Party acknowledges that it fully understands the terms and conditions of this Agreement and that it has reviewed the Agreement with its counsel.

Signatures follow on separate pages

IN WITNESS WHEREOF, this Agreement has been signed by and on behalf of the Parties hereto as of the date set forth on the first page of this Agreement.

Hillsborough Industrial LLC

Date: _____

By: _____
Michael Abdy,
Authorized Representative

WITNESS: _____

TOWNSHIP OF HILLSBOROUGH

Date: _____

By: _____
John Ciccarelli, Mayor

WITNESS: _____

STATE OF NEW JERSEY)
) ss:
COUNTY OF SOMERSET)

Be it remembered, that on this ____ day of _____, 2025, before me the subscriber, personally appeared Michael Abdy, Authorized Representative of Hillsborough Industrial LLC, the company named in and on whose behalf he executed the within instrument, and thereupon he acknowledged that he signed, sealed and delivered the same as the act and deed of the company for the uses and purposes therein expressed, that he was authorized by said company to execute the within instrument on behalf of Hillsborough Industrial LLC.

Michael Abdy

Signed and sworn to before me
on _____, 2025

Notary Public

[Settlement Agreement]

STATE OF NEW JERSEY)
) ss:
COUNTY OF SOMERSET)

I CERTIFY that on _____, 2025, John Ciccarelli personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the Mayor of the Township of Hillsborough, named in this document;

(b) this document was signed and delivered by the Township as its voluntary act duly authorized by a proper resolution of the Township; and

(c) this person signed this proof to attest to the truth of these facts.

John Ciccarelli, Mayor

Signed and sworn to before me
on _____, 2025

Notary Public

[Settlement Agreement]

Exhibit A
2026 Draft Ordinance

CONSENT TO LIEN

This Consent to Lien (the “Consent”) is entered into this ____ day of November 2025, by the Hillsborough Township Affordable Housing Board (the “Board”).

RECITALS:

WHEREAS, that certain real property located at 50 Durling Way, Hillsborough, New Jersey 08844 and more particularly described in Exhibit A (the “Property”) is subject to an Affordable Housing Agreement for Rental Property, Declaration of Covenants, Conditions and Restrictions, recorded in the land records of Somerset County, New Jersey, in Deed Book 2019, Page 474 (the “Restrictions”); and

WHEREAS, Crestmont Village, L.L.C., the current owner of the Property (the “Owner”), desires to refinance a current loan secured by the Property; and

WHEREAS, pursuant to Section VIII.H of the Restrictions, the Board hereby covenants and agrees as follows

NOW, THEREFORE in consideration of the above, the Board hereby covenants and agrees as follows:

1. Consent to Lien. The Board approves and consents to a lien created by a mortgage loan of up to \$8,600,000 to the Owner by JLL Real Estate Capital, LLC, secured by the Property (the “Transaction”) upon the following terms and conditions: (a) all existing liens and mortgages on the Property must be satisfied and discharged; and (b) the terms of the new mortgage to be recorded on the Property shall be subject and subordinate to the Affordable Housing Agreement for Rental Property, Declaration of Covenants, Conditions and Restrictions, recorded in the land records of Somerset County, New Jersey, in Deed Book 2019, Page 474.

The Board has executed this Consent to be effective on the date and year first written above.

Attest

Hillsborough Affordable Housing Board

By: _____
Sarah Brake, Clerk

By: _____
John Ciccarelli, Mayor

STATE OF NEW JERSEY)

:ss.:

COUNTY OF SOMERSET)

I CERTIFY that on _____, 2025, Sarah Brake personally came before me and this person acknowledged under oath, to my satisfaction, that:

- a) this person is the Clerk of the Township of Hillsborough, Somerset County, New Jersey;
- b) this person is the attesting witness to the signing of this document by the proper individual who is John Ciccarelli, the Mayor of the Township of Hillsborough, Somerset County, New Jersey
- c) this document was signed and delivered by the Hillsborough Township Affordable Housing Board as its voluntary act duly authorized by a proper resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on _____;
- d) this person signed this proof to attest to the truth of these facts.

Signed and sworn to before me on _____, 2025.

Notary Public

Print Name: _____

My commission expires:

EXHIBIT A

[INSERT LEGAL DESCRIPTION]

Minutes of the December 9, 2025 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on December 9, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., Committeewoman Samantha Hand and Committeeman Shawn Lipani. Also in attendance were Township Administrator Anthony Ferrera, Township Deputy Clerk Erica Lenzo, and Attorney William Willard

SALUTE TO THE FLAG

EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - o Affordable Housing Litigation
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 6:32 pm.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the public meeting was re-opened at 7:30 pm.

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, December 9, 2025. Executive Session, if deemed necessary, to begin at 6:30 pm.

APPROVAL OF MINUTES

1. EXECUTIVE SESSION MINUTES NOVEMBER 25, 2025

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the Executive Session Minutes November 25, 2025 were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Mayor Ciccarelli's General Announcements

Mayor Ciccarelli offered his warmest wishes for Hanukkah beginning on December 14th. The Mayor stated: "May the glow of the Menorah bring light, joy, and peace to your homes and to the entire community."

Mayor Ciccarelli extended his warmest Christmas wishes to all residents who celebrate. The Mayor stated: "May your celebrations be filled with the joy of family, the warmth of cherished traditions, and a genuine spirit of hope."

Mayor Ciccarelli reported that it was a chilly Friday night at the Township tree lighting. On behalf of the Township Committee, he thanked the Parks and Recreation and Public Works departments for putting on a festive event.

Mayor Ciccarelli relayed that on Sunday, December 7th, he was joined by Committeewoman Hand, members of VFW #8371, and residents to commemorate Pearl Harbor Day with a Garden of Honor Ceremony.

Mayor Ciccarelli stated that on December 5th, Hillsborough celebrated the grand opening of its newest 7-Eleven location. He was joined by Committeewoman Hand, representatives of the Economic and Business Development Commission, and residents to welcome this new business to town.

Committeeman Britting

Committeeman Britting wished everyone a Happy Hanukkah and a Merry Christmas.

Committeeman Britting instructed businesses and organizations who are planning a special event in Hillsborough that they must follow a new application process. A completed Special Event form and Questionnaire should be submitted to the Clerk's Office.

Committeeman Britting advised that the New Jersey Economic Development Authority offers a variety of business grants available to local HBA businesses.

Committeeman Britting explained that SCORE is a national nonprofit offering free mentoring, business advice, and webinars. Services are available to local HBA businesses and residents starting or growing a business.

Committeeman Britting announced that the Hillsborough Health Department is hosting its annual Free Rabies Vaccination Clinic on January 10, 2026, from 10 am until noon, at the Hillsborough DPW facility, located at 21 East Mountain Road.

Committeeman Britting stated Hillsborough is hiring for a variety of positions.

Committeeman Britting warned residents that a new email scam is targeting Planning and Zoning Board applicants with phony invoices demanding substantial application fees via wire transfer. Please be aware that the municipality does not accept wire transfers for any type of payment.

Committeeman Britting informed residents that the 2025 Pajama Drive was a resounding success. More than 500

pairs of pajamas were collected and will be distributed to local families in need.

Committeeman Britting announced that it's time to vote for the "Best Decorated House" in Hillsborough.

Committeeman Britting, on behalf of the Social Services Department, thanked the Mavericks Fastpitch Softball Team for their generous donation of 50 pies to the Hillsborough Township C.A.N. Food Pantry.

Committeeman Britting recognized Jay Krishnamurti, RJ Steele, & William Steele of the Branchburg Education Foundation's Kind-a-Thon, who teamed up to make 25 Breakfast Baskets for the Hillsborough Food Pantry.

Committeeman Britting highlighted the Hillsborough Social Services Department and its Community Assistance Network food pantry which helps combat food insecurity for local residents. The department expresses sincere gratitude to all donors and volunteers, as their collective support is crucial for many residents.

Committeewoman Hand

Committeewoman Hand wished everyone a Happy Hanukkah and a Merry Christmas.

Committeewoman Hand thanked all who put time into the Credit Card Advisory Board over the years.

Committeewoman Hand advised that dog license renewal begins January 2nd, 2026. The last day to renew your dog license without penalty is February 28, 2026.

Committeewoman Hand announced that the Library's December programs are now available for viewing.

Committeeman Lipani

Committeeman Lipani wished everyone a happy holidays.

Committeeman Lipani relayed that Hillsborough's Planning Committee for America's 250th anniversary has been meeting since the summer to plan fun and educational activities and experiences for Hillsborough's residents.

Committeeman Lipani reminded residents that when scheduling outdoor inspections during the winter months, the area cannot be covered in snow.

Committeeman Lipani advised that the Harvard Way/Hillsborough Campus detention basin, severely damaged by Tropical Storm Ida, has been successfully reconstructed to its original design. This reconstructed basin is crucial for maintaining flood control in the surrounding area.

Committeeman Lipani urged residents to comply with all street parking restrictions to allow snow plows to operate safely and efficiently, as well as, keeping sidewalks clear and using pet-friendly ice-melt. The Township is also asking everyone to "adopt a hydrant" by clearing snow away for emergency access. Lastly, residents are asked to ensure their mailbox is protected from plow spray.

Deputy Mayor Payne

Deputy Mayor Payne reported that Hillsborough Fire District is sharing best practices for keeping homes and families safe this holiday season.

Deputy Mayor Payne, on behalf of Police Chief McMahon, reminded residents to protect themselves from becoming a victim of theft by: keeping vehicles locked at all times, removing all valuables, personal identity items, and gifts from cars.

Deputy Mayor Payne announced that several Hillsborough community members recently volunteered at the YMCA to assemble approximately 500 personal care packages for Operation Shoebox New Jersey. This all-volunteer, local

nonprofit has now shipped an impressive 200,000 care packages to service men and women since 2005.

Deputy Mayor Payne wished everyone a safe and happy holiday.

Mayor Ciccarelli

Mayor Ciccarelli announced that Hillsborough Township has been selected to receive a significant grant from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2026 Municipal Aid Program, securing \$505,903.00 for improvements to Farm Road. The scope of work will include upgrading sidewalk ramps at intersections to meet the latest ADA handicap standards and installing enhanced crosswalks.

Mayor Ciccarelli reported that Cooper is the number one dog name in Hillsborough, followed by Bella and reminded residents that dog license registration begins January 2nd.

Mayor Ciccarelli stated serving the community for the past 3 years has been an honor and a privilege. His favorite activity was marrying people followed by attending the fun events in the community. The Mayor also enjoyed connecting different individuals and businesses. Over the past 3 years there have been many projects improving the Township such as paving roads an average of 13 miles a year, the future addition of Wawa and Chick-fil-A coming to town, selling the Mindel property and preserving more open space, and expanding the police and public works offices. The Mayor thanked the township staff, colleagues on the dais, and residents.

PERSONNEL RESOLUTIONS / APPOINTMENTS

1. RESOLUTION AUTHORIZING THE HIRING OF ONE NEW POLICE OFFICER IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there exist vacancies in the position of Police Officer in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police and the Police Committee conducted an examination of the top candidates; and

WHEREAS, the Chief of Police recommends Jonathan L Pope be hired as a Police Officer in the Hillsborough Township Police Department, effective 12/10/2025, at an annual salary of \$66,014.00.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Police Chief is hereby accepted and approved.

2. RESOLUTION APPROVING THE HIRING OF PART-TIME POSITIONS TO SUPPORT HILLSBOROUGH 2025-2026 WINTER RECREATION PROGRAMS

WHEREAS, there exists a need to hire part-time staff to support the Hillsborough Township 2025-2026 Winter Recreation programs; and

WHEREAS, the Director of Parks & Recreation and the Assistant Director of Recreation recommend the hiring of the following individual to support the Hillsborough Township Recreation Programs; and

2025-2026 Winter Programs					
Last Name	First Name	Position	Rate	New Hire	Rehire
Kandell	David	Basketball Scorekeeper	\$15.50	12/13	
Kandell	David	Basketball Referee	\$18.00	12/13	

WHEREAS, the Director of Parks & Recreation and Assistant Director of Recreation also recommend amendment of Resolution R-296-2025, adopted on November 25, 2025, to adjust the hourly rate of Sid Devaravar for his role as Basketball Official from \$15.50 to \$18.00 per hour when acting in such role.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Director of Parks & Recreation and Assistant Director of Recreation are hereby ratified and approved.

3. RESOLUTION AUTHORIZING REGULAR EMPLOYEE STATUS OF OFFICER JUSTIN MEKHAIL, OFFICER BRANDON BOTIQUIN AND OFFICER TRAVIS WARNOCK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, Justin Mekhail, Brandon Botiquin, and Travis Warnock were appointed as Police Officers in the Hillsborough Township Police Department on December 13, 2024; and

WHEREAS, the Chief of Police indicates that Officers Justin Mekhail, Brandon Botiquin, and Travis Warnock have performed their duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the 12-month probationary period, the Chief of Police recommends that regular employee status be conferred upon Officer Mekhail, Officer Botiquin, and Officer Warnock, effective December 13, 2025.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

4. RESOLUTION AUTHORIZING A CHANGE IN TITLE FOR EVERETT SMITH AND REMOVING HIM FROM AFSCME UNION

WHEREAS, the Township Administrator recommends a change in title and position for Everett Smith from Assistant to the Township Engineer to Engineering Assistant Director in the Engineering Department; and

WHEREAS, Everett Smith is currently a member of the AFSCME union; and

WHEREAS, the position of Engineering Assistant Director of the Engineering Department is a management position and therefore not eligible for union membership; and

WHEREAS, Mr. Smith has agreed to the change in title and removal from the AFSCME union.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that effective January 1, 2026, the title position of Everett Smith shall be changed from Assistant to the Township Engineer to Engineering Assistant Director of the Engineering Department and that he shall no longer be a member of the AFSCME union.

5. RESOLUTION AUTHORIZING ONE TIME STIPEND PAYMENTS

WHEREAS, the Township Administrator recommends the payment of one-time stipends to the below-noted employees; and

NAME	TITLE	REASON	AMOUNT
Justin Rotolo	Administrative Assistant	Administrative stipend in accordance with Grant management rules, for services performed on	\$1,000

Michelle Dibello	Assistant Supervisor DPW	behalf of the Township in connection with the New Jersey Clean Communities Grant Program Administrative stipend in accordance with Grant management rules, for services performed on behalf of the Township in connection with the New Jersey Clean Communities Grant Program	\$2,500.
Rich Resavy	Public Works Director	Administrative stipend in accordance with Grant management rules, for services performed on behalf of the Township in connection with the New Jersey Clean Communities Grant Program	\$2,500.
Griffin Dunne	Director of Parks & Recreation	In accordance with Township policy for the Recreation management team, in lieu of reclaimed hours for the additional hours spent on offered programs	\$3,000.
Annette Henderson	Assistant Director of Recreation	In accordance with Township policy for the Recreation management team, in lieu of reclaimed hours for the additional hours spent on offered programs	\$3,000.
Everett Smith	Assistant to the Township Engineer	In accordance with the 2025 Salary Ordinance for acting in the capacity of Engineering Director in 2025	\$1,500.
Ed Allatt	Fire Subcode Official	In accordance with the 2025 Salary Ordinance for acting in the capacity of Assistant Construction Official in 2025	\$1,500.
Christopher Huddy	Building Subcode Official	In accordance with the 2025 Salary Ordinance for acting in the capacity of Assistant Construction Official in 2025	\$1,500.
Frank Luckacs	Plumbing Subcode Official	In accordance with the 2025 Salary Ordinance for acting in the capacity of Assistant Construction Official in 2025	\$1,500.
Frank Luckacs	Plumbing Subcode Official	In accordance with the 2025 Salary Ordinance for performing 447 mechanical inspections using a secondary license	\$2,500.
Kevin Schweers	Buliding Inspector	In accordance with the 2025 Salary Ordinance for performing 278 mechanical inspections using secondary licenses	\$2,500.
Frank Sipos	Building Inspector	In accordance with the 2025 Salary Ordinance for performing 278 mechanical inspections using secondary licenses	\$2,500.
Jonathan Uzarski	Part Time Plumbing Inspector	In accordance with the 2025 Salary Ordinance for performing 503 mechanical inspections using a secondary license	\$3,125.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby accepted and approved.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, the Personnel Resolutions were approved upon the call of the roll.

OATH OF ALLEGIANCE

1. JONATHAN L. POPE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT OFFICER SWEARING-IN

Captain McCarthy swore in new officer, Jonathan Pope.

PROCLAMATIONS / APPOINTMENTS

1. PROCLAMATION RECOGNIZING ALEX SHIH- WORLD YOUTH BRIDGE CHAMPIONSHIP

***WHEREAS**, Alex Shih, a sixth grader at Auten Road Intermediate School, achieved a silver medal at the World Youth Bridge Teams Championship with the USA1 under 16 team in Italy in July 2025; and*

***WHEREAS**, the World Bridge Federation Youth supports and encourages the development of youth bridge and promotes bridge in schools and universities; and*

***WHEREAS**, Alex Shih was introduced to the game of bridge in 2023 and studied bridge at BridgeWhiz online for a year. Alex then traveled to Atlanta and qualified for the USA1 team; and*

***WHEREAS**, Alex Shih met with his coach and teammates three times a week preparing for the World Championship, which involved 6 days of competing; and*

***WHEREAS**, Alex Shih also won the Special Judge's Award for piano duet and the Gold Prize for piano solo in the National League of Performing Arts competitions; and*

***WHEREAS**, Alex Shih volunteers at Children's Hospital of Philadelphia by participating in piano performathons to raise money to support the Trisomy 21 Program. Alex hopes to create a bridge club in Hillsborough schools in the future.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, commend Alex Shih for achieving a silver medal at the World Youth Bridge Teams Championship, and we wish him luck in all his future endeavors.*

PRESENTATIONS

1. 40 UNDER 40 - SAMANTHA BALL

2. THE HILLSBOROUGH TOWNSHIP WATER STORY - SUSTAINABLE COMMITTEE

CONSENT

1. RESOLUTION AMENDING THE 2025 MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the schedule of regular public meetings of the Township Committee to be held during 2025 is amended as follows:

2025 TOWNSHIP COMMITTEE MEETINGS AMENDMENT 7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex (TUESDAYS)

DECEMBER 23, 2025 – CANCELED

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law.

2. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROWS TO BILKOO CONSTRUCTION FOR 7-11 PROJECT TO BILKOO CONSTRUCTION

WHEREAS, cash escrows were posted with the Township for landscaping and property restoration pertaining to the 7-11 project; and

WHEREAS, the Engineering Director indicates all work has been completed and recommends release to Bilkoo Construction of the landscaping escrow in the amount of \$18,144.27 and the property restoration escrow in the amount of \$8,589.01.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Engineering Director are hereby accepted and approved.

3. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF PROPERTY TAXES FROM NOVEMBER 15, 2024 THROUGH DECEMBER 31, 2024 AND A FULL REFUND OF THE TAXES PAID FROM JANUARY 1, 2025 TO MAY 5, 2025 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Krajovich, Joseph and Regina Foxx

Block 174.04 Lot 91

\$4,356.02

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the

municipal portion of property taxes paid from November 15, 2024 to December 31, 2024 and a full refund for taxes paid for January 1, 2025 to May 5, 2025 to the above referenced property owner.

4. RESOLUTION DISSOLVING THE HILLSBOROUGH TOWNSHIP CREDIT CARD ADVISORY COMMITTEE

WHEREAS, the Hillsborough Township Credit Card Program was established by the Township Committee via Resolution on July 25, 1995, and the Credit Card Advisory Committee (CCAC) was formed to advise on the disbursement of funds generated from this program; and

WHEREAS, the CCAC has served its purpose in evaluating and recommending grants for nonprofit organizations primarily serving the youth and senior populations of Hillsborough Township; and

WHEREAS, the available grant funds have been fully utilized and expended.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hillsborough, County of Somerset, State of New Jersey, that the Credit Card Advisory Committee is hereby dissolved, effective immediately; and

BE IT FURTHER RESOLVED that the Township Committee expresses its gratitude to the past and present members of the Credit Card Advisory Committee for their dedication and service to the community.

5. Resolution Authorizing Issuance Of Carnival License To Melissa's CJ, LLC, For Christmas Craft Market At Clerico Lane Property

WHEREAS, an application for a Carnival License has been filed by Melissa's CJ, LLC, to hold a Christmas Craft Market at the Clerico Lane property on the following dates/times: December 13, 14, 20 and 21, 2025 between the hours of 11:00 AM and 5:00 PM; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the issuance of a Carnival License to Melissa's CJ, LLC, to hold a Christmas Craft Market at the Clerico Lane property on the following dates/times: December 13, 14, 20 and 21, 2025 between the hours of 11:00 AM and 5:00 PM.

6. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
204	1.051		Vikas & Zarana Patel	6,592.20	4	2025
11	8		Michael Mueller	1,965.59	4	2025
183.08	121		Toll Bros Inc	992.47	4	2025
183.08	122		Toll Bros Inc	992.47	4	2025
183.08	123		Toll Bros Inc	992.47	4	2025
183.09	2		Toll Bros Inc	992.47	4	2025
183.09	4		Toll Bros Inc	992.47	4	2025

183.10	6		Toll Bros Inc	992.47	4	2025
148	19.08		Corelogic	4029.68	4	2025
151.02	57		Corelogic	3732.72	4	2025
151.16	1.03	C9012	Corelogic	1313.66	4	2025
151.20	1	C1301	Corelogic	2293.15	4	2025
152.06	44		Corelogic	2894.03	4	2025
153.08	68	C0102	Corelogic	1053.20	4	2025
163.04	100	C1702	Corelogic	2160.71	4	2025
163.04	100	C2404	Corelogic	2196.92	4	2025
163.05	1.01	C2501	Corelogic	2608.61	4	2025
163.05	1.05	C3014	Corelogic	1816.83	4	2025
163.08	1	C2804	Corelogic	1154.10	4	2025
163.21	5	C5722	Corelogic	2274.40	4	2025
174.03	8		Corelogic	6120.53	4	2025
174.04	83		Corelogic	4113.05	4	2025
178.01	61		Corelogic	2081.50	4	2025
178.02	299		Corelogic	2429.82	4	2025
183.05	32		Corelogic	4055.83	4	2025
204	21		Corelogic	3564.72	4	2025
204.04	8		Corelogic	3829.85	4	2025
205.11	30.021		Corelogic	8206.49	4	2025
207	1.01	Q0035	Corelogic	80.98	4	2025
207.01	40		Corelogic	4039.28	4	2025

7. RESOLUTION AUTHORIZING THE UPFITTING OF ONE (1) POLICE VEHICLE

WHEREAS, the Chief of Police has requested authorization for lighting and electrical upfitting of one (1) police vehicle; and

WHEREAS, the service is available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 for an amount not to exceed \$8,370.15; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-251 (Requisition #2312432).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lighting and electrical upfitting of one (1) police vehicle by Elite Vehicle Solutions in an amount not to exceed \$8,370.15.

8. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2026 FORD EXPLORER ADMINISTRATIVE PACKAGE K8D THROUGH THE BERGEN COUNTY CO-OP FOR THE POLICE DEPARTMENT

WHEREAS, the Chief of Police requests authorization for the purchase of one (1) 2026 Ford Explorer Administrative Package K8D for the Police Department; and

WHEREAS, Route 23 Ford Automall offers the vehicle through the Bergen County Co-Op, of which the Township is a member, through Contract #CK24-43 in the amount of \$41,241.25; and

WHEREAS, funds are available in the 2025 budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-251 in the amount of \$41,241.25 (requisition #2312430).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of one (1) 2026 Ford Explorer Administrative Package K8D from Route 23 Ford Automall through the Bergen County Co-Op Contract #CK24-43 in an amount not to exceed \$41,241.25 for the Hillsborough Police Department is hereby authorized.

9. RESOLUTION FOR 1 YEAR RENEWAL OF AWARDED CONTRACT TO EPLUS TECHNOLOGY, INC., FOR VOIP PHONE SYSTEM LICENSING UNDER STATE CONTRACT #21-TELE-01517

WHEREAS, the Director of Technology had determined there was a need to renew the VOIP phone system licensing for the current phone system; and

WHEREAS, ePlus Technology was awarded a contract through New Jersey State Contract #21-TELE-01517 for such goods and services; and

WHEREAS, the Director of Technology and Qualified Purchasing Agent recommend the award of renewal to ePlus Technology in a total amount not to exceed \$19,846.40 for 1 year for the VOIP phone system licensing for the current phone system; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in budget accounts #01-201-20-709-540 in the amount of \$10,000.00 and #01-201-20-714-940 in the amount of \$9,846.40 (requisition #2312402)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a renewal for 1 (one) year is hereby awarded to ePlus Technology, Inc., in an amount not to exceed \$19,846.40 through New Jersey State Contract #21-TELE-01517 for the VOIP phone system licensing for the current phone system.

10. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD F-150 POLICE RESPONDER VEHICLE THROUGH THE MCCP CO-OP CONTRACT

WHEREAS, the Police Department has identified the need for a new police vehicle and has requested authorization to purchase One (1) Ford F-150 Police Responder Vehicle; and

WHEREAS, Nielsen of Morristown Dealership offers the vehicle through MCCPC Co-Op Contract #15A Item #3 in the amount of \$50,455.50, of which the Township of Hillsborough is a member; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-251 in the amount of \$50,455.50;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of the One (1) Ford F-150 Police Responder Vehicle from Nielsen of Morristown Dealership through MCCPC Co-Op Contract #15A Item #3 in an amount not to exceed \$50,455.50 is hereby authorized.

11. Resolution Requesting Approval Of Items Of Revenue And Appropriations

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$402,402.00 from the County of Somerset Cultural & Heritage Commission and wishes to amend its CY 2025 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2025 in the sum of \$402,402.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: 2025 Somerset County Historic Preservation Grant

BE IT FURTHER RESOLVED that a like sum of \$402,402.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: 2025 Somerset County Historic Preservation Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

12. RESOLUTION AUTHORIZING THE REPLACEMENT OF EXISTING VHF RADIO EQUIPMENT FOR THE POLICE DEPARTMENT FROM MOTOROLA SOLUTIONS THROUGH NEW JERSEY STATE CONTRACT

WHEREAS, the Police Department needs to replace the existing VHF Radio Equipment for the Hillsborough Police Department; and

WHEREAS, Motorola Solutions was awarded a contract through the State of New Jersey Contract #83909 for the provision of radio communications equipment and accessories; and

WHEREAS, the Chief of Police received a quote from Motorola Solutions in the amount of \$21,459.20 in accordance with the State Contract; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the purchase of SLR 8000 Repeater-VHF from Motorola Solutions in accordance with the State Contract and quote submitted; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds available through account #01-201-25-745-940 (Requisition #2312404).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of SLR 8000 Repeater- VHF from Motorola Solutions through State of New Jersey Contract #83909 in an amount not to exceed \$21,459.20 is hereby authorized and approved.

13. RESOLUTION AUTHORIZING THE PURCHASE OF SONICWALL NSA 4800 AND SECURITY SUITE FROM SHI INTERNATIONAL CORPORATION THROUGH THE BERGEN COUNTY CO-OP

WHEREAS, the Chief of Police has determined there is a need for software support and maintenance of the firewall for the Police Department; and

WHEREAS, SHI International Corporation offers the Sonicwall NSA 4800 and Security Suite and was awarded a contract through the Bergen County Co-Op Contract #CK-04; and

WHEREAS, the Chief of Police and Qualified Purchasing Agent recommend the Sonicwall NSA 4800 and Security Suite be purchased from SHI International Corporation in an amount not to exceed \$34,044.09; and

WHEREAS, the Chief Financial Officer certifies there are sufficient funds in account #04-215-55-250-301 for the amount of \$27,338.15 and #01-201-25-745-231 for the amount of \$6,705.94 (requisition #2312367)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Sonicwall NSA 4800 and Security Suite for the Police Department from SHI International Corporation in an amount not to exceed \$34,044.09 through Bergen County Co-Op Contract #CK-04 is hereby authorized and approved.

14. RESOLUTION AUTHORIZING THE PURCHASE OF DIGITAL CODES PREMIUM SUBSCRIPTION FOR 3 YEARS FOR THE CONSTRUCTION DEPARTMENT

WHEREAS, the Director of the Construction Department requests authorization for the purchase of Digital Codes Premium Subscription for 3 Years for the Hillsborough Construction Department as required by the New Jersey Department of Community Affairs; and

WHEREAS, the International Code Council Distribution Center is the sole source provider of this good and service in the amount of \$11,910.00; and

WHEREAS, funds are available in the 2025 Construction Violation Fees Trust Fund and have been certified as such by the Chief Finance Officer through Account #12-291-56-725-940 (requisition #2312357) in the amount of \$11,910.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of Digital Codes Premium Subscription for 3 Years from International Code Council Distribution Center in an amount not to exceed \$11,910.00 for the Hillsborough Construction Department is hereby authorized.

15. RESOLUTION AUTHORIZING THE SUBMISSION OF A NAVIGATIONAL PATH - A REQUIREMENT OF THE SUSTAINABLE JERSEY GOLD STAR STANDARD IN WATER

WHEREAS, Hillsborough Township seeks to protect and promote the quality and quantity of all water in the community, and implement measures to address challenges posed by water features and infrastructure in the Township; and

WHEREAS, the Township participates in the Sustainable Jersey municipal certification program, a state-wide initiative created to achieve a sustainable New Jersey, one community at a time; and

WHEREAS, Sustainable Jersey developed a Gold Star Standard in Water for municipalities aiming to manage water resources holistically and in a manner that sustains and improves the overall quantity, quality, and utilization of water; and

WHEREAS, the Gold Star Standard in Water is designed to assist municipalities in their efforts to meet the Sustainable Jersey goal that New Jersey's water system provides an adequate and affordable supply of clean and safe drinking water for everyone, while also safeguarding water sources to ensure sufficient quality and supply to support healthy ecosystems and biodiversity; and

WHEREAS, municipalities can be most effective when they work collaboratively across boundaries to solve common issues in their watershed, yet each of the State's 565 municipalities faces its own unique water challenges and opportunities; and

WHEREAS, the Gold Star Standard is designed to provide flexibility to municipalities to develop their own unique path to Water Gold and, in doing so, make substantial progress towards the collective water goals; and

WHEREAS, Hillsborough Township is eligible to apply for a Gold Star Standard and has completed the four pre-requisite actions including the two required actions: Natural Resource Inventory (NRI) and the Municipal Water Story, the completion of Private Well Outreach & Testing, Removing Lead in Drinking Water, Water Conservation Education Program, Open Space Plan, Community Forestry Management Plan, and NJ Urban Forestry Program Accreditation; and

WHEREAS, Hillsborough has developed a Navigational Path which expresses the Township's commitment towards improving and protecting water, outlines an action plan, the steps the Township will take to complete new actions, and states how it will maintain certification in the four pre-requisite actions.;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Committee endorses the actions and plan outlined in the Navigational Path and commits to undertake initiatives and activities to maintain the Gold Star Standard in Water.

16. RESOLUTION AUTHORIZING THE GUIDE RAIL REPAIR ON MOUNTAIN VIEW ROAD THROUGH THE MCCP CONTRACT #26

WHEREAS, the Public Works Department has requested authorization for repairs to the damaged Guide Rail on Mountain View Road; and

WHEREAS, Road Safety Systems, LLC offers the service through MCCP Contract #26 in the amount of \$8,545.00, of which the Township of Hillsborough is a member; and

WHEREAS, funds are available in the 2025 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-26-765-280 in the amount of \$8,545.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the repairs to the damaged Guide Rail on Mountain View Road from Road Safety Systems, LLC through MCCP Contract #26 in an amount not to exceed \$8,545.00 is hereby authorized.

Mayor Ciccarelli stated: "We are going to hear all comments first. After that, if any committee member would like to take any item from the consent agenda separately for voting purposes, I will give you the opportunity to do so. There is no need to take items separately for the purpose of commenting or questioning."

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the consent agenda was unanimously approved upon the call of the roll.

Committeeman Britting commented favorably on resolutions 9, 10, 12, and 15.

Committeewoman Hand asked the amount for resolution 12 and whether an invoice is missing and whether the township will receive a reimbursement from insurance on resolution 16.

Captain McCarthy and Deputy Mayor Payne stated the town would seek reimbursement from the driver at fault. Committeewoman Hand also thanked the Credit Card Advisory Board and the County for providing grants to preserve the Van Der Veer House.

Committeeman Lipani encouraged residents to visit the Kringle Market and support local businesses. Deputy Mayor Payne stated the parking fee at the Kringle Market benefits a local non profit.

Maria Janucik, 720 E. Frech Ave, Manville inquired into resolutions 6, 11 and 15.

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, the consent agenda was unanimously approved upon the call of the roll.

PUBLIC HEARINGS

1. 2025-16 ORDINANCE AMENDING CHAPTER 205 “MASSAGE ESTABLISHMENTS”, SECTION 205-6 “OPERATING REQUIREMENTS” AND SECTION 205-13 “VIOLATIONS AND PENALTIES”, OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY.

WHEREAS, the Hillsborough Police Department recommends modification of the operating requirements for massage establishments as set forth in the Township Code to clarify that only massage therapists are authorized to provide massages at massage establishments and all massage establishments and massage therapists must comply with the provisions of the Township Code and laws and Administrative Codes of the State of New Jersey; and

WHEREAS, the Township Attorney recommends modification of the Violations and Penalties provision set forth in Chapter 205 “Massage Establishments” of the Township Code to provide that any violation of said Chapter shall be punishable in accordance with the General Penalty Provisions set forth in the Hillsborough Township Code; and

WHEREAS, the Township Committee of the Township of Hillsborough finds it appropriate and necessary to amend Chapter 205 “Massage Establishments” of the Township Code as recommended to preserve the public health, safety and welfare of the Township and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 205 “Massage Establishments”, Section 205-6 “Operating Requirements” of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-6. Operating requirements.

- A. Price rates for all services offered by the massage establishment shall be prominently posted in the reception area. No services shall be offered or provided by the massage establishment or massage therapist unless specifically posted in accordance herewith.
- B. All employees, including persons performing a massage, shall wear nontransparent outer garments, covering the sexual and genital areas.
- C. The sexual or genital area of patrons must be covered by towels or cloths or undergarments when in the presence of an employee or massage therapist.
- D. No employee or patron shall touch or fondle, or offer to touch or fondle, in any manner the sexual or genital area of any person.
- E. Hours of operation shall be limited to 5:00 a.m. to 11:00 p.m.
- F. Every massage establishment and massage therapist shall comply with the infection control precautions currently set forth at N.J.A.C. 13:37-16.8 and as may be amended.
- G. Every massage establishment and massage therapist shall comply with the sexual misconduct provisions currently set forth at N.J.A.C. 13:37-16.12 and as may be amended.
- H. Every massage establishment and massage therapist shall comply with the recordkeeping requirements currently set forth at N.J.A.C. 13:37-16.14 and as may be amended.
- I. Only massage therapists shall provide massages at massage establishments.
- J. All massage establishments and massage therapists shall comply with the provisions of this chapter, the Township Code and all laws and administrative codes of the State of New Jersey.

Section 2. Chapter 205 “Massage Establishments”, Section 205-13 “Violations and Penalties” of the Code of the Township of Hillsborough is hereby amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

§ 205-13. Violations and penalties.

~~Any person who shall violate any of the provisions of this chapter shall, upon conviction, be fined a minimum of \$500 and a maximum of \$2,000, and may be imprisoned for up to 90 days in jail for each offense.~~

Any violation of the provisions of this chapter, upon conviction thereof, shall be punishable in accordance with the penalties set forth in Chapter 1 “General Provisions”, Article II “Penalties”, of the Hillsborough Township Municipal Code.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

Section 6. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 7. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-16, the motion was unanimously approved upon the call of the roll.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, to close the public hearing and adopt Ordinance 2025-16, the motion was approved upon the call of the roll.

2. 2025-17 ORDINANCE AMENDING CHAPTER 143 "VEHICLES AND TRAFFIC", ARTICLE XII "SCHEDULES", SECTION 143-30 "SCHEDULE I: NO PARKING" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH TO PROHIBIT PARKING ON MILLBURN DRIVE, KLOSS COURT, HUTCHINSON DRIVE AND MYERS COURT.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 "Vehicles And Traffic", Article XII "Schedules", Section 143-30 "Schedule I: No Parking" of the Code of the Township of Hillsborough is hereby amended to prohibit parking on Millburn Drive, Kloss Court, Hutchinson Drive, Myers Court as follows:

In accordance with provisions of Section 143-6, no person shall park a vehicle at any time upon any of the following described streets or parts of streets:

Name Of Street	Side	Location
Millburn Drive	East	62 Feet East of the driveway of 63 Millburn Drive to Collins Drive
Kloss Court	South	110 Feet West of the driveway of 5 Kloss Court to Millburn Drive
Hutchinson Drive	South	Entire length
Myers Court	East	From driveway of 5 Myers Court to Hutchinson Drive

Section 2. This Ordinance shall take effect upon adoption and publication according to law.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Shawn Lipani, to table the public hearing on Ordinance 2025-17, the motion was unanimously approved upon the call of the roll.

Mayor Ciccarelli explained the genesis of the ordinance. In light of the public interest and opposition to this ordinance, Mayor Ciccarelli asked for a motion to table the ordinance so that other options can be examined. Deputy Mayor Payne thanked everyone for their emails and they will also be forwarded to the County. Deputy Mayor Payne commended the police in overseeing the excessive parking that day. Committeewoman Hand stated she appreciated the analysis done by the police department and urged the committee to look at options regarding on-premise parking. Committeeman Lipani stated the township is always looking for safety options and is looking for the least objectionable option.

Robert Shaw, 1 Myers Court asked how the neighbors would know when the newly drafted ordinance comes up again.

Deputy Mayor Payne advised that letters would be hand-delivered to mailboxes again.

Attorney Willard advised residents to refer to the website because agendas are posted on the website typically the Friday before a Township Committee meeting and that is the ideal way to keep informed.

Deanna Milano, 64 Milburn Drive thanked the committee for their quick action after the last meeting and for tabling the motion. She asked for transparency regarding all the options considered when drafting the next ordinance.

Scott Winston, 3 Hutchinson Drive asked just how broad is the scope of farm related activities.

Mayor Ciccarelli explained that farm related activities is determined by the County.

Committeeman Lipani explained that the event's primary purpose must be agrocentric to be considered a farm related activity.

Attorney Willard stated that first a complaint must be filed with the Agricultural Board of the County before any action can be taken against the farm in question. He agreed the ultimate goal is to get the farm to have on-site parking for their events.

Administrator Ferrera thanked Sergeant LaBoy for collecting data and Marcy McLaughlin in Planning and Zoning for working on this issue.

3. 2025-18 ORDINANCE AMENDING “SALARY RANGE ORDINANCE” OF THE TOWNSHIP OF HILLSBOROUGH TO SET FORTH THE SALARY RANGES FOR THE POSITIONS SET FORTH IN SAID ORDINANCE.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Salary Ordinance of the Township of Hillsborough shall be amended as follows:

CLASSIFICATION	MIN		MAX		DEPT	
Committeepersons	\$3,500		\$10,000		Administration	Non-Union
Township Administrator	\$50,000	\$95,000	\$240,000	\$220,000	Administration	Non-Union
Executive Assistant - Administration	\$35,000	\$42,000	\$65,000	\$68,000	Administration	Non-Union
Human Resources Director	\$45,000	\$75,000	\$95,000	\$100,000	Administration / HR	Non-Union
Human Resources Manager	\$45,000	\$55,000	\$80,000	\$85,000	Administration / HR	Non-Union
Part-Time Floater	\$15.13/Hr.	\$17.00/Hr.	\$22.00/Hr.		Administration / HR	Part-Time
Township Clerk/PIO	\$20,000	\$75,000	\$130,000	\$140,000	Administration / Township Clerk	Non-Union
Deputy Clerk	\$20,000	\$55,000	\$80,000	\$85,000	Administration / Township Clerk	Non-Union
Deputy Clerk/Training Program Manager		\$55,000		\$80,000	Administration / Township Clerk	Non-Union
Office Assistant / Multimedia Specialist	\$20,000	\$40,000	\$50,000	\$52,000	Administration / Township Clerk	Non-Union
Deputy Public Information Officer		\$45,000		\$80,000	Administration / Township Clerk	Non-Union
Part-Time Receptionist	\$15.13/Hr.		\$22.00/Hr.		Administration / Township Clerk	Part-Time
IT Director	\$41,000	\$75,000	\$125,000	\$150,000	Administration / IT	Non-Union
IT Assistant Director	\$35,000	\$70,000	\$65,000	\$100,000	Administration / IT	Non-Union
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Administration / IT	Part-Time
Construction Official	\$48,000	\$75,000	\$150,000	\$155,000	Building	Non-Union
Building Sub Code Official / Supervisor	\$48,000	\$75,000	\$115,000	\$120,000	Building	Non-Union
Assistant Building Sub Code Official	\$48,000	\$75,000	\$95,000	\$100,000	Building	Non-Union
Part-Time Inspector	\$25.00/Hr.	\$36.00/Hr.	\$40.00/Hr.	\$50.00/Hr.	Building	Part-Time
Part-Time Technical Assistant	\$15.13/Hr.		\$30.00/Hr.		Building	Part-Time
Use of License in 2nd Discipline	\$2,500		\$5,000		Building	Stipend
Acting Construction Official		\$1,500		\$5,000	Building	Stipend
Economic and Business Development Director	\$45,000	\$75,000	\$95,000	\$100,000	Economic & Business Development	Non-Union
Part-Time Outreach Support Specialist	\$15.13/Hr.		\$22.00/Hr.		Economic & Business Development	Part-Time
Director of Engineering	\$40,000	\$75,000	\$130,000	\$135,000	Engineering	Non-Union
Assistant Director of Engineering		\$70,000		\$120,000	Engineering	Non-Union
Health Officer	\$47,000	\$75,000	\$125,000	\$128,750	Health	Non-Union
Director of Environmental Programs	\$45,000	\$75,000	\$105,000	\$110,000	Health	Non-Union
Deputy Director Envir. & Public Health Programs	\$38,000	\$70,000	\$79,024	\$85,000	Health	Non-Union
Registered Environmental Health Specialist	\$45,000	\$50,000	\$74,601	\$76,839	Health	Non-Union
Millstone Health Liaison	\$2,000		\$6,000		Health	Stipend
Part-Time Property Maint/Code Enforcement/Deputy Zoning Officer	\$15.13/Hr.		\$31.00/Hr.		Health / Planning & Zoning	Part-Time
Recycling Coordinator	\$2,000		\$6,000		Health	Stipend
Assistant Recycling Coordinator	\$1,000		\$5,000		Health	Stipend

Registrar	\$1,000		\$4,000		Health	Stipend
Deputy Registrar	\$1,000		\$2,000		Health	Stipend
Court Administrator	\$45,000	\$75,000	\$105,000	\$110,000	Municipal Court	Non-Union
Deputy Court Administrator	\$38,000	\$70,000	\$80,000	\$85,000	Municipal Court	Non-Union
Municipal Judge	\$15,000		\$85,000	\$90,000	Municipal Court	Non-Union
Part-Time Violations Technician	\$15.13/Hr.		\$30.00/Hr.		Municipal Court	Part-Time
Municipal Prosecutor	\$10,000		\$105,000	\$110,000	Municipal Court / Police	Non-Union
After Hours ECDR Processing	\$2,000		\$5,000		Municipal Court	Stipend
Public Defender	\$1,000		\$25,000		Municipal Court	Stipend
Shared Court Stipend	\$2,000		\$50,000		Municipal Court	Stipend
Substitute Judge Services (regular session/excluding DWIs)		\$500		\$1,000	Municipal Court	Stipend
Special Session Compensation (including DWIs) for Municipal Prosecutor		\$600		\$1,000	Municipal Court	Stipend
Special Session Compensation (including DWIs) for Municipal Judge		\$800		\$1,000	Municipal Court	Stipend
Director of Planning & Zoning	\$47,000	\$75,000	\$125,000	\$130,000	Planning & Zoning	Non-Union
Assistant Director of Planning and Zoning / Zoning Official	\$45,000	\$55,000	\$95,000	\$100,000	Planning & Zoning	Non-Union
Assistant Planner/Sustainability Program Manager	\$45,000	\$55,000	\$95,000	\$100,000	Planning & Zoning	Non-Union
Police Chief	\$125,000		\$240,000	\$260,000	Police	Non-Union
Police Captain	\$120,000		\$200,000	\$225,000	Police	Non-Union
Police Lieutenant	\$115,000		\$190,000	\$210,000	Police	Non-Union
Police Sergeant	\$114,006		\$154,599	\$165,000	Police	PBA Local 205
Police Corporal	\$106,881		\$140,546	\$150,000	Police	PBA Local 205
Police Officer	\$46,508		\$133,854	\$140,000	Police	PBA Local 205
Executive Assistant - Chief of Police	\$35,000	\$42,000	\$65,000	\$68,000	Police	Non-Union
Office Manager - Police	\$35,000	\$50,000	\$65,000	\$70,000	Police	Non-Union
IT Director Police Dept.	\$40,000	\$70,000	\$145,000	\$150,000	Police	Non-Union
IT Manager Police Dept.	\$40,000	\$50,000	\$145,000		Police	Non-Union
Special Officers	\$15.13/Hr.		\$28.00/Hr.		Police	Part-Time
Crossing Guards	\$15.13/Hr.		\$22.00/Hr.		Police	Part-Time
Part-Time Police Support Technician	\$15.13/Hr.		\$31.00/Hr.		Police	Part-Time
Police Property Manager	\$20.00/Hr.		\$28.00/Hr.		Police	Part-Time
Part-Time Technology Support	\$15.13/Hr.		\$30.00/Hr.		Police	Part-Time
Director Public Works	\$47,000	\$75,000	\$135,000	\$145,000	Public Works	Non-Union
Supervisor of Public Works	\$45,000	\$55,000	\$115,000	\$120,000	Public Works	Non-Union
Assistant Supervisor of Public Works	\$38,000	\$50,000	\$95,000	\$100,000	Public Works	Non-Union
Assistant Supervisor of Building Maintenance	\$4,500	\$50,000	\$100,000	\$105,000	Public Works	Non-Union

Office Manager - Public Works/Parks	\$35,000	\$50,000	\$65,000	\$95,000	Public Works/Parks	Non-Union
Part-Time Building Maintenance	\$15.13/Hr.		\$28.00/Hr.		Public Works	Part-Time
Arborist	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Sign Shop Operator	\$59,012		\$75,000	\$78,000	Public Works	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (I)	\$63,253		\$80,000	\$85,000	Public Works/Parks	Teamsters Local 469
Equipment Operator/Mechanic/Journeyman/Welder (II)	\$69,417		\$95,000	\$100,000	Public Works/Parks	Teamsters Local 469
Public Works Worker 1-4	\$36,326	\$39,119	\$85,000	\$90,000	Public Works/Parks	Teamsters Local 469
Director Parks, Recreation, and Social Services	\$55,000	\$75,000	\$135,000	\$145,000	Parks / Recreation / Social Services	Non-Union
Director Recreation	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services	\$55,000	\$75,000	\$120,000	\$125,000	Social Services	Non-Union
Director Parks	\$55,000	\$75,000	\$120,000	\$125,000	Recreation	Non-Union
Director Social Services and OEM		\$75,000		\$135,000	Social Services / Office of Emergency Management	Non-Union
Director Parks and Recreation		\$75,000		\$135,000	Parks/Recreation	Non-Union
Assistant Director of Recreation	\$38,000	\$70,000	\$85,000	\$100,000	Recreation	Non-Union
Assistant Director of Social Services	\$38,000	\$70,000	\$85,000	\$100,000	Social Services	Non-Union
Supervisor of Parks	\$45,000	\$55,000	\$115,000	\$120,000	Parks	Non-Union
Assistant Supervisor of Parks	\$38,000	\$50,000	\$95,000	\$100,000	Parks	Non-Union
OEM Director	\$45,000	\$75,000	\$95,000	\$100,000	Office of Emergency Management	Non-Union
OEM Coordinator		\$70,000		\$90,000	Office of Emergency Management	Non-Union
Senior Dance Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Senior Wellness Instructor	\$ 25.00/Hr.		\$ 35.00/Hr.		Social Services	Part-Time
Tax Assessor	\$47,000	\$75,000	\$150,000	\$155,000	Tax Assessor	Non-Union
Deputy Assessor	\$45,000	\$55,000	\$95,000	\$100,000	Tax Assessor	Non-Union
Assistant Manager - Tax Assessor	\$55,000	\$50,000	\$85,000	\$95,000	Tax Assessor	Non-Union
Director of Finance / CFO / Treasurer	\$10,000	\$75,000	\$150,000	\$160,000	Tax Collection / Treasurer	Non-Union
Tax Collector / Payroll Manager	\$40,000	\$55,000	\$120,000	\$125,000	Tax Collection / Treasurer	Non-Union
Part-Time Assistant to Tax Collector	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
Part Time Assistant to CFO	\$15.13/Hr.		\$22.00/Hr.		Tax Collection / Treasurer	Part-Time
PACO	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
QPA	\$1,000		\$5,000		Tax Collection / Treasurer	Stipend
Class I	\$35,000	\$38,000	\$85,000	\$90,000	All Departments	AFSCME Union
Grade 12	\$41,333		\$105,625	\$110,000	All Departments	AFSCME Union
Grade 11	\$44,338		\$113,278	\$120,000	All Departments	AFSCME Union
Grade 10	\$47,831		\$122,237	\$130,000	All Departments	AFSCME Union
Part-Time Office Assistant	\$15.13/Hr.		\$22.00/Hr.		All Departments	Part-Time

Shared Services	\$1,000		\$2,000		All Departments	Stipend
Translation Services	\$1,000		\$1,500		All Departments	Stipend
Special Projects	\$1,000		\$5,000		All Departments	Stipend
Director	\$55,000	\$75,000	\$150,000	\$160,000	All Departments	Non-Union
Assistant Director	\$45,000	\$70,000	\$125,000	\$130,000	All Departments	Non-Union
Supervisor	\$38,000	\$55,000	\$95,000	\$100,000	All Departments	Non-Union
Manager	\$45,000	\$55,000	\$95,000	\$100,000	All Departments	Non-Union
Assistant Supervisor	\$38,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Assistant Manager	\$45,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Office Manager	\$45,000	\$50,000	\$95,000	\$100,000	All Departments	Non-Union
Program Manager	\$38,000		\$65,000	\$70,000	All Departments	Non-Union

Upon a motion by Committeeman Robert Britting, seconded by Deputy Mayor Catherine Payne, to open the public hearing on Ordinance 2025-18, the motion was unanimously approved upon the call of the roll.

Committeewoman Hand asked how the township would pay for these raises which are more than the rate of inflation.

Administrator Ferrera explained that the ordinance was not giving raises but providing a salary range.

Human Resource Director Fenster-Gude explained they are just making the salary range wider so that it is not necessary to come back every year to adjust.

Committeeman Britting stated this is merely ranges of salaries which is an efficient way to run the town and keeps the Township competitive.

Richard Zygaldo, 14 Partridge Road, stated the committee should be judicious in determining the salary ranges. Administrator Ferrera further explained how the process of the range works and provided an example.

Deanna Milano, 64 Milburn Drive stated she was interested in how the ranges are set.

Administrator Ferrera stated the data comes from looking at surrounding times several times a year, looking at comparable job postings and consulting with the League of Municipalities

Committeeman Lipani stated they look at surrounding towns of the same size and try to be in the middle, not the lowest and not the highest.

Maria Janucik, 720 E. Frech Ave, Manville noted a cross out was missing on the spreadsheet.

Upon a motion by Deputy Mayor Catherine Payne, seconded by Committeeman Robert Britting, to close the public hearing and adopt Ordinance 2025-18, the motion was approved upon the call of the roll.

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST

Mayor Ciccarelli asked to approve Claims List 2025-18.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, Claims List 2025-18, was approved upon the call of the roll.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Deputy Clerk Erica Lenzo stated the following. The Township Committee welcomes input from the public. Please state your name and address and please spell your name for the record. You will be given one three minute allotment for your comments. Please understand that this public forum is not structured as a question and answer session. Comments are to be addressed to the Mayor. Again, please keep your comments to three minutes. Thank you.

Maria Janucik, 720 E. Frech Ave, Manville asked whether the Sherman tract had been sold. She also stated she is concerned about the 2000 trees cut down on the Glen Gery property.

Committeeman Lipani explained it is in the process of sale and will be on a consent agenda at a future township committee meeting.

Mayor Ciccarelli stated the Planning Board approved the action of taking down the trees.

Committeeman Lipani took a moment to thank Mayor Ciccarelli for everything he's done for the town and he will be missed.

Committeeman Britting stated that it was perfectly said.

Deputy Mayor Payne stated he was the best mayor he has seen on the dais.

ADJOURNMENT

Committeeman Lipani took a moment to thank Mayor Ciccarelli for everything he's done for the town, and he will be missed.

Committeeman Britting stated that it was perfectly said.

Deputy Mayor Payne stated he was the best mayor she has seen on the dais.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the meeting duly adjourned at 9:49 pm. Said motion was unanimously carried upon voice vote.

Mayor Ciccarelli thanked Sergeant LaBoy and Captain McCarthy for staying.

Attested:

A handwritten signature in black ink, appearing to be 'S. Brake', with a long horizontal stroke extending to the right.

Sarah Brake
Township Clerk

Minutes of the December 15, 2025 Special Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 5:00 PM on December 15, 2025.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor John Ciccarelli, Deputy Mayor Catherine Payne, Committeeman Robert Britting, Jr., Committeewoman Samantha Hand, and Committeeman Shawn Lipani. Also in attendance were Township Clerk Sarah Brake, Township Planner David Kois, Affordable Housing Planner Jennifer Beahm, and Attorney Bernstein. HR Director Harriet Fenster-Gude and Attorney Flaum joined the meeting at 5:52 PM. Administrator Anthony Ferrera was absent.

SALUTE TO THE FLAG

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Monday, December 15, 2025 at 5:00 PM.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

None

CONSENT

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Affordable Housing
 - Personnel Exception: Contract Negotiation
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

EXECUTIVE SESSION

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Catherine Payne, the Resolution Authorizing Executive Session was approved upon the call of the roll.

ADJOURNMENT

Upon a motion by Committeeman Britting, seconded by Deputy Mayor Payne, the meeting duly adjourned at 6:33 pm. The said motion was unanimously carried upon a voice vote.

Attested:

A handwritten signature in black ink, appearing to be 'S. Brake', with a long horizontal flourish extending to the right.

Sarah Brake
Township Clerk



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
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Resolution to Ratify and Confirm the Hiring of Nicole Metzel as Full-Time Recreation Program Coordinator in the Hillsborough Recreation Department

WHEREAS, there exists a vacancy in the position of Full-Time Recreation Program Coordinator in the Hillsborough Township Recreation Department; and

WHEREAS, the Director of Parks & Recreation recommends the rehiring of Nicole Metzel for this position at \$42,000.00 annual salary, starting January 20, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks & Recreation is hereby accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing One Time Stipend Payments

WHEREAS, the Township Administrator recommends the payment of one-time stipends to the below-noted employees; and

NAME	TITLE	REASON	AMOUNT
Robert Wagner	Director, Social Services and OEM	In accordance with Township policy for the management team, in lieu of reclaimed hours for the additional hours spent on offered programs	\$2,000.
Shelly Capell	Engineering, Office Administrator	Special Projects	\$1,500.
April Crossen	Tax Collector / Payroll Manager	Special Projects	\$1,500.
Dana Margelis	Finance Clerk / QPA / PACO / Deputy Tax Collector / Accounts Payable	Special Projects	\$1,500.
Caitlin Vaz	Engineering Support Secretary / Grant Writer	Special Projects	\$1,500.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Establishing the Annual Salaries and Wages of Hillsborough Township Police Department Captains and Lieutenants

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the annual salaries and wages of the following employees are to be adjusted as listed below, effective January 1, 2026:

Last Name	First Name	Title	2026 Salary
CUOMO	JEREMY	Police Captain	\$199,265.00
ENGELHARDT	CHRISTOPHE	Police Lieutenant	\$186,296.00
	R		
HOWARD III	JACK	Police Lieutenant	\$186,296.00
MCCARTHY	SCOTT	Police Captain	\$199,265.00
NOWACKI	STEPHEN	Police Lieutenant	\$186,296.00
OLSZYK	HENRY	Police Lieutenant	\$186,296.00
PASCHALL	JOSEPH	Police Lieutenant	\$186,296.00

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Establishing a Memorandum of Understanding Between Hillsborough Township and Hillsborough Police Chief Michael McMahon

WHEREAS, the Township of Hillsborough and Hillsborough Township Police Chief Michael McMahon wish to enter into a Memorandum of Understanding pertaining to Chief McMahon's employment; and

WHEREAS, the MOU is for a term beginning 1/1/2026 and ending 12/31/2028.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor is authorized to execute a Memorandum of Understanding between the Township of Hillsborough and Hillsborough Police Chief Michael McMahon for a term of 3-years, beginning 1/1/2026 and ending 12/31/2028.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Granting Permanent Status to Lieutenant Henry Olszyk, Sergeant Michael Laboy, and Sergeant Brian Gorka Effective January 8, 2026

WHEREAS, Lt. Henry Olszyk was appointed to the position of Lieutenant on July 8, 2025 for a six-month probationary period; and

WHEREAS, Sgt. Brian Gorka and Sgt. Michael Laboy were appointed to the position of Sergeant on July 8, 2025 for a six-month probationary period; and

WHEREAS, Chief of Police Mike McMahon has certified that the above-mentioned officers have successfully completed the probationary period; and

WHEREAS, Chief of Police Mike McMahon recommends that permanent status be conferred upon Lt. Henry Olszyk, Sgt. Brian Gorka and Sgt. Michael Laboy as of January 8, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Chief of Police are hereby accepted and approved and Lt. Henry Olszyk, Sgt. Brian Gorka and Sgt. Michael Laboy are granted permanent employee status in said positions as of January 8, 2026.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Ratifying and Confirming the Rehiring of Part-Time Positions to Support Hillsborough 2025-2026 Winter Recreation Programs and Minimum Wage Salary Adjustment for 2025-2026 Winter Program Employees

WHEREAS, there exists a need to hire part-time staff to support the Hillsborough Township 2025-2026 Winter Recreation programs; and

WHEREAS, there exists a need to adjust the per hour minimum wage rate as per the NJ Department of Labor requirement; and

WHEREAS, the Director of Parks & Recreation and the Assistant Director of Recreation recommend the rehiring and salary adjustment of the following individual(s) to support the Hillsborough Township Recreation Programs:

2025-2026 Winter Programs						
Last Name	First Name	Position	Rate	New Hire	Salary Adjustment	Rehire
Bienstock	Emily	Basketball Coach/Scorekeeper	\$16.00		X	
Chase	Emily	Basketball Scorekeeper	\$16.00		X	
Cooper	Leo	Basketball Coach/Scorekeeper	\$16.00		X	
Devaravar	Sid	Basketball Scorekeeper/Official	\$16.00		X	
DiChiara	Francis	Basketball Scorekeeper	\$16.00		X	
Glazewski	Gavin	Basketball Scorekeeper	\$16.00		X	
Griffith	Ariel	Basketball Scorekeeper	\$16.00		X	
Henderson	Emily	Basketball Scorekeeper	\$15.00		X	
Henderson	Nick	Basketball Scorekeeper	\$16.00		X	
Kafka	Timothy	Basketball Scorekeeper	\$16.00		X	
Kandal	David	Basketball Scorekeeper	\$16.00		X	

McCann	Taylor	Basketball Coach/ Scorekeeper	\$16.00		X	
Modesto	Briana	Basketball Scorekeeper	\$16.00			X
Siegelaub	Matthew	Basketball Coach/ Scorekeeper	\$16.00		X	
Sohnle	James	Basketball Coach	\$16.00		X	
Stroka	Elizabeth	Basketball Scorekeeper	\$16.00		X	
Watson	Ryley	Basketball Scorekee per	\$16.00		X	

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Director of Parks & Recreation and Assistant Director of Recreation are hereby ratified and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the Promotion of Mark Jandoli to the Position of Building Subcode Official in the Building Department

WHEREAS, there exists a vacancy in the position of Building Subcode Official to the Building Department; and

WHEREAS, the Construction Official and the Township Administrator recommend the promotion of Mark Jandoli as Building Subcode Official to the Building Department at an annual salary of \$100,000.00, effective January 1, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official and the Township Administrator is hereby accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Appointing Jannah Hameed to Seat 2 of The Sustainable Hillsborough Steering Committee

WHEREAS, there currently exists a vacancy for the position of Seat 2 on the Township of Hillsborough Sustainable Hillsborough Steering Committee; and

WHEREAS, Jannah Hameed of the Township of Hillsborough has indicated her willingness to serve on the Sustainable Hillsborough Steering Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Jannah Hameed is hereby appointed to Seat 2 on the Township of Hillsborough Sustainable Hillsborough Steering Committee.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Appointing Robert Peason to Alternate #2 of The Sign Review Committee

WHEREAS, there currently exists a vacancy for the position of Alternate #2 on the Township of Hillsborough Sign Review Committee; and

WHEREAS, Robert Peason of the Township of Hillsborough has indicated his willingness to serve on the Sign Review Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Robert Peason is hereby appointed as Alternate #2 on the Township of Hillsborough Sign Review Committee.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Approving Continuation Certificate for Road Opening Bond No. 395411 for New Jersey American Water

WHEREAS, in accordance with the terms of the Code of the Township of Hillsborough Chapter 259, "Streets and Sidewalks", subsection 4G, the utility company New Jersey American Water has submitted a Continuation Certificate for Road Opening Bond No. 395411, in the required amount of \$5,000.00; and

WHEREAS, this general performance guarantee for the continuous stream of road opening permits that are processed each year; and

WHEREAS, the Engineering Director recommends that the Township Committee accept the Continuation Certificate for the above-referenced Road Opening Bond subject to review by the Township Attorney; and

WHEREAS, the Township Attorney has reviewed the Continuation Certificate and finds it acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing Pennoni Engineering to provide Design Plans and Specifications for Farm Road Improvements

WHEREAS, as part of the NJDOT Grant requirements for Farm Road Improvements, the Township of Hillsborough must provide plans and specifications to the NJDOT Local Aid Office; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Pennoni Engineering through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et seq.) appointing them as the Township Engineer, Pennoni Engineering has prepared a proposal dated December 17, 2025, to provide these services in an amount not to exceed \$40,300.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer through account No.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Pennoni Engineering is hereby authorized to provide Design Plans and Specifications for the Farm Road Improvements in accordance with the proposal submitted in an amount to exceed \$40,300.00.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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December 23, 2025

MEMORANDUM

To: Anthony Ferrera, Township Administrator

From: Thomas Belanger, Engineering Director 

Re: **Pennoni Proposal for Farm Road**

Attached is the proposal from Pennoni for Farm Road Improvements for \$40,300. This is for survey, preparation of plans and specifications, and obtaining approval from NJDOT.

As you are aware, the Township received an NJDOT Local Aid Grant for \$505,903.00 for the repaving of Farm Road (between Route 206 and Triangle Road). NJDOT requires a full set of design plans with survey data for the right-of-way and updated handicap ramps.

The proposal appears reasonable and in order to stay on schedule to repave Farm Road during the summer 2026, I recommend approval of this proposal at the next available Township Committee meeting.

cc: Yazmin Barrantes-Gamboa
Sarah Brake, Clerk
Erica Lenzo, Deputy Clerk
Christiaan Bushell, CFO
Mayor John Ciccarelli
Committeeman Shawn Lipani
Committeeman Robert Britting

TB:chv



December 17, 2028

TOHLB25115P

Mr. Thomas Belanger, Assistant Township Engineer
Township of Hillsborough
The Peter J. Biondi Building
379 South Branch Road
Hillsborough, NJ 08844

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
FARM ROAD IMPROVEMENTS
TRIANGLE ROAD TO ROUTE 206
NJDOT FY2026 MUNICIPAL AID GRANT
TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY**

Dear Mr. Belanger:

Pennoni Associates Inc. ("Pennoni") is pleased to present this proposal to provide survey, civil engineering, and construction inspection support services as they relate to the above referenced project.

The project limits encompass Farm Road from the intersection of Triangle Road to the intersection of Route 206 (approximately 4,400 LF or 0.80 miles). Currently, the Farm Road right-of-way exhibits "spider" cracking and potholes, both patched and un-patched. Some catch basins that exist in the project area need repair and retrofitting for NJDEP compliance. The curbing is Belgian block and select extents are in need of replacement or re-grouting. There are several sidewalks within the subject areas that are not Americans with Disabilities Act (ADA) compliant.

The proposed improvements include (but are not limited to) resurfacing with partial base course repair, curbing repair as needed, sidewalk replacement as needed, restriping of the road, ADA compliant handicap ramps and New Jersey Department of Environmental Protection (NJDEP) storm water compliant catch basins.

We estimate the total project cost to range from **\$700,000.00 to \$800,000.00**. The project will be funded in part by a New Jersey Department of Transportation FY 2026 Municipal Aid grant of **\$505,903.00**. Above this amount, the balance of funding would be obtained from other grants or Township capital account monies. It is anticipated the project will commence in Spring of 2026 and be completed in Summer of 2026.

We are pleased to present the following Scope of Services:

SCOPE OF SERVICES

I. SURVEY SERVICES

- A. A partial topographic survey will be performed in accordance with current industry standards. Our vertical datum will be based on the North American Vertical Datum (NAVD 88) and tied into an Acceptable Published Benchmark. This survey will be prepared in accordance with the "National Map Accuracy Standards". Spot elevations will be taken at various locations where new handicap ramps will be designed in accordance with ADA standards. Curbs, sidewalks, utility structures, signs, striping, and other significant land features will be located horizontally. Spot elevations will be taken to the nearest hundredth of a foot (0.01') on hard surfaces and to the nearest one-tenth of a foot (0.1') on grass or earth surfaces. This scope includes a two-man field crew for traffic protection measures due to the relatively heavy traffic on this roadway.

II. ENGINEERING SERVICES

- A. Pennoni will send the existing conditions map to the local utility authorities for review and comment. We will revise the map to proceed with preliminary design.
- B. We will prepare the following plans for the bid package:
 - a. Title Sheet
 - b. Estimate of Quantities/General Notes
 - c. Construction Plans
 - d. Soil Erosion Plan, Notes and Details
 - e. Maintenance and Traffic Control Plan and Details
 - f. Construction Details

We do not anticipate preparing Construction Profiles and/or Cross-Sections as mill-and-overlay operations will only be required.

- C. We will prepare bid specifications in accordance with the 2019 NJDOT Standard Specifications for Road and Bridge Construction and current Supplemental Specifications.
- D. We will prepare a preliminary and final cost estimate of the construction for review and approval.
- E. We will forward the preliminary design to the Township and NJDOT Local Aid for approval. We will revise the preliminary design documents based on comments received from the township and NJDOT. At the acceptance of final design by NJDOT we will request an initial reimbursement payment of 75% of construction cost in accordance with NJDOT Local Aid Procedures.
- F. We will forward the final design documents for bidding purposes in PDF, MS Word and/or appropriate format. We understand that the township will be responsible for the bid advertisement and for receiving bids.
- G. Pennoni will provide ten (10) sets of signed and sealed plans and specifications to the township for the purpose of soliciting bids.
- H. We will review the submitted bids and prepare a letter of recommendation of award.

SCHEDULE

Pennoni is prepared to begin work on this project immediately upon receipt of Notice-to-Proceed and will endeavor to complete the work in accordance with the Client's scheduling needs. Pennoni estimates the Survey and Engineering portion of the Scope of Services, as described above, can be completed and delivered within eight (8) weeks of receipt of Notice to Proceed.

FEE

Pennoni states that the above-described activities can be completed for the following fees:

- | | |
|---|--------------|
| I. Survey Services with ROW determination | \$ 17,500.00 |
| II. Engineering Services | \$ 22,300.00 |

TOTAL PROFESSIONAL SERVICES	\$39,800.00
REIMBURSABLES	\$500.00
TOTAL	\$40,300.00

All fees are lump sum unless otherwise noted.

REIMBURSABLE EXPENSES

Reproduction for submissions, and Client and project team use (along with overnight mail), are included in the various items of this proposal. Extraordinary expenses identifiable to the specific project will be discussed in detail and a proposal will be submitted to cover these expenses in addition to the above stated fee.

BILLING AND PAYMENT

Pennoni will invoice for these services in accordance with our professional service contract with the Township.

TERMS AND CONDITIONS

Work will be performed in accordance with the terms of our existing contract. At the request of the Township, construction inspection services are excluded from this proposal.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one of the enclosed copies as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

Sincerely,
PENNONI ASSOCIATES INC.


Philip R. Meehan
Associate Engineer


Stephen Hoyt, PE.
Associate Vice President, Office Director

Accepted by:

Signature Date

Print Name and Title

Company Name



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Resolution Authorizing The Transfer Of Earned Amounts From The Subdivision And Site Plan Engineering Trust Accounts To The Treasurer's Account

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Tollprivin	20-286-56-1103-99	\$2663.20
Hills206in	20-286-56-0294-99	\$182.04
Gateway929	20-286-56-1192-99	\$2425.08
Bilkoo24in	20-286-56-1106-99	\$330.37
Harvestin	20-286-56-0278-99	\$729.00
Brightspin	20-286-56-1094-99	\$886.27
Campusonin	20-286-56-1115-99	\$57.70
Grand Total		-\$7273.66

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Tollprivin	20-286-56-1103-99	\$1,254.98
GJSteelin	20-286-56-1187-99	\$201.14
Redcom/Harvard Way	20-286-56-1261-99	\$1,160.94
Yanuzzi	20-286-56-1252-99	\$370.99
Brightspin	20-286-56-1094-99	\$440.50
Rd 2025-41	20-286-56-1227-99	\$57.70
Burger King	20-286-56-1259-99	\$162.55
	Grand Total	-\$3,648.80

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing Application to and Acceptance of the Somerset County Trails Grant Program

WHEREAS, Hillsborough Township desires to apply for and obtain grant funding from the Somerset County Trails Grant Program in an amount of approximately \$142,000 to carry out trail connectivity and enhancement improvements within the Township; and

WHEREAS, the proposed project includes upgrades to existing off-street walking and hiking trails connecting Pleasant View Road to Marshall Road and Terhune Lane to Beekman Lane within the Woodfield Estates neighborhood and Ann Van Middlesworth Park, including ADA-accessible paving, trail surface improvements, trail amenities, signage, and related green infrastructure enhancements; and

WHEREAS, the project is intended to improve accessibility, safety, connectivity, and public use of the Township's recreational trail network and aligns with Somerset County trail and active transportation priorities.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Township Committee hereby authorize the submission of an application to the Somerset County Trails Grant Program for the above-referenced project; (2) the Township acknowledges and accepts that the Somerset County Trails Grant Program may award a lesser or greater amount than requested and upon receipt of a grant award hereby authorizes the execution of a grant agreement and the expenditure of funds in accordance with the terms and conditions set forth by Somerset County; and (3) the Mayor, Township Clerk, or their designees are hereby authorized to sign the grant application, grant agreement, and any related documents necessary to effectuate this resolution.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsboroughnj.gov

Resolution Authorizing Submission of a Grant Proposal to the New Jersey Department of Community Affairs FY26 Local Recreation Improvement Grant Program by Hillsborough Township for Playground Construction at Valley Pocket Park

WHEREAS, the Hillsborough Township desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to construct a playground at Valley Park;

THEREFORE, BE IT RESOLVED,

1) That the Hillsborough Township does hereby authorize the application for such a grant; and
2) Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Hillsborough Township the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized Hillsborough Township officials to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

Sarah Brake
Clerk

Catherine Payne
Mayor

For Immediate Release:
December 2, 2025

Contact: Lisa Ryan, Tammori Petty, Judith Drucker
(609) 292-6055

Philip D. Murphy
Governor

Tahesha L. Way
Lieutenant Governor



Jacquelyn A. Suárez
Commissioner

Murphy Administration Announces \$10 Million for Local Recreation Improvement Grants Program

*Grant Applications Are Now Being Accepted to Improve Community Parks, Recreation
Centers, and Stadiums*

TRENTON, NJ – The New Jersey Department of Community Affairs (DCA) today announced that its Division of Local Government Services (DLGS) is now accepting applications from counties, municipalities, and school districts for Local Recreation Improvement Grant (LRIG) funding. The Murphy Administration allocated \$10 million in the fiscal year 2026 state budget to this competitive grant program, which is now in its sixth year supporting the improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums.

“Public recreation spaces do so much to strengthen community vibrancy and quality of life. Whether its tennis courts, splash pads, bike trails, softball fields, or other recreational resources, these community assets provide people with places to exercise and build social connections through sports and activities,” **said DCA Commissioner Jacquelyn A. Suárez.** “We are happy to again help local governments in developing, upgrading, and maintaining these wonderful facilities that bring enjoyment to so many lives.”

LRIG funds will be awarded to successful grant applicants to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time external personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

New Jersey counties, municipalities, and school districts are eligible to apply.

To qualify for LRIG funding, applicants must:

- Describe the intended use of grant funding for improvement or repair of a specific local recreation site and identify any previously encountered obstacles to repair or improve the space.

- Demonstrate their capacity to complete the proposed project and provide project management and oversight for all activities and fiscal operations.
- List key personnel and/or consultants who will be managing the grant funds and proposed project.
- Provide a cost breakdown of the project.
- Submit a governing body resolution acknowledging and approving any grant application and the proposed plan or design for the recreation space or community facility for which funding is sought. A sample resolution can be found on the DLGS website at: <https://www.nj.gov/dca/dlgs/programs/lriggrants.shtml>.
- Certify that the property where improvements will be made is owned by the county, municipality, or school district.

Applications must be submitted through the DCA SAGE Portal at <https://dcasage.intelligrants.com/portal.asp>. They are due no later than 5 p.m. on February 13, 2026.

Program guidelines and detailed information about the FY 2026 LRIG Program are available at <https://www.nj.gov/dca/dlgs/programs/lriggrants.shtml> on the DCA website.

DLGS serves as an advocate for local government interests and provides technical and financial assistance in budgeting, financial reporting, joint services, purchasing, and management issues. It is responsible for the financial integrity of all local government units and reviews and approves all municipal, county, and fire district budgets. The Division also reviews many local government financial actions and governs and guides the conduct of local government officials.

DCA offers a wide range of programs and services, including local government management and finance, affordable housing production, fire safety, building safety, community planning and development, disaster recovery and mitigation, and information privacy.

For more information about DCA, visit <https://nj.gov/dca/> or follow the Department on social media:



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Township of Hillsborough

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Resolution Authorizing Agreement Between The County Of Somerset And Township Of Hillsborough For Recycling Pick-Up For The Period January 1, 2026 To December 31, 2026 In An Amount Not To Exceed \$478,720.00

WHEREAS, the County of Somerset provides recycling pick-up services for municipalities located within Somerset County; and

WHEREAS, the County of Somerset fee is based upon the number of households within the Municipality as determined by the County Planning Board at the rate of \$28.16 per household per year in an amount not to exceed \$478,420 per year ; and

WHEREAS, the County of Somerset and Township of Hillsborough wish to enter into an Agreement for recycling pick-up services within the Township; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute an Agreement for recycling pick up with the County of Somerset for the period January 1, 2026 to December 31, 2026 in an amount not to exceed \$478,720.00 per year.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Director of Public Works
PAUL L. McCALL

Director of Recycling
RAFAEL JIMENEZ

Manager
Division of Solid Waste Management
RACQUEL HINDS

COUNTY OF SOMERSET DEPARTMENT OF PUBLIC WORKS

SOLID WASTE MANAGEMENT

County Administration Building
20 Grove Street
P.O. Box 3000
Somerville, New Jersey 08876-1262
SomersetCountyNJ.gov

RHinds@co.somerset.nj.us
(908) 231-7109 • Fax (732) 469-6229



Facilities & Services Director
EDWARD ZELIS JR.

Director of Roads & Bridges
VINCENZO RUSSO

Transportation Director
JOHN ADAIR

Director of Vehicle Maintenance
MARSHA BURKE

Somerset Union Soil Conservation
District Manager
MATTHEW D'ALESSANDRO

RECEIVED JAN 9 2026

January 5, 2026

Dear Municipal Clerk,

Please find the following:

- a. A copy of the adopted resolution authorizing the agreement between Somerset County and your municipality for your records.
- b. The 2026 Recycling Agreement from Somerset County. Please sign the agreement and mail it back to the office of the Board of County Commissioners at the address below. Once the agreement is signed by the Director of the Board of County Commissioners, an executed agreement will be mailed back to you.

Please mail the signed recycling agreement to:

Somerset County Board of County Commissioners
20 Grove Street/PO Box 3000
Somerville, NJ 08876
Attention: Kelly Mager

Thank you,

Racquel Hinds
Solid Waste Manager
Somerset County Solid Waste Management

- Mission Statement -

The County of Somerset is committed to excellence and innovation in public service, promoting the well-being of all residents and communities by providing effective, efficient and responsive leadership.

Somerset County Is An Equal Opportunity Employer

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN COUNTY OF SOMERSET
AND THE TWENTY-ONE MUNICIPALITIES LOCATED WITHIN ITS BORDERS
FOR RECYCLING PICK-UP JANUARY 1, 2026-DECEMBER 31, 2026**

WHEREAS the County of Somerset entered into negotiations regarding an agreement between the County of Somerset and each of the twenty-one municipalities (Bedminster, Bernards, Bernardsville, Bound Brook, Branchburg, Bridgewater, Far Hills, Franklin, Green Brook, Hillsborough, Manville, Millstone, Montgomery, North Plainfield, Peapack-Gladstone, Raritan, Rocky Hill, Somerville, South Bound Brook, Warren, and Watchung) located within its borders; and,

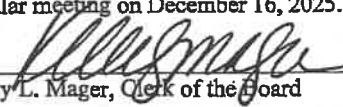
WHEREAS, the County of Somerset has agreed that the County fee shall be based upon the number of households within the municipality as determined by the County Planning Board at the rate of \$28.16 per household per year; and,

WHEREAS, the County of Somerset has determined that it is in the best interests of the County to execute an Agreement with each of the twenty-one municipalities (Bedminster, Bernards, Bernardsville, Bound Brook, Branchburg, Bridgewater, Far Hills, Franklin, Green Brook, Hillsborough, Manville, Millstone, Montgomery, North Plainfield, Peapack-Gladstone, Raritan, Rocky Hill, Somerville, South Bound Brook, Warren, and Watchung) formulated as a result of negotiations.

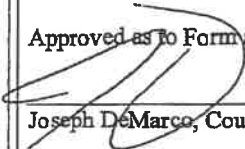
NOW, THEREFORE, BE IT RESOLVED that the Director and Clerk of the Board are hereby authorized to execute this Agreement for recycling pickup with each of the twenty-one municipalities located within the County of Somerset, more particularly described in the Agreement prepared by County Counsel and on file with the Clerk of the Board for the period January 1, 2026, to December 31, 2026.



I, Kelly L. Mager, Clerk of the Board of County Commissioners of the County of Somerset in the State of New Jersey, do hereby certify that the foregoing is a true copy of a Resolution adopted by said Board of County Commissioners at its regular meeting on December 16, 2025.


Kelly L. Mager, Clerk of the Board

Approved as to Form and Legality


Joseph DeMarco, County Counsel

**AGREEMENT BETWEEN SOMERSET COUNTY
AND ITS MUNICIPALITIES FOR RECYCLING**

THIS AGREEMENT by and between the Somerset County Board of Commissioners in the State New Jersey, a body politic having its offices located at P.O. Box 3000, Somerville, New Jersey, 08876 (hereinafter "County") and TOWNSHIP OF HILLSBOROUGH, a municipal body politic having its offices at 379 South Branch Road, Hillsborough, New Jersey, 08844 (hereinafter "Municipality"), is dated this ____ day of _____ 2026.

WHEREAS, Municipality, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Somerset County Solid Waste Management Plan and amendments thereto and:

WHEREAS, Municipality is desirous of retaining the services of the County for said recycling program; and

WHEREAS, the award of this contract to the County pursuant the N.J.S.A. Section 13:1E-99.14 is an exception to the bidding requirements as set forth in the Local Public Contracts Law pursuant to N.J.S.A. Section 40A: 11-5(2), and the Board of Public Utilities Somerset Waste Franchise for Somerset County.

NOW, THEREFORE, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Municipality and the County make this agreement.

1. The Borough shall retain the services of the County for the residential curbside pick-up of Recyclable Materials as hereinafter defined on a biweekly basis.

2. County shall conduct residential curbside pick-up services for all Recyclable Materials, as are designated by the County's Solid Waste Management Plan, including but not limited to, glass containers, plastic bottles, newsprint, aluminum cans, steel cans and corrugated paper and such other Recyclable Materials as the County may designate from time to time, within the Municipality (hereinafter "Recyclable Materials").

3. Upon execution of this Agreement, County shall be obligated to provide services for the collection of Recyclable Materials set forth in Paragraph 1 above providing that the Recyclable Materials are set out in the manner as designated below by 6:00 am on the collection day:

- (a) All newsprint is securely tied in bundles of no more than twelve inches in height not to exceed thirty pounds each; and
- (b) All glass bottles and jars will be placed in a recycling bucket. All glass containers will be rinsed with lids removed; and
- (c) Aluminum cans may be placed in the same recycling bucket as the glass and steel cans; and
- (d) All plastic bottles marked #1 - #7: water, soda, milk, juice, soap detergent, bleach, shampoo and cleaning agents. Also included are containers: peanut butter, yogurt, baby wipe containers, margarine tubs and clear plastic clam shell containers from salad bars may be placed in the same recycling bucket as the glass, steel and aluminum. All plastics shall be rinsed with lids removed; and
- (e) All chipboard (cereal, cake, cookie pasta cracker, detergent, gift, shoe, shirt or any retail boxes poster board & backing on writing pads.), corrugated paper boxes and other corrugated paper products will be securely tied in

bundles of no larger than twenty-four inches square; and

- (f) All tin-plated steel and bimetal food and beverage cans will be placed in the same recycling bucket. All steel cans will be rinsed; and
- (g) Junk mail, catalogs, magazines, and school papers will be placed in a brown paper bag; and
- (h) In the alternative the County may provide two (2) recycling totes to the residents of the municipality which are required to be used for all Recyclable Materials

4. The County reserves the right to reject and not pick up Recyclable Materials that are not packaged in conformance with the provisions of Paragraph 3 (a)(b)(c)(d)(e)(f).

5. The County reserves the right to reasonably amend the collection specifications enumerated in Paragraph 3 above by giving thirty- (30) day written notification to the Municipality of any changes thereto.

6. For the period commencing **January 1, 2026, through and including December 31, 2026**, the County shall be responsible for residential curbside pick-up services for all Recyclable Materials from each residential household within the Municipality. The number of households in the Municipality shall be calculated by the Somerset County Planning Board by the end of April 2024 and shall be based on figures obtained from the respective Municipalities and updated with listings of Certificates of Occupancy. Municipality is responsible for providing on a quarterly basis, any updates in the listings of Certificates of Occupancy. If the Municipality disputes this number, the County will continue to bill at the rate as determined by the Somerset County Planning Board until the Municipality provides written documentation of the correct number of households to said office.

7. The County and Municipality shall agree, upon the execution of this agreement, that pick-up dates for residential households with the Municipality shall be every other week in accordance with the recycling calendar attached hereto as a schedule.

The County reserves the right to change the collection schedule at any time during the term of the contract and shall give a minimum of ninety (90) days written notification of same to the Municipality and its residents of any changes thereto.

8. Notwithstanding anything contained within Paragraph 6 above, the County shall not be obligated to perform residential curbside pick-up services on the following 2026 holidays:

New Year's Day	Memorial Day
Independence Day	Labor Day
Thanksgiving Day	Christmas Day

In the event the Municipality's collection schedule falls on any of the aforementioned holidays, the Municipality shall be scheduled for pick-up of recyclables the weekday after such holiday, unless noted on the official collection schedule prepared by the County.

The County reserves the right to alter the holiday schedule and shall give a minimum ninety (90) days written notification to the Municipality of any changes thereto.

9. In the event of inclement weather necessitating the cancellation of residential curbside pick-up, the County shall notify the Municipality and the following radio stations of said event. The radio stations to be notified will be: WCTC 1450 AM, WHWH 1350, WMGQ 98.3 FM, WPST 97.5 FM and NJ 101.5 FM. In the event pick-up is cancelled due to inclement weather, pick-up will be scheduled for the appropriate locations on the next regularly scheduled pick-up day.

10. The County will supply all necessary motor vehicles for residential curbside

pick-up.

11. Said vehicles shall be maintained in good mechanical condition and shall be well painted and be kept in a condition of cleanliness. The County shall be responsible for the cost of all equipment, maintenance, gasoline, oil, parts and service of the vehicles.

12. Any motor vehicle accidents occurring within the Municipality shall be reported to the Municipal Police.

13. The County shall provide all labor for residential curbside pick up.

14. All County personnel engaged in the collection of Recyclable Materials shall maintain a courteous and respectful attitude toward the public at all times. At no time shall there be any soliciting or requesting gratuities of any kind.

15. The County shall have personnel available from 7:00 AM to 3:30 PM on collection days to receive telephone inquiries relative to collection operations. All complaints shall be handled in a responsible manner with attention given to the resolution of the matter. The Municipality shall, however, encourage others that all complaints are to be first submitted to the Municipal Recycling Coordinator.

16. The County shall maintain a bulk drop-off receiving station as identified by the Somerset County Division of Solid Waste Management for Municipal vehicles to deposit Recyclable Materials. Bulk drop-off shall be arranged by specific appointment only through the County Recycling Center.

17. Pursuant to Paragraph 17 herein, the following conditions shall apply to the bulk drop-off receiving station for Municipal vehicles:

(a) The Municipality shall deliver the material to the drop-off center
in accordance with the following:

(i) Glass bottles and jars shall be delivered in

- market ready condition, with lids removed;
- (ii) Newspaper shall be delivered in market ready condition;
- (iii) Plastic bottles shall be delivered in market-ready condition with lids removed;
- (iv) Office paper shall be delivered dry and color segregated (i.e. high-grade white paper separated from lower grade paper);
- (v) Aluminum cans shall be delivered in market-ready condition;
- (vi) Corrugated cardboard and chipboard shall be delivered dry, segregated, flattened, and no longer than 24 inches square;
- (vii) Tin-plated steel and bimetal food and beverage cans shall be delivered in market-ready condition, with labels removed;
- (b) County shall set the standards for market ready conditions and provide same in writing to municipality; and
- (c) All deliveries of Recyclable Materials are subject to inspection and acceptance of such materials by the County before the Recyclable Materials may be off-loaded.

18. The Municipality shall enforce anti-scavenging and anti-dumping ordinances, and mandatory source separation as outlined in the Somerset County Solid Waste Management Plan Amendment and Municipal Ordinances related to recycling. Copies of

these Municipal Ordinances shall be supplied to the Somerset County Recycling Division by January 19, 2026.

19. The Municipality shall advise the Somerset County Recycling Division, on an annual basis, of any new residential households within the Municipality when the Municipal Certificate of Occupancy for the residential unit is issued.

20. The Municipality shall supply the County Recycling Center with periodic updated road information and maps (including private roads that may require residential curbside recycling pick-up), on a quarterly basis, at a minimum.

21. The Municipality shall provide the Somerset County Board of Commissioners and the County Recycling Coordinator with any changes in the Municipal recycling coordinator's position.

22. The Municipality shall pay the County a fee for the County's service to the Municipality. The County will send quarterly invoices to the Municipality indicating the gross cost to the Municipality for the preceding quarter. The Municipality will pay all invoices within thirty (30) days. The County fee shall be based upon the number of households within the Municipality as determined by the County Planning Board at the rate of **\$28.16** per household per year. The number of households will be adjusted on a quarterly basis, when and if appropriate.

23. All Recyclable Materials picked up curbside by the County or delivered to the County by the Municipality will become the sole property of the County.

24. The County, during the term of this Agreement, shall have and maintain general liability insurance of not less than \$1,000,000 combined single limits; property damage liability insurance of not less than \$500,000 per occurrence covering all motor vehicles used in the performance of said contract; and shall maintain in full force and effect

Worker's Compensation insurance during the term of this contract.

25. Any and all liabilities that arise from the collection of recyclables by the County on behalf of the Municipality will be determined and assessed based upon the facts that may give rise to a particular claim for damage and the respective entities' liability will be determined accordingly.

26. The County shall be responsible for all necessary permits or licenses required by any governmental agency exercising control over the collection, transportation and disposal of Recyclable Materials.

27. In the event the County fails to collect all Recyclable Materials on any regularly scheduled pick-up date for any reason other than inclement weather, or a holiday, the County shall collect the balance of the Recyclable Materials within three (3) business days. If the County fails to collect the balance of the Recyclable Materials within the above time frame, the County shall give the Municipality a credit equal to 1/26 of the total annual Municipal fee as calculated in Paragraph 24 above.

28. The County recognizes the unique nature of high-density housing. Should the Municipality have high density housing, the County agrees to reasonably cooperate with the Municipality, the Municipal Recycling Coordinator and Homeowner's Associations and/or Superintendents within the Municipality to efficiently and properly adjust curbside pick-up to group pick-up in appropriate circumstances. The Municipality agrees to cooperatively work with Somerset County in trying to resolve the problems associated with group pick-up. This includes jointly pursuing alternative dumpsters in existing and proposed high-density housing complexes. In addition, the Municipality agrees to exercise its power as authorized in the Municipal Land Use Law to include provisions during the review of subdivision and site plan applications, to require recycling dumpster areas in

conformance with County recommendation.

29. The County agrees to open the Recycling Center at least one Saturday per month to accept recycling drop offs by individuals or municipalities on those days.

30. The Municipality shall be required to supply the County and permit the County to collect all recyclable materials that are generated by residential users within the Municipality's borders.

31. This agreement is the entire agreement between the County and the Municipality and supersedes all previous agreements and discussions. Any amendments hereto must be in writing and must be duly executed by the County and the Municipality to become effective.

32. The County may assign or transfer its rights and interest in this agreement to any authority or agency established by the County for the purpose of accomplishing the County's Solid Waste obligations.

33. This Agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.

34. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultravires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect.

IN WITNESS HERETO the parties hereto have set their hands of the proper public official as of the date and year first above written.

SOMERSET COUNTY

_____	BY: _____
Kelly L. Mager, Clerk of the Board	Shanel Y. Robinson, Commissioner Director

TOWNSHIP OF HILLSBOROUGH

_____	BY: _____
-------	-----------



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
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Resolution Authorizing Execution Of Settlement And Release Agreement With Criterion

WHEREAS, in 2023 the Township entered into a Subscription Services Agreement with Criterion for Human Resources software services; and

WHEREAS, in 2025 the Township terminated the Agreement with Criterion; and

WHEREAS, Criterion contends the Township owes \$18,492.60 plus accrued and unpaid interest under the existing Agreement; and

WHEREAS, the Township disputes Criterion's claim for payment; and

WHEREAS, in order to avoid the costs and uncertainty of litigation, the parties have negotiated a settlement of the disputed claim wherein the Township has agreed to pay and Criterion has agreed to accept payment in the amount of \$2,500.00 in full and final satisfaction of all claims of or arising out of the Subscription Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that: (1) the Mayor and Clerk are authorized to execute a Settlement and Release Agreement with Criterion consistent with the terms of this Resolution and in a form approved by the Township Attorney to settle all claims of or arising out of the Subscription Services Agreement for payment from the Township to Criterion in the amount of \$2,500.00; (2) the Township Attorney is authorized to take all actions deemed necessary to effectuate the settlement; and (3) the Chief Financial Officer is authorized and directed to issue payment in the amount of \$2,500.00 to Criterion upon receipt of the fully executed Settlement and Release Agreement.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

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Resolution Authorizing The Reimbursement Of The Municipal Portion Of Property Taxes From November 20, 2025 Through December 31, 2025 For A Qualified 100% Disabled Veteran

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability, however said exemption shall not extend beyond January 1 of the year prior to the date of submission of the application to the Township with all qualifying documents; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property:

Danniballe, Rosalia	Block 153.08 Lot 68 C0017	\$66.45
---------------------	---------------------------	---------

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes paid from November 20, 2025 to December 31, 2025 to the above referenced property owner.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

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Resolution Authorizing Contract with Geese Chasers for Geese Control at AVM Park

WHEREAS, the Township of Hillsborough solicited quotes for environmentally friendly geese control at AVM Park and three (3) responses were received as follows:

Geese Police	\$16,900.00
Geese Management	No quote
Geese Chasers LLC	\$16,548.00

WHEREAS, the Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the award of a 12-month service agreement to Geese Chasers, LLC, in an amount not to exceed \$16,548.00 for environmentally friendly geese control at AVM Park for the period January 1, 2026 through December 31, 2026; and

WHEREAS, funds will be available in the 2026 budget through account #01-201-28-796-201 (requisition #2312870) and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a contract with Geese Chasers, LLC, in an amount not to exceed \$16,548.00 for environmentally friendly geese control at AVM Park for the period January 1, 2026 to December 31, 2026.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

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Resolution Authorizing The Upfitting of One (1) Police Vehicle

WHEREAS, the Chief of Police has requested authorization for lighting and electrical upfitting of one (1) police vehicle; and

WHEREAS, the service is available from Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 for an amount not to exceed \$25,285.86; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-25-745-251 (Requisition #2312826).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the lighting and electrical upfitting of one (1) police vehicle by Elite Vehicle Solutions in an amount not to exceed \$25,285.86.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 26, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

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Resolution Authorizing the Purchase of a B Wise DT714LP-LE-14 Tag Along Dump Trailer for the Public Works Department

WHEREAS, the Township of Hillsborough solicited quotes for a B Wise DT714LP-LE-14 Tag Along Dump Trailer and three (3) responses were received as follows:

Skyline Equipment	\$11,090.00
Best Line Equipment	\$13,009.59
Cotner Trailers	No Quote

WHEREAS, the Director of Public Works and the Township Qualified Purchasing Agent recommend the purchase of a B Wise DT714LP-LE-14 Tag Along Dump Trailer from Skyline Equipment in an amount not to exceed \$11,090.00; and

WHEREAS, funds will be available in the 2026 budget through account #04-215-55-250-200 (requisition #2312854) and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase of a B Wise DT714LP-LE-14 Tag Along Dump Trailer from Skyline Equipment in an amount not to exceed \$11,090.00.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

COUNTY OF SOMERSET
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Resolution Authorizing the Purchase and Installation of a Scenic Shelter Pavilion for Singley Park from Ben Shaffer Recreation through ESCNJ Cooperative

WHEREAS, the Parks & Recreation Department requests authorization for the purchase and installation of a Scenic Shelter Pavilion for Singley Park ; and

WHEREAS, Ben Shaffer Recreation offers the Scenic Shelter Pavilion and Installation through the ESCNJ Coop 24/25-01 Contract #65MCESCCPS in an amount not to exceed \$191,889.00; and

WHEREAS, the Director of Parks and Recreation and Qualified Purchasing Agent recommend the purchase and installation of a Scenic Shelter Pavilion for Singley Park through Ben Shaffer Recreation through ESCNJ Coop 24/25-01 Contract #65MCESCCPS ; and

WHEREAS, funds are available in the 2026 municipal budget and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-101 (requisition #2312874).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase and installation of a Scenic Shelter Pavilion for Singley Park from Ben Shaffer Recreation through ESCNJ Coop 24/25-01 Contract #65MCESCCPS in an amount not to exceed \$191,889.00 is hereby authorized.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing Municipal Alliance Grant Application For The Governor's Council on Substance Use Disorder (GCSUD) FY2026 - FY2027.

WHEREAS, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth, and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Hillsborough recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Substance Use Disorder through the County of Somerset.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows: (1) the Township Committee hereby authorizes submission of a strategic plan for the Municipal Alliance grant for fiscal year in the amount of: GCSUD Grant \$7,501.41; Cash Match \$1,875.35; and In-Kind \$5,626.06; and (2) the Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED:

Catherine Payne, Mayor

CERTIFICATION

I, Sarah Brake, Municipal Clerk of the Township/Borough/City of Hillsborough, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township/Borough/City Council on this 27th day of January 2026.

Sarah Brake, Municipal Clerk



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Resolution Authorizing the Township of Hillsborough Through the Hillsborough Police Department, to Participate in the Defense Logistics Agency, Law Enforcement Support Enforcement Support Office, 1033 Program to Enable the Hillsborough Police Department to Request and Acquire Excess Department of Defense Equipment

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Hillsborough Police Department is hereby authorized to enroll in the 1033 program for the period of January 1, 2026 to December 31, 2026; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department is hereby authorized to acquire items on non-controlled property designated "DEMIL A", which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, nonmilitary vehicles, off-road vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, excavation equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies and equipment of a nonmilitary nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Hillsborough Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department is hereby authorized to acquire "DEMIL B through Q" property, listed in the unredacted portion of the DEMIL inventory sheet if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the Chief of Police for the Hillsborough Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Hillsborough Police Department shall provide a quarterly accounting of all property obtained through the 1033 program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 program during the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED that this authorizing resolution will expire on December 31, 2026 and continued participation in this program will require annual authorization by the governing body.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the One-Year Renewal of Avigilon Maintenance and Support System from Turn-Key Technologies through ESCNJ Cooperative

WHEREAS, the Director of Information Technology has requested the Renewal of Avigilon Maintenance and Support System for one year for the township and police camera system; and

WHEREAS, Turn-Key Technologies, Inc. offers the service through the ESCNJ Coop Contract #22/23-38 in an amount not to exceed \$20,050.00; and

WHEREAS, the Director of Information Technology and Qualified Purchasing Agent recommend the Renewal of Avigilon Maintenance and Support System through Turn-Key Technologies, Inc., through the ESCNJ Coop Contract #22/23-38; and

WHEREAS, funds are available in the 2026 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-20-709-290 (requisition #2312711).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Renewal of Avigilon Maintenance and Support System from Turn-Key Technologies, Inc., through the ESCNJ Coop Contract 22/23-38 in an amount not to exceed \$20,050.00 is hereby authorized.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Approving Person To Person Transfer of Liquor License #1810-44-017 From Hillsborough Spirits LLC to Hillsborough Liquor Store LLC

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Distribution License No. 1810-44-017, from Hillsborough Spirits LLC to Hillsborough Liquor Store LLC; and

WHEREAS, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed, and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business, and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves, effective February 6, 2026, the person-to-person transfer of the aforesaid Plenary Retail Distribution License from Hillsborough Spirits LLC to Hillsborough Liquor Store LLC, provided all notifications and publications are satisfied.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing a Proprietary Repair of a Henderson Dump Truck Conveyor System for the Public Works Department

WHEREAS, pursuant to Local Public Contract Law N.J.S.A. 40A: 11-13(d), require, with regard to a contract, the furnishing of any "brand name," but may in all cases require "brand name or equivalent," except that if the goods or services to be provided or performed are proprietary, such goods or services may be purchased by stipulating the proprietary goods or services in the bid specification in any case in which the resolution authorizing the contract so indicates, and the special need for such proprietary goods or services is directly related to the performance, completion or undertaking of the purchase of which the contract is awarded; and

WHEREAS, the Director of Public Works has requested authorization to repair the conveyor system of one of the department's Henderson dump trucks; and

WHEREAS, Henderson Products, Inc., is the manufacturer of the truck and is the sole manufacturer and distributor of the parts for repairs, and therefore is able to provide the township with repair service, in an amount not to exceed \$20,629.33; and

WHEREAS, funds are available in the 2025 municipal budget and have been certified as such by the Chief Finance Officer through Account #01-201-26-767-556 (requisition #2312759).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Repair of a Henderson Dump Truck Conveyor System from Henderson Products, Inc., in an amount not to exceed \$20,629.33 is hereby authorized.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the One-Year Renewal of the Maintenance and Support Service of the Court Room Audio and Visual System by BIS Digital

WHEREAS, the Court Room in the Municipal Complex requires a renewal of the Maintenance and Support Service of the Court Room Audio and Visual System; and

WHEREAS, BIS Digital will provide these services for a one-year renewal through the NJ State Contract #83896 /T0109 in an amount not to exceed \$13,036.76; and

WHEREAS, funding is available through the 2026 Budget #01-201-20-709-290 (requisition #2312712) and funds have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the One-Year Renewal of the Maintenance and Support Service of the Court Room Audio and Visual System by BIS Digital in an amount not to exceed \$13,036.76 is hereby authorized.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing The Qualified Purchasing Agent To Solicit a Request for Proposals for Renovations and Fire Suppression General Contracting for the Server Room in the Municipal Building

WHEREAS, there is a need to upgrade to an alternative fire suppression system in the server room with renovations in the Hillsborough Municipal Building for the protection of equipment; and

WHEREAS, the Township's Qualified Purchasing Agent requests authorization to solicit a Request for Proposals for Renovations and Fire Suppression General Contracting for the Server Room in the Municipal Building.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to solicit a Request for Proposals for Renovations and Fire Suppression General Contracting for the Server Room in the Municipal Building.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Accepting and Adopting the Central Jersey Joint Insurance Fund's 2026 Safety Incentive Program

WHEREAS, the Township of Hillsborough is a member of the Central Jersey Joint Insurance Fund (CENTRAL JJIF); and

WHEREAS, it is the policy of the CENTRAL JJIF to achieve the best and most practical degree of freedom from accidents and/or injuries; and

WHEREAS, the CENTRAL JJIF endeavors to ensure that all of their members' employees, volunteers and public are provided with a safe and healthy environment, free from any recognized hazards; and

WHEREAS, the CENTRAL JJIF endeavors to ensure that all of their members are in compliance with applicable safety and health requirements; and

WHEREAS, the CENTRAL JJIF's Safety Committee is made up of representatives of the Fund's Municipalities, along with the professionals employed by the Fund; and

WHEREAS, the new Program will assist all the Central JJIF members in becoming or maintaining compliance with all Public Employees Occupational Safety and Health (PEOSH) Requirements; and

WHEREAS, the CENTRAL JJIF has adopted the new 2026 SAFETY INCENTIVE PROGRAM which should succeed in providing a safe, healthful and pleasant environment.

NOW; THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Central Jersey Joint Insurance Fund SAFETY INCENTIVE PROGRAM is hereby adopted by the Township of Hillsborough.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the Purchase Of Bulk Rock Salt for Public Works through the Somerset County Cooperative In An Amount Not To Exceed \$96,291.81

WHEREAS, the Director of the Department of Public Works requests authorization for the purchase of bulk rock salt; and

WHEREAS, Atlantic Salt, Inc., provides these materials through the Somerset County Cooperative Contract #CC-0054-24 of which the Township of Hillsborough is a member in an amount not to exceed \$96,291.81; and

WHEREAS, the Chief Financial Officer certifies there will be sufficient funds available in the 2026 Municipal budget account #01-203-26-769-840 (requisition #2312706)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of bulk rock salt from Atlantic Salt, Inc., through the Somerset County Cooperative Contract #CC-0054-24 in an amount not to exceed \$96,291.81 is hereby authorized.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing The Purchase of One (1) 2026 Ford F550 Regular Cab/Chassis 4x4 DRW Through Morris County Co-Op for the Public Works Department

WHEREAS, the Public Works Department needs to replace the basin repair truck and has requested the purchase of one (1) 2026 Ford F550 Regular Cab/Chassis 4x4 DRW for the Department; and

WHEREAS, Ciocca Ford of Flemington Dealership offers the vehicle through the Morris County Co-Op, of which the Township is a member, through Contract #155-C Item #19 in the amount of \$56,052.00; and

WHEREAS, funds are available from Bond Ordinance # 2025-08 (Various Capital Improvements) and have been certified as such by the Chief Finance Officer through Account #04-215-55-250-200 (requisition #2312885) in the amount of \$56,052.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of one (1) 2026 Ford F550 Regular Cab/Chassis 4x4 DRW from Ciocca Ford of Flemington Dealership through the Morris County Co-Op Contract #15-C Item #19 in an amount not to exceed \$56,052.00 for the Hillsborough Public Works Department is hereby authorized.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the Appointment of Rehabco as Affordable Housing Administrative Agent for the Year 2026

WHEREAS, Requests for Proposals were solicited for Affordable Housing Administrative services for the year 2026; and

WHEREAS, based upon the recommendation of the Evaluation Committee consisting of the Township Committeeman, Finance Committee Chair and Township Administrator, and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint the hereinafter specified professional service provider to the said listed position with the following financial stipulation where applicable:

- Rehabco, Inc., 44 East Water Street, Second Floor, Toms River, NJ, as Affordable Housing Administrative Agent for the year 2026, in accordance with the proposal submitted in an amount not to exceed \$86,000.00; and

WHEREAS, funds will be available and certified by the Chief Financial Officer in the 2026 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a Professional Services Contract with Rehabco Inc., in the “not to exceed” amount indicated for the year 2026.
2. The Professional Service contract is awarded through the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4-5 et. seq., because these services will be performed by persons authorized by law to practice a recognized profession whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.
3. The Mayor and Township Clerk are hereby authorized to execute the Township’s standard form of agreement for “Professional Services” and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.
4. A notice of the Professional Service appointments/contract awards shall be printed once in one of the official Township newspapers.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the Award of a Non Fair and Open Professional Services Contract to Community Visiting Nurse Association for the Provision of Public Health Nursing Services

WHEREAS, the Township Health Officer indicates that there is a need for public health nursing services as required by the New Jersey Public Health Practice Standards; and

WHEREAS, the Township received a proposal from the Community Visiting Nurse Association for the provision of public health services for the period January 1, 2026 to December 31, 2026 in the amount of \$9,900; and

WHEREAS, the Township Health Officer recommends the award of a non-fair and open professional services contract to the Community Visiting Nurse Association pursuant to the proposal submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through budget account # 01-201-27-785-280.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Community Visiting Nurse Association pursuant to their proposal for the provision of public health services for the Township of Hillsborough for the period January 1, 2026 to December 31, 2026 in an amount not to exceed \$9,900.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing Shared Services Agreement Between The Township Of Hillsborough And Borough of Millstone For Health Services

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., authorizes any local unit to enter into an agreement with another local unit for the joint provision within their several jurisdictions of any services which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Hillsborough and the Borough of Millstone desire to enter into a Shared Services Agreement for the furnishing of health services of a technical and professional nature by Hillsborough on behalf of Millstone in accordance with N.J.S.A. 40A:65-1 et. seq. and N.J.S.A. 26:3A2-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement with the Borough of Millstone for the provision of health services of a technical and professional nature by Hillsborough on behalf of Millstone for the period January 1, 2026 through December 31, 2026.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution To Issue Township Wrecker Licenses For The 2026 License Term

WHEREAS, the Hillsborough Township Police Department has conducted an investigation of each applicant to ensure that criminally disqualified and other unfit persons do not acquire wrecker license; and

WHEREAS, as a result of the aforementioned investigations, the Hillsborough Police Department has confirmed that the applicants are not subject to any of the disabilities set forth in Chapter 287 of the Township Code; and

WHEREAS, the Chief of Police has certified that each licensee has satisfied the requirements of the Township Code and recommends issuing the wrecker licenses and adding the licensees to the 2026 Wrecker List.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Wrecker Licenses are hereby issued to the following license holders for the year 2026, effective January 27, 2026:

Licensee	Company	Address
Jeremy Salvato	Colonial Motors Towing & Recovery	3210 US Hwy 22 W. North Branch, NJ
Jerry Montecalvo	American Tire & Auto Service	426 B US 206, Hillsborough, NJ
Richard Fendt Jr.	Rich's Offroad Towing.	1213 West Camplain Rd, Manville, NJ
John Skiadas	Daves Heavy Towing	87 Old Camplain Rd. NJ
Tom Deluca	Tom Deluca's Towing	390 Burnt Mills Rd, NJ
Giancarlo DeLeo	A & G Towing	P.O. BOX 6015 Bridgewater, NJ
John Skiadas	Value Towing	87 Old Camplain Rd. Hillsborough, NJ
Bernard Scheer	A & B Garage, Inc.	206 Reaville Rd. Flemington, NJ
Michael Kovi	Kovi Towing	233 Old York Road Flemington, NJ
Michael A. Sena	Mike's Towing & Recovery, Inc.	58 Chambers Brook Rd. Branchburg, NJ
Patrick Breen	Stewart's Towing	27 Reading Blvd Belle Mead, NJ
Michael Bessaparis	Somerset Hills Towing	19 Finderne Ave, Bridgewater NJ

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Approving Proposed Fire Hydrant Installation on Lynn Court

WHEREAS, the water main on Lynn Court is scheduled for replacement in early February 2026; and

WHEREAS, Lynn Court has twelve homes and is approximately 1,700 feet in length; and

WHEREAS, there are currently no fire hydrants located on Lynn Court; and

WHEREAS, the Chief Fire Marshal recommends the installation of two (2) hydrants on Lynn Court in accordance with the provisions of Section 188-48 of the Township Code to improve firefighting operations for the homes on Lynn Court.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the installation of two (2) fire hydrants on Lynn Court as recommended by the Chief Fire Marshal.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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www.hillsboroughnj.gov

Resolution Authorizing the Acceptance of a Grant From the State of New Jersey Department of Law and Public Safety, Office of the Attorney General, Under the Safe and Secure Communities Program

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township of Hillsborough is authorized to accept a sub award grant from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General, in the amount of \$45,150.00 under the Safe and Secure Communities Program, Grant No. 26-1810 with a Match - Fringe Benefits, for a total project cost of \$45,150.00.
2. The Mayor and Police Chief are authorized to execute and the Township Clerk to attest to a Sub grant Award in connection with this grant and any and all documents in connection with this grant.
3. The Township of Hillsborough is accepting this grant of funds for the purpose described in the application.
4. Sub award Period: February 1, 2026 to January 31, 2027
5. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a. Mayor Catherine Payne
 - b. Township Committee
 - c. Township Administrator
 - d. Township Attorney
 - e. Chief Financial Officer
 - f. Police Department, Attention: Chief Michael McMahon
 - g. Police Department, Attention: Lieutenant Joseph Paschall

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
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Resolution Establishing The Hillsborough Township Opioid Settlement Committee for 2026 and Appointing Melinda Maggio and Rebecca Grossman as Opioid Settlement Coordinators and Authorizing Annual Stipends For Said Service

WHEREAS, in March 2022, the State of New Jersey reached agreement on a national lawsuit against four companies for their role in the opioid crisis in which opioid manufacturers, distributors and retailers were held accountable for their role in creating and fueling the opioid epidemic; and

WHEREAS, as a result of said lawsuit, New Jersey will receive at least one-billion dollars over the course of 18 years beginning in 2022 from the opioid settlement; and

WHEREAS, Hillsborough Township successfully completed the requisite registration documents to receive a portion of the settlement funds; and

WHEREAS, as a result of the success of that registration, the Township wishes to enlist the support of the community in this initiative by forming an Opioid Settlement Committee; and

WHEREAS, the Township wishes to appoint the following individuals to the Opioid Settlement Committee, effective January 1, 2026 through December 31, 2026: Gil Pilarte, Tim Wolf, Lisa Federico, Rebecca Grossman and Minda Maggio; and

WHEREAS, there is a need for Township employees to support this initiative, an internal group has been formed comprised of the following individuals: Anthony Ferrera, Sarah Brake, Annette Henderson, Christiaan Bushell and Carly Valentino; and

WHEREAS, the Township Committee shall appoint Committeewoman Jill Gomez and Deputy Mayor Shawn Lipani; and

WHEREAS, the Township Committee recommends the appointments of Melinda Maggio and Rebecca Grossman to one (1) year terms as Opioid Settlement Coordinators effective January 1, 2026 through December 31, 2026 with annual stipends of \$3,000.00 each for such services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that (1) there is hereby established an Opioid Settlement Committee consisting of the individuals set forth in this Resolution; and (2) this Committee shall be re-evaluated and subsequently reappointed each year to ensure proper disbursement of said funds.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Melinda Maggio and Rebecca Grossman are appointed to one (1) year terms as Opioid Settlement Coordinators effective January 1, 2026 through December 31, 2026 with an annual stipend of \$3,000.00 to be paid to each individual for such service.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on January 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

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ORDINANCE 2026-01

Ordinance Amending Chapter 188 “Land Use and Development”, Article I “Title; Purpose; Definitions”, Section 188-3 “Words and Terms Defined” and Article V “Districts and Standards”, Section 188-106 “I-1, I-2 and I-3 Light Industrial Districts” of the Code of the Township of Hillsborough, Somerset County, New Jersey. Further Consideration and Public Hearing on February 24, 2026.

Whereas, on June 13, 2023, the Township Committee adopted Ordinance 2023-08 removing warehousing, shipping and receiving facilities as a principal permitted use in the I-1, I-2 and I-3 Light Industrial Districts, GI General Industrial District and LI Light Industrial District; and

Whereas, Hillsborough Industrial, LLC, has existing developed properties in the I-2 Light Industrial District; and

Whereas, Hillsborough Industrial filed a civil action in the New Jersey Superior Court challenging and seeking to invalidate Ordinance 2023-08; and

Whereas, following negotiations and input from each party’s Planner, on December 5, 2025, the Township and Hillsborough Industrial entered into a Settlement Agreement wherein the parties agreed to amend the Hillsborough Land Use and Development Ordinance in such a manner so as to render Hillsborough Industrial’s existing structures and uses conforming to the I-2 Light Industrial District in which they are situated.

Now, Therefore, Be It Ordained by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 “Land Use and Development” of the Municipal Code of the Township of Hillsborough is amended as follows: **New language is underlined thus and deletions are indicated with strikethroughs ~~thus~~.**

Section 1. Chapter 188 “Land Use and Development”, Article I “Title; Purpose; Definitions”, Section 188-3 “Words and terms defined” is amended as follows:

§188-3 Words and terms defined.

B. Certain phrases and words are herein defined as follows:

SMALL SCALE STORAGE AND DISTRIBUTION

A use of no more than 25,000 square feet of gross floor area per building that is principally used for the storage of goods and materials with limited frequency of pickup and delivery completely within an enclosed building. Such facilities are characterized by low daily trip generation, infrequent truck traffic, and the absence of continuous shipping, receiving, or order fulfillment activities. Trailer parking other than at the loading dock is prohibited.

Section 2. Chapter 188 “Land Use and Development”, Article V “Districts and Standards”, Section 188-106 “I-1, I-2 and I-3 Light Industrial Districts” of the Code of the Township of Hillsborough is amended as follows:
§188-106 I-1, I-2 and I-3 Light Industrial Districts.

B. Permitted principal uses.

(13) Small Scale Storage and Distribution.

(14) The manufacturing, processing, finishing and assembly of products completely within an enclosed building.

E. Area, yard, and bulk regulations.

(5) Each lot shall have frontage on an improved public street., ~~and no lot shall contain more than one principal use.~~

(6) Maximum Loading docks: 1 per 5,000 square feet.

I. Nonconforming structure.

(1) Any principal or accessory structure lawfully created which shall accidentally be destroyed may be replaced in the same location as it occupied under the same specifications on the lot immediately prior to said accidental destruction and shall not constitute a nonconforming structure.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within 35 days after referral a report, including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 6. After introduction, the Township Clerk is hereby directed to provide by personal service, certified mail or email with confirmation that the email was delivered, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-15 to: the clerk of any adjoining municipalities located within 200 feet of the boundaries of the affected properties; and the County Planning Board.

Section 7. After introduction, the Township Clerk is hereby directed to provide by personal service or certified and regular mail, at least 10 days prior to the scheduled hearing, a Notice of Hearing in accordance with N.J.S.A. 40:55D-62.1 to: the owners of the properties affected by this Ordinance; the owners of all

properties within 200 feet of the boundaries of the affected properties; the Office of Planning Advocacy; and any military facility commander who has registered with the municipality.

Section 8. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance in its entirety or by title and summary at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least 1 week prior to the scheduled hearing.

Section 9. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 40:49-2.1, is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, at least once in a newspaper published and circulated in the municipality, if there is one, and if not, in a newspaper printed in the county and circulating in the municipality.

Section 10. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:55D-16, shall forward a copy of this Ordinance to the County Planning Board for filing.

Section 11. In accordance with N.J.S.A. 35:3-2a, the Township Clerk is further directed to publish the legal notices pertaining to this Ordinance on the Township's official internet website; and

Section 12. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

ATTEST:

TOWNSHIP OF HILLSBOROUGH:

Sarah Brake, Township Clerk

Catherine Payne, Mayor

Introduced:

Published:

Public Hearing:

Adopted:

Published:



Township of Hillsborough

COUNTY OF SOMERSET
MUNICIPAL BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844

www.hillsborough-nj.org
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January 27, 2026

I, Christiana Bushell, hereby certify that funds are available for the attached Claims List No. 26-02.

Christiaan Bushell
CFO

SUPPLEMENTAL CHECK LIST

FOR THE MEETING JANUARY 27						
NUMBER	VENDOR	APPROPRIATION	FOR	AMOUNT		
1336	Bala Partners, LLC	Lien Redemption	Lien Redemption	\$1,959.37		
1337	Bala Partners, LLC	Lien Redemption	Lien Redemption	\$23,430.63		
1337	ProCap 8, LLC	Lien Redemption	Lien Redemption	\$105,808.39		
4920	Rebecca Grossman	Trust Account	Opioid Settlement Administration Jan-Dec 2025	\$3,000.00		

List of Bills - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Vendor	Description	Payment	Check Total
CURRENT FUND			
10056 - A T & T	PO 2600120 11/22/25-12/21/25	716.96	716.96
10148 - ACTION UNIFORM CO., LLC	PO 2504055 Uniforms for Mercer Cty Police Academy -	1,335.00	
	PO 2504057 Uniforms for Mercer Cty Police Academy -	1,335.00	
	PO 2504058 Uniforms for Mercer Cty Police Academy -	1,335.00	4,005.00
10480 - AMAZON.COM BILLING DEPT.	PO 2504130 RASPBERRY PI RASPBERRY PI 5 ACTIVE COOLE	25.97	25.97
10544 - AMERICAN TIRE & AUTO SERVICE	PO 2504197 Tires for Parks Vehicle	142.45	142.45
30741 - APPROVED FIRE PROTECTION CO., INC.	PO 2504060 Fire Extinguisher Recharges	729.20	729.20
10856 - ATLANTIC SALT INC.	PO 2500652 R-63-2025	21,218.12	21,218.12
10944 - AWARDS NETWORK	PO 2503815 boro points November/December	6,010.00	6,010.00
30783 - B&G CONTRACTORS, LLC	PO 2504239 SNOW EVENT 12/27/25	1,575.00	1,575.00
10976 - B&H PHOTO	PO 2503912 Dell WD25 Pro Dock BH# DEWD25	203.97	203.97
11360 - BELLE MEAD FARMERS CO-OP,CORP	PO 2600035 misc. supplies	1,249.50	1,249.50
11452 - BERNSTEIN,ERIC M.& ASSOC.L.L.C	PO 2600056 SOMERSET COUNTY IMPROVEMENT AUTHORITY- D	7,086.20	
	PO 2600058 CLAREMONT COMMUNITY QUESTIONS - DEC 2025	340.00	7,426.20
11564 - BINSKY & SNYDER	PO 2503106 HVAC Repairs	2,168.97	
	PO 2504213 Q9160 IRH5 Replace failed combustion air	961.00	
	PO 2504221 Motor Replacement for Pump #2	2,723.00	5,852.97
30784 - BLUE BIRD HARDSCAPING LLC	PO 2504241 SNOW EVENT 12/14/25	612.50	
	PO 2504245 SNOW EVENT 12/27/25	1,575.00	2,187.50
11924 - BRIGHTSPEED	PO 2600118 JAN PHONE	222.90	222.90
12048 - BRUNO ASSOCIATES, LLC	PO 2600069 GRANT SERVICES - DEC 2025	2,900.00	2,900.00
12348 - CAREER DEVELOPMENT INSTITUTE	PO 2503303 Humane Law Enforcement Officer Waiver Tr	399.00	399.00
12884 - CINTAS	PO 2502682 SD Eyewash Agreement	266.00	
	PO 2504194 First Aid Supplies	612.30	878.30
13096 - COMCAST	PO 2600078 JAN COMCAST - POLICE	1,455.99	1,455.99
13192 - COOPER ELECTRIC	PO 2504223 Repair/Maintenance at Complex	367.02	367.02
13272 - COUNTY LINE FUEL	PO 2600077 VANDEVEER HOUSE HEATING OIL	660.58	660.58
30787 - Danniballe, Rosalia	PO 2600121 100% DISABLED VETERAN EFFECTIVE 11/20/25	66.45	66.45
13648 - DAVE'S SUBURBAN DISPOSAL SERV	PO 2504212 Monthly Disposal Services @ Complex (\$56	567.85	567.85
13736 - DEER CARCASS REMOVAL SERVICE	PO 2504215 Deer Carcass Removal October 2025	880.00	
	PO 2504216 Deer Carcass Removal November 2025	1,155.00	2,035.00
14248 - DRAEGER INC.	PO 2504075 Dry Gas, 010 105 Liter (Ethanol/N2)	420.00	420.00
30568 - DRIVEN PEST SERVICES LLC	PO 2504209 PEST CONTROL	730.00	730.00
14460 - ED STANGLE ENTERPRISES LLC	PO 2504237 SNOW EVENT 12/27/25	962.50	962.50
14468 - EDMUNDS GOVTECH	PO 2503995 BLANK TAX BILLS	37.00	37.00
28325 - FARAH LANDSCAPE DESIGN LLC	PO 2504231 SNOW EVENT 12/27/25	3,850.00	3,850.00
15028 - FLEMINGTON DEPARTMENT STORE	PO 2502331 R-192-2025	691.00	
	PO 2503098 R-239-2025	732.00	
	PO 2504119 OEM GEAR	444.00	1,867.00
30775 - FRATELLI LANDSCAPING LLC	PO 2504238 SNOW EVENT 12/27/25	87.50	
	PO 2504240 SNOW EVENT 12/14/25	1,312.50	1,400.00
30512 - H & H FARMS LLC	PO 2504235 SNOW EVENT 12/27/25	3,675.00	3,675.00
16608 - HENDERSON, ANNETTE	PO 2504122 Menorah Bulb Replacement Reimbursement	43.92	43.92
16772 - HILLSBOROUGH MUA	PO 2600075 1ST QTR SEWER	1,320.00	1,320.00
16924 - HOME DEPOT CREDIT SERVICE	PO 2504208 Mailbox Repairs (Letterboxes)	352.62	1,672.62

List of Bills - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Vendor	Description	Payment	Check Total
17328 - INTERSTATE BATTERY SYSTEM, INC.	PO 2504225 Misc. Batteries	467.85	467.85
17336 - INTERSTATE WASTE SERVICES	PO 2504217 Waste Services @ 379 South Branch Road	199.02	
	PO 2504218 Annual Cleanup Drop Off Bulk Waste	1,165.23	
	PO 2504219 Annual Cleanup Drop Off Bulk Waste	922.51	
	PO 2504220 Waste Services @ 21 East Mountain Road	271.12	2,557.88
17556 - JCP&L	PO 2600087 ELECTRIC SERVICE - 12/19/25 - 1/19/26	2,262.62	2,262.62
17972 - KANI TECHNOLOGIES INC	PO 2504053 Desk365 Renewal Pro Plan License	720.00	720.00
18512 - KONICA MINOLTA BUSINESS	PO 2600060 PRINTER - NOV & DEC ACCT #4577422	60.00	60.00
18516 - KONICA MINOLTA PREMIER FINANCE	PO 2600062 ACCT #500-50461766 SERVICE FOR 12/15-25-	276.18	276.18
18964 - LAWSON PRODUCTS, INC.	PO 2504227 Misc. Shop Supplies	659.50	659.50
19060 - LEONI LAWN CARE	PO 2504232 SNOW EVENT 12/27/25	2,450.00	2,450.00
19176 - LIFESAVERS, INC	PO 2504103 defibrillation pads	1,452.84	1,452.84
19200 - LINDE GAS & EQUIPMENT INC.	PO 2504198 Welding Materials	504.95	
	PO 2504229 Welding Materials	503.95	1,008.90
19392 - LOWE'S HOME CENTERS, INC.	PO 2503772 Misc supplies	96.84	
	PO 2503772 Misc supplies	448.27	
	PO 2503772 Misc supplies	978.50	1,523.61
30674 - MALOUF FORD-LINCOLN, INC.	PO 2504195 Radiator for Police Car #655	484.52	484.52
29752 - MICHAEL MUELLER PLUMBING	PO 2504233 SNOW EVENT 12/27/25	9,275.00	9,275.00
30278 - MOTOROLA SOLUTIONS, INC.	PO 2504073 Impres2 Battery for APX600	852.00	852.00
20940 - MUNICIPAL RECORD SERVICE	PO 2503830 BRANCHBURG TICKETS	2,735.00	2,735.00
21128 - NEIGHBORHOOD MAINTENANCE SVCS	PO 2504246 SNOW EVENT 12/27/25	1,356.25	1,356.25
21192 - NEW JERSEY AMERICAN WATER	PO 2600112 FIRE HYDRANT	79,662.99	79,662.99
30764 - NICK'S OUTDOOR SERVICES	PO 2504242 SNOW EVENT 12/27/25	1,400.00	1,400.00
21352 - NJ AMERICAN WATER	PO 2600106 DEC WATER	7,365.04	7,365.04
21388 - NJ EMERGENCY PREPAREDNESS ASSC	PO 2600030 Registrations for 2026 NJEPA OEM Confere	1,350.00	1,350.00
21468 - NJACCHO	PO 2504124 Departmental membership to NJACCHO	300.00	300.00
21636 - NUCHEM CORPORATION	PO 2504210 Water Treatment 2025 April/May/June	520.57	
	PO 2504211 Water Treatment 2025 July/Aug/Sept	520.57	1,041.14
30782 - OMV GARDEN GROUP LLC	PO 2504236 Snow Plowing 12/27/25	1,662.50	1,662.50
22424 - PDQ AUTO SUPPLY, INC	PO 2503063 Credit	102.38	
	PO 2504107 PARTS FOR PARKS	1,099.99	
	PO 2504199 Repairs to DPW Truck #90	578.42	
	PO 2504201 Parts for Stock/ Inventory	344.00	
	PO 2504203 Repairs to Park Vehicle #65	259.63	
	PO 2504204 Repairs to Parks Vehicle #73	122.30	
	PO 2504207 Repairs to Leaf Machine	495.74	
	PO 2504226 Repairs to DPW Vehicle #90	1,076.59	4,079.05
22456 - PEIRCE EAGLE EQUIPMENT COMPANY	PO 2503823 Jet Vac Rental - 2 weeks	6,000.00	6,000.00
30647 - PERFORMANCE FORD OF SOMERVILLE, LLC	PO 2504196 Parts for Police Vehicles	521.31	521.31
22836 - PRIMEPOINT LLC	PO 2600031 PAYROLL SERVICES - DECEMBER	4,374.65	4,374.65
30253 - PRINCETON SUPPLY	PO 2504222 Janitorial Supplies for Complex	1,167.62	1,167.62
22952 - PSE&G	PO 2600089 DEC BILLING	315.04	
	PO 2600098 EV CHARGER FOR 10/31/25-1/02/26	129.18	
	PO 2600104 DEC 2025 BILLING	40,111.26	40,555.48
30731 - R & R CONSTRUCTION CO., INC.	PO 2503404 Repairs for Salt Truck	5,939.33	5,939.33

List of Bills - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Vendor	Description	Payment	Check Total
23252 - RARITAN REPAIR GARAGE, INC.	PO 2504104 Repairs to Truck #60	643.86	643.86
24764 - SHI INTERNATIONAL CORP.	PO 2504112 Acrobat Pro for teams VIPMP GOV Lv 1	157.00	157.00
24804 - SHRED-IT	PO 2600097 Police Shredding for 11/2025, 12/2025,	357.54	357.54
25272 - SOMERSET COUNTY (FUEL)	PO 2600074 FUEL BILL - DEC 2025	29,890.11	29,890.11
25696 - STEWART BUSINESS SYSTEMS	PO 2600099 Printer Maintenance 12/30/25-1/29/26	1,030.00	1,030.00
25848 - SUBURBAN PROPANE-2347	PO 2600076 PROPANE FOR DOCHERTY PARK 1/05/26	1,784.71	1,784.71
26140 - TCTANJ	PO 2600001 TCTANJ MEMBERSHIP - A CROSSEN	125.00	125.00
26632 - TRANSUNION RISK & ALTERNATIVE	PO 2502304 Online Investigative Services 8/1/25-7/3	330.00	330.00
26896 - TURN OUT UNIFORMS	PO 2503595 New Officer Uniforms - JP	2,436.76	2,436.76
26908 - TWIN OAKS LANDSCAPE DESIGN LLC	PO 2504234 SNOW EVENT 12/27/25	2,975.00	2,975.00
17736 - UNITED SITE SERVICES, INC.	PO 2504090 2025 November Portables	404.63	
	PO 2504091 2025 December Portables	65.63	470.26
27080 - US MUNICIPAL SUPPLY LLC	PO 2504205 Street Sweeper Parts	2,675.37	
	PO 2504206 Street Sweeper Parts	2,513.09	5,188.46
27096 - V E RALPH & SON, INC.	PO 2504074 Smart Pad II FRX Defibrillator Pads	828.00	828.00
30300 - VERIZON	PO 2600072 JAN- ACCOUNT #100000187828 VEHICLE TRACK	1,516.00	
	PO 2600119 FIBER INTERNET CIRCUIT - JANUARY	1,017.65	2,533.65
27328 - VERIZON	PO 2600084 DEC & JAN VERIZON	271.91	271.91
27344 - VERIZON WIRELESS	PO 2600148 CELL PHONES 11/20/25-12/19/25	1,218.99	1,218.99
27408 - VILLAGE SUPERMARKETS	PO 2504022 Breakroom Supplies	34.11	
	PO 2504230 Breakroom Items for Snow Plow Crew 12/26	181.44	215.55
30781 - WALTER R. EARLE - BURLINGTON INC	PO 2504084 Winter Mix (15 tons)	2,875.25	2,875.25
27660 - WB MASON CO, INC.	PO 2503918 Fine point pens - blue (dozen)	50.41	
	PO 2503935 OFFICE SUPPLIES	417.05	
	PO 2504035 miscellaneous office supplies	271.69	
	PO 2504052 2025 Office Supplies	152.51	
	PO 2504133 OFFICE SUPPLIES - COURT	87.43	
	PO 2504243 miscellaneous office supplies	194.70	1,173.79
27800 - WHITETAIL LOCK & SECURITY	PO 2504046 Willow bathroom door repairs	218.00	
	PO 2504047 Locks for parks	450.00	668.00
30416 - WIRELESS ELECTRONICS INC.	PO 2503955 Yearly Service Contract for 2 SLR Motoro	1,800.00	1,800.00
28076 - XTEL COMMUNICATIONS	PO 2600065 PHONE SERVICE - DEC 2025	2,625.13	2,625.13
28084 - YAGER LAWN MAINTENANCE LLC	PO 2503435 R-289-2025	13,300.00	13,300.00
28132 - YOCK RICHARD	PO 2600090 Retirement Gift	150.00	150.00
GRANT FUND			
14336 - DUNKIN DONUTS	PO 2600145 Food for in person Health Collaborative	112.45	112.45
16176 - GROSSMAN, REBECCA	PO 2600050 ALLIANCE COORDINATION	1,613.12	1,613.12
16812 - HILLSBOROUGH TOWNSHIP	PO 2600025 STIPEND FOR BOE ADVISER	1,000.00	1,000.00
28344 - LINDENMEYR MUNROE	PO 2503666 MATERIAL FOR BANNERS	292.30	292.30
19608 - MAGGIO, MELINDA	PO 2600018 LIFE SKILLS COORDINATOR JULY-SEPT 2025	665.00	
	PO 2600023 LIFE SKILLS COORDINATOR OCT-DEC 2025	665.00	1,330.00
30562 - MONMOUTH TELECOM	PO 2600067 VOICE SERVICE 1/1/26 - 1/31/26 FOR ACCT	160.01	160.01
20756 - MORELLO, JOHN R.	PO 2600047 2 PERFORMANCES OF DIRT	5,000.00	5,000.00
26200 - TENTCRAFT	PO 2504116 Tent for events with art	2,805.89	2,805.89
27944 - WOJCIECHOWSKI, ALANA PEGGY	PO 2600143 Work in accordance with the Sustaining L	2,055.00	2,055.00

List of Bills - (All Funds)
Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Vendor	Description	Payment	Check Total
28084 - YAGER LAWN MAINTENANCE LLC	PO 2503435 R-289-2025	31,500.00	31,500.00
RECREATION TRUST			
30788 - EDWARDS-THOMPSON, APRIL A.	PO 2600126 2026 Winter Line Dancing	2,232.00	2,232.00
19004 - LEAGUELINEUP.COM	PO 2504171 Website Renewals	287.76	287.76
30555 - SNMP PARTNERS LLC D/B/A	PO 2504172 2025 FALL LITTLE ANIMATORS CLUB-SESSION	624.00	624.00
27084 - US SPORT INSTITUTE	PO 2600036 Fall Programs Basketball Skills & Drills	8,076.00	8,076.00
27408 - VILLAGE SUPERMARKETS	PO 2600042 Creative Minds Supplies Winter 2026	55.90	55.90
GENERAL CAPITAL			
13236 - CORNERSTONE ARCHITECTURAL GRP	PO 2402157 ARCHITECT FOR MUNICIPAL BUILDING ENTRANC	826.00	
	PO 2503136 R-246-2025	1,426.00	
	PO 2503233 ARCHITECTURAL FEASIBILITY STUDY SERVICES	6,500.00	8,752.00
28311 - NIELSEN OF MORRISTOWN	PO 2503101 R-240-2025	201,778.92	201,778.92
22492 - PENNONI ASSOCIATES, INC.	PO 2503294 R-261-2025	6,004.79	
	PO 2504147 entrance drive discussions with Toll Bro	185.00	6,189.79
OTHER TRUST			
11452 - BERNSTEIN,ERIC M.& ASSOC.L.L.C	PO 2600054 AFFORDABLE HOUSING - DEC	16,014.00	16,014.00
14904 - FIEDLER, JOHN	PO 2504078 NJBOA Meeting 12-10-25	15.00	15.00
17184 - ICC DISTRIBUTION CTR.	PO 2504013 R-358-2025	11,910.00	11,910.00
28316 - INTERNATIONAL KITCHEN EXHAUST	PO 2504034 2026 IKECA Membership for Ed Allatt	50.00	50.00
21584 - NORTHEASTERN ARBORIST SUPPLIES	PO 2503067 Small Tree Equipment	1,025.42	1,025.42
22492 - PENNONI ASSOCIATES, INC.	PO 2502896 2025 ROADWAY CONDITION ASSESSMENT (R-21	8,571.66	
	PO 2502897 PROFESSIONAL SVCS FOR WATERSHED INVENTOR	66,452.90	
	PO 2502898 MS4 INFRASTRUCTURE MAPPING AS PREQUIRED	54,011.00	129,035.56
22696 - PMC ASSOCIATES WIRELESS COMMUN	PO 2503296 NETCLOUD MOBILE PERFORMANCE ESSENTIALS P	2,174.65	2,174.65
27660 - WB MASON CO, INC.	PO 2504079 Office Supplies- Building Dept.	961.62	961.62
27776 - WEX HEALTH	PO 2600034 FSA OUTSIDE EXPENSES - DECEMBER 2025	39.10	39.10
PUBLIC ASSISTANCE TRUST			
27408 - VILLAGE SUPERMARKETS	PO 2504082 Office Supplies	23.98	23.98
ESCROW			
11560 - BILKOO, MANJIT	PO 2504101 RELEASE OR ESCROW	26,773.21	26,773.21
22492 - PENNONI ASSOCIATES, INC.	PO 2504146 Brown Avenue project continued admin ser	890.00	
	PO 2504147 entrance drive discussions with Toll Bro	220.00	
	PO 2504176 PB escrow invoices - 21-PB-09-MSPV (Rema	4,181.50	5,291.50
PAYROLL			
25636 - STATE OF NEW JERSEY	PO 2600026 RETRO PENSIONS FOR JACOB LAWRENCE	257.87	257.87
TOTAL			799,601.25
Total to be paid from Fund 01 CURRENT FUND	332,164.20		
Total to be paid from Fund 02 GRANT FUND	45,868.77		

List of Bills - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Vendor	Description	Payment	Check Total
Total to be paid from Fund 03 RECREATION TRUST	11,275.66		
Total to be paid from Fund 04 GENERAL CAPITAL	216,720.71		
Total to be paid from Fund 12 OTHER TRUST	161,225.35		
Total to be paid from Fund 16 PUBLIC ASSISTANCE TRUST	23.98		
Total to be paid from Fund 20 ESCROW	32,064.71		
Total to be paid from Fund 21 PAYROLL	257.87		
	=====		
	799,601.25		

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
CURRENT FUND					
Prior Year Tax Refunds					
01-217-55-004-000	2600121	Danniballe, Rosalia	100% DISABLED VETERAN EFFECTIVE 11/20/25	66.45	
		PRIOR YEAR TAX REFUNDS	TOTAL FOR ACCOUNT		66.45
				=====	
TOTAL for Prior Year Tax Refunds					66.45
Social Services					
01-203-27-345-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-SOCIAL SERVICES	38.24	
		(2025) MOBILE HOT SPOT	TOTAL FOR ACCOUNT		38.24
				=====	
TOTAL for Social Services					38.24
Township Administrator					
01-203-20-701-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-ADMIN	38.24	
		(2025) MOBILE HOT SPOT	TOTAL FOR ACCOUNT		38.24
				=====	
TOTAL for Township Administrator					38.24
Township Clerk					
01-203-20-703-360	2504112	SHI INTERNATIONAL CORP.	Acrobat Pro for teams VIPMP GOV Lv 1	157.00	
		(2025) OFFICE SUPPLIES	TOTAL FOR ACCOUNT		157.00
01-203-20-703-940	2600120	A T & T	AT&T MOBILE HOTSPOTS-CLERK	76.48	
		(2025) MISC. EXPS.	TOTAL FOR ACCOUNT		76.48
				=====	
TOTAL for Township Clerk					233.48
Finance					
01-203-20-705-360	2503935	WB MASON CO, INC.	OFFICE SUPPLIES	417.05	
	2503995	EDMUNDS GOVTECH	BLANK TAX BILLS	37.00	
		(2025) OFFICE SUPPLIES	TOTAL FOR ACCOUNT		454.05
	2600060	KONICA MINOLTA BUSINESS	PRINTER - DEC	30.00	
	2600060	KONICA MINOLTA BUSINESS	PRINTER - NOV	30.00	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Finance					
01-203-20-705-460	(2025)	COMPUTER SOFTWARE MAINTENANCE	TOTAL FOR ACCOUNT		60.00
	2600120	A T & T	AT&T MOBILE HOTSPOTS-FINANCE	38.24	
01-203-20-705-750	(2025)	MOBILE HOT SPOT	TOTAL FOR ACCOUNT		38.24
TOTAL for Finance				=====	552.29
Human Resources					
01-203-20-707-941	2503815	AWARDS NETWORK	invoices in November and December	6,010.00	
	(2025)	BOROPPOINTS	TOTAL FOR ACCOUNT		6,010.00
TOTAL for Human Resources				=====	6,010.00
Tax Collection					
01-201-20-708-440	2600001	TCTANJ	TCTANJ MEMBERSHIP - A CROSSEN	125.00	
		MEMBERSHIPS	TOTAL FOR ACCOUNT		125.00
TOTAL for Tax Collection				=====	125.00
IT					
01-203-20-709-540	2503912	B&H PHOTO	Dell WD25 Pro Dock BH# DEWD25	203.97	
	(2025)	TECH EQUIPMENT	TOTAL FOR ACCOUNT		203.97
	2600120	A T & T	AT&T MOBILE HOTSPOTS-IT	31.25	
	2504130	AMAZON.COM BILLING DEPT.	RASPBERRY PI RASPBERRY PI 5 ACTIVE COOLE	18.98	
	2504130	AMAZON.COM BILLING DEPT.	S&H	6.99	
01-203-20-709-940	2600120	A T & T	AT&T MOBILE HOTSPOTS-IT	38.24	
	(2025)	MISC EXPS	TOTAL FOR ACCOUNT		95.46
TOTAL for IT				=====	299.43

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Tax Assessor					
01-203-20-710-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-TAX ASSESSOR	38.24	
	(2025)	MOBILE HOT SPOT	TOTAL FOR ACCOUNT		38.24
TOTAL for Tax Assessor					38.24
Legal Services					
01-203-20-712-940	2600056	BERNSTEIN,ERIC M.& ASSOC.L.L.C	SOMERSET COUNTY IMPROVEMENT AUTHORITY -	7,086.20	
	(2025)	LEGAL - OTHER	TOTAL FOR ACCOUNT		7,086.20
TOTAL for Legal Services					7,086.20
Human Services					
01-203-20-713-240	2600031	PRIMEPOINT LLC	PAYROLL SERVICES - DECEMBER	4,374.65	
	(2025)	PAYROLL SERVICES	TOTAL FOR ACCOUNT		4,374.65
01-203-20-713-280	2600069	BRUNO ASSOCIATES, LLC	GRANT SERVICES - DEC 2025	2,900.00	
	(2025)	LICENSED PROFESSIONAL	TOTAL FOR ACCOUNT		2,900.00
TOTAL for Human Services					7,274.65
Engineering					
01-201-20-715-450	2600062	KONICA MINOLTA PREMIER FINANCE	ACCT #500-50461766 SERVICE FOR 12/15-25-	276.18	
		PHOTO COPY LEASE	TOTAL FOR ACCOUNT		276.18
01-203-20-715-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-ENGINEERING	38.24	
	(2025)	MOBILE HOT SPOT	TOTAL FOR ACCOUNT		38.24
TOTAL for Engineering					314.42
Planning Board					
01-203-21-720-270	2600058	BERNSTEIN,ERIC M.& ASSOC.L.L.C	CLAREMONT COMMUNITY QUESTIONS - DEC 2025	340.00	
	(2025)	PB - LEGAL SERVICES	TOTAL FOR ACCOUNT		340.00
	2503918	WB MASON CO, INC.	Blue file labels	9.66	
	2503918	WB MASON CO, INC.	Fine point pens - black (dozen)	1.60	
	2503918	WB MASON CO, INC.	Steno book pads (3)	17.76	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Planning Board					
01-203-21-720-360	2503918	WB MASON CO, INC.	2026 desk calendar	19.79	50.41
	2503918	WB MASON CO, INC.	Fine point pens - blue (dozen)	1.60	
	(2025) OFFICE SUPPLIES		TOTAL FOR ACCOUNT		
01-203-21-720-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-PLANNING	38.24	38.24
	(2025) MOBILE HOT SPOT		TOTAL FOR ACCOUNT		
	TOTAL for Planning Board				
					428.65
Economic Development					
01-203-20-722-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-EBDC	38.24	38.24
	(2025) MOBILE HOT SPOT		TOTAL FOR ACCOUNT		
	TOTAL for Economic Development				
					38.24
Construction					
01-203-22-725-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-CONSTRUCTION	31.25	31.25
	(2025) MOBILE HOT SPOT		TOTAL FOR ACCOUNT		
	01-203-22-725-770	2600148	VERIZON WIRELESS	CONSTRUCTION CELL 11/20/25 - 12/19/25	
(2025) COMMUNICATIONS		TOTAL FOR ACCOUNT			
TOTAL for Construction				=====	
					387.38
Police Department					
01-201-25-745-231	2600078	COMCAST	Private Circuit Account #0226187 12/25/2	521.32	521.32
	COMPUTER SYSTEMS UPGRADE		TOTAL FOR ACCOUNT		
	01-201-25-745-235	2600099	STEWART BUSINESS SYSTEMS	Printer Maintenance 12/30/25-1/29/26	
PRINTER MAINTENANCE		TOTAL FOR ACCOUNT			
01-201-25-745-238		2600078	COMCAST	High Speed Business Internet #0041917 12	934.67
	HARDWARE MAINTENANCE		TOTAL FOR ACCOUNT		
	01-201-25-745-940	2600090	YOCK RICHARD	Retirement Gift	150.00
MISC EXPS		TOTAL FOR ACCOUNT			
2504058		ACTION UNIFORM CO., LLC	Uniforms for Mercer Cty Police Academy -	1,335.00	

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Police Department					
01-203-25-745-211	2503595	TURN OUT UNIFORMS	New Officer Uniforms - JP	2,436.76	
	2504057	ACTION UNIFORM CO., LLC	Uniforms for Mercer Cty Police Academy -	1,335.00	
	2504055	ACTION UNIFORM CO., LLC	Uniforms for Mercer Cty Police Academy -	1,335.00	
	(2025)	REGULAR POLICE REPLACEMENT	TOTAL FOR ACCOUNT		6,441.76
01-203-25-745-222	2600097	SHRED-IT	Police Shredding for 11/2025, 12/2025,	357.54	
	(2025)	SHREDDING	TOTAL FOR ACCOUNT		357.54
01-203-25-745-239	2504053	KANI TECHNOLOGIES INC	Desk365 Renewal Pro Plan License	720.00	
	(2025)	MDT SERVICE MAINTENANCE	TOTAL FOR ACCOUNT		720.00
01-203-25-745-245	2504073	MOTOROLA SOLUTIONS, INC.	Impres2 Battery for APX600	852.00	
	(2025)	RADIO NON CONTRACT	TOTAL FOR ACCOUNT		852.00
01-203-25-745-262	2503303	CAREER DEVELOPMENT INSTITUTE	Humane Law Enforcement Officer Waiver Tr	399.00	
	(2025)	SPECIAL/REFRESHER COURSES	TOTAL FOR ACCOUNT		399.00
01-203-25-745-271	2502304	TRANSUNION RISK & ALTERNATIVE	Online Investigative Services 8/1/25-7/3	330.00	
	(2025)	CLEAR INVEST. DATA BASE	TOTAL FOR ACCOUNT		330.00
01-203-25-745-280	2504075	DRAEGER INC.	Dry Gas, 010 105 Liter (Ethanol/N2)	420.00	
	(2025)	ALCO TEST SUPPLIES	TOTAL FOR ACCOUNT		420.00
01-203-25-745-281	2504060	APPROVED FIRE PROTECTION CO., INC.	Fire Extinguisher Recharges	729.20	
	(2025)	FIRE EXT. REFILLS/MAINTENANCE	TOTAL FOR ACCOUNT		729.20
01-203-25-745-285	2504074	V E RALPH & SON, INC.	Smart Pad II FRX Defibrillator Pads	828.00	
	(2025)	MEDICAL SUPPLIES	TOTAL FOR ACCOUNT		828.00
01-203-25-745-940	2503955	WIRELESS ELECTRONICS INC.	Yearly Service Contract for 2 SLR Mоторo	1,800.00	
	2600148	VERIZON WIRELESS	OEM CELL 11/20/25 -12/19/25	100.04	
	(2025)	MISC EXPS	TOTAL FOR ACCOUNT		1,900.04
TOTAL for Police Department					=====
					15,613.53
OEM					
01-201-25-747-410	2600030	NJ EMERGENCY PREPAREDNESS ASSC	Registrations for 2026 NJEPA OEM Confere	1,350.00	
		CONFERENCES/TRAINING	TOTAL FOR ACCOUNT		1,350.00
01-203-25-747-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-OEM	42.62	
	2600120	A T & T	AT&T MOBILE HOTSPOTS-OEM	76.48	
	(2025)	AT&T FIRST NET/HOT SPOTS	TOTAL FOR ACCOUNT		119.10

List of Bills (Department/Account Detail) - (All Funds)

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Account	P0 #	Vendor	Description	Payment	Account Total
OEM					
01-203-25-747-940	2504119	FLEMINGTON DEPARTMENT STORE	light jacket	144.00	444.00
	2504119	FLEMINGTON DEPARTMENT STORE	Hooded winter jacket	300.00	
	(2025) MISC. EXPENSE		TOTAL FOR ACCOUNT		
TOTAL for OEM				=====	1,913.10
DPW Admin					
01-203-26-764-300	2502682	CINTAS	SD Eyewash Agreement	266.00	878.30
	2504194	CINTAS	First Aid Supplies	612.30	
	(2025) FIRST AID SUPPLIES		TOTAL FOR ACCOUNT		
01-203-26-764-360	2504035	WB MASON CO, INC.	miscellaneous office supplies	271.69	500.50
	2504243	WB MASON CO, INC.	miscellaneous office supplies	215.69	
	2504243	WB MASON CO, INC.	Credit Memo	-20.99	
	2504022	VILLAGE SUPERMARKETS	Breakroom Supplies	34.11	
	(2025) OFFICE SUPPLIES		TOTAL FOR ACCOUNT		
01-203-26-764-750	2600120	A T & T	AT&T MOBILE HOTSPOTS-DPW	38.24	38.24
	(2025) MOBILE HOT SPOT		TOTAL FOR ACCOUNT		
TOTAL for DPW Admin				=====	1,417.04
DPW Streets & Roads					
2504209	DRIVEN PEST SERVICES LLC	TRIANGLE & FARM - DEC 2025	50.00		
2504209	DRIVEN PEST SERVICES LLC	TRIANGLE & AUTEN - DEC 2025	50.00		
2504209	DRIVEN PEST SERVICES LLC	FALCON & OPIE - DEC 2025	50.00		
2504209	DRIVEN PEST SERVICES LLC	SUNNYMEADE & FALCON - DEC 2025	50.00		
2504209	DRIVEN PEST SERVICES LLC	VANDERVEER HARRIS HOUSE - DEC 2025	150.00		
2504209	DRIVEN PEST SERVICES LLC	HILLSBOROUGH DPW - DEC 2025	70.00		
2504209	DRIVEN PEST SERVICES LLC	HILLSBOROUGH TOWNSHIP-LIBRARY -DEC 2025	50.00		
2504209	DRIVEN PEST SERVICES LLC	HILLSBOROUGH MUNICIPAL COMPLEX - DEC 20	90.00		
2504209	DRIVEN PEST SERVICES LLC	EQUIPMENT SALES - BAIT BOX	20.00		
2504209	DRIVEN PEST SERVICES LLC	AUTEN & NEW AMWELL - DEC 2025	50.00		
2504209	DRIVEN PEST SERVICES LLC	HOMESTEAD & RAIDER - DEC 2025	50.00		
2504209	DRIVEN PEST SERVICES LLC	HILLSBOROUGH & WILLOW - DEC 2025	50.00		
2504210	NUCHEM CORPORATION	Water Treatment 2025 April/May/June	520.57		
2504211	NUCHEM CORPORATION	Water Treatment 2025 July/Aug/Sept	520.57		
2504215	DEER CARCASS REMOVAL SERVICE	Deer Carcass Removal October 2025	880.00		
2504216	DEER CARCASS REMOVAL SERVICE	Deer Carcass Removal November 2025	1,155.00		

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Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
DPW Streets & Roads					
01-203-26-765-280	2504217	INTERSTATE WASTE SERVICES	Waste Services @ 379 South Branch Road	199.02	
	2504218	INTERSTATE WASTE SERVICES	Annual Cleanup Drop Off Bulk Waste	1,165.23	
	2504219	INTERSTATE WASTE SERVICES	Annual Cleanup Drop Off Bulk Waste	922.51	
	2504221	BINSKY & SNYDER	Motor Replacement for Pump #2	2,723.00	
	2504220	INTERSTATE WASTE SERVICES	Waste Services @ 21 East Mountain Road	271.12	
	(2025) OUTSIDE CONTRACTORS		TOTAL FOR ACCOUNT		9,087.02
01-203-26-765-300	2504208	HOME DEPOT CREDIT SERVICE	Mailbox Repairs (Letterboxes)	352.62	
	2504198	LINDE GAS & EQUIPMENT INC.	Welding Materials	504.95	
	2504223	COOPER ELECTRIC	Repair/Maintenance at Complex	77.02	
	2504222	PRINCETON SUPPLY	Janitorial Supplies for Complex	1,167.62	
	2504223	COOPER ELECTRIC	Repair/Maintenance at Complex	290.00	
	2504084	WALTER R. EARLE - BURLINGTON INC	Winter Mix (15 tons)	2,875.25	
01-203-26-765-300	2503098	FLEMINGTON DEPARTMENT STORE	DPW Uniforms	732.00	
	(2025) MISC. MATERIALS/SUPPLIES		TOTAL FOR ACCOUNT		5,999.46
01-203-26-765-550	2504197	AMERICAN TIRE & AUTO SERVICE	Tires for Parks Vehicle	142.45	
	2504201	PDQ AUTO SUPPLY, INC	Parts for Stock/ Inventory	344.00	
	2504203	PDQ AUTO SUPPLY, INC	Repairs to Park Vehicle #65	259.63	
	2504204	PDQ AUTO SUPPLY, INC	Repairs to Parks Vehicle #73	122.30	
	2504205	US MUNICIPAL SUPPLY LLC	Street Sweeper Parts	2,675.37	
	2504206	US MUNICIPAL SUPPLY LLC	Street Sweeper Parts	2,513.09	
01-203-26-765-550	2504207	PDQ AUTO SUPPLY, INC	Repairs to Leaf Machine	495.74	
	2504199	PDQ AUTO SUPPLY, INC	Repairs to DPW Truck #90	578.42	
	(2025) DPW EQUIPMENT REPAIRS		TOTAL FOR ACCOUNT		7,131.00
	2503823	PEIRCE EAGLE EQUIPMENT COMPANY	Jet Vac Rental - 2 weeks	6,000.00	
	(2025) MISC EXPENSE		TOTAL FOR ACCOUNT		6,000.00
					=====
TOTAL for DPW Streets & Roads					28,217.48
DPW Motor Vehicle					
01-201-26-767-280	2600072	VERIZON	JAN ACCOUNT #100000187828 VEHICLE TRACKI	1,516.00	
	FLEET MGMT		TOTAL FOR ACCOUNT		1,516.00
01-203-26-767-480	2504229	LINDE GAS & EQUIPMENT INC.	Welding Materials	503.95	
	(2025) WELDING SUPPLIES		TOTAL FOR ACCOUNT		503.95
01-203-26-767-490	2504226	PDQ AUTO SUPPLY, INC	Items for Stock/ Inventory	293.72	
	2504225	INTERSTATE BATTERY SYSTEM, INC.	Misc. Batteries	467.85	
	(2025) PARTS INVENTORY		TOTAL FOR ACCOUNT		761.57

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Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
DPW Motor Vehicle					
01-203-26-767-550	2503063	PDQ AUTO SUPPLY, INC	DPW Equipment Repairs	81.06	
	2503063	PDQ AUTO SUPPLY, INC	DPW Equipment Repairs	21.32	
	2504226	PDQ AUTO SUPPLY, INC	Snow Storm Repairs	433.98	
	(2025) DPW EQUIP REPAIRS		TOTAL FOR ACCOUNT		536.36
01-203-26-767-556	2504226	PDQ AUTO SUPPLY, INC	Repairs to DPW Vehicle #90	348.89	
	2504227	LAWSON PRODUCTS, INC.	Misc. Shop Supplies	659.50	
	(2025) DPW TIRES & REPAIR		TOTAL FOR ACCOUNT		1,008.39
01-203-26-767-557	2504195	MALOUF FORD-LINCOLN, INC.	Radiator for Police Car #655	484.52	
	2504196	PERFORMANCE FORD OF SOMERVILLE, LLC	Parts for Police Vehicles	521.31	
	(2025) POLICE VEHICLE & REPAIRS		TOTAL FOR ACCOUNT		1,005.83
TOTAL for DPW Motor Vehicle				=====	5,332.10
DPW - Stormwater					
01-203-26-768-940	2503435	YAGER LAWN MAINTENANCE LLC	2025 LEAF PROGRAM	13,300.00	
	(2025) MISC EXPS		TOTAL FOR ACCOUNT		13,300.00
TOTAL for DPW - Stormwater				=====	13,300.00
DPW - Snow Removal					
01-203-26-769-280	2504236	OMV GARDEN GROUP LLC	Snow Plowing 12/27/25	1,662.50	
	2504235	H & H FARMS LLC	SNOW EVENT 12/27/25	3,675.00	
	2504246	NEIGHBORHOOD MAINTENANCE SVCS	SNOW EVENT 12/27/25	1,356.25	
	2504245	BLUE BIRD HARDSCAPING LLC	SNOW EVENT 12/27/25	1,575.00	
	2504231	FARAH LANDSCAPE DESIGN LLC	SNOW EVENT 12/27/25	3,850.00	
	2504232	LEONI LAWN CARE	SNOW EVENT 12/27/25	2,450.00	
	2504233	MICHAEL MUELLER PLUMBING	SNOW EVENT 12/27/25	9,275.00	
	2504234	TWIN OAKS LANDSCAPE DESIGN LLC	SNOW EVENT 12/27/25	2,975.00	
	2504238	FRATELLI LANDSCAPING LLC	SNOW EVENT 12/27/25	87.50	
	2504239	B&G CONTRACTORS, LLC	SNOW EVENT 12/27/25	1,575.00	
	2504240	FRATELLI LANDSCAPING LLC	SNOW EVENT 12/14/25	1,312.50	
	2504241	BLUE BIRD HARDSCAPING LLC	SNOW EVENT 12/14/25	612.50	
	2504242	NICK'S OUTDOOR SERVICES	SNOW EVENT 12/27/25	1,400.00	
	2504237	ED STANGLE ENTERPRISES LLC	SNOW EVENT 12/26/25	962.50	
	(2025) SNOW REMOVAL CONTRACTORS		TOTAL FOR ACCOUNT		32,768.75
01-203-26-769-425	2504230	VILLAGE SUPERMARKETS	Breakroom Items for Snow Plow Crew 12/26	181.44	
	(2025) MEALS		TOTAL FOR ACCOUNT		181.44

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Account	P0 #	Vendor	Description	Payment	Account Total
DPW - Snow Removal					
01-203-26-769-550	(2025)	2503404 R & R CONSTRUCTION CO., INC.	Repairs for Salt Truck	5,939.33	6,583.19
		2504104 RARITAN REPAIR GARAGE, INC.	Repairs to Truck #60	643.86	
		TOTAL FOR ACCOUNT			
01-203-26-769-840	(2025)	2500652 ATLANTIC SALT INC.	Rock Salt - Bulk	21,218.12	21,218.12
		TOTAL FOR ACCOUNT			
TOTAL for DPW - Snow Removal				=====	60,751.50
Building & Grounds					
01-201-26-772-830		2600075 HILLSBOROUGH MUA	1ST QTR SEWER - 344 ROUTE 206/VANDERVEER	120.00	120.00
		TOTAL FOR ACCOUNT			
01-203-26-772-280	(2025)	2504213 BINSKY & SNYDER	Q9160 IRH5 Replace failed combustion air	961.00	1,528.85
		2504212 DAVE'S SUBURBAN DISPOSAL SERV	Monthly Disposal Services @ Complex (\$56	567.85	
		TOTAL FOR ACCOUNT			
01-203-26-772-550	(2025)	2503106 BINSKY & SNYDER	HVAC Repairs	1,096.97	2,168.97
		2503106 BINSKY & SNYDER	HVAC Repairs	536.00	
		2503106 BINSKY & SNYDER	HVAC Repairs	536.00	
		TOTAL FOR ACCOUNT			
TOTAL for Building & Grounds				=====	3,817.82
Health Department					
01-203-27-785-440	(2025)	2504124 NJACCHO	Departmental membership to NJACCHO	300.00	300.00
		TOTAL FOR ACCOUNT			
01-203-27-785-750	(2025)	2600120 A T & T	AT&T MOBILE HOTSPOTS-HEALTH	38.24	38.24
		TOTAL FOR ACCOUNT			
TOTAL for Health Department				=====	338.24

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Recreation					
	2504052	WB MASON CO, INC.	AA Batteries	24.99	
	2504052	WB MASON CO, INC.	Cross Cut Shredder	124.43	
	2504052	WB MASON CO, INC.	Mead Spiral Notebook	3.09	
01-203-28-795-360	(2025)	OFFICE SUPPLIES	TOTAL FOR ACCOUNT		152.51
TOTAL for Recreation				=====	152.51
Parks					
01-201-28-796-380	2600035	BELLE MEAD FARMERS CO-OP,CORP	misc. supplies	1,249.50	
		FIELD MAINTENANCE	TOTAL FOR ACCOUNT		1,249.50
	2504090	UNITED SITE SERVICES, INC.	Site #4 Municipal Complex - ADA	38.25	
	2504090	UNITED SITE SERVICES, INC.	Site #4 Municipal Complex - STD	26.25	
	2504090	UNITED SITE SERVICES, INC.	Site #8 293 Willow Road	26.25	
	2504090	UNITED SITE SERVICES, INC.	Site #10 7 Amsterdam Drive - ADA	38.25	
	2504090	UNITED SITE SERVICES, INC.	Site #2 Beekman Lane - STD	52.50	
	2504090	UNITED SITE SERVICES, INC.	Ottos Park - STD	65.63	
	2504090	UNITED SITE SERVICES, INC.	Site #14 S. Branch Rd - STD	26.25	
	2504091	UNITED SITE SERVICES, INC.	Ottos Park - STD	65.63	
	2504090	UNITED SITE SERVICES, INC.	Site #11 Lowes - STD	26.25	
	2504090	UNITED SITE SERVICES, INC.	Site #6 Valley Road - STD	26.25	
	2504090	UNITED SITE SERVICES, INC.	Site #3 301 Amsterdam Drive - STD	26.25	
	2504090	UNITED SITE SERVICES, INC.	Site #10 7 Amsterdam Drive - STD	26.25	
	2504090	UNITED SITE SERVICES, INC.	Site #7 Brooks Blvd - STD	26.25	
01-203-28-796-201	(2025)	CONTRACTUAL SERVICES	TOTAL FOR ACCOUNT		470.26
	2504047	WHITETAIL LOCK & SECURITY	Locks for parks	450.00	
	2504046	WHITETAIL LOCK & SECURITY	Willow bathroom door repairs	218.00	
01-203-28-796-299	(2025)	PARK REPAIRS	TOTAL FOR ACCOUNT		668.00
01-203-28-796-430	2502331	FLEMINGTON DEPARTMENT STORE	Parks 2025 Uniform Orders	691.00	
	(2025)	GLOVES & UNIFORMS	TOTAL FOR ACCOUNT		691.00
	2504103	LIFESAVERS, INC	AED adult defibrillation pads	537.00	
	2504107	PDQ AUTO SUPPLY, INC	PDQ SCUDSR168	259.99	
	2504107	PDQ AUTO SUPPLY, INC	part number PDQ SG75476	840.00	
	2504103	LIFESAVERS, INC	AED pediatric defibrillation pads	915.84	
01-203-28-796-530	(2025)	PARK EQUIPMENT	TOTAL FOR ACCOUNT		2,552.83
	2503772	LOWE'S HOME CENTERS, INC.	Misc supplies	978.50	
	2503772	LOWE'S HOME CENTERS, INC.	Misc supplies	96.84	
	2503772	LOWE'S HOME CENTERS, INC.	Misc supplies	448.27	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Parks					
01-203-28-796-550	(2025)	BUILDING REPAIR/MAINTENANCE	TOTAL FOR ACCOUNT		1,523.61
	2600120	A T & T	AT&T MOBILE HOTSPOTS-PARK & REC	38.24	
01-203-28-796-750	(2025)	MOBILE HOT SPOT	TOTAL FOR ACCOUNT		38.24
TOTAL for Parks				=====	7,193.44
Celebration of Public Events					
	2504122	HENDERSON, ANNETTE	40 Watt Bulbs for Menorah	43.92	
01-203-30-797-940	(2025)	MISC EXPS	TOTAL FOR ACCOUNT		43.92
TOTAL for Celebration of Public Events				=====	43.92
Water Utility					
	2600112	NEW JERSEY AMERICAN WATER	1018-210023855482 FOR 11/18/25-12/18/25	79,662.99	
01-203-31-824-073	(2025)	FIRE HYDRANTS	TOTAL FOR ACCOUNT		79,662.99
TOTAL for Water Utility				=====	79,662.99
Utilities					
	2600098	PSE&G	76 068 975 06 FOR 10/31/25 - 1/02/26	129.18	
	2600089	PSE&G	13 012 031 06 FOR DECEMBER BILLING	235.50	
	2600089	PSE&G	74 630 044 06 FOR 12/02/25-12/31/25	19.87	
	2600089	PSE&G	76 382 375 01 FOR 12/04/25-1/04/26	13.09	
	2600104	PSE&G	DEC 2025 BILLING 13-014-016-09 (ELECTRIC	33,587.62	
	2600089	PSE&G	77 941 204 03 FOR 12/02/25-12/31/25	46.58	
	2600104	PSE&G	DEC 2025 BILLING 13-014-016-09 (GAS)	6,523.64	
01-203-31-825-501	(2025)	ELECTRIC MUNICIPAL FACILITIES	TOTAL FOR ACCOUNT		40,555.48
	2600087	JCP&L	100-029-629-290 FOR 12/02/25 - 12/30/25	1,267.79	
01-203-31-825-538	(2025)	ELECT SINGLEY PARK 6292-90	TOTAL FOR ACCOUNT		1,267.79
TOTAL for Utilities				=====	41,823.27

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Utilities					
	2600087	JCP&L	100-089-909-244 FOR 12/19/25 - 1/19/26	222.74	
	2600087	JCP&L	100-089-909-269 FOR 12/19/25 - 1/19/26	569.59	
	2600087	JCP&L	100-089-909-251 FOR 12/19/25 - 1/19/26	202.50	
01-203-31-826-750	(2025) STREET LIGHTS/TRAFFIC SIGNALS		TOTAL FOR ACCOUNT		994.83
TOTAL for Utilities				=====	994.83
Water Utility					
	2600106	NJ AMERICAN WATER	1018-210021226712 FOR 12/11/25 - 1/12/26	1,909.55	
	2600106	NJ AMERICAN WATER	1018-210021226712 FOR 11/13/25 - 12/10/2	390.13	
	2600106	NJ AMERICAN WATER	1018-210021836881 FOR 12/11/25 - 1/12/26	390.13	
	2600106	NJ AMERICAN WATER	1018-210021122766 FOR 12/11/25 - 1/12/2	76.32	
	2600106	NJ AMERICAN WATER	1018-210022528398 FOR 12/12/25 - 1/13/26	842.05	
	2600106	NJ AMERICAN WATER	1018-210022528466 FOR 12/12/25 - 1/12/26	323.66	
	2600106	NJ AMERICAN WATER	1018-210022037236 FOR 11/25/25 - 11/29/2	441.66	
01-203-31-828-501	(2025) WATER- MUNICIPAL BLDG 52-0092926-2		TOTAL FOR ACCOUNT		4,373.50
	2600106	NJ AMERICAN WATER	1018-210022740174 FOR 12/12/25 - 1/13/26	278.45	
01-203-31-828-503	(2025) WATER-DPW GARAGE 52-0090572-6		TOTAL FOR ACCOUNT		278.45
	2600106	NJ AMERICAN WATER	1018-210022739860 FOR 12/11/25 - 1/12/26	810.90	
	2600106	NJ AMERICAN WATER	1018-210020793448 FOR 12/11/25 - 1/12/2	649.89	
01-203-31-828-532	(2025) FOOTBALL/TRIANGLE RD 52-0090569-2		TOTAL FOR ACCOUNT		1,460.79
	2600106	NJ AMERICAN WATER	1018-210020961531 FOR 12/12/25 - 1/13/26	390.13	
01-203-31-828-533	(2025) COMPLEX SOCCER FIELDS 52-0105440-9		TOTAL FOR ACCOUNT		390.13
	2600106	NJ AMERICAN WATER	1018-210023465629 FOR 12/12/25 - 1/13/26	862.17	
01-203-31-828-534	(2025) AVM PARK 52-0080366-5		TOTAL FOR ACCOUNT		862.17
TOTAL for Water Utility				=====	7,365.04
Propane for Parks					
	2600077	COUNTY LINE FUEL	VANDEVEER HOUSE 01/03/26	51.94	
01-201-31-829-508	OIL-VANDEERVEER HOUSE		TOTAL FOR ACCOUNT		51.94
	2600076	SUBURBAN PROPANE-2347	PROPANE FOR DOCHERTY PARK 1/05/26	1,784.71	
01-201-31-829-531	PRO-DOCHERTY PARK		TOTAL FOR ACCOUNT		1,784.71
	2600077	COUNTY LINE FUEL	VANDEVEER HOUSE 12/18/25	608.64	

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Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Propane for Parks					
01-203-31-829-508	(2025)	OIL-VANDEERVEER HOUSE	TOTAL FOR ACCOUNT		608.64
					=====
TOTAL for Propane for Parks					2,445.29
Sewer Utility					
01-201-31-832-501	2600075	HILLSBOROUGH MUA SEWER-MUNICIPAL BLDG	1ST QTR SEWER - MUNICIPAL COMPLEX (6775) TOTAL FOR ACCOUNT	600.00	600.00
01-201-31-832-504	2600075	HILLSBOROUGH MUA SEWER-DPW GARAGE	1ST QTR SEWER - 21 EAST MOUNTAIN RD (109) TOTAL FOR ACCOUNT	120.00	120.00
01-201-31-832-531	2600075	HILLSBOROUGH MUA DOCHERTY PARK	1ST QTR SEWER - DOCHERTY PARK (8951) TOTAL FOR ACCOUNT	120.00	120.00
01-201-31-832-532	2600075	HILLSBOROUGH MUA FOOTBALL COMPLEX	1ST QTR SEWER - FOOTBALL COMPLEX (8246) TOTAL FOR ACCOUNT	120.00	120.00
01-201-31-832-534	2600075	HILLSBOROUGH MUA AVM PARK	1ST QTR SEWER - AVM PARK (6907) TOTAL FOR ACCOUNT	120.00	120.00
01-201-31-832-537	2600075	HILLSBOROUGH MUA BASEBALL/WILLOW RD	1ST QTR SEWER - 534 WILLOW RD/BASEBALL C TOTAL FOR ACCOUNT	120.00	120.00
					=====
TOTAL for Sewer Utility					1,200.00
Fuel					
01-203-31-833-701	2600074	SOMERSET COUNTY (FUEL) 2600074 SOMERSET COUNTY (FUEL) 2600074 SOMERSET COUNTY (FUEL) (2025) GAS DEPARTMENTS	GAS - DPW, DEC 2025 GAS - DEPARTMENTS, DEC 2025 DIESEL - DPW, DEC 2025 TOTAL FOR ACCOUNT	7,289.93 4,384.00 7,687.11	19,361.04
01-203-31-833-745	2600074	SOMERSET COUNTY (FUEL) (2025) GAS POLICE	GAS - POLICE, DEC 2025 TOTAL FOR ACCOUNT	10,529.07	10,529.07
					=====
TOTAL for Fuel					29,890.11

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Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Utilities					
01-203-31-836-345	2600148	VERIZON WIRELESS	SOCIAL SERVICES CELL 11/20/25 - 12/19/25	115.05	115.05
	(2025)	CP SOCIAL SERVICES	TOTAL FOR ACCOUNT		
01-203-31-836-705	2600148	VERIZON WIRELESS	FINANCE CELL 11/20/25 - 12/19/25	38.35	38.35
	(2025)	CP FINANCE	TOTAL FOR ACCOUNT		
01-203-31-836-709	2600148	VERIZON WIRELESS	IT CELL 11/20/25 -12/19/25	68.37	68.37
	(2025)	CP INFOR TECH	TOTAL FOR ACCOUNT		
01-203-31-836-715	2600148	VERIZON WIRELESS	ENGINEERING CELL 11/20/25 - 12/19/25	38.35	38.35
	(2025)	CP ENGINEERING	TOTAL FOR ACCOUNT		
01-203-31-836-765	2600148	VERIZON WIRELESS	DPW CELL 11/20/25 - 12/19/25	368.52	368.52
	(2025)	CP DPW	TOTAL FOR ACCOUNT		
01-203-31-836-785	2600148	VERIZON WIRELESS	HEALTH CELL 11/20/25 - 12/19/25	49.62	49.62
	(2025)	CP HEALTH	TOTAL FOR ACCOUNT		
01-203-31-836-795	2600148	VERIZON WIRELESS	RECREATION CELL 11/20/25 -12/19/25	68.54	84.56
	2600148	VERIZON WIRELESS	PARK & REC CELL 11/20/25 - 12/19/25	16.02	
	(2025)	CP RECREATION	TOTAL FOR ACCOUNT		
TOTAL for Utilities				=====	762.82
Utilities					
01-201-31-839-701	2600084	VERIZON	250-782-962-0001-47 FOR 1/11/26-2/10/26	131.62	1,149.27
	2600119	VERIZON	FIBER INTERNET CIRCUIT - JANUARY	1,017.65	
	VERIZON	TOTAL FOR ACCOUNT			
01-201-31-839-745	2600118	BRIGHTSPEED	309342028 FOR 1/01/26-1/31/26	72.00	222.90
	2600118	BRIGHTSPEED	309613439 FOR 12/25/25-1/24/26	29.08	
	2600118	BRIGHTSPEED	309976821 FOR 1/01/26-1/31/26	28.58	
	2600118	BRIGHTSPEED	309516570 FOR 12/25/25-1/24/26	93.24	
	EMBARQ	TOTAL FOR ACCOUNT			
01-203-31-839-501	2600065	XTEL COMMUNICATIONS	PHONE SERVICE - #11401 DEC 2025	2,625.13	2,625.13
01-203-31-839-701	2600084	VERIZON	250-782-962-0001-47 FOR 12/11/25-1/10/26	140.29	140.29
	(2025)	VERIZON	TOTAL FOR ACCOUNT		

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Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Utilities					
		TOTAL for Utilities			4,137.59
Municipal Court					
		2503830 MUNICIPAL RECORD SERVICE	BRANCHBURG SPECIAL COMPLAINTS	796.00	
		2503830 MUNICIPAL RECORD SERVICE	SHIPPING AND HANDLING	36.00	
		2503830 MUNICIPAL RECORD SERVICE	BRANCHBURG SUBPOEANAS	403.00	
		2503830 MUNICIPAL RECORD SERVICE	BRANCHBURG TICKETS	1,240.00	
		2503830 MUNICIPAL RECORD SERVICE	BRANCHBURG DISMISSALS/VOIDS	260.00	
01-203-42-855-230		(2025) PRINTING	TOTAL FOR ACCOUNT		2,735.00
		2504133 WB MASON CO, INC.	SMEAD FILE FOLDERS 100 BLACK	25.99	
		2504133 WB MASON CO, INC.	SMEAD FILE FOLDERS 100 ORANGE	24.49	
		2504133 WB MASON CO, INC.	SMEAD FILE FOLDERS 100 PURPLE	20.99	
		2504133 WB MASON CO, INC.	INVISIBLE TAPE ROLLS 6 PACK	15.96	
01-203-42-855-360		(2025) OFFICE SUPPLIES AND SHREDDING	TOTAL FOR ACCOUNT		87.43
		2600120 A T & T	AT&T MOBILE HOTSPOTS-COURT	38.24	
01-203-42-855-750		(2025) MOBILE HOT SPOT	TOTAL FOR ACCOUNT		38.24
		TOTAL for Municipal Court		=====	2,860.67
GRANT FUND					
Clean Communities Grant					
		2503435 YAGER LAWN MAINTENANCE LLC	2025 LEAF PROGRAM	31,500.00	
		2503666 LINDENMEYR MUNROE	material for banners 38" x 164"	120.45	
		2503666 LINDENMEYR MUNROE	material for banners 54" x 164"	171.85	
02-213-25-330-602-000		Clean Communities Grant	TOTAL FOR ACCOUNT		31,792.30
		2504116 TENTCRAFT	Tent for events with art	1,798.20	
		2504116 TENTCRAFT	Foot plates for tent	630.00	
		2504116 TENTCRAFT	Shipping	377.69	
02-213-25-330-622-000		Strengthening Local Public Health Capacity Grant	TOTAL FOR ACCOUNT		2,805.89
		TOTAL for Clean Communities Grant		=====	34,598.19

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Account	P0 #	Vendor	Description	Payment	Account Total
Enhancing Local Public Health					
	2600143	WOJCIECHOWSKI, ALANA PEGGY	Work in accordance with the Sustaining L	2,055.00	
02-213-24-363-785-280		<i>Prof. Svcs. Contract - Sustaining LPH (7</i>	TOTAL FOR ACCOUNT		2,055.00
	2600145	DUNKIN DONUTS	Food for in person Health Collaborative	112.45	
02-213-24-363-785-941		<i>Indirect Cost - Sustaining LPH (7/24-3/26)</i>	TOTAL FOR ACCOUNT		112.45
				=====	
TOTAL for Enhancing Local Public Health					2,167.45
Municipal Alliance					
	2600025	HILLSBOROUGH TOWNSHIP	STIPEND FOR BOE ADVISER (REBEL AT HMS -	1,000.00	
	2600047	MORELLO, JOHN R.	2 PERFORMANCES OF DIRT - HILLSBOROUGH HI	5,000.00	
	2600023	MAGGIO, MELINDA	LIFE SKILLS COORDINATOR OCT-DEC 2025	665.00	
	2600050	GROSSMAN, REBECCA	ALLIANCE COORDINATION OCT 1-DEC 1, 2025	1,613.12	
	2600018	MAGGIO, MELINDA	LIFE SKILLS COORDINATOR JULY-SEPT 2025	665.00	
02-213-26-400-713-280		<i>Municipal Alliance FY26 (7/1/25-6/30/26)</i>	TOTAL FOR ACCOUNT		8,943.12
				=====	
TOTAL for Municipal Alliance					8,943.12
Emergency Management Grant					
	2600067	MONMOUTH TELECOM	VOICE SERVICE 1/1/26 - 1/31/26 FOR ACCT	160.01	
02-213-23-511-747-940		<i>2023 OEM EMAA</i>	TOTAL FOR ACCOUNT		160.01
				=====	
TOTAL for Emergency Management Grant					160.01
RECREATION TRUST					
Recreation Administration					
	2504171	LEAGUELINEUP.COM	https://www.leaguelineup.com/hillsboroug	71.94	
	2504171	LEAGUELINEUP.COM	https://www.leaguelineup.com/hillsboroug	71.94	
	2504171	LEAGUELINEUP.COM	https://www.leaguelineup.com/hillsboroug	71.94	
	2504171	LEAGUELINEUP.COM	https://www.leaguelineup.com/hillsboroug	71.94	
03-270-56-850-795-940		<i>Other Misc. Exps.</i>	TOTAL FOR ACCOUNT		287.76
				=====	
TOTAL for Recreation Administration					287.76

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Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Recreation					
	2504172	SNMP PARTNERS LLC D/B/A	Minus Recreation Share	-156.00	
	2504172	SNMP PARTNERS LLC D/B/A	Wize 3D Printing Class	780.00	
	2600036	US SPORT INSTITUTE	Fall Basketball Skills & Drills	8,076.00	
03-270-56-853-795-803		<i>Fall Youth Program</i>	TOTAL FOR ACCOUNT		8,700.00
TOTAL for Recreation					=====
					8,700.00
Recreation - Winter Youth Programs					
	2600042	VILLAGE SUPERMARKETS	Creative Minds Supplies	55.90	
03-270-56-854-795-803		<i>Winter Youth Programs</i>	TOTAL FOR ACCOUNT		55.90
	2600126	EDWARDS-THOMPSON, APRIL A.	Winter Line Dancing	2,232.00	
03-270-56-854-795-804		<i>Winter Adult Programs</i>	TOTAL FOR ACCOUNT		2,232.00
TOTAL for Recreation - Winter Youth Programs					=====
					2,287.90
GENERAL CAPITAL					
Capital					
	2402157	CORNERSTONE ARCHITECTURAL GRP	ARCHITECT FOR MUNICIPAL BUILDING ENTRANC	826.00	
04-215-55-240-502		<i>Municipal Entrance Door Repair ORD2024-12</i>	TOTAL FOR ACCOUNT		826.00
TOTAL for Capital					=====
					826.00
Road Improvements					
	2503294	PENNONI ASSOCIATES, INC.	DESIGN PLANS& SPECIFICATIONS AND BIDDING	6,004.79	
04-215-55-241-901		<i>Soft Costs Bond Ord 2024-04 Road Improvements</i>	TOTAL FOR ACCOUNT		6,004.79
TOTAL for Road Improvements					=====
					6,004.79
Bond Ordinance 2025-08 Section 20 Costs					
	2503101	NIELSEN OF MORRISTOWN	Purchase of Four 2026 Ford Police Interc	201,778.92	
04-215-55-250-300		<i>Acquisition of Police Vehicles</i>	TOTAL FOR ACCOUNT		201,778.92
	2504147	PENNONI ASSOCIATES, INC.	review and recommendation to award pedes	185.00	
	2503136	CORNERSTONE ARCHITECTURAL GRP	Architectural Design Services for PD Pro	1,426.00	

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Account	P0 #	Vendor	Description	Payment	Account Total
Bond Ordinance 2025-08 Section 20 Costs					
04-215-55-250-999	2503233	CORNERSTONE ARCHITECTURAL GRP	ARCHITECTURAL FEASIBILITY STUDY SERVICES	6,500.00	
	Bond Ordinance 2025-08 - Section 20 Costs			TOTAL FOR ACCOUNT	8,111.00
					=====
TOTAL for Bond Ordinance 2025-08 Section 20 Costs					209,889.92
OTHER TRUST					
Finance					
12-261-56-705-940	2600034	WEX HEALTH	FSA OUTSIDE EXPENSES - DECEMBER 2025	39.10	
	Health Benefits Exps			TOTAL FOR ACCOUNT	39.10
					=====
TOTAL for Finance					39.10
Human Services					
12-262-56-713-940	2503296	PMC ASSOCIATES WIRELESS COMMUN	NETCLOUD MOBILE PERFORMANCE ESSENTIALS P	1,919.04	
	2503296	PMC ASSOCIATES WIRELESS COMMUN	DISCOUNTS	-319.84	
	2503296	PMC ASSOCIATES WIRELESS COMMUN	8-1 SSHKFIN KIT	539.84	
	2503296	PMC ASSOCIATES WIRELESS COMMUN	DUAL SHARKEEE MOUNTING ADAPTER KIT	35.61	
	National Opioid Exps			TOTAL FOR ACCOUNT	2,174.65
					=====
TOTAL for Human Services					2,174.65
Construction					
12-231-56-725-940	2600054	BERNSTEIN,ERIC M.& ASSOC.L.L.C	AFFORDABLE HOUSING - CONCORD URBAN RENEW	119.00	
	2600054	BERNSTEIN,ERIC M.& ASSOC.L.L.C	AFFORDABLE HOUSING - DEC 2025	2,142.00	
	2600054	BERNSTEIN,ERIC M.& ASSOC.L.L.C	AFFORDABLE HOUSING - HILLSBOROUGH TWP (R	13,226.00	
	2600054	BERNSTEIN,ERIC M.& ASSOC.L.L.C	AFFORDABLE HOUSING - HILLSBOROUGH SOLAR	527.00	
Affordable Housing Exps			TOTAL FOR ACCOUNT	16,014.00	
12-291-56-725-410	2504078	FIEDLER, JOHN	NJBOA Meeting 12-10-25	15.00	
	Conferences & Meetings (Construction Violation)			TOTAL FOR ACCOUNT	15.00
	2504034	INTERNATIONAL KITCHEN EXHAUST	2026 IKECA Membership for Ed Allatt	50.00	
	2504079	WB MASON CO, INC.	Swingline Staples	2.45	
	2504079	WB MASON CO, INC.	Flagship Rubber Bands	8.76	
	2504079	WB MASON CO, INC.	BIC Wite-Out Correction Tape	2.94	
	2504079	WB MASON CO, INC.	Monthly Desk Calendar Compact	25.72	
	2504079	WB MASON CO, INC.	Self Adhesive White Envelopes 10x13	14.77	
	2504079	WB MASON CO, INC.	HP Toner Cartridge Black	587.96	

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Construction					
	2504079	WB MASON CO, INC.	Monthly Desk Calendar	51.92	
	2504079	WB MASON CO, INC.	Monthly Planner	14.93	
	2504013	ICC DISTRIBUTION CTR.	Digital Codes Premium Subscription Renew	11,910.00	
	2504079	WB MASON CO, INC.	Monitor Stand	74.78	
	2504079	WB MASON CO, INC.	AA Batteries	24.99	
	2504079	WB MASON CO, INC.	Post-It Flags Yellow	23.99	
	2504079	WB MASON CO, INC.	Self Adhesive White Envelopes 6x9	15.73	
	2504079	WB MASON CO, INC.	Bankers Boxes 12 pack	40.99	
	2504079	WB MASON CO, INC.	Astrobrights Colored Cardstock Paper Yel	46.70	
	2504079	WB MASON CO, INC.	AAA Batteries	24.99	
12-291-56-725-940		<i>Misc. Exps (Construction Violation)</i>	TOTAL FOR ACCOUNT		12,921.62
					=====
TOTAL for Construction					28,950.62
DPW Streets & Roads					
	2503067	NORTHEASTERN ARBORIST SUPPLIES	Small Tree Equipment	239.01	
	2503067	NORTHEASTERN ARBORIST SUPPLIES	Small Tree Equipment	786.41	
12-295-56-765-940		<i>Tree Mitigation Exps</i>	TOTAL FOR ACCOUNT		1,025.42
	2502896	PENNONI ASSOCIATES, INC.	2025 ROADWAY CONDITION ASSESSMENT	8,571.66	
	2502897	PENNONI ASSOCIATES, INC.	PROFESSIONAL SERVICES FOR WATERSHED INVE	66,452.90	
	2502898	PENNONI ASSOCIATES, INC.	MS4 INFRASTRUCTURE MAPPING AS PREQUIRED	54,011.00	
12-295-56-765-942		<i>Stormwater Exps</i>	TOTAL FOR ACCOUNT		129,035.56
					=====
TOTAL for DPW Streets & Roads					130,060.98
PUBLIC ASSISTANCE TRUST					
Social Services					
	2504082	VILLAGE SUPERMARKETS	SRPB CNTRACTR BAG T	23.98	
16-295-56-345-940		<i>PATF - MISC. EXPS</i>	TOTAL FOR ACCOUNT		23.98
					=====
TOTAL for Social Services					23.98

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
ESCROW					
Escrow Disbursement					
	2504176	PENNONI ASSOCIATES, INC.	21-PB-13-MSV (ANGRASPL)	220.00	
20-286-56-0520-99		DISBURSEMENTS - SUKHDEV& RUCHIKA ANGRAS 21PB13	TOTAL FOR ACCOUNT		220.00
TOTAL for Escrow Disbursement				=====	220.00
Escrow Disbursement					
	2504176	PENNONI ASSOCIATES, INC.	21-PB-09-MSPV (Remand) (HARVARDPL)	550.00	
	2504176	PENNONI ASSOCIATES, INC.	PB escrow invoices - 21-PB-09-MSPV (Rema	2,420.00	
20-286-56-0651-99		DISBURSEMENTS - HARVARD WAY JMJ4 LLC 21PB09MSV	TOTAL FOR ACCOUNT		2,970.00
TOTAL for Escrow Disbursement				=====	2,970.00
Escrow Disbursement					
	2504146	PENNONI ASSOCIATES, INC.	Brown Avenue project continued admin ser	890.00	
20-286-56-1047-99		DISBURSEMENTS - Brown Ave Improvements Inspection	TOTAL FOR ACCOUNT		890.00
TOTAL for Escrow Disbursement				=====	890.00
Escrow Disbursement					
	2504176	PENNONI ASSOCIATES, INC.	24-PB-01-MSPV (GJSTEELPB)	714.00	
20-286-56-1052-99		DISBURSEMENTS - G&J Steel Tubing File 24-PB-01-MSP	TOTAL FOR ACCOUNT		714.00
TOTAL for Escrow Disbursement				=====	714.00
Escrow Disbursement					
	2504147	PENNONI ASSOCIATES, INC.	entrance drive discussions with Toll Bro	220.00	
20-286-56-1102-99		DISBURSEMENTS - TOLLHAMIN - Toll Bros Hamilton Ins	TOTAL FOR ACCOUNT		220.00
	2504101	BILKOO, MANJIT	release of perimeter landscaping cash es	18,171.37	
20-286-56-1107-99		DISBURSEMENTS - BILKOOPLCB - Bilkoo Perimeter Land	TOTAL FOR ACCOUNT		18,171.37
	2504101	BILKOO, MANJIT	release of restoration guarantee for 7-1	8,601.84	
20-286-56-1108-99		DISBURSEMENTS - BILKOORCB - Bilkoo Restoration CB	TOTAL FOR ACCOUNT		8,601.84

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 01/27/2026 For bills from 12/30/2025 to 01/27/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Escrow Disbursement					
TOTAL for Escrow Disbursement				=====	26,993.21
Escrow Disbursement					
20-286-56-1260-99	2504176	PENNONI ASSOCIATES, INC.	25-PB-18-ADM (AIROR206PL)	277.50	
DISBURSEMENTS - AIROR206PL PS&G FILE 25-PB-18-ADM					277.50
TOTAL FOR ACCOUNT					
TOTAL for Escrow Disbursement				=====	277.50
PAYROLL					
Finance					
21-221-56-705-940	2600026	STATE OF NEW JERSEY	RETRO PENSIONS 2025 3RD & 4TH QTR - JACO	257.87	
PAYROLL AGENCY - EXPS					257.87
TOTAL FOR ACCOUNT					
TOTAL for Finance				=====	257.87