



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsboroughnj.gov

“ONE OF THE BEST PLACES TO LIVE IN AMERICA”

HILLSBOROUGH TOWNSHIP COMMITTEE AGENDA FOR THE REGULAR MEETING OCTOBER 27, 2026 AT 7:30 PM

CALL OF THE ROLL

MAYOR STATES: Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 PM on October 27, 2026. Executive Session, if deemed necessary, to begin at 6:30 pm.

EXECUTIVE SESSION

Resolution Authorizing Executive Session

- Affordable Housing
- PBA Contract Negotiations

CALL OF THE ROLL

SALUTE TO THE FLAG

APPROVAL OF MINUTES

1. October 13, 2026 Regular Meeting Minutes

REPORTS FROM MAYOR AND COMMITTEE LIAISONS

PRESENTATIONS

PROCLAMATIONS

PERSONNEL ITEMS/APPOINTMENTS

1. Resolution Authorizing Stipend Payment To Frank Lukacs In The Amount Of \$2,500 For Mechanical Inspections Performed In 2026

2. Resolution Authorizing The Promotion Of Cody Woodrick To The Position of Parks Equipment Operator I in the Parks Department
3. Resolution Granting Permanent Employee Status To Hillsborough Township Police Officers Kurt Kowalski, Jerald Martinez, and Carlos Moran

CONSENT

1. Resolution Authorizing The Transfer Of Earned Amounts From The Subdivision And Site Plan Engineering Trust Accounts To The Treasurer's Account
2. Resolution Authorizing Release of Cash Escrow for Road Opening Permit 2022-36
3. Resolution Requesting Approval of Items of Revenue for the Y2026 Annual Youth Services Grant
4. Resolution Requesting Approval of Items of Revenue for the SFY2027 Private Well Outreach Program Grant
5. Resolution Requesting Approval of Items of Revenue for the CDBG Program Year 2026 Senior Activities Room Improvements Grant
6. Resolution Ratifying And Confirming The Purchase Of Bulk Rock Salt From Atlantic Salt Through The Somerset County Cooperative In An Amount Not To Exceed \$50,000.00
7. Resolution Authorizing the Township Qualified Purchasing Agent to Solicit Requests for Proposals Through the Fair and Open Selection Process for Municipal Building Floor Replacement
8. Resolution Awarding Contract To Halecon for Woodfield Park Pavement Repairs
9. Resolution Awarding Contract To Halecon for Singley Park Pavement Repairs
10. Resolution Authorizing Award Of Contract To Yager Lawn Maintenance For The Provision Of A Two Person Crew And Leaf Vacuuming Equipment For The Township Leaf Program
11. Resolution Authorizing the Appointment of Ronald P. Mondello as Special Counsel - Township Attorney for the Remainder of Year 2026

12. Resolution Requesting Approval of Items of Revenue for the Patrick Leahy Bulletproof Vest Partnership (BVP) Grant
13. Resolution Authorizing the Reimbursement of Property Taxes for a Qualified 100% Disabled Veteran
14. Resolution Acknowledging The Completion Of The 2026 Best Practices Inventory Questionnaire
15. Resolution Authorizing Waiver Of Construction Permit And Inspection Fees For The Expansion Of The Feeding Hands Food Pantry Facility Located At 186 Route 206
16. Resolution Amending the 2026 Meeting Schedule

PUBLIC HEARINGS

INTRODUCTION OF NEW ORDINANCES

- 2026-10 An Ordinance by the Township Committee Amending the Township of Hillsborough Code of Ordinances to Repeal Chapter 172 Flood Damage Prevention Sections 1 Through 93; to Adopt a New Chapter 172 Flood Damage Prevention Sections 1 Through 93; to Adopt Flood Hazard Maps; to Designate a Floodplain Administrator; and Providing for Severability and an Effective Date. Further consideration and a public hearing will be held on November 10, 2026.

CLAIMS LIST

Claims List 26-17

NEW BUSINESS

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

ADJOURNMENT



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Resolution Authorizing Executive Session

- Affordable Housing
- PBA Contract Negotiations

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Litigation - Affordable Housing
 - Contract Negotiations - PBA
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.

Minutes of the October 13, 2026 Township Committee Meeting of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on October 13, 2026.

CALL OF THE ROLL

The Regular Meeting of the Township Committee of the Township of Hillsborough was called to order by Deputy Mayor Lipani at 06:33 PM.

The following Township Committee members were present: Committeeman Robert Britting, Committeewoman Jill Gomez, Committeewoman Samantha Hand, Deputy Mayor Shawn Lipani. Also Present were Administrator Ferrera, Attorney Willard, and Clerk Brake.

ABSENT: Mayor Catherine Payne

MAYOR STATES

Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at Tuesday, October 13, 2026. Executive Session, if deemed necessary, to begin at 6:30 pm.

EXECUTIVE SESSION

1. EXECUTIVE SESSION:

- **AFFORDABLE HOUSING**
- **PBA CONTRACT NEGOTIATIONS**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Litigation - Affordable Housing
 - Contract - PBA Contract
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Resolution to Enter Executive session:

• Affordable Housing • PBA Contract Negotiations		
Motion: Committeewoman Hand Second: Committeeman Britting		
Yes	4	Committeeman Britting, Committeewoman Gomez, Committeewoman Hand, Deputy Mayor Lipani
No	4	None
Abstain	0	None

The Township Committee entered Executive Session at 6:30 pm.

RETURN TO REGULAR SESSION

The Township Committee reconvened the regular session at 7:30 PM. on motion by Committeeman Britting, seconded by Deputy Mayor Lipani and carried unanimously.

CALL OF THE ROLL

The Regular Meeting of the Township Committee of the Township of Hillsborough reconvened at 07:34 PM.

The following Township Committee members were present: Committeeman Robert Britting, Committeewoman Jill Gomez, Committeewoman Samantha Hand, Deputy Mayor Shawn Lipani. Also Present were Attorney Willard, and Clerk Brake. Administrator Ferrera arrived late at 7:37 PM.

ABSENT: Mayor Catherine Payne

SALUTE TO THE FLAG

Deputy Mayor Lipani led the Pledge of Allegiance.

APPROVAL OF MINUTES

1. REGULAR MEETING MINUTES AUGUST 25, 2026

Regular Meeting Minutes August 25, 2026		
Approved		Motion: Committeewoman Hand Second: Committeewoman Gomez
Yes	4	Committeeman Britting, Committeewoman Gomez, Committeewoman Hand, Deputy Mayor Lipani
No	0	None
Abstain	0	None

2. REGULAR MEETING MINUTES SEPTEMBER 8, 2026

Regular Meeting Minutes September 8, 2026		
Approved		Motion: Committeeman Britting Second: Committeewoman Hand
Yes	3	Committeeman Britting, Committeewoman Hand, Deputy Mayor Lipani
No	0	None
Abstain	1	Committeewoman Jill Gomez

3. REGULAR MEETING MINUTES SEPTEMBER 22, 2026

Regular Meeting Minutes September 22, 2026		
Approved		Motion: Committeeman Britting Second: Committeewoman Gomez
Yes	3	Committeeman Britting, Committeewoman Gomez, Deputy Mayor Lipani
No	0	None
Abstain	1	Committeewoman Samantha Hand

REPORTS FROM MAYOR AND COMMITTEE LIAISONS

Deputy Mayor Lipani stated that the Scarecrow Festival Family Fun Awards Ceremony will take place on Monday, October 26, 2026, from 4:30 p.m. to 6:00 p.m. at the Municipal Complex, featuring family entertainment and refreshments sponsored by Brightspeed.

Deputy Mayor Lipani announced that Somerset County Municipal Courts earned First Place in the 2026 Glenn A. Grant Cup for Backlog Reduction, with Judge Francesco Taddeo receiving special recognition for his role in securing the statewide honor.

Administrator Ferrera congratulated the Municipal Court staff.

Deputy Mayor Lipani announced that the Township launched the new, donation-driven Hillsborough Community Partner Grant Advisory Committee to revive local grant funding for non-profits, kickstarted by a founding contribution from the Rotary Club of Hillsborough.

PRESENTATIONS

1. HILLSBOROUGH TWP. POLICE DEPARTMENT ACCREDITATION PRESENTATION BY CHIEF'S ASSOCIATION PRESIDENT HARRY DELGADO

PROCLAMATIONS / APPOINTMENTS

1. ITALIAN AMERICAN HERITAGE AND CULTURE MONTH

WHEREAS, Hillsborough Township's Italian-American community has contributed greatly to the cultural landscape since its earliest days; and
 WHEREAS, Italians began migrating to the United States in the 1880's, and today there are more than 26 million Americans of Italian descent in this country; and
 WHEREAS, Italian-Americans have flourished in all areas of public and economic life while preserving their proud Italian traditions and heritage; and
 WHEREAS, UNICO, Italian-American Club was founded in 1922 nationally. Unico is the Italian word for unique and the acronym stands for Unity, Neighborliness, Integrity, Charity and Opportunity; and
 WHEREAS, the Hillsborough chapter of UNICO was founded in 2009 as an Italian-American service organization committed to charitable works, supporting higher education, and performing patriotic deeds under the motto "Service Above Self"; and
 WHEREAS, The Hillsborough chapter of UNICO annually awards the Brian Piccolo Scholarship to a Hillsborough High School student, supports the Rotary Fair's Family Fun Day, and engages in numerous fundraising events to support the community, including the Zippy Drive for Pediatric Cancer, the American Red Cross and Project Graduation; and
 WHEREAS, during Italian-American Heritage and Culture Month, we recognize the rich heritage of Italian-Americans and celebrate their immeasurable contributions to Hillsborough and our nation.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize October 2026 as Italian-American Heritage and Culture Month and encourage all residents to join in celebrating the many contributions of Italian-Americans.

2. RESPECT LIFE PROCLAMATION

WHEREAS, each October, Respect Life is honored across the United States of America; and
 WHEREAS, Respect Life entails all, regardless of race, religion, gender, national origins, and socioeconomic status; and
 WHEREAS, all individuals should be treated with respect and dignity; and
 WHEREAS, Hillsborough Township, as a stigma-free community, embraces all life.
 NOW, THEREFORE BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, call upon the residents to be mindful of all citizens, regardless of our differences, in their pursuit and yours, of life, liberty, and happiness.

3. HISPANIC HERITAGE MONTH

WHEREAS, Hispanic Heritage Month honors the histories, cultures, and enduring contributions of Hispanic and Latino Americans across our nation and community; and
 WHEREAS, this observance, spanning September 15th to October 15th, aligns with the independence anniversaries of Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Mexico, and Chile; and
 WHEREAS, the theme for 2026, "Unidos, Somos Más. Together, We Are More" celebrates family, resilience, creativity, faith, and service; and
 WHEREAS, honoring the diverse histories, rich traditions, and creative contributions of Hispanic Americans reminds us that their leadership, dedication, and vibrant spirit continue to strengthen our economy, enrich our cultural fabric, and shape our shared future.
 NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize September 15 through October 15, 2026, as Hispanic Heritage Month and encourage all residents to celebrate the heritage and accomplishments of our Hispanic community.

4. NATIONAL COMING OUT DAY

WHEREAS, National Coming Out Day honors the historic legacy of the 1987 Second National March on Washington for Lesbian and Gay Rights, reminding us that visibility is a vital tool for dismantling prejudice, building community, and fostering social change; and
 WHEREAS, the act of coming out is a deeply personal journey of bravery, resilience, and vulnerability that transforms families, workplaces, and neighborhoods by replacing fear with understanding and pride; and
 WHEREAS, we recognize that the Hillsborough Township community remains steadfastly committed to creating a society where every individual, regardless of sexual orientation, gender identity, or expression, can live free from discrimination, harassment, and fear; and
 WHEREAS, a diverse and inclusive community is a strong community, and we reaffirm our dedication to defending the rights, dignity, and safety of all residents, ensuring they feel valued, supported, and celebrated for exactly who they are.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee, do hereby recognize October 11, 2026, as National Coming Out Day in Hillsborough Township and encourage all residents to stand as allies, reject bigotry in all its forms, and honor the diverse voices that enrich our shared community.

5. NATIONAL FIRST RESPONDERS DAY

WHEREAS, first responders serve as the backbone of community safety and emergency response, standing ready to run toward danger when crisis strikes whether in natural disasters, accidents, medical emergencies, or public health and safety threats; and

WHEREAS, our first responders include career and volunteer firefighters, police officers, emergency medical technicians (EMTs), paramedics, 911 dispatchers, and emergency management personnel; and

WHEREAS, these dedicated men and women display profound courage, selflessness, and resilience, often missing moments with their own families to protect ours; and

WHEREAS, many first responders have suffered injury or made the ultimate sacrifice in the line of duty, leaving behind a legacy of supreme devotion to the public welfare; and WHEREAS, it is fitting and proper that we express our deep gratitude and respect for those who answer the call in our darkest and most challenging hours.

NOW, THEREFORE, that we, the Mayor and Hillsborough Township Committee, do hereby recognize October 28, 2026 as National First Responders Day and honor those who have made substantial contributions to protecting our health, safety, and advancing the quality of life for all in Hillsborough.

PERSONNEL ITEMS/APPOINTMENTS

1. RESOLUTION APPOINTING MEMBERS TO THE HILLSBOROUGH COMMUNITY PARTNER GRANT ADVISORY COMMITTEE

WHEREAS, the Hillsborough Community Partner Grant Advisory Committee was established by Resolution on September 8, 2026; and

WHEREAS, in accordance with the Resolution, seven members are to be appointed by the Township Committee to serve on the committee for a one-year term: two (2) from the Hillsborough Partner/Donor, one (1) from the Hillsborough Township Administration Department, one (1) from the Hillsborough Township Social Services Department, one (1) from the Hillsborough Township Recreation Department, and two (2) members of the Hillsborough community with experience in nonprofit management and youth and senior services.

Seat 1	Heather Walker	Hillsborough Partner	Initial partial term	Expires 12-31-2026
Seat 2	Abed Medawar	Hillsborough Partner / Donor / Donor	Initial partial term	Expires 12-31-2026
Seat 3	Deborah Ng	Hillsborough Township Administration Department	Initial partial term	Expires 12-31-2026
Seat 4	Lee Santaromita	Hillsborough Township Social Services Department	Initial partial term	Expires 12-31-2026
Seat 5	Nicole Metzel	Hillsborough Township Recreation Department	Initial partial term	Expires 12-31-2026
Seat 6	Marie Avolio	Hillsborough Township community member	Initial partial term	Expires 12-31-2026
Seat 7	Michael Avolio	Hillsborough Township community member	Initial partial term	Expires 12-31-2026

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the members as noted above of the Hillsborough Community Partner Grant Advisory Committee are hereby appointed.

2. RESOLUTION AUTHORIZING THE HIRING OF DANTE SECCHIANO AS A PART-TIME ELECTRICAL INSPECTOR

WHEREAS, there exists a vacancy in the position of Part-Time Electrical Inspector in the Township's Building Department; and

WHEREAS, the Construction Official recommends the hiring of Dante Secchiano as Part-Time Electrical Inspector, effective October 14, 2026, at a rate of \$50 per hour, not to exceed 100 hours per month.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Construction Official is hereby approved.

3. RESOLUTION AUTHORIZING THE HIRING OF GIANNA BIANCO TO THE POSITION OF POLICE OPERATIONS MANAGER

WHEREAS, there is a need to fill the Police Operations Manager position previously held by an employee that resigned; and

WHEREAS, Gianna Bianco currently holds the position of Records Clerk in the Hillsborough Police Department and expressed interest in and interviewed for the Police Operations Manager position; and

WHEREAS, the Chief of Police recommends the hiring of Gianna Bianco for the Police Operations Manager position at an annual salary of \$50,000.00, effective October 14, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the personnel recommendation of the Chief of Police is hereby authorized and approved.

4. RESOLUTION TO RATIFY AND CONFIRM THE HIRING OF MELISSA SANTIAGO FOR THE POSITION OF PART-TIME BUS DRIVER IN THE HILLSBOROUGH TOWNSHIP SOCIAL SERVICES DEPARTMENT

WHEREAS, there was an immediate need for a part-time Bus Driver in the Hillsborough Township Social Services Department due to the absence of the current full-time Bus Driver; and

WHEREAS, the Director of Health, Environment & Human Services recommends ratifying and confirming the hiring of Melissa Santiago as a part-time Bus Driver in the Hillsborough Township Social Services Department, effective October 5, 2026, at a rate of \$37.00 per hour, for up to 25 hours per week, but no more than 100 hours per month.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Health, Environment & Human Services is authorized to hire Melissa Santiago as a part-time Bus Driver in the Hillsborough Township Social Services Department effective October 5, 2026, at a rate of \$37.00 per hour.

Committeewoman Hand requested details on the selection process for the seven-member Grant Advisory Committee.

Deputy Mayor Lipani stated that five seats are designated for township staff and Rotary appointees, while the two open resident positions were filled by previous advisory members for the remaining two-month term after no new applications were received.

Administrator Ferrera welcomed two new employees, Part-Time Electrical Inspector Dante Secchiano and Part-Time Bus Driver Melissa Santiago, and congratulated Gianna Bianco on her promotion to Police Operations Manager.

Stefania Olochwoszcz (1229 Millstone River Road) advocated for broader public notice regarding committee

vacancies and recommended that the temporary appointees focus on establishing bylaws and guidelines for 2027.

PERSONNEL ITEMS/APPOINTMENTS		
Approved		Motion: Committeeman Britting Second: Committeewoman Gomez
Yes	4	Committeeman Britting, Committeewoman Gomez, Committeewoman Hand, Deputy Mayor Lipani
No	0	None
Abstain	0	None

CONSENT AGENDA

1. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Simon G. & Elaine G. Kokinda, Block 162, Lot 14, effective July 21, 2026, amount \$2,342.98.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 7/21/26 to 9/30/26 in the amount of \$2,342.98 to the above-referenced property owner.

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Tollprivin	20-286-56-1103-99	\$2,748.17
Tollhamin	20-286-56-1102-99	\$346.20

Campusonin	20-286-56-1115-99	\$335.65
Harvestate	20-286-56-1258-99	\$115.40
Gateway929	20-286-56-1192-99	\$335.65
Brightspin	20-286-56-1094-99	\$277.95
NJAMGRHIL	20-286-56-1304-99	\$2754.68
Greenvilin	20-286-56-0275-99	\$277.95
Hills206in	20-286-56-0294-99	\$728.16
Dogdayin	20-286-56-1085-99	\$104.85
Grand Total		-\$8,012.56

3. RESOLUTION AUTHORIZING REFUND OF APPLICATION FEE FOR WITHDRAWN BOARD OF ADJUSTMENT APPLICATION

WHEREAS, the Township Planner indicates the 2026 extension application for Mark DelSanto, File BA-16-03 (2026 Request), Block 12, Lot 3.24, was withdrawn; and

WHEREAS, the Township Planning Director recommends that the Application Fee in the amount of \$250.00 be refunded; and

WHEREAS, the item has been verified against the Treasurer's Office account records to ensure that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Planning Director is hereby accepted and approved.

4. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF PROPERTY TAXES FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Ray Penna Jr, Block 151.16, Lot 136, effective April 21, 2026, amount \$7,388.38.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 4/21/26 to 9/30/26 in the amount of \$7,388.38 to the above-referenced property owner.

5. RESOLUTION AUTHORIZING REDUCTION IN AMOUNT OF PERFORMANCE BOND NO. 621-102626-9 FOR CAMPUS ASSOCIATES (FERNMOOR)

WHEREAS, Campus Associates provided the Township with Performance Bond No. 621-102626-9 in the amount of \$83,048.00; and

WHEREAS, the Director of Engineering indicates sufficient progress in the work for Campus Associates has been made warranting a reduction in the posted performance bond from \$83,048.00 to \$22,369.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Engineering Director is hereby accepted and approved.

6. Resolution Ratifying And Confirming Approval And Waiver Of Fee Special Events License Application Of The Somerset County Unified Booster Sports Club For Event Held October 7, 2026

WHEREAS, an Application for a Special Events License has been filed by The Somerset County Unified Booster Sports Club, a special needs club, for an event held on October 7, 2026 at the Iron Peak Sports Complex; and

WHEREAS, the submitted Application was complete and a waiver of fees was requested.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms the approved Application and waiver of license fee for a Special Events License submitted for an event held by The Somerset County Unified Booster Sports Club on October 7, 2026.

7. RESOLUTION AUTHORIZING CORNERSTONE ARCHITECTURAL GROUP TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR MIKE MERDINGER COMMUNITY RECREATION CENTER

WHEREAS, on January 6, 2026, as a result of the Fair and Open Selection Process, N.J.S.A. 19:44A-20.4-5 et seq., Cornerstone Architectural Group, LLC, was awarded a professional services contract designating them as the Township of Hillsborough Architect; and

WHEREAS, there is now the necessity for professional architectural services, namely, to provide architectural services for the Mike Merdinger Community Recreation Center, as described in a proposal from Cornerstone Architectural Group, dated August 26, 2026, in an amount not to exceed \$15,000.00; and

WHEREAS, funds are available in the 2026 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-28-796-280 in the amount of \$15,000.00 (requisition #2315589).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) Cornerstone Architectural Group is authorized to provide architectural services for the Mike Merdinger Community Recreation Center as described in their proposal, dated August 26, 2026, in an amount not to exceed \$15,000.00; (2) the Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Cornerstone Architectural Group for these services in an amount not to exceed \$15,000.00; (3) this Contract is awarded, as a result of the Fair and Open Selection Process as "Professional Services" in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

8. RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM PLANNING/BOARD OF ADJUSTMENT ESCROW ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, the Township Planner indicates review work has been completed for the indicated projects and recommends funds be transferred from the Planning/Board of Adjustment Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account.

Application Name	Application #	Escrow Name	Amount
480 Hillsborough RD LLC	25-PB-19-SV	480LUTZKYPL	\$26.55
DeMaio, Salvatore & Linda	BA-26-06	SALDBA2606PB	\$75.97
Gates, Fred	BA-25-07	FGATESPB	\$15.19
Global Investors, Inc.	BA-21-13 (2026)	GLOBALINPB	\$60.78
Landscape Materials, Inc.	BA-25-14	LANDMATPB	\$303.73
Millennium Car Wash	BA-26-01	MILLCARPB	\$288.70
Mishima, Ymiko	BA-26-04	YMBA2604PB	\$45.58
Nan Realty Holdings LLC	BA-25-05	NANRLTYPB	\$390.89
Tauscher, John & Kathryn	BA-26-01	JKTBA2601PL	\$121.55
Torzewski, Mark & Joanna	BA-26-07	JTORBA2607PB	\$106.36
Valley Road Realty LLC	25-PB-04-MSPV	VALLEYRDPL	\$26.55
Total Transfer			\$1,461.85

9. RESOLUTION AUTHORIZING SETTLEMENT OF 2025 AND 2026 TAX APPEALS FOR THE PROPERTY IDENTIFIED AS 105 RAIDER BOULEVARD, BLOCK 200.02, LOT 1, HILLSBOROUGH, NEW JERSEY

Whereas, Summit Beacon Realty Assoc I, LLC, ("Summit Beacon") is the owner of the property identified as 105 Raider Boulevard, Block 200.02, Lot 1, Hillsborough, New Jersey ("Property"); and

Whereas, Summit Beacon filed tax appeals pertaining to the 2025 and 2026 assessments of the Property currently pending in the New Jersey Tax Court under Docket Nos. 006675-2025 and 005141-2026; and

Whereas, a proposed settlement of the aforesaid tax appeals was negotiated between Summit Beacon, the Tax Assessor and the Township Tax Appeal Attorney; and

Whereas, the Tax Assessor and Township Tax Appeal Attorney recommend the Township Committee authorize settlement of the pending tax appeals reducing the assessments on the Property for the tax years 2025 and 2026 from \$7,500,000 to \$6,639,400 for each tax year in accordance with the terms and conditions set forth in the attached Stipulation of Settlement.

Now, Therefore, Be It Resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township's Tax Appeal Attorney is authorized to execute on behalf of the Township the attached Stipulation of Settlement pertaining to the 2025 and 2026 tax appeals filed by Summit Beacon pertaining to the Property.

Maria Janucik (720 East Frech Ave, Manville / Hillsborough property owner) asked for clarification on consent agenda items regarding project names for engineering trust transfers, performance bond reduction timelines for Campus Associates, architectural services for the Mike Merdinger Recreation Center redesign, and the tax appeal settlement for 105 Raider Boulevard.

Administrator Ferrera addressed her inquiry about the recreation center, explaining that the architectural contract is needed to scale down plans to fit a \$1 million grant.

Stefania Olochwoszcz (1229 Millstone River Road) suggested making escrow account database names more user-

friendly and requested additional context on the Mike Merdinger Recreation Center.

Administrator Ferrera clarified that the facility will host supplemental recreation and senior programming funded by the grant, with in-house labor helping offset rising construction costs.

CONSENT AGENDA		
Approved		Motion: Committeeman Britting Second: Committeewoman Gomez
Yes	4	Committeeman Britting, Committeewoman Gomez, Committeewoman Hand, Deputy Mayor Lipani
No	0	None
Abstain	0	None

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

None

CLAIMS LIST

1. CLAIMS LIST 26-16

Maria Janucik (720 East Frech Ave, Manville / Hillsborough property owner) asked about claims list expenses regarding a \$581,744.11 payment to Topline Construction Corporation and \$33,330.79 in legal fees to DiFrancesco Bateman.

Deputy Mayor Lipani clarified that the Topline payment was the final payment for the completed capital roadway paving project, which came in \$80,000–\$90,000 under budget.

Attorney Willard noted that itemized invoices for legal services are available upon request.

Stefania Olochwoszcz (1229 Millstone River Road) thanked Township Administrator Ferrera and the DPW staff for improving the level of detail and transparency in the bill list reporting.

Jodi Green (21 Bloomingdale Drive) inquired about line items related to assembly programs at Hillsborough Middle School and High School, initially misreading the figures as several million dollars.

CLAIMS LIST		
Approved		Motion: Committeeman Britting Second: Committeewoman Gomez
Yes	4	Committeeman Britting, Committeewoman Gomez, Committeewoman Hand, Deputy Mayor Lipani
No	0	None
Abstain	0	None

Committeewoman Hand clarified that the amounts were in the thousands, not millions.

Administrator Ferrera explained that the payments fund health department and Municipal Alliance initiatives, such as school anti-vaping education programs.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Township Clerk Sarah Brake stated the following. The Township Committee now opens the floor for public comment. To ensure a productive and civil environment for all, please approach the microphone, state your name and address, and spell your name for the record. The Township of Hillsborough maintains a strict standard of decorum; please ensure your remarks remain respectful and focused on township business. Each speaker is limited to a single three-minute allotment. This is a forum for public comment rather than a dialogue. Please address all remarks directly to the Mayor. We thank you in advance for your cooperation and for treating your neighbors, Township employees and this committee with courtesy.

John Tutunjian (150 Johansson Ave) raised concerns about ongoing stormwater flooding on Johansson Avenue, urging the township to regrade the emergency evacuation ditch or expand pipe capacity.

Jennifer Bryson (145 Wertsville Road) voiced concerns about plans to chip seal Montgomery Road, citing potential cost, traffic increases, and environmental impacts on local C1 streams.

Thuy Anh Le (4 Ivy Lane) thanked local historians for the Van Veer-Harris House presentation, advocating for its use as a community center, and supported keeping Montgomery Road rural for cyclists.

Tom Draina (844 Amwell Road) reported fire safety hazards at neighboring "Farm Villa" (840 Amwell Road), stating event traffic on a narrow driveway blocks emergency access.

Maria Janucik (720 East Frech Ave, Manville / Hillsborough property owner) requested official corrections to meeting minutes regarding her three-family property record card for 2155 Camplain Road and criticized an unsigned OPRA report.

Lee Bekir (163 Chandler Court) thanked the committee for their service and called for civil, respectful decorum from residents during public comments.

John Ciccarelli (14 Southland Drive) commended the committee on Mandel property farmland preservation efforts, alleging that past county delays cost the town substantial interest fees.

Stefania Olochwoszcz (1229 Millstone River Road) advocated for higher police staff pay, suggested a music stand as a practical podium alternative, and urged focus on current township progress.

ADJOURNMENT

Adjourned	Motion: Committeeman Britting Second: Committeewoman Hand
------------------	--

Yes	4	Committeeman Britting, Committeewoman Gomez, Committeewoman Hand, Deputy Mayor Lipani
No	4	None
Abstain	0	None
The meeting duly adjourned at 09:04 PM		

Attested:



Sarah Brake
Township Clerk



Township of Hillsborough

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Resolution Authorizing Stipend Payment To Frank Lukacs In The Amount Of \$2,500 For Mechanical Inspections Performed In 2026

WHEREAS, Frank Lukacs serves as Plumbing Subcode Official for the Township and also holds an additional professional license as a Mechanical Inspector; and

WHEREAS, Article XXXIII, Item J, of the AFSCME Union Agreement provides that full-time and part-time Construction Office Inspectors will receive a \$2500 non-base pay annual stipend for additional licenses held above the one needed for their hiring position. The stipend would be for licenses that the Construction Official deems required to accomplish department goals, i.e. Mechanical, Building, Electrical, Fire, or Plumbing. The inspector would need to perform a minimum of 300 fully completed inspections per year in order to be considered for the stipend. Paid during the end of the quarter that the employee reaches 300 inspections; and

WHEREAS, the Construction Official indicates Frank Lukacs has performed 482 mechanical inspections from 1/1/2026 to 9/18/2026 and recommends a stipend payment to Frank Lukacs in the amount of \$2,500.00 in accordance with Article XXXIII, Item J, of the AFSCME Union Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing The Promotion Of Cody Woodrick To The Position of Parks Equipment Operator I in the Parks Department

WHEREAS, there exists a vacancy in the position of Equipment Operator I in the Parks Department; and

WHEREAS, Cody Woodrick passed the written and practical use tests for the Equipment Operator I position; and

WHEREAS, the Director of Parks and Recreation and the Township Administrator recommend the promotion of Cody Woodrick to Equipment Operator I in the Parks Department at a salary of \$70,366, effective 10/28/2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks and Recreation and the Township Administrator is hereby accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Granting Permanent Employee Status To Hillsborough Township Police Officers Kurt Kowalski, Jerald Martinez, and Carlos Moran

WHEREAS, Kurt Kowalski, Jerald Martinez, and Carlos Moran were hired as Police Officers in the Hillsborough Township Police Department on October 20, 2025; and

WHEREAS, the Chief of Police certifies that Officers Kowalski, Martinez, and Moran have performed their duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the 12-month probationary period, the Chief of Police recommends that regular employee status be conferred upon Officers Kowalski, Martinez, and Moran, effective October 20, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police be and hereby is accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing The Transfer Of Earned Amounts From The Subdivision And Site Plan Engineering Trust Accounts To The Treasurer's Account

WHEREAS, the Engineering Director indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Tollprivin	20-286-56-1103-99	\$3,939.64
NJAMGRHIL	20-286-56-1304-99	\$650.20
Campusonin	20-286-56-1115-99	\$681.88
Brightspin	20-286-56-1094-99	\$783.48
Gateway929	20-286-56-1192-99	\$382.80
Hills206in	20-286-56-0294-99	\$799.30
Harvestate	20-286-56-1258-99	\$57.70
Grand Total		-\$7,295.00

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing Release of Cash Escrow for Road Opening Permit 2022-36

WHEREAS, a cash escrow in the amount of \$150.00 was posted for Road Opening Permit 2022-36; and

WHEREAS, the Director of Engineering certifies all work has been satisfactorily completed and recommends release of the cash escrow in the amount of \$150.00 and any accrued interest to Niles Johnson for Road Opening Permit 2022-36.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Engineering is hereby accepted and approved.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Requesting Approval of Items of Revenue for the Y2026 Annual Youth Services Grant

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,000.00 from the County of Somerset Department of Human Services and wishes to amend its CY 2026 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2026 in the sum of \$6,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: Y2026 Annual Municipal Youth Services Grant

BE IT FURTHER RESOLVED that a like sum of \$6,000.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: Y2026 Annual Municipal Youth Services Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Requesting Approval of Items of Revenue for the SFY2027 Private Well Outreach Program Grant

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$6,000.00 from the State of New Jersey Department of Health and wishes to amend its CY 2026 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2026 in the sum of \$6,000.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: SFY2027 Private Well Outreach Program Grant \$6,000.00

BE IT FURTHER RESOLVED that a like sum of \$6,000.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: SFY2027 Private Well Outreach Program Grant \$6,000.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Requesting Approval of Items of Revenue for the CDBG Program Year 2026 Senior Activities Room Improvements Grant

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$25,027.00 from Somerset County Community Development Block Grant and wishes to amend its CY 2026 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2026 in the sum of \$25,027.00 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: CDBG Program Year 2026 Senior Activities Room Improvements.....\$25,027.00

BE IT FURTHER RESOLVED that a like sum of \$25,027.00 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: CDBG Program Year 2026 Senior Activities Room Improvements.....\$25,027.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Ratifying And Confirming The Purchase Of Bulk Rock Salt From Atlantic Salt Through The Somerset County Cooperative In An Amount Not To Exceed \$50,000.00

WHEREAS, the Director of the Department of Public Works requested authorization for the purchase of bulk rock salt; and

WHEREAS, Atlantic Salt, Inc., provided these materials through the Somerset County Cooperative Contract #CC-0054-24 of which the Township of Hillsborough is a member in an amount not to exceed \$50,000.00; and

WHEREAS, funds are available in the 2026 Municipal Budget and have been certified as such by the Chief Finance Officer through Account #01-201-26-769-840 for an amount \$40,000.00 and #12-296-56-769-940 for an amount \$10,000.00 (requisition #2315711)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of bulk rock salt from Atlantic Salt, Inc., through the Somerset County Cooperative Contract #CC-0054-24 in an amount not to exceed \$50,000.00 is hereby authorized.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the Township Qualified Purchasing Agent to Solicit Requests for Proposals Through the Fair and Open Selection Process for Municipal Building Floor Replacement

WHEREAS, the Township Administrator has identified the need for replacing sections of the municipal building hallway floors; and

WHEREAS, the Township Administrator requests the Township Committee authorize the Township Qualified Purchasing Agent to solicit Requests for Proposals through the Fair and Open Selection Process for Municipal Building Floor Replacement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to solicit Requests for Proposals through the Fair and Open Selection Process for Municipal Building Floor Replacement.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Awarding Contract To Halecon for Woodfield Park Pavement Repairs

WHEREAS, the Township of Hillsborough solicited quotes for the Pavement Repairs of the walkway path of Woodfield Park and three (3) responses were received as follows:

Halecon	\$ 17,550.00
Hicks Paving	No Response
DCR Companies	No Response

WHEREAS, the Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the award of a contract to Halecon in an amount not to exceed \$17,550.00 in accordance with the project specifications and quote submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account #01-201-28-796-299 (requisition #2315717)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Halecon in an amount not to exceed \$17,550.00 for the Pavement Repairs of the walkway path at Woodfield Park.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Awarding Contract To Halecon for Singley Park Pavement Repairs

WHEREAS, the Township of Hillsborough solicited quotes for the Pavement Repairs of the walkway path at Singley Park and three (3) responses were received as follows:

Halecon	\$ 16,600.00
Hicks Paving	No Response
DCR Companies	No Response

WHEREAS, the Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the award of a contract to Halecon in an amount not to exceed \$16,600.00 in accordance with the project specifications and quote submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer through account #01-201-28-796-299 (requisition #2315718)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Halecon in an amount not to exceed \$16,600.00 for the Pavement Repairs of the walkway path at Singley Park.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing Award Of Contract To Yager Lawn Maintenance For The Provision Of A Two Person Crew And Leaf Vacuuming Equipment For The Township Leaf Program

WHEREAS, the Director of Public Works has determined there is a need for assistance with the annual leaf program; and

WHEREAS, the Township of Hillsborough solicited quotes and received three (3) responses as follows:

Yager Lawn Maintenance LLC	\$1,840.00 per day
Moss Landscaping Inc.	\$2,700.00 per day
JML Landscaping	No Quote

WHEREAS, the Director of Public Works and Qualified Purchasing Agent recommend the award of a contract to Yager Lawn Maintenance at the rate of \$1,840.00 per day in an amount not to exceed \$29,080.00 for the provision of a two-person crew and leaf vacuuming equipment for the Township leaf program; and

WHEREAS, funds are available from the Clean Communities Grant #02-213-26-330-602-000 in the amount of \$29,080.00 (Requisition #2315761) and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Yager Lawn Maintenance at the rate of \$1,840.00 per day in an amount not to exceed \$29,080.00 for the provision of a two-person crew and leaf vacuuming equipment for the Township leaf program.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Authorizing the Appointment of Ronald P. Mondello as Special Counsel - Township Attorney for the Remainder of Year 2026

WHEREAS, Requests for Proposals were solicited for Special Counsel - Township Attorney services for the remainder of year 2026; and

WHEREAS, based upon the recommendation of the Evaluation Committee consisting of the Township Committeeman, Finance Committee Chair and Township Administrator, and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint the hereinafter specified professional service provider to the said listed position with the following financial stipulation where applicable:

- Ronald Mondello, 0-100 27th Street, Fair Lawn, NJ, as Special Counsel - Township Attorney for the remainder of year 2026, in accordance with the proposal submitted in an amount not to exceed \$5,000.00; and

WHEREAS, funds will be available and certified by the Chief Financial Officer in the 2026 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a Professional Services Contract with Ronald Mondello, in the “not to exceed” amount indicated for the remainder of year 2026.
2. The Professional Service contract is awarded through the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4-5 et. seq., because these services will be performed by persons authorized by law to practice a recognized profession whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.
3. The Mayor and Township Clerk are hereby authorized to execute the Township’s standard form of agreement for “Professional Services” and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.
4. A notice of the Professional Service appointments/contract awards shall be posted on the Township Website in accordance with N.J.S.A. 35:3-2a.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Requesting Approval of Items of Revenue for the Patrick Leahy Bulletproof Vest Partnership (BVP) Grant

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township has received a grant in the amount of \$2,213.40 from the U.S. Department of Justice Office of Justice Programs and wishes to amend its CY 2026 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget for the year 2026 in the sum of \$2,213.40 which items are now available as a revenue from: Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services: Public & Private Programs Off-Set with Appropriations: 2026 Patrick Leahy Bulletproof Vest Partnership Grant.....\$2,213.40

BE IT FURTHER RESOLVED that a like sum of \$2,213.40 is and the same are hereby appropriated under the caption of: General Appropriations: Operations excluded from "CAPS": Public & Private Programs Off-Set by Revenues: 2026 Patrick Leahy Bulletproof Vest Partnership Grant.....\$2,213.40

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall file and electronic copy of this resolution with the Division of Local Government Services for approval.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsboroughnj.gov

Resolution Authorizing the Reimbursement of Property Taxes for a Qualified 100% Disabled Veteran

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007, and pursuant to N.J.S.A. 54:4-3.32, authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service-connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for Jinit H Patel; Block 207.02, Lot 49, effective August 5, 2026, amount \$2,181.34.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service-connected disabilities suffered by our veterans while serving in wartime and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the property taxes paid from 8/5/26 to 9/30/26 in the amount of \$2,181.34 to the above-referenced property owner.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



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Resolution Acknowledging The Completion Of The 2026 Best Practices Inventory Questionnaire

WHEREAS, the State of New Jersey Fiscal Year 2027 Appropriations Act requires the Division of Local Government Services to determine how much a municipality's final formula aid payment will be withheld based upon the results of a Best Practices Inventory completed by the Chief Financial Officer of each municipality; and

WHEREAS, the completed Best Practices Inventory Questionnaire must be discussed by the Governing Body at a public meeting and referenced in the Minutes of that meeting; and

WHEREAS, the Best Practices Inventory Questionnaire must be certified by the Township Administrative Officer, Township Clerk and the Chief Financial Officer and submitted by the Chief Financial Officer of the municipality to the Division of Local Government Services; and

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, has reviewed, discussed and approved the Best Practices Inventory Questionnaire as completed by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Committee has reviewed, discussed and approved the Best Practices Inventory Questionnaire in a public meeting and does hereby acknowledge the submission of the Best Practices Inventory Questionnaire by the Chief Financial Officer as certified by the Township Administrative Officer, Township Clerk and Chief Financial Officer to the Division of Local Government Services to show evidence of said compliance.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.

Best Practices Inventory Online Platform

Survey

Hillsborough Township

Printable Current Answers

001	Core Competencies	Budget
Pursuant to recently enacted P.L. 2025, c.185, calendar year municipalities must approve/adopt their introduced budgets no later than March 31/April 30 or the date of the next regularly scheduled governing body meeting thereafter (or, for State Fiscal Year municipalities, August 10/September 20 or the date of the next regularly scheduled governing body meeting thereafter). See Local Finance Notice 2026-05. Timely budget adoption helps a municipality avoid having to issue estimated tax bills or tax anticipation notes (TANs). Did your municipality introduce and adopt its current year budget no later than the above-referenced dates? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.		[1.00] Yes
002	Core Competencies	Budget
As amended by P.L. 2025, c.185, N.J.S.A. 40A:5-12 requires the chief financial officer of each Calendar Year municipality to file the Annual Financial Statement (AFS) with the Division no later than March 10. The deadline remains August 10 for SFY municipalities. The law was also amended to allow the Director to issue a \$100 per day penalty, payable by the CMFO, for failure to file. Did your municipality file its AFS with the Division by no later than the statutory deadline?		[1.00] Yes
003	Core Competencies	Budget
Pursuant to N.J.S.A. 40A:2-40, the chief financial officer in each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?		[1.00] Yes

004	Core Competencies	Budget
	Ahead of the public hearing on the budget, did your municipality make a user-friendly section of its CY2026/SFY2027 introduced budget available to the public as required pursuant to N.J.A.C. 5:30-3.8?	[0.00] No
005	Core Competencies	Budget
	N.J.A.C. 5:30-7.4 disqualifies from local examination a municipality that has failed to submit to the Division the user-friendly budget section corresponding with the previous year's adopted budget. Has your municipality electronically submitted to the Division the User-Friendly Budget section of its adopted CY2024/SFY2025 and CY2025 budgets?	[1.00] Yes
006	Best Practices	Budget
	Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5, and annually deposit appropriations into the fund? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.	[0.50] Yes
007	Best Practices	Budget
	N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Review LFN 2025-10 for further information. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?	[0.50] Yes
008	Best Practices	Budget
	Does your municipality engage in long-term financial planning with 5-year budget projections and cash flow forecasts?	[0.00] No

009	Best Practices	Budget
A formal policy regarding municipal budget surplus (i.e. fund balance) is critical to making informed financial decisions, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy, the CMFO should analyze and explain at least a five (5) year trend of surplus, describing the factors causing each annual increase or decrease in order to develop a realistic and sustainable surplus policy. Has your municipality formally adopted a written policy that clearly states a specific unrestricted surplus amount or percentage of total revenue available to support its annual budget?		[0.00] No
010	Best Practices	Budget
Did your municipality's most recent adopted budget maintain a fund balance (surplus) of at least 20% of appropriations or higher? If you answered No, please state the reason(s) for this budgeting decision under Comments.		[0.00] No Comment: Additional Fund Balance was utilized in previous year's budgets to lessen the tax burden on the residents, which has left the Township with a Fund Balance amount that is less than desirable, and obviously less than 20% of current appropriations. The Township is slowly trying to rebuild our Fund Balance position by utilizing amounts in future budgets that we can easily re-generate at year end through operations.
011	Best Practices	Budget
Did your municipality's most recent adopted budget rely on one-time revenues in an amount at or below 10% of total revenues? If you answered No, please state the reason(s) for this budgeting decision under Comments.		[0.50] Yes

012	Best Practices	Budget
If your municipality answered No to Questions 10 or 11, has your municipality formulated a plan for reversing those practices in your municipality's next upcoming budget?		[0.00] No Comment: There is no "official" plan in writing. However, for the 2026 municipal budget, the Township has utilized less fund balance than in any previous year. Our first goal is to determine an acceptable amount of Fund Balance to utilize in future budgets. The Township must be able to regenerate this amount via end of year operations. Our second goal is to explore some new sources of revenue, such as a cannabis tax, or a hotel/motel tax.
013	Unscored Survey	Budget
If your municipality permits one or more classes of cannabis businesses, does your municipality impose a local cannabis tax pursuant to N.J.S.A. 40:48I-1?		[0.00] N/A
014	Core Competencies	Budget
If your municipality has authorized special emergency authorizations financed by Special Emergency Notes (N.J.S.A. 40A:4-55), is the municipality current on the mandatory annual redemption schedule of retiring at least one-fifth (1/5) of each note annually with no rollovers or renewals beyond the statutory five-year term?		[1.00] Yes

015	Core Competencies	Capital Projects
Any municipality having its own water system is required to adopt an annual capital budget and program reflecting the water infrastructure improvements listed on the annual Water Quality Accountability Act (WQAA) capital improvement report. The WQAA capital improvement report must be submitted to the Department of Environmental Protection (DEP) by no later than March 15. If your municipality has its own water system, does the capital budget and program reflect the capital projects listed in the annual WQAA report submitted to DEP that fall within the time period of the municipality's capital budget and capital program?		[1.00] N/A
016	Core Competencies	Capital Projects
Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality does not have a capital budget and is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.		[1.00] Yes
017	Unscored Survey	Emergency Services
A disaster preparedness drill can help plan appropriate emergency responses for scenarios such as, but not limited to, natural disasters, active shooter, wildfires, and chemical spills. Has your municipality participated in a disaster preparedness drill involving local, county, and/or regional partners within the past year?		[0.00] Yes
018	Best Practices	Environment
Have one or more public electric vehicle charging stations been installed on municipal property?		[0.50] Yes
019	Best Practices	Environment
When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.		[0.00] No

020	Core Competencies	Ethics
The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2026 such that they were not issued a Notice of Violation (NOV) by the Local Finance Board? A "No" answer is permissible if the governing body members' NOV were rescinded by the Board. Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.		[1.00] Yes
021	Core Competencies	Ethics
If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2026 roster but did not file the FDS by April 30, 2026? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.		[1.00] N/A Comment: Yes, the Township does have a municipal ethics board, but "no", they did not need to issue any violations to any local government officers since all of the Financial Disclosure Statements (FDSs) were filed in a timely fashion.

022	Core Competencies	Financial Administration
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Audit findings address areas needing improvement and ignoring these findings devalues the process. Municipalities should correct noted deficiencies. Have the audit findings in your municipality's 2024 audit been identified in a corrective action plan and not been repeated in the 2025 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. If your municipality's 2025 audit is late, answer "No" and state "2025 audit not complete". Only answer "N/A" if there were no audit findings in the 2025 audit. If you did not answer no, please type "No Repeat Audit Findings" into the Comment Box.

[0.00] No
Comment: 1. Outstanding receivable & reserve balances in the Current, Grant, Trust, and General Capital Funds that should be reviewed for liquidation and/or cancellation 2. There are DCFT-Unfunded balances as of year-end, over five years old, where the projects have been completed, however the costs remain unfunded (started funding them in 2026 - will take three years to remove comment from audit section) 3. An updated fixed asset inventory was not prepared for 2025. Corrective Action Plan was uploaded to DLGS on 9/23/2026 It will take multiple years to remove these comments (in entirety) from the audit. We have asked the auditor to leave them on our audit until they are removed completely. We have begun resolving these items, they just haven't been completed.

023	Core Competencies	Financial Administration
At its July 2023 meeting, the Local Finance Board adopted an amendment to N.J.A.C. 5:30-8.2 that converted the previously suggested surety bond schedule for a CMFO to a mandatory minimum schedule. This change came into effect on January 1, 2024. See Local Finance Notice 2023-21 for further details and to view the exposure index. Through a blanket bond or an individual bond, does your municipality provide a fidelity bond with faithful performance coverage for the CMFO that meets at least the minimum schedule set forth in N.J.A.C. 5:30-8.2?		[1.00] Yes
024	Core Competencies	Financial Administration
N.J.A.C. 5:30-5.7 requires municipalities to maintain a general ledger for not only the current fund, but also for all other funds, as well as post totals for all funds to the general ledger on at least a monthly basis and maintain required original books of entry in an electronic format. See Local Finance Notice 2024-09 for further details. Does your municipality maintain a general ledger for its current fund and all other funds in accordance with N.J.A.C. 5:30-5.7?		[1.00] Yes
025	Core Competencies	Financial Administration
Does your municipality post totals for all funds to the general ledger on at least a monthly basis?		[1.00] Yes
026	Core Competencies	Financial Administration
Does your municipality maintain required original books of entry in an electronic format?		[1.00] Yes
027	Core Competencies	Financial Administration
Regular cash flow analysis by a municipality's finance office is critical to maintaining essential services and ensuring fiscal solvency. The Government Finance Officers Association offers cash flow forecasting guidance at https://www.gfoa.org/cash-flow-forecasting . Does your municipality's finance office generate a cash flow report on at least a quarterly basis with administration and elected officials updated on the results?		[0.00] No
028	Core Competencies	Financial Administration
If your municipality received a legislative grant-in-aid from the FY26 State Budget, is your municipality 1) in compliance with all documentation and closeout requirements, 2) maintaining current agency information in SAGE, and 3) ensuring that the agency profile in SAGE does not lapse?		[1.00] Yes

029	Best Practices	Financial Administration
N.J.A.C. 5:30-8.3(a)(3) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, to provide a higher level of security for public funds, municipalities are encouraged to adopt the more stringent schedule for tax collector surety bonding specified in N.J.A.C. 5:30-8.3(a)(4). Has your municipality adopted the more stringent surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(a)(4) or higher?		[0.50] Yes
030	Best Practices	Financial Administration
N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted the more stringent surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b) or higher?		[0.50] Yes
031	Unscored Survey	Financial Administration
Has the federal government rescinded or suspended one or more municipal grants since the beginning of this year? If so, please list the affected grants in the Comments field. If not, insert "Answered No" in the Comments field.		[0.00] No Comment: Answered No
032	Unscored Survey	Historic Preservation
Does your municipal land use ordinance provide for an historic preservation commission that is governed under N.J.S.A. 40:55D-107?		[0.00] Yes
033	Core Competencies	Insurance
The purchase of insurance coverage and consultant services is a limited exception to public bidding by virtue of being deemed an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 40A:11-5(a)(ii) and 40A:11-5(1) (m). See Page 3 of Local Finance Notice AU-2002-2 for further details. The standard EUS certification declaration is available at https://www.nj.gov/dca/dlgs/programs/lpcl_docs/Model_Forms/eus_letter.pdf . Do not submit the form to DLGS. If your municipality has procured insurance under the EUS exception to public bidding, has your municipality followed the procedural requirements of an EUS in doing so?		[1.00] N/A

034	Best Practices	Insurance	
If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.			[0.50] Yes
035	Best Practices	Insurance	
Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.			[0.50] Yes
036	Unscored Survey	Insurance	
If your municipality offers non-SHBP employee health benefit coverage (excluding Rx and dental), did your municipality switch from SHBP to non-SHBP health benefit coverage within the past four (4) years?			[0.00] Yes
037	Unscored Survey	Insurance	
What type of employee health benefit coverage (excluding Rx and dental) does your municipality currently offer?			[0.00] Joint health insurance fund
038	Core Competencies	Lead Remediation	
Subsection h. of N.J.S.A. 52:27D-437.16 requires each municipality to assess an additional fee of \$20 per unit inspected for lead hazards and deposited into the Department of Community Affairs' Lead Hazard Control Assistance Fund established pursuant to N.J.S.A. 52:27D-437.4. Does your municipality assess and collect the above-reference \$20 fee assessment for each lead inspection and send the proceeds to the Department of Community Affairs' Division of Housing & Community Resources for deposit into the Fund?			[1.00] Yes

039	Core Competencies	Lead Remediation
Have all rental dwellings that have experienced tenant turnover since July 2022 been inspected for lead prior to being re-occupied?		[1.00] Yes
040	Core Competencies	Personnel
For any current municipal officers and employees NOT required by contract or municipal policy to make health benefit contributions in the amounts specified by the Chapter 78 health benefit contribution grid (excluding Rx and dental), is your municipality requiring those employees to contribute at least 1.5% of base salary towards health benefits pursuant to P.L. 2010, c. 2? See Local Finance Notices 2010-12 and 2011-20R for further details. Answer N/A if all of your municipality's officers and employees are required by contract or municipal policy to contribute at least the amount required by P.L. 2011, c. 78 for health benefits.		[1.00] Yes
041	Core Competencies	Personnel
A retiree whose amount of contribution towards retirement health benefits was determined pursuant to the Chapter 78 grid shall contribute based on the Chapter 78 grid percentage corresponding with their retirement benefit amount. See LFN 2011-20R for further explanation. For those retirees whose health benefit contribution amounts must adhere to the Chapter 78 grid, is your municipality ensuring that retiree health benefit contributions are being made in the amount required pursuant to law?		[1.00] N/A
042	Core Competencies	Personnel
Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits.		[1.00] Yes

043	Core Competencies	Personnel	
Has your municipality's chief financial officer, tax collector, and municipal clerk registered their most current e-mail addresses in GovConnect to allow continued receipt of EGG Notice broadcasts?			[1.00] Yes
044	Core Competencies	Personnel	
For all municipal officers and employees whose positions require a State-issued professional license or certification, does your municipality 1) maintain a list of all State- certified employees and the expiration dates of their licenses or certifications; and 2) require those officials to provide updated copies of their licenses or certifications as they are renewed?			[1.00] Yes
045	Unscored Survey	Personnel	
Does your municipality currently have an unlicensed individual serving as an acting Municipal Clerk, temporary Chief Municipal Finance Officer, temporary Purchasing Agent, and/or a temporary Chief Public Works Manager? Select as many as are applicable or None of the Above.			
046	Unscored Survey	Personnel	
Does your municipality currently retain a chief financial officer through a professional services contract?			[0.00] No
047	Core Competencies	Procurement	
N.J.S.A. 34:1A-1.16 authorizes the New Jersey Department of Labor and Workforce Development (NJDOLE) to create a list on its website, dubbed the Workplace Accountability in Labor List (The WALL), of any person found in violation of any State wage, benefit, and tax laws and against whom a final order has been issued by the NJDOLE for such violation. A contract cannot be awarded to any contractor or vendor appearing on the WALL. Review LFN 2024-18 for further information. Is your municipality cross checking prospective vendor or contractor names against the WALL before awarding any contract over the quote threshold?			[1.00] Yes

048	Core Competencies	Procurement
P.L. 2023, c. 138 requires public works contractor registration and payroll certification for public works projects to be completed online at https://njwages.nj.gov/ . Contractors were required to be registered prior to August 15, 2024 with public entity registration strongly encouraged. Email njwagehubinfo@dol.nj.gov for assistance with registration. In addition to the NJ Wage Hub online requirements, certified payrolls shall continue to be submitted to the municipality in the manner and process that is consistent with each body's previous receipt of certified payrolls (e.g. email, fax). Is your municipality registered with NJDOL's online certified payroll system?		[1.00] Yes
049	Unscored Survey	Procurement
Has your municipality awarded a contract for financial consulting services within the past year?		[0.00] Yes Comment: Phoenix Advisors as our Financial Advisor
050	Core Competencies	Redevelopment
Upon the adoption of a resolution by a municipal governing body determining that a delineated area, or any part thereof, is an area in need of redevelopment or an area in need of rehabilitation, N.J.S.A. 40A:12A-6.b(5)(c) and 40A:12A-14.a require the municipal clerk to transmit a copy of the resolution to the Commissioner of the Department of Community Affairs for review. If the area in need of redevelopment or rehabilitation is not located in an area in which development or redevelopment is to be encouraged pursuant to any State law, the determination shall not take effect without first receiving the review and approval of the Commissioner. If the area in need of redevelopment or rehabilitation is located within an area in which development or redevelopment is encouraged pursuant to State law, the resolution shall take effect after the municipal clerk has transmitted a copy of the resolution to the Commissioner. Areas in Need of Redevelopment and Areas in Need of Rehabilitation are featured on the NJ Community Asset Map hosted on the Office of Local Planning Services webpage under "Available Data and Applications." Has your municipality submitted all resolutions designating areas in need of redevelopment or rehabilitation within the municipality to the DCA Commissioner?		[1.00] Yes

051	Core Competencies	Redevelopment
N.J.S.A. 40A:20-9(d) requires an urban renewal entity with which the municipality has a financial agreement for a payment in lieu of taxes (PILOT) under the Long-Term Tax Exemption Law to submit annually, within 90 days after the close of its fiscal year, its auditor's reports to the mayor and the governing body. Does your municipality enforce the annual submission of urban renewal entity audit reports and review those reports?		[1.00] Yes
052	Core Competencies	Redevelopment
For financial agreements under the Long-Term Tax Exemption Law (Long-Term PILOTs) that were entered into on or after July 9, 2003, N.J.S.A. 40A:20-12 requires municipalities to remit to the county five percent (5%) of each quarterly installment of the annual service charge paid by the urban renewal entity to the municipality. The county portion must be included with the quarterly tax installment paid to the county pursuant to N.J.S.A. 54:4-74. P.L. 2025, c.91 also requires a quarterly report of all Long Term PILOTs to which the county share applies to be filed with the county along with the required payment. See LFN 2025-12 for further information. Does your municipality pay over to the county its statutory share of each Long-Term PILOT entered into on or after July 9, 2003 and file the required quarterly report?		[1.00] Yes
053	Core Competencies	Redevelopment
PILOTs can be a useful tool for economic development. However, municipalities must monitor PILOT agreements to ensure recipients comply with all agreement terms, particularly timely payment and reporting. Does your municipality have an official designated to monitor exemptions/abatements and ensure compliance with the PILOT agreement terms?		[1.00] Yes
054	Unscored Survey	Redevelopment
If your municipality has one or more PILOTs under the Long-Term Tax Exemption Law (NJSA 40A:20-1 et seq.), which municipal official is responsible for collecting the annual service charge? If selecting "Other", please list the official under Comments.		[0.00] Tax Collector

055	Unscored Survey	Redevelopment
If your municipality has one or more PILOTs under the Long Term Tax Exemption Law (NJSA 40A:20-1 et seq.), does your municipality share with its school district(s) any portion of the annual service charge revenue generated from one or more PILOT agreements?		[0.00] No
056	Core Competencies	Shared Services & Consolidation
N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.		[1.00] Yes
057a	Unscored Survey	Shared Services & Consolidation
If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality (and the county in which that municipality is located) along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.		Comment: N/A
057b	Unscored Survey	Shared Services
If the answer to Question 57a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.		[0.00] N/A Comment: N/A

058	Unscored Survey	Tax Collection
What method does your municipality use to conduct its annual tax lien sale? If an online sale is used, please include the name of the vendor in the Comments. If an in-person sale, insert "in-person sale" under Comments.		[0.00] Online Sale Comment: Real Auction
059	Unscored Survey	Technology
Does your municipality routinely utilize an artificial intelligence (AI) platform in one or more of its departments?		[0.00] No
060	Unscored Survey	Transient Accomodations
Has your municipality authorized the issuing of licenses for rental of short-term transient accomodations (e.e. Airbnb, VRBO) pursuant to N.J.S.A. 40:52-1(n)?		[0.00] No
061	Unscored Survey	Transient Accomodations
Has your municipality established a municipal occupancy tax on hotel rooms or transient accomodation rentals pursuant to N.J.S.A. 40:48F-1 through 7?		[0.00] No
062	Core Competencies	Transparency
Signed into law on June 30, 2025, L. 2025, c.72 replaces the previous newspaper publication of legal notices with mandatory publication on the local government's website. A municipality shall make the complete text of each legal notice available on a dedicated legal notices webpage for at least one week from the date of initial posting or such other time period as may be required by law. See LFN 2026-01 for further information. Does your municipality maintain a prominent "Current Legal Notices" link conspicuously displayed on the homepage of its official website?		[1.00] Yes Comment: https://www.hillsboroughnj.gov, notices
063	Core Competencies	Transparency
Starting July 1, 2026, L. 2025, c.72 requires each municipality to maintain an archive on its official website for all legal notices that have been removed from conspicuous placement on its Current Legal Notices webpage. An archived legal notice must be maintained in the municipality's Internet archive for at least one year after being transferred from, its Current Legal Notices webpage. See LFN 2026-01 for further information. Does your municipality currently have an online archive for its legal notices?		[1.00] Yes Comment: https://www.hillsboroughnj.gov, public-notices

064	Core Competencies	Transparency
Are your municipality's codified and uncoded ordinances, including all current salary ordinances, posted on the municipality's website? Please provide the link to the webpage on which the ordinances are posted under Comments. If the answer is "No" type "Answered No" under Comments.		[1.00] Yes Comment: https://ecode360.com/HI0602/c https://ecode360.com/HI0602
065	Core Competencies	Transparency
Does your municipality maintain on its website minutes and agendas, along with meeting dates, for the governing body, planning board, board of adjustment and all commissions? Please provide the link to the webpage on which the agendas and minutes are listed under Comments. If the answer is "No" type "Answered No" under Comments.		[1.00] Yes Comment: https://hillsboroughnj.portal.civi
066	Core Competencies	Transparency
Municipalities will need to implement ADA-compliant design principles for rendering links and notice content accessible to the visually impaired. The current Federal compliance deadlines are April 24, 2027 for municipalities 50,000 or more in population, and April 24, 2028 for municipalities of less than 50,000. See LFN 2026-01 for further information. Is your municipality working with its IT personnel/firm and legal counsel to ensure the compliance deadline is met?		[1.00] Yes
067	Core Competencies	Transparency
Does your municipality maintain on its website the previous three years of adopted budgets and the current year introduced or adopted budget, inclusive of the user-friendly budget section, as required pursuant to N.J.S.A. 40A:4-10? Please provide the link to the webpage on which the budgets are posted under Comments. If the answer is "No" type "Answered No" under Comments.		[1.00] Yes Comment: https://hillsboroughnj.gov/gove documents

068	Best Practices	Transparency	
Does your municipality maintain on its website, in a location easily accessible to the public, the municipal master plan and the current and most immediate prior master plan elements (e.g. land use, housing, stormwater management plan, traffic, open space and recreation)? Please provide the link to the webpage on which the master plan information is posted under Comments. If the answer is "No" type "Answered No" in the comments.			[0.50] Yes Comment: https://hillsboroughnj.gov/plan/zoning/314-master-plan-information
069	Best Practices	Transparency	
Does your municipality maintain on its website all current labor agreements, including memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements? Please provide the link to the webpage on which current labor agreements are posted under Comments. If the answer is "No" type "Answered No" under Comments.			[0.00] No Comment: Answered No
070	Best Practices	Transparency	
Does your municipality maintain on its website the most recent annual financial statement (AFS) and annual audit, including any corrective action plan? Please provide the link to the webpage on which both are posted under Comments. If the answer is "No" type "Answered No" under Comments.			[0.50] Yes Comment: https://hillsboroughnj.gov/gov/documents
071a	Core Competencies	Hospital Contributions	
Does your municipality collect a community service contribution under N.J.S.A. 40:48J-1 from tax-exempt hospitals and satellite emergency care facilities located within your municipality?			[1.00] N/A
071b	Core Competencies	Hospital Contributions	
If your answer to Question 71(a) was yes, is your municipality remitting 5% of the installment to the county pursuant to subsection d. of N.J.S.A. 40:48J-1?			[1.00] N/A



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
(908) 369-4313
www.hillsboroughnj.gov

Resolution Authorizing Waiver Of Construction Permit And Inspection Fees For The Expansion Of The Feeding Hands Food Pantry Facility Located At 186 Route 206

WHEREAS, the Feeding Hands Food Pantry is a local non-profit agency; and

WHEREAS, the Feeding Hands Food Pantry is expanding the building to better serve the community; and

WHEREAS, Feeding Hands Food Pantry has requested the Township waive the construction permitting fees associated with the project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the waiver of permitting and inspection fees pertaining to the building expansion Construction Project for Feeding Hands Food Pantry.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

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Resolution Amending the 2026 Meeting Schedule

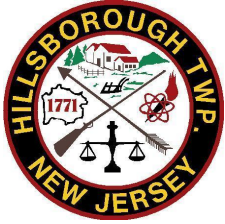
BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the schedule of regular public meetings of the Township Committee to be held during 2026 is amended as follows:

2026 TOWNSHIP COMMITTEE MEETINGS AMENDMENT 7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex (TUESDAYS)

NOVEMBER 10, 2026 6:30 P.M. – Special Township Committee Meeting

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted on the Township Website within seven (7) days of its passing and shall be distributed according to law.

I, Sarah Brake, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on October 27, 2026. In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough.



Township of Hillsborough

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An Ordinance Repealing And Replacing Chapter 172 “Flood Damage Prevention” Of The Municipal Code Of The Township Of Hillsborough, County Of Somerset, State Of New Jersey, To Maintain Compliance And Participation In The National Flood Insurance Program

WHEREAS, the Legislature of the State of New Jersey has, in N.J.S.A. 40:48 et seq. and N.J.S.A. 40:55D et seq., conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of the Township of Hillsborough, and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare; and

WHEREAS, the Township of Hillsborough was accepted for participation in the National Flood Insurance Program on March 2, 1981, and the Township Committee desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65, and 70 necessary for such participation; and

WHEREAS, the Township of Hillsborough is required, pursuant to N.J.A.C. 5:23 et seq., to administer and enforce the State building codes, and such building codes contain certain provisions that apply to the design and construction of buildings and structures in flood hazard areas; and

WHEREAS, the Township of Hillsborough is required, pursuant to N.J.S.A. 40:49-5, to enforce zoning codes that secure safety from floods and contain certain provisions that apply to the development of lands; and

WHEREAS, the Township of Hillsborough is required, pursuant to N.J.S.A. 58:16A-57, within 12 months after the delineation of any flood hazard area, to adopt rules and regulations concerning the development and use of land in the flood fringe area which at least conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP).

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following flood plain management regulations are hereby adopted.

SECTION 1.RECITALS.

The foregoing whereas clauses are incorporated herein by reference and made a part hereof.

SECTION 2.

Chapter 172 “Flood Damage Prevention” of the Municipal Code of the Township of Hillsborough, County of Somerset, State of New Jersey, is hereby repealed and replaced as follows:

ARTICLE I SCOPE AND ADMINISTRATION

§ 172-1 Title.

These regulations, in combination with the flood provisions of the Uniform Construction Code (UCC) N.J.A.C. 5:23 (hereinafter “Uniform Construction Code,” consisting of the Building Code, Residential Code, Rehabilitation Subcode, and related codes, and the New Jersey Flood Hazard Area Control Act

(hereinafter “FHACA”), N.J.A.C. 7:13, shall be known as the *Floodplain Management Regulations* of the Township of Hillsborough (hereinafter “these regulations”).

§ 172-2 Scope.

These regulations, in combination with the flood provisions of the Uniform Construction Code and FHACA shall apply to all proposed development in flood hazard areas established in Article II of these regulations.

§ 172-3 Purposes and objectives.

The purposes and objectives of these regulations are to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific flood hazard areas through the establishment of comprehensive regulations for management of flood hazard areas, designed to:

- A. Protect human life and health.
- B. Prevent unnecessary disruption of commerce, access, and public service during times of flooding.
- C. Manage the alteration of natural floodplains, stream channels and shorelines;
- D. Manage filling, grading, dredging and other development which may increase flood damage or erosion potential.
- E. Prevent or regulate the construction of flood barriers which will divert floodwater or increase flood hazards.
- F. Contribute to improved construction techniques in the floodplain.
- G. Minimize damage to public and private facilities and utilities.
- H. Help maintain a stable tax base by providing for the sound use and development of flood hazard areas.
- I. Minimize the need for rescue and relief efforts associated with flooding.
- J. Ensure that property owners, occupants, and potential owners are aware of property located in flood hazard areas.
- K. Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events.
- L. Meet the requirements of the National Flood Insurance Program for community participation set forth in Title 44 Code of Federal Regulations, Section 59 Subpart B.
- M. Meet the requirements of the N.J.S.A 58:16A-57. Rules and regulations by affected municipality or other responsible entity for development and use of land in flood fringe area.

§ 172-4 Coordination with Building Codes.

Pursuant to the requirement established in N.J.A.C. 5:23, the Uniform Construction Code, that the Township of Hillsborough administer and enforce the State building codes, the Township Committee of the Township of Hillsborough does hereby acknowledge that the Uniform Construction Code contains certain provisions that apply to the design and construction of buildings and structures in flood hazard areas. Therefore, these regulations are intended to be administered and enforced in conjunction with the Uniform Construction Code.

§ 172-5 Ordinary Building Maintenance and Minor Work.

Improvements defined as minor work under the Uniform Construction Code shall be evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with ARTICLE III§ 172-28 of this ordinance. A proposal solely for improvements defined as ordinary building maintenance under the Uniform Construction Code does not need to be evaluated for compliance with ARTICLE III§ 172-28. However, if any part of a proposal requires Uniform Construction Code, Flood Hazard Area Control Act, or other permit, then all of the proposed work, including ordinary maintenance items, must be included in the total cost of work and evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with ARTICLE III§ 172-28 of this ordinance.

§ 172-6 Warning.

The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. Enforcement of these regulations does not imply that land outside the special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage.

§ 172-7 Other laws.

The provisions of these regulations shall not be deemed to nullify any provisions of local, State, or Federal law.

§ 172-8 Violations and Penalties for Noncompliance.

- A. No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation under N.J.S.A. 40:49-5. Any person who violates this ordinance or fails to comply with any of its requirements shall be subject to one (1) or more of the following: a fine of not more than \$1250 imprisonment for a term not exceeding ninety (90) days or a period of community service not exceeding 90 days.
- B. Each day in which a violation of an ordinance exists shall be considered to be a separate and distinct violation subject to the imposition of a separate penalty for each day of the violation as the Court may determine except that the owner will be afforded the opportunity to cure or abate the condition during a 30 day period and shall be afforded the opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30 day period, a fine greater than \$1250 may be imposed if the court has not determined otherwise, or if upon reinspection of the property, it is determined that the abatement has not been substantially completed.
- C. Any person who is convicted of violating an ordinance within one year of the date of a previous violation of the same ordinance and who was fined for the previous violation shall be sentenced by a court to an additional fine as a repeat offender. The additional fine imposed by the court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of the ordinance, but shall be calculated separately from the fine imposed for the violation of the ordinance.
- D. Solid Waste Disposal in a Flood Hazard Area. Any person who has unlawfully disposed of solid waste in a floodway or floodplain who fails to comply with this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$2500 or up to a maximum penalty by a fine not exceeding \$10,000 under N.J.S.A. 40:49-5.

§ 172-9 Abrogation and greater restrictions.

These regulations supersede any ordinance in effect in flood hazard areas. However, these regulations are not intended to repeal or abrogate any existing ordinances including land development regulations, subdivision regulations, zoning ordinances, stormwater management regulations, or building codes. In the event of a conflict between these regulations and any other ordinance, code, or regulation, the more restrictive shall govern.

ARTICLE II APPLICABILITY**§ 172-10 General**

These regulations, in conjunction with the Uniform Construction Code, provide minimum requirements for development located in flood hazard areas, including the subdivision of land and other developments; site improvements and installation of utilities; placement and replacement of manufactured homes; placement of recreational vehicles; new construction and alterations, repair, reconstruction, rehabilitation or additions of existing buildings and structures; substantial improvement of existing buildings and structures, including

repair of substantial damage; installation of tanks; temporary structures and temporary or permanent storage; utility and miscellaneous Group U buildings and structures; and certain building work exempt from permit under the Uniform Construction Code; and other buildings and development activities.

§ 172-11 Establishment of Flood Hazard Areas

The Township of Hillsborough was accepted for participation in the National Flood Insurance Program on March 2, 1981.

The National Flood Insurance Program (NFIP) floodplain management regulations encourage that all Federal, State, and Local regulations that are more stringent than the minimum NFIP standards take precedence in permitting decisions. The FHACA requires that the effective Flood Insurance Rate Map, most recent preliminary FEMA mapping and flood studies, and Department delineations be compared to determine the most restrictive mapping. The FHACA also regulates unstudied flood hazard areas in watersheds measuring 50 acres or greater in size and most riparian zones in New Jersey. Because of these higher standards, the regulated flood hazard area in New Jersey may be more expansive and more restrictive than the FEMA Special Flood Hazard Area. Maps and studies that establish flood hazard areas are on file at the engineering Department, Peter J. Biondi Municipal Complex, 379 South Branch Road, Hillsborough, NJ 08844.

The following sources identify flood hazard areas in this jurisdiction and must be considered when determining the Best Available Flood Hazard Data Area:

- A. Effective Flood Insurance Study. Special Flood Hazard Areas (SFHAs) identified by the Federal Emergency Management Agency in a scientific and engineering report entitled **Flood Insurance Study Somerset County, New Jersey (All Jurisdictions)** dated **November 13, 2026** and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table § 172-11A whose top level document (index map) effective date is November 13, 2026 are hereby adopted by reference. In New Jersey, the regulated area extends beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA.

Table § 172-11A(1)

Map Panel #	Effective Date	Suffix	Map Panel #	Effective Date	Suffix
34035C0118	September 28, 2007	E	34035C0207	September 28, 2007	E
34035C0119	September 28, 2007	E	34035C0209	September 28, 2007	E
34035C0134	September 28, 2007	E	34035C0226	September 28, 2007	E
34035C0137	November 13, 2026	F	34035C0227	September 28, 2007	E
34035C0138	September 28, 2007	E	34035C0228	September 28, 2007	E
34035C0139	September 28, 2007	E	34035C0229	September 28, 2007	E
34035C0141	November 13, 2026	F	34035C0231	September 28, 2007	E
34035C0142	September 28, 2007	E	34035C0232	September 28, 2007	E
34035C0143	September 28, 2007	E	34035C0234	September 28, 2007	E
34035C0144	September 28, 2007	E	34035C0234	September 28, 2007	E
34035C0153	September 28, 2007	E	34035C0236	September 28, 2007	E
34035C0161	September 28, 2007	E	34035C0251	September 28, 2007	E
34035C0163	November 4, 2016	F	34035C0252	November 4, 2016	F
34035C0164	November 4,	F	34035C0253	November	F

	2016			4, 2016	
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- B. Federal Best Available Information.** The Township of Hillsborough shall utilize Federal flood information as listed in the table below that provides more detailed hazard information, higher flood elevations, larger flood hazard areas, and results in more restrictive regulations. This information may include but is not limited to preliminary flood elevation guidance from FEMA (such as Advisory Flood Hazard Area Maps, Work Maps or Preliminary FIS and FIRM). Additional Federal Best Available studies issued after the date of this ordinance must also be considered. These studies are listed on FEMA's Map Service Center. This information shall be used for floodplain regulation purposes only. In New Jersey, the state-regulated flood hazard area extends beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA.

Table § 172-11B

Map Panel #	Preliminary Date
None at the time of this ordinance	

- C. Other Best Available Data.** The Township of Hillsborough shall utilize high water elevations from flood events, groundwater flooding areas, studies by federal or state agencies, or other information deemed appropriate by the Township of Hillsborough. Other "best available information" may not be used which results in less restrictive flood elevations, design standards, or smaller flood hazard areas than the sources described in Sections § 172-11A and § 172-11B, above. This information shall be used for floodplain regulation purposes only.
- D. State Regulated Flood Hazard Areas.** For State regulated waters, the NJ Department of Environmental Protection (NJDEP) identifies the flood hazard area as the land, and the space above that land, which lies below the "Climate-Adjusted Flood Elevation", as defined in Article IX and as described in the New Jersey Flood Hazard Area Control Act at N.J.A.C. 7:13 Subchapter 3. A FHACA flood hazard area exists along every regulated water that has a drainage area of 50 acres or greater. Such area extends beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA. The following is a list of New Jersey State studied waters in this community under the FHACA, and their respective map identification numbers:

Table § 172-11D List of State Studied Waters

Name of Studied Water	File Name	Map Number
Raritan Rv	D0000010	R-11
Raritan Rv	D0000011	R-10
Raritan Rv	D0000012	R-9
S Branch Raritan Rv	FHR101105	SB-1
S Branch Raritan Rv	FHR101106	SB-2
S Branch Raritan Rv	FHR101107	SB-3
S Branch Raritan Rv	FHR101108	SB-4
S Branch Raritan Rv	FHR101109	SB-5
S Branch Raritan Rv	FHR101110	SB-6
S Branch Raritan Rv	FHR101111	SB-7
Millstone Rv	FHR12001	ML-1
Millstone Rv	FHR12002	ML-2
Millstone Rv	FHR12003	ML-3
Millstone Rv	FHR12004	ML-4
Millstone Rv	FHR12005	ML-5
Millstone Rv	FHR12006	ML-6
Millstone Rv	FHR12007	ML-7
N Branch Raritan Rv	FHR13001	NB-1
Holland Bk	FHR171830	HB-1
Pike Run, Cruser Bk	H0000117	4
Neshanic Rv	U0000079	N-1
S Branch Raritan Rv	U0000126	SB-1
S Branch Raritan Rv	U0000127	SB-2

Raritan Rv	Y0000010	1 of 4
Peters Bk	Y0000011	2 of 4

§ 172-12 Establishing the Local Design Flood Elevation (LD FE).

The Local Design Flood Elevation (LD FE) is established in the flood hazard areas determined in Section § 172-11, using the best available flood hazard data sources, and the Flood Hazard Area Control Act minimum Statewide elevation requirements for lowest floors in A, Coastal A, and V zones, ASCE 24 requirements as specified by the building code, plus additional freeboard as specified by this ordinance. At a minimum, the Local Design Flood Elevation shall be as follows:

- A. For a delineated watercourse, the elevation associated with the Best Available Flood Hazard Data Area determined in Section § 172-11, plus one foot of freeboard or freeboard as described by N.J.A.C. 7:13, or the Design Flood Elevation in accordance with ASCE 24, whichever is greater; or
- B. For any undelineated watercourse (where mapping or studies described in § § 172-11A and § § 172-11B above are not available) that has a contributory drainage area of 50 acres or more, the applicants must provide one of the following to determine the Local Design Flood Elevation:
 - (1) A copy of an unexpired NJDEP Flood Hazard Area Verification plus one foot of freeboard and any additional freeboard as required by ASCE 24; or
 - (2) A determination of the Climate-Adjusted Flood Elevation using Approximation or Calculation Methods (as described in N.J.A.C. 7:13) plus one of freeboard and any additional freeboard as required by ASCE 24. Any determination using these methods must be sealed and submitted according to § 172-37 and § 172-38.
- C. AO Zones and AH Zones – For Zone AO and Zone AH areas on the municipality's FIRM (or on preliminary flood elevation guidance from FEMA), the Local Design Flood Elevation is determined from the FIRM panel as the highest adjacent grade plus the depth number specified, plus the elevation determined in N.J.A.C 7:13, plus one foot of freeboard. If no depth number is specified, the Local Design Flood Elevation is three (3) feet, plus the elevation determined in N.J.A.C 7:13 above the highest adjacent grade.

ARTICLE III DUTIES AND POWERS OF THE FLOOD PLAIN ADMINISTRATOR

§ 172-13 Floodplain Administrator Designation.

The Township Engineer is designated the Floodplain Administrator. The Floodplain Administrator shall have the authority to delegate performance of certain duties to other employees.

§ 172-14 General.

The Floodplain Administrator is authorized and directed to administer the provisions of these regulations. The Floodplain Administrator shall have the authority to render interpretations of these regulations consistent with the intent and purpose of these regulations and to establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be consistent with the intent and purpose of these regulations and the flood provisions of the building code and shall not have the effect of waiving specific requirements without the granting of a variance pursuant to Article VII of these regulations.

§ 172-15 Coordination.

The Floodplain Administrator shall coordinate with the Construction Official to administer and enforce the flood provisions of the Uniform Construction Code.

§ 172-16 Duties.

The duties of the Floodplain Administrator shall include but are not limited to:

- A. Review all permit applications to determine whether proposed development is located in flood hazard areas established in Article II of these regulations.
- B. Require development in flood hazard areas to be reasonably safe from flooding and to be designed and constructed with methods, practices and materials that minimize flood damage.
- C. Interpret flood hazard area boundaries and provide available flood elevation and flood hazard information.
- D. Determine whether additional flood hazard data shall be obtained or developed.
- E. Review required certifications and documentation specified by these regulations and the building code to determine that such certifications and documentations are complete.
- F. Establish, in coordination with the Construction Official, written procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to Section § 172-28 of these regulations.
- G. Coordinate with the Construction Official and others to identify and investigate damaged buildings located in flood hazard areas and inform owners of the requirement to obtain permits for repairs.
- H. Review requests submitted to the Construction Official seeking approval to modify the strict application of the flood load and flood resistant construction requirements of the Uniform Construction code to determine whether such requests require consideration as a variance pursuant to Article VII of these regulations.
- I. Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available.
- J. Require applicants who propose alteration of a watercourse to notify adjacent jurisdictions and the NJDEP Bureau of Flood Engineering and Climate Resilience Design, and to submit copies of such notifications to the Federal Emergency Management Agency (FEMA).
- K. Inspect development in accordance with Article VI of these regulations and inspect flood hazard areas to determine if development is undertaken without issuance of permits.
- L. Prepare comments and recommendations for consideration when applicants seek variances in accordance with ARTICLE VII of these regulations.
- M. Cite violations in accordance with ARTICLE VIII of these regulations.
- N. Notify the Federal Emergency Management Agency when the corporate boundaries of the Township of Hillsborough have been modified.
- O. Permit Minor Work in the regulated areas discussed in § 172-11.

§ 172-17 Use of changed technical data.

The Floodplain Administrator and the applicant shall not use changed flood hazard area boundaries or base flood elevations for proposed buildings or developments unless the Floodplain Administrator or applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) revision and has received the approval of the Federal Emergency Management Agency. A revision of the effective FIRM does not remove the related feature(s) on a flood hazard area delineation that has been promulgated by the NJDEP. A separate application must be made to the State pursuant to N.J.A.C. 7:13 for revision of a flood hazard area design flood elevation, flood hazard area limit, floodway limit, and/or other related feature.

§ 172-18 Other permits.

It shall be the responsibility of the Floodplain Administrator to assure that approval of a proposed development shall not be given until proof that necessary permits have been granted by Federal or State

agencies having jurisdiction over such development, including Section 404 of the Clean Water Act. In the event of conflicting permit requirements, the Floodplain Administrator must ensure that the most restrictive floodplain management standards are reflected in permit approvals.

§ 172-19 Determination of Local Design Flood Elevations.

- A. If design flood elevations are not specified, the Floodplain Administrator is authorized to require the applicant to:
- (1) Obtain, review, and reasonably utilize data available from a Federal, State, or other source, or
 - (2) Determine the design flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques. Such analyses shall be performed and sealed by a licensed professional engineer. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator. The accuracy of data submitted for such determination shall be the responsibility of the applicant.
- B. It shall be the responsibility of the Floodplain Administrator to verify that the applicant's proposed Best Available Flood Hazard Data Area and the Local Design Flood Elevation in any development permit accurately applies the best available flood hazard data and methodologies for determining flood hazard areas and design elevations described in § 172-11 and § 172-12 respectively. This information shall be provided to the Construction Official and documented according to § 172-29.

§ 172-20 Requirement to submit new technical data.

Base Flood Elevations may increase or decrease resulting from natural changes (e.g. erosion, accretion, channel migration, subsidence, uplift) or man-made physical changes (e.g. dredging, filling, excavation) affecting flooding conditions. As soon as practicable, but not later than six months after the date of a man-made change or when information about a natural change becomes available, the Floodplain Administrator shall notify FEMA of the changes by submitting technical or scientific data in accordance with Title 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

§ 172-21 Activities in riverine flood hazard areas.

In riverine flood hazard areas where design flood elevations are specified but floodways have not been designated, the Floodplain Administrator shall not permit any new construction, substantial improvement or other development, including the placement of fill, unless the applicant submits an engineering analysis prepared by a licensed professional engineer that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachment, will not increase the design flood elevation more than 0.2 feet at any point within the community.

§ 172-22 Floodway encroachment.

Prior to issuing a permit for any floodway encroachment, including fill, new construction, substantial improvements and other development or land-disturbing-activity, the Floodplain Administrator shall require submission of a certification prepared by a licensed professional engineer, along with supporting technical data, that demonstrates that such development will not cause any increase in the base flood level.

§ 172-23 Floodway revisions.

A floodway encroachment that increases the level of the base flood is authorized if the applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) and has received the approval of FEMA.

§ 172-24 Watercourse alteration.

Prior to issuing a permit for any alteration or relocation of any watercourse, the Floodplain Administrator

shall require the applicant to provide notification of the proposal to the appropriate authorities of all adjacent government jurisdictions, as well as the NJDEP Bureau of Flood Engineering and Climate Resilience Design and the Division of Land Resource Protection. A copy of the notification shall be maintained in the permit records and submitted to FEMA.

§ 172-25 Engineering analysis.

The Floodplain Administrator shall require submission of an engineering analysis prepared by a licensed professional engineer, demonstrating that the flood-carrying capacity of the altered or relocated portion of the watercourse will be maintained, neither increased nor decreased. Such watercourses shall be maintained in a manner that preserves the channel's flood-carrying capacity.

§ 172-26 Alterations in coastal areas.

The excavation or alteration of sand dunes is governed by the New Jersey Coastal Zone Management (CZM) rules, N.J.A.C. 7:7. Prior to issuing a local floodplain development permit for any alteration of sand dunes in coastal high hazard areas and Coastal A Zones, the Floodplain Administrator shall require that a New Jersey CZM permit be obtained and included in the local floodplain development permit application. The applicant shall also provide documentation of any engineering analysis, prepared by a licensed professional engineer, that demonstrates that the proposed alteration will not increase the potential for flood damage.

§ 172-27 Development in riparian zones.

All development in Riparian Zones as described in N.J.A.C. 7:13 is prohibited by this ordinance unless the applicant has received an individual or general permit or has complied with the requirements of a permit by rule or permit by certification from NJDEP Division of Land Resource Protection prior to application for a floodplain development permit and the project is compliant with all other Floodplain Development provisions of this ordinance. The width of the riparian zone can range between 50 and 300 feet and is determined by the attributes of the waterbody and designated in the New Jersey Surface Water Quality Standards N.J.A.C. 7:9B. The portion of the riparian zone located outside of regulated water is measured landward from the top of bank. Applicants can request a verification of the riparian zone limits or a permit applicability determination to determine State permit requirements under N.J.A.C. 7:13 from the NJDEP Division of Land Resource Protection.

§ 172-28 Substantial improvement and substantial damage determinations.

When buildings and structures are damaged due to any cause including but not limited to man-made, structural, electrical, mechanical, or natural hazard events, or are determined to be unsafe as described in N.J.A.C. 5:23; and for applications for building permits to improve buildings and structures, including alterations, movement, repair, additions, rehabilitations, renovations, ordinary maintenance and minor work, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Construction Official, shall:

- A. Estimate the market value or require the applicant to obtain a professional appraisal prepared by a qualified independent appraiser, of the market value of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.
- B. Determine and include the costs of all minor work, as discussed in § 172-5, performed in the floodplain regulated by this ordinance in addition to the costs of those improvements regulated by the Construction Official in substantial damage and substantial improvement calculations.
- C. Compare the cost to perform the improvement (including cost of ordinary maintenance items, if the proposal requires a Uniform Construction Code, Flood Hazard Area Control Act, or other permit), the cost to repair the damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, where applicable, to the market value of the building or structure.
- D. Determine and document whether the proposed work constitutes substantial improvement or repair of

substantial damage. This determination requires the evaluation of previous permits issued for improvements and repairs after the date referenced in N.J.A.C. 7:13, prior to the permit application or substantial damage determination as specified in the definition of substantial improvement. This determination shall also include the evaluation of flood related damages over a 10-year period to determine if the costs of repairs at the times of each flood constitutes a repetitive loss as defined by this ordinance.

- E. Notify the applicant in writing when it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the building code is required and notify the applicant in writing when it is determined that work does not constitute substantial improvement or repair of substantial damage. The Floodplain Administrator shall also provide all letters documenting substantial damage and compliance with flood resistant construction requirements of the building code to the NJDEP Bureau of Flood Engineering and Climate Resilience Design.

§ 172-29 Department records.

In addition to the requirements of the building code and these regulations, and regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of these regulations and the flood provisions of the Uniform Construction Code, including Flood Insurance Studies, Flood Insurance Rate Maps; documents from FEMA that amend or revise FIRMs; NJDEP delineations, records of issuance of permits and denial of permits; records of minor work, determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required certifications and documentation specified by the Uniform Construction Code and these regulations including as-built Elevation Certificates; notifications to adjacent communities, FEMA, and the State related to alterations of watercourses; assurance that the flood carrying capacity of altered waterways will be maintained; documentation related to variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to these regulations and the flood resistant provisions of the Uniform Construction Code. The Floodplain Administrator shall also record the required elevation, determination method, and base flood elevation source used to determine the Local Design Flood Elevation in the floodplain development permit.

§ 172-30 Liability.

The Floodplain Administrator and any employee charged with the enforcement of these regulations, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by these regulations or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of these regulations shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Floodplain Administrator and any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of these regulations.

ARTICLE IV PERMITS

§ 172-31 Permits Required.

Any person, owner or authorized agent who intends to conduct any development in a flood hazard area shall first make application to the Floodplain Administrator and shall obtain the required permit. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

§ 172-32 Application for permit.

The applicant shall file an application in writing on a form furnished by the Floodplain Administrator. Such

application shall:

- A. Identify and describe the development to be covered by the permit.
- B. Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- C. Indicate the use and occupancy for which the proposed development is intended.
- D. Be accompanied by a site plan and construction documents as specified in Article V of these regulations, grading and filling plans and other information deemed appropriate by the Floodplain Administrator.
- E. State the valuation of the proposed work, including the valuation of ordinary maintenance (if the proposal requires a Uniform Construction Code, Flood Hazard Area Control Act, or other permit) and minor work.
- F. Be signed by the applicant or the applicant's authorized agent.

§ 172-33 Validity of permit.

The issuance of a permit under these regulations or the Uniform Construction Code shall not be construed to be a permit for, or approval of, any violation of this appendix or any other ordinance of the jurisdiction. The issuance of a permit based on submitted documents and information shall not prevent the Floodplain Administrator from requiring the correction of errors. The Floodplain Administrator is authorized to prevent occupancy or use of a structure or site which is in violation of these regulations or other ordinances of this jurisdiction.

§ 172-34 Expiration.

A permit shall become invalid when the proposed development is not commenced within 180 days after its issuance, or when the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions shall be requested in writing and justifiable cause demonstrated. The Floodplain Administrator is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each.

§ 172-35 Suspension or revocation.

The Floodplain Administrator is authorized to suspend or revoke a permit issued under these regulations wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or code of this jurisdiction.

ARTICLE V SITE PLANS AND CONSTRUCTION DOCUMENTS

§ 172-36 Information for development in flood hazard areas.

- A. The site plan or construction documents for any development subject to the requirements of these regulations shall be drawn to scale and shall include, as applicable to the proposed development:
 - (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), design flood elevation(s), and ground elevations when necessary for review of the proposed development. For buildings that are located in more than one flood hazard area, the elevation and provisions associated with the most restrictive flood hazard area shall apply.
 - (2) Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with § 172-37.
 - (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than 5 acres and base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with § 172-37A.(3) of these regulations.

- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas and Coastal A zones, new buildings shall be located landward of the reach of mean high tide.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose. The applicant shall provide an engineering certification confirming that the proposal meets the flood storage displacement limitations of N.J.A.C. 7:13.
- (7) Extent of any proposed alteration of sand dunes.
- (8) Existing and proposed alignment of any proposed alteration of a watercourse.
- (9) Floodproofing certifications, V Zone and Breakaway Wall Certifications, Operations and Maintenance Plans, Warning and Evacuation Plans and other documentation required pursuant to FEMA publications.

B. The Floodplain Administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by these regulations but that are not required to be prepared by a registered design professional when it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance.

§ 172-37 Information in flood hazard areas without base flood elevations (approximate Zone A).

- A. Where flood hazard areas are delineated on the effective or preliminary FIRM and base flood elevation data have not been provided, the applicant shall consult with the Floodplain Administrator to determine whether to:
 - (1) Use the Approximation Method described in N.J.A.C. 7:13 in conjunction with Appendix 1 of the FHACA to determine the required flood elevation.
 - (2) Obtain, review, and reasonably utilize data available from a Federal, State or other source when those data are deemed acceptable to the Floodplain Administrator to reasonably reflect flooding conditions.
 - (3) Determine the base flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques according to the Calculation Method as described in N.J.A.C. 7:13. Such analyses shall be performed and sealed by a licensed professional engineer.
- B. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator prior to floodplain development permit issuance. The accuracy of data submitted for such determination shall be the responsibility of the applicant. Where the data are to be used to support a Letter of Map Change (LOMC) from FEMA, the applicant shall be responsible for satisfying the submittal requirements and paying the processing fees.

§ 172-38 Analyses and certifications by a Licensed Professional Engineer.

As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a licensed professional engineer for submission with the site plan and construction documents:

- A. For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in Section § 172-39 of these regulations and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
- B. For development activities proposed to be located in a riverine flood hazard area where base flood elevations are included in the FIS or FIRM but floodways have not been designated, hydrologic and

hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments will not increase the base flood elevation more than 0.2 feet at any point within the jurisdiction. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.

- C. For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained, neither increasing nor decreasing the channel's flood-carrying capacity. The applicant shall submit the analysis to FEMA as specified in Section § 172-39 of these regulations. The applicant shall notify the chief executive officer of all affected adjacent jurisdictions, the NJDEP's Bureau of Flood Engineering and Climate Resilience Design and the Division of Land Resource Protection; and shall provide documentation of such notifications.
- D. For activities that propose to alter sand dunes in coastal high hazard areas (Zone V) and Coastal A Zones, an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage and documentation of the issuance of a New Jersey Coastal Zone Management permit under N.J.A.C. 7:7.
- E. For analyses performed using the Approximation or Calculation Methods (as described in N.J.A.C. 7:13) in flood hazard zones without base flood elevations (approximate A zones).

§ 172-39 Submission of additional data.

When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a Letter of Map Change (LOMC) from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

ARTICLE VI INSPECTIONS

§ 172-40 General.

Development for which a permit is required shall be subject to inspection. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of these regulations or the building code. Inspections presuming to give authority to violate or cancel the provisions of these regulations or the building code or other ordinances shall not be valid.

§ 172-41 Inspections of development.

The Floodplain Administrator shall inspect all development in flood hazard areas authorized by issuance of permits under these regulations. The Floodplain Administrator shall inspect flood hazard areas from time to time to determine if development is undertaken without issuance of a permit.

§ 172-42 Buildings and structures.

The Construction Official shall make or cause to be made, inspections for buildings and structures in flood hazard areas authorized by permit in accordance with the Uniform Construction Code, N.J.A.C. 5:23.

- A. **Lowest floor elevation.** Upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section § 172-77 shall be submitted to the Construction Official on an Elevation Certificate.
- B. **Lowest horizontal structural member.** In V zones and Coastal A zones, upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in § 172-77 shall be submitted to the Construction Official on an Elevation Certificate.

- C. **Installation of attendant utilities** (electrical, heating, ventilating, air-conditioning, and other service equipment) and sanitary facilities elevated as discussed in Section § 172-77.
- D. **Final inspection.** Prior to the final inspection, certification of the elevation required in Section § 172-77 shall be submitted to the Construction Official on an Elevation Certificate.

§ 172-43 Manufactured homes.

The Floodplain Administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of these regulations and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted on an Elevation Certificate to the Floodplain Administrator prior to the final inspection.

ARTICLE VII VARIANCES

§ 172-44 General.

The Zoning Board of Adjustment shall hear and decide requests for variances. The Zoning Board of Adjustment shall base its determination on technical justifications submitted by applicants, the considerations for issuance in Section § 172-48, the conditions of issuance set forth in Section § 172-49, and the comments and recommendations of the Floodplain Administrator and, as applicable, the Construction Official. The Zoning Board of Adjustment has the right to attach such conditions to variances as it deems necessary to further the purposes and objectives of these regulations.

§ 172-45 Historic structures.

A variance to the substantial improvement requirements of this ordinance is authorized provided that the repair or rehabilitation of a historic structure is completed according to N.J.A.C. 5:23-6.33, Section 1612 of the International Building Code and R322 of the International Residential Code, the repair or rehabilitation will not preclude the structure's continued designation as a historic structure, the structure meets the definition of the historic structure as described by this ordinance, and the variance is the minimum necessary to preserve the historic character and design of the structure.

§ 172-46 Functionally dependent uses.

A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use provided the variance is the minimum necessary to allow the construction or substantial improvement, and that all due consideration has been given to use of methods and materials that minimize flood damage during the base flood and create no additional threats to public safety.

§ 172-47 Restrictions in floodways.

A variance shall not be issued for any proposed development in a floodway when any increase in flood levels would result during the base flood discharge, as evidenced by the applicable analysis and certification required in § 172-38A of these regulations.

§ 172-48 Considerations.

In reviewing requests for variances, all technical evaluations, all relevant factors, all other portions of these regulations, and the following shall be considered:

- A. The danger that materials and debris may be swept onto other lands resulting in further injury or damage.
- B. The danger to life and property due to flooding or erosion damage.
- C. The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners.
- D. The importance of the services provided by the proposed development to the community.

- E. The availability of alternate locations for the proposed development that are not subject to flooding or erosion and the necessity of a waterfront location, where applicable.
- F. The compatibility of the proposed development with existing and anticipated development.
- G. The relationship of the proposed development to the comprehensive plan and floodplain management program for that area.
- H. The safety of access to the property in times of flood for ordinary and emergency vehicles.
- I. The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwater and the effects of wave action, where applicable, expected at the site.
- J. The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets, and bridges.

§ 172-49 Conditions for issuance.

Variances shall only be issued upon:

- A. Submission by the applicant of a showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site limit compliance with any provision of these regulations or renders the elevation standards of the building code inappropriate.
- B. A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable.
- C. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances.
- D. A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- E. Notification to the applicant in writing over the signature of the Floodplain Administrator that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and that such construction below the base flood level increases risks to life and property.

ARTICLE VIII VIOLATIONS

§ 172-50 Violations.

Any development in any flood hazard area that is being performed without an issued permit or that is in conflict with an issued permit shall be deemed a violation. A building or structure without the documentation of elevation of the lowest floor, the lowest horizontal structural member if in a V or Coastal A Zone, other required design certifications, or other evidence of compliance required by the building code is presumed to be a violation until such time as that documentation is provided.

§ 172-51 Authority.

The Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of property involved, to the owner's agent, or to the person or persons doing the work for development that is not within the scope of the Uniform Construction Code, but is regulated by these regulations and that is determined to be a violation.

§ 172-52 Unlawful continuance.

Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by N.J.S.A. 40:49-5 as appropriate.

§ 172-53 Review Period to Correct Violations.

A 30-day period shall be given to the property owner as an opportunity to cure or abate the condition. The property owner shall also be afforded an opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1,250.00 may be imposed if a court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed.

ARTICLE IX DEFINITIONS**§ 172-54 General.**

The following words and terms shall, for the purposes of these regulations, have the meanings shown herein. Other terms are defined in the Uniform Construction Code N.J.A.C. 5:23 and terms are defined where used in the International Residential Code and International Building Code (rather than in the definitions section). Where terms are not defined, such terms shall have ordinarily accepted meanings such as the context implies.

§ 172-55 Definitions**30 DAY PERIOD**

The period of time prescribed by N.J.S.A. 40:49-5 in which a property owner is afforded the opportunity to correct zoning and solid waste disposal after a notice of violation pertaining to this ordinance has been issued.

100 YEAR FLOOD ELEVATION

Elevation of flooding having a 1% annual chance of being equaled or exceeded in a given year which is also referred to as the Base Flood Elevation.

500 YEAR FLOOD ELEVATION

Elevation of flooding having a 0.2% annual chance of being equaled or exceeded in a given year.

A ZONES

Areas of 'Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation (BFE) in any given year shown on the Flood Insurance Rate Map (FIRM) zones A, AE, AH, A1–A30, AR, AR/A, AR/AE, AR/A1– A30, AR/AH, and AR/AO. When used in reference to the development of a structure in this ordinance, A Zones are not inclusive of Coastal A Zones because of the higher building code requirements for Coastal A Zones.

AH ZONES

Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

AO ZONES

Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

ACCESSORY STRUCTURE

Accessory structures are also referred to as appurtenant structures. An accessory structure is a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For floodplain management purposes, the term includes only accessory structures used for parking and/or storage.

AGRICULTURAL STRUCTURE

A walled and roofed structure used solely for agricultural purposes used exclusively for agricultural purposes or uses in connection with the production, harvesting, storage, drying, or raising of agricultural

commodities and livestock, including aquatic organisms. Structures that house tools or equipment used in connection with these purposes or uses are also considered to have agricultural purposes or uses.

Communities must require that new construction or substantial improvements of agricultural structures be elevated if feasible or dry floodproofed to or above the Local Design Flood Elevation (LD FE) as any other nonresidential building would be. Under some circumstances it may be appropriate to wet-floodproof certain types of agricultural structures when located in wide, expansive floodplains through issuance of a variance. This should only be done for structures used for temporary storage of equipment or crops or temporary shelter for livestock and only in circumstances where it can be demonstrated that agricultural structures can be designed in such a manner that results in minimal damage to the structure and its contents and will create no additional threats to public safety. New construction or substantial improvement of livestock confinement buildings, poultry houses, dairy operations, similar livestock operations and any structure that represents more than a minimal investment must meet the elevation or dry-floodproofing requirements of 44 CFR 60.3(c)(3).

AREA OF SHALLOW FLOODING

A designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD HAZARD

See **SPECIAL FLOOD HAZARD AREA**

ALTERATION OF A WATERCOURSE

A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

ASCE 7

The standard for the Minimum Design Loads for Buildings and Other Structures, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. which includes but is not limited to methodology and equations necessary for determining structural and flood-related design requirements and determining the design requirements for structures that may experience a combination of loads including those from natural hazards. Flood related equations include those for determining erosion, scour, lateral, vertical, hydrostatic, hydrodynamic, buoyancy, breaking wave, and debris impact.

ASCE 24

The standard for Flood Resistant Design and Construction, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. References to ASCE 24 shall mean ASCE 24-14 or the most recent version of ASCE 24 adopted in the UCC Code [N.J.A.C. 5:23].

BASE FLOOD ELEVATION (BFE)

The water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year, as shown on a published Flood Insurance Study (FIS), or preliminary flood elevation guidance from FEMA. May also be referred to as the "100-year flood elevation".

BASEMENT

Any area of the building having its floor subgrade (below ground level) on all sides.

BEST AVAILABLE FLOOD HAZARD DATA

The flood hazard data that reflects the most restrictive flood risk guidance. The Best Available Flood Hazard Data may be depicted on but not limited to State Regulated Flood Hazard Areas, Effective FIS and FIRM, and the most recent of the Advisory Flood Hazard Area Maps, Community-Adopted Work Maps,

Preliminary FIS and FIRM or pending FIS and FIRM.

BREAKAWAY WALLS

Any type of wall subject to flooding that is not required to provide structural support to a building or other structure and that is designed and constructed such that, below the Local Design Flood Elevation, it will collapse under specific lateral loads such that (1) it allows the free passage of floodwaters, and (2) it does not damage the structure or supporting foundation system. Certification in the V Zone Certificate of the design, plans, and specifications by a licensed design professional that these walls are in accordance with accepted standards of practice is required as part of the permit application for new and substantially improved V Zone and Coastal A Zone structures. A completed certification must be submitted at permit application.

BUILDING

Per the FHACA, "Building" means a structure enclosed with exterior walls or fire walls, erected and framed of component structural parts, designed for the housing, shelter, enclosure, and support of individuals, animals, or property of any kind. A building may have a temporary or permanent foundation. A building that is intended for regular human occupation and/or residence is considered a habitable building.

CLIMATE-ADJUSTED FLOOD ELEVATION

the regulatory flood hazard elevation that is anticipated to occur due to climate change and sea level rise. The methods for determining climate adjusted flood elevation are provided in the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.2.

CONDITIONAL LETTER OF MAP REVISION

A Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CONDITIONAL LETTER OF MAP REVISION - FILL

A Conditional Letter of Map Revision - Fill (CLOMR-F) is FEMA's comment on a proposed project involving the placement of fill outside of the regulatory floodway that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CRITICAL BUILDING

Per the FHACA, "Critical Building" means that:

- A.** It is essential to maintaining continuity of vital government operations and/or supporting emergency response, sheltering, and medical care functions before, during, and after a flood, such as a hospital, medical clinic, police station, fire station, emergency response center, or public shelter; or
- B.** It serves large numbers of people who may be unable to leave the facility through their own efforts, thereby hindering or preventing safe evacuation of the building during a flood event, such as a school, college, dormitory, jail or detention facility, day care center, assisted living facility, or nursing home.

DEVELOPMENT

Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of materials, mining, dredging, filling, grading, paving, excavations, drilling operations and other land-disturbing activities.

DRY FLOODPROOFING

A combination of measures that results in a non-residential structure, including the attendant utilities and equipment as described in the latest version of ASCE 24, being watertight with all elements substantially impermeable and with structural components having the capacity to resist flood loads.

ELEVATED BUILDING

A building that has no basement and that has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns. Solid perimeter foundation walls are not an acceptable means of elevating buildings in V and VE Zones.

ELEVATION CERTIFICATE

An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support an application for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

ENCROACHMENT

The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

FEMA PUBLICATIONS

Any publication authored or referenced by FEMA related to building science, building safety, or floodplain management related to the National Flood Insurance Program. Publications shall include but are not limited to technical bulletins, desk references, and American Society of Civil Engineers Standards documents including ASCE 24.

FLOOD OR FLOODING

A. A general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters.
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.
- (3) Mudslides (i.e. mudflows) which are proximately caused by flooding as defined in A(2) of this definition and are akin to a river or liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

B. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph A(1) of this definition.

FLOOD HAZARD AREA DESIGN FLOOD ELEVATION

Per the FHACA, the peak water surface elevation that will occur in a water during the flood hazard area design flood. This elevation is determined via available flood mapping adopted by the State, flood mapping published by FEMA (including effective flood mapping dated on or after January 31, 1980, or any more recent advisory, preliminary, or pending flood mapping; whichever results in higher flood elevations, wider floodway limits, greater flow rates, or indicates a change from an A zone to a V zone or coastal A zone), approximation, or calculation pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.1 – 3.6 and is typically higher than FEMA's base flood elevation. A water that has a drainage area measuring less than 50 acres does not possess, and is not assigned, a flood hazard area design flood elevation.

FLOOD INSURANCE RATE MAP (FIRM)

The official map on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS)

The official report in which the Federal Emergency Management Agency has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

FLOODPLAIN OR FLOOD PRONE AREA

Any land area susceptible to being inundated by water from any source. See "**Flood or flooding.**"

FLOODPLAIN MANAGEMENT REGULATIONS

Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOODPROOFING

Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

FLOODPROOFING CERTIFICATE

Certification by a licensed design professional that the design and methods of construction for floodproofing a non-residential structure are in accordance with accepted standards of practice to a proposed height above the structure's lowest adjacent grade that meets or exceeds the Local Design Flood Elevation. A completed floodproofing certificate is required at permit application.

FLOODWAY

The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

FREEBOARD

A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE

A use that cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities necessary for the loading or unloading of cargo or passengers, and shipbuilding and ship repair facilities. The term does not include long-term storage or related manufacturing facilities.

HABITABLE BUILDING

Pursuant to the FHACA Rules (N.J.A.C. 7:13), means a building that is intended for regular human occupation and/or residence. Examples of a habitable building include a single-family home, duplex, multi-residence building, or critical building; a commercial building such as a retail store, restaurant, office building, or gymnasium; an accessory structure that is regularly occupied, such as a garage, barn, or workshop; mobile and manufactured homes, and trailers intended for human residence, which are set on a foundation and/or connected to utilities, such as in a mobile home park (not including campers and recreational vehicles); and any other building that is regularly occupied, such as a house of worship, community center, or meeting hall, or animal shelter that includes regular human access and occupation. Examples of a non-habitable building include a bus stop shelter, utility building, storage shed, self-storage unit, construction trailer, or an individual shelter for animals such as a doghouse or outdoor kennel.

HARDSHIP

As related to Article VII of this ordinance, meaning the exceptional hardship that would result from a failure to grant the requested variance. The Zoning Board of Adjustment requires that the variance be

exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

HIGHEST ADJACENT GRADE

The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

HISTORIC STRUCTURE

Any structure that is:

- A.** Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- B.** Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- C.** Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- D.** Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved State program as determined by the Secretary of the Interior; or
 - (2) Directly by the Secretary of the Interior in States without approved programs.

LAWFULLY EXISTING

Per the FHACA, means an existing fill, structure and/or use, which meets all Federal, State, and local laws, and which is not in violation of the FHACA because it was established:

- A.** Prior to January 31, 1980; or
- B.** On or after January 31, 1980, in accordance with the requirements of the FHACA as it existed at the time the fill, structure and/or use was established.

Note: Substantially damaged properties and substantially improved properties that have not been elevated are not considered "lawfully existing" for the purposes of the NFIP. This definition is included in this ordinance to clarify the applicability of any more stringent statewide floodplain management standards required under the FHACA.

LETTER OF MAP AMENDMENT

A Letter of Map Amendment (LOMA) is an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map that is requested through the Letter of Map Change (LOMC) process. A LOMA establishes a property's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property has been inadvertently mapped as being in the floodplain but is actually on natural high ground above the base flood elevation. Because a LOMA officially amends the effective NFIP map, it is a public record that the community must maintain. Any LOMA should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP CHANGE

The Letter of Map Change (LOMC) process is a service provided by FEMA for a fee that allows the public to request a change in flood zone designation in an Area of Special Flood Hazard on a Flood Insurance Rate Map (FIRM). Conditional Letters of Map Revision, Conditional Letters of Map Revision – Fill, Letters of Map Revision, Letters of Map Revision-Fill, and Letters of Map Amendment are requested through the

Letter of Map Change (LOMC) process.

LETTER OF MAP REVISION

A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM or FIS report. Because a LOMR officially revises the effective NFIP map, it is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP REVISION – FILL

A Letter of Map Revision Based on Fill (LOMR-F) is FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway may be initiated through the Letter of Map Change (LOMC) Process. Because a LOMR-F officially revises the effective Flood Insurance Rate Map (FIRM) map, it is a public record that the community must maintain. Any LOMR-F should be noted on the community's master flood map and filed by panel number in an accessible location.

LICENSED DESIGN PROFESSIONAL

Licensed design professional shall refer to either a New Jersey Licensed Professional Engineer, licensed by the New Jersey State Board of Professional Engineers and Land Surveyors or a New Jersey Licensed Architect, licensed by the New Jersey State Board of Architects.

LICENSED PROFESSIONAL ENGINEER

A licensed professional engineer shall refer to individuals licensed by the New Jersey State Board of Professional Engineers and Land Surveyors.

LOCAL DESIGN FLOOD ELEVATION (LDFE) the elevation reflective of the most restrictive flood hazard data depicted on but not limited to the State Regulated Flood Hazard Area, Effective FIS and FIRM and the most recent of the Advisory Flood Hazard Area Maps, Community-Adopted Work Maps, Preliminary FIS and FIRM, or pending FIS and FIRM. which is also inclusive of freeboard specified by the New Jersey Flood Hazard Area Control Act and Uniform Construction Codes and any additional freeboard specified in a community's ordinance. In no circumstances shall a project's LDFE be lower than a permit-specified Climate-Adjusted Flood Elevation or a valid NJDEP Flood Hazard Area Verification Letter plus the freeboard as required in ASCE 24 and the effective FEMA Base Flood Elevation plus freeboard.

LOWEST ADJACENT GRADE

The lowest point of ground, patio, or sidewalk slab immediately next a structure, except in AO Zones where it is the natural grade elevation.

LOWEST FLOOR

In A Zones, the lowest floor is the top surface of the lowest floor of the lowest enclosed area (including basement). In V Zones and coastal A Zones, the bottom of the lowest horizontal structural member of a building is the lowest floor. An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other applicable non-elevation design requirements of these regulations.

MANUFACTURED HOME

A structure that is transportable in one or more sections, eight (8) feet or more in width and greater than four hundred (400) square feet, built on a permanent chassis, designed for use with or without a

permanent foundation when attached to the required utilities, and constructed to the Federal Manufactured Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. The term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

MANUFACTURED HOME PARK OR SUBDIVISION

A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MARKET VALUE

The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in these regulations, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value shall be determined by one of the following methods (1) Actual Cash Value (replacement cost depreciated for age and quality of construction), (2) tax assessment value adjusted to approximate market value by a factor provided by the tax assessor's office, or (3) established by a qualified independent appraiser.

NEW CONSTRUCTION

Structures for which the start of construction commenced on or after the effective date of the first floodplain regulation adopted by a community; includes any subsequent improvements to such structures. New construction includes work determined to be a substantial improvement.

NON-RESIDENTIAL

Pursuant to ASCE 24, any building or structure or portion thereof that is not classified as residential.

ORDINARY MAINTENANCE

This term refers to types of work excluded from construction permitting under N.J.A.C. 5:23 in the March 5, 2018 New Jersey Register. Sometimes these types of work must be considered in determinations of substantial improvement and substantial damage in regulated floodplains under 44 CFR 59.1. A proposal solely for improvements defined as ordinary building maintenance under the Uniform Construction Code does not need to be evaluated for compliance with Section § 172-28. However, if any part of a proposal requires Uniform Construction Code, Flood Hazard Area Control Act, or other permit, then all of the proposed work, including ordinary maintenance items, must be included in the total cost of work and evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with Section § 172-28 of this ordinance.

RECREATIONAL VEHICLE

A vehicle that is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light-duty truck, and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

REPETITIVE LOSS

Any flood-related damage sustained by a structure on two separate occasions during a 10 year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

REPETITIVE LOSS AGRICULTURAL STRUCTURE

An agricultural structure covered by a National Flood Insurance Program contract for flood insurance that has incurred flood-related damage on two (2) or more separate occasions in which the cost of repair, on the average, equaled or exceeded 25 percent of the value of the structure at the time of each such flood event. The floodplain administrator shall contact the FEMA regional office to determine whether specific flood-damaged agricultural structures have been designated repetitive loss structures.

RESIDENTIAL

Pursuant to the ASCE 24:

- A. Buildings and structures and portions thereof where people live or that are used for sleeping purposes on a transient or non-transient basis;
- B. Structures including but not limited to one- and two-family dwellings, townhouses, condominiums, multi-family dwellings, apartments, congregate residences, boarding houses, lodging houses, rooming houses, hotels, motels, apartment buildings, convents, monasteries, dormitories, fraternity houses, sorority houses, vacation time-share properties; and
- C. institutional facilities where people are cared for or live on a 24-hour basis in a supervised environment, including but not limited to board and care facilities, assisted living facilities, halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug centers, convalescent facilities, hospitals, nursing homes, mental hospitals, detoxification facilities, prisons, jails, reformatories, detention centers, correctional centers, and prerelease centers.

SOLID WASTE DISPOSAL

The storage, treatment, utilization, processing or final disposition of solid waste as described in N.J.A.C. 7:26-1.6 or the storage of unsecured materials as described in N.J.A.C. 7:13-2.3 for a period of greater than 6 months as specified in N.J.A.C. 7:26 which have been discharged, deposited, injected, dumped, spilled, leaked, or placed into any land or water such that such solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.

SPECIAL FLOOD HAZARD AREA

The greater of the following: (1) Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, shown on the FIRM as Zone V, VE, V1-3-, A, AO, A1-30, AE, A99, or AH; (2) Land and the space above that land, which lies below the climate-adjusted flood elevation for a particular water, as determined using the methods set forth in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13; (3) Riparian Buffers as determined in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13. Also referred to as the **AREA OF SPECIAL FLOOD HAZARD**.

START OF CONSTRUCTION

The Start of Construction is as follows:

- A. For other than new construction or substantial improvements, under the Coastal Barrier Resources Act (CBRA), this is the date the building permit was issued, provided that the actual start of construction, repair, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a building on site, such as the pouring of a slab or footing, the installation of piles, the construction of columns or any work beyond the stage of excavation; or the placement of a manufactured (mobile) home on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- B. For the purposes of determining whether proposed construction must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change, the Start of Construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.
- C. Permanent construction does not include land preparation, such as clearing, grading, and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the

installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. Such development must also be permitted and must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change.

- D. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- E. For determining if new construction and substantial improvements within the Coastal Barrier Resources System (CBRS) can obtain flood insurance, a different definition applies.

STRUCTURE

A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

SUBSTANTIAL DAMAGE

Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition, including the cumulative cost of all improvements made to the structure on or after the date referenced in N.J.A.C. 7:13, would equal or exceed 50 percent of the market value of the structure before the damage occurred. Restoration of Substantially Damaged structures shall constitute a Substantial Improvement.

SUBSTANTIAL IMPROVEMENT

Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cumulative cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. The period of accumulation includes the first improvement or repair of each structure that is permanent on or after the date referenced in N.J.A.C. 7:13. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. This term also includes structures which have incurred "repetitive loss" or "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- A. Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
- B. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

UTILITY AND MISCELLANEOUS GROUP U BUILDINGS AND STRUCTURES

Buildings and structures of an accessory character and miscellaneous structures not classified in any special occupancy, as described in ASCE 24.

VARIANCE

A grant of relief from the requirements of this section which permits construction in a manner otherwise prohibited by this section where specific enforcement would result in unnecessary hardship.

VIOLATION

A development that is not fully compliant with these regulations or the flood provisions of the building code. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION

The height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

WATERCOURSE

A river, creek, stream, channel, or other topographic feature in, on, through, or over which water flows at least periodically.

WET FLOODPROOFING

Floodproofing method that relies on the use of flood damage resistant materials and construction techniques in areas of a structure that are below the Local Design Flood Elevation by intentionally allowing them to flood. The application of wet floodproofing as a flood protection technique under the National Flood Insurance Program (NFIP) is limited to enclosures below elevated residential and non-residential structures and agricultural structures that have been issued variances by the community.

ARTICLE X SUBDIVISIONS AND OTHER DEVELOPMENTS

§ 172-56 General.

Any subdivision proposal, including proposals for manufactured home parks and subdivisions, or other proposed new development in a flood hazard area shall be reviewed to assure that:

- A. All such proposals are consistent with the need to minimize flood damage.
- B. All public utilities and facilities, such as sewer, gas, electric and water systems are located and constructed to minimize or eliminate flood damage.
- C. Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwater around and away from structures.

§ 172-57 Subdivision requirements.

Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:

- A. The flood hazard area, including floodways, coastal high hazard areas, and Coastal A Zones, and base flood elevations, as appropriate, shall be delineated on tentative subdivision plats.
- B. Residential building lots shall be provided with adequate buildable area outside the floodway.
- C. The design criteria for utilities and facilities set forth in these regulations and appropriate codes shall be met.

ARTICLE XI SITE IMPROVEMENTS

§ 172-58 Encroachment in floodways.

Development, land disturbing activity, and encroachments in floodways shall not be authorized unless it has been demonstrated through hydrologic and hydraulic analyses required in accordance with Section § 172-38A of these regulations, that the proposed encroachment will not result in any increase in the base flood level during occurrence of the base flood discharge. If Section § 172-38A is satisfied, proposed elevation, addition, or reconstruction of a lawfully existing structure within a floodway shall also be in accordance with Section § 172-77 of this ordinance and the floodway requirements of N.J.A.C. 7:13.

§ 172-59 Prohibited in floodways.

The following are prohibited activities:

- A. The storage of unsecured materials is prohibited within a floodway pursuant to N.J.A.C. 7:13.
- B. Fill and new structures are prohibited in floodways per N.J.A.C. 7:13.

§ 172-60 Sewer facilities.

All new and replaced sanitary sewer facilities, private sewage treatment plants (including all pumping stations and collector systems) and on-site waste disposal systems shall be designed in accordance with the New Jersey septic system regulations contained in N.J.A.C. 14A and N.J.A.C. 7:9A, the UCC Plumbing Subcode (N.J.A.C. 5:23) and Chapter 7, ASCE 24, to minimize or eliminate infiltration of floodwater into the facilities and discharge from the facilities into flood waters, or impairment of the facilities and systems.

§ 172-61 Water facilities.

All new and replacement water facilities shall be designed in accordance with the New Jersey Safe Drinking Water Act (N.J.A.C. 7:10) and the provisions of Chapter 7 ASCE 24, to minimize or eliminate infiltration of floodwater into the systems.

§ 172-62 Storm drainage.

Storm drainage shall be designed to convey the flow of surface waters to minimize or eliminate damage to persons or property.

§ 172-63 Streets and sidewalks.

Streets and sidewalks shall be designed to minimize potential for increasing or aggravating flood levels and shall meet the requirements set forth in Section § 172-82.

§ 172-64 Limitations on placement of fill.

Subject to the limitations of these regulations, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwater, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, when intended to support buildings and structures (Zone A only), fill shall comply with the requirements of the UCC (N.J.A.C. 5:23). Proposed fill and encroachments in flood hazard areas shall comply with the flood storage displacement limitations of N.J.A.C. 7:13.

§ 172-65 Hazardous Materials.

The placement or storage of any containers holding hazardous substances in a flood hazard area is prohibited unless the provisions of N.J.A.C. 7:13 which cover the placement of hazardous substances and solid waste is met.

ARTICLE XII MANUFACTURED HOMES**§ 172-66 General.**

All manufactured homes installed in flood hazard areas shall be installed pursuant to the Nationally Preemptive Manufactured Home Construction and Safety Standards Program (24 CFR 3280).

§ 172-67 Elevation.

All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be elevated such that the bottom of the frame is elevated to or above the elevation specified in Section § 172-77.

§ 172-68 Foundations.

All new, relocated, and replacement manufactured homes, including substantial improvement of existing manufactured homes, shall be placed on foundations as specified by the manufacturer only if the manufacturer's installation instructions specify that the home has been designed for flood-resistant considerations and provides the conditions of applicability for velocities, depths, or wave action as required by 24 CFR Part 3285-302. The Floodplain Administrator is authorized to determine whether the

design meets or exceeds the performance necessary based upon the proposed site location conditions as a precondition of issuing a flood damage prevention permit. If the Floodplain Administrator determines that the home's performance standards will not withstand the flood loads in the proposed location, the applicant must propose a design certified by a New Jersey licensed design professional and in accordance with 24 CFR 3285.301 (c) and (d) which conforms with ASCE 24, the accepted standard of engineering practice for flood resistant design and construction.

§ 172-69 Anchoring.

All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

§ 172-70 Enclosures.

Fully enclosed areas below elevated manufactured homes shall comply with the requirements of Section § 172-77.

§ 172-71 Protection of mechanical equipment and outside appliances.

Mechanical equipment and outside appliances shall be elevated to or above the elevation of the bottom of the frame required in Section § 172-77 of these regulations.

- A. Exception. Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by Section § 172-77, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

ARTICLE XIII RECREATIONAL VEHICLES

§ 172-72 Placement prohibited.

The placement of recreational vehicles shall not be authorized in coastal high hazard areas and in floodways.

§ 172-73 Temporary placement.

Recreational vehicles in flood hazard areas shall be fully licensed and ready for highway use and shall be placed on a site for less than 180 consecutive days.

§ 172-74 Permanent placement.

Recreational vehicles that are not fully licensed and ready for highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of Section § 172-77 for habitable buildings and Section § 172-68.

ARTICLE XIV TANKS

§ 172-75 Tanks.

Underground and above-ground tanks shall be designed, constructed, installed, and anchored in accordance with ASCE 24 and N.J.A.C. 7:13.

ARTICLE XV OTHER DEVELOPMENT AND BUILDING WORK

§ 172-76 General requirements for other development and building work.

All development and building work, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in these regulations or the Uniform Construction Code (N.J.A.C. 5:23), shall:

- A. Be located and constructed to minimize flood damage;
- B. Meet the limitations of Section § 172-38A of this ordinance when located in a regulated floodway;
- C. Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic and hydrodynamic loads, including the effects of buoyancy, during the conditions of flooding up to the Local Design Flood Elevation (LDFE) determined according to Section § 172-12;
- D. Be constructed of flood damage-resistant materials below the LDFE as described in ASCE 24 Chapter 5;
- E. Have mechanical, plumbing, and electrical systems above the LDFE determined according to Section § 172-12 or meet the requirements of ASCE 24 Chapter 7 unless the attendant utilities and equipment are:
 - (1) Specifically allowed below the LDFE to address life safety and electric code requirements; and
 - (2) Designed, constructed, and installed to prevent floodwaters, including any backflow through the system from entering or accumulating within the components.
- F. Not exceed the flood storage displacement limitations in fluvial flood hazard areas in accordance with N.J.A.C. 7:13; and
- G. Not exceed the impacts to frequency or depth of offsite flooding as required by N.J.A.C. 7:13 in floodways.

§ 172-77 Requirements for Habitable Buildings and Structures.

- A. Construction and Elevation in A Zones not including Coastal A Zones.
 - (1) No portion of a building is located within a V Zone.
 - (2) No portion of a building is located within a Coastal A Zone, unless a licensed design professional certifies that the building's foundation is designed in accordance with ASCE 24, Chapter 4.
 - (3) All new construction and substantial improvement of any habitable building (as defined in Article IX) located in flood hazard areas shall have the top of the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section § 172-12, be in conformance with ASCE 24 Chapter 7, and be confirmed by an Elevation Certificate.
 - (4) All new construction and substantial improvements of non-residential structures shall:
 - (a) Have the top of the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section § 172-12, be in conformance with ASCE 24 Chapter 7, and be confirmed by an Elevation Certificate; or where not feasible
 - (b) Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:

- [1] Meets the requirements of ASCE 24 Chapters 2 and 7; and
 - [2] Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.
- (5) All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
- (a) Be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited;
 - (b) Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of Section § 172-77A(4)(b) are met;
 - (c) Be constructed to meet the requirements of ASCE 24 Chapter 2;
 - (d) Have openings documented on an Elevation Certificate; and
 - (e) Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:
 - [1] The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
 - [2] The depth of flooding that the enclosure would experience to the Climate-Adjusted Flood Elevation;
 - [3] The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;
- (6) Crawlspaces that have enclosed areas or floors below the LDFE are allowed to be wet floodproofed only if the following conditions are met:

- (a) Crawlspace construction is not permitted in V or Coastal A zones;
- (b) The interior grade of a crawlspace below the LDFE must be at or above the lowest adjacent exterior grade (LAG).
- (c) The floor of the enclosure must be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13;
- (d) There must be an adequate drainage system that removes floodwaters from the interior area of the crawlspace.
- (e) The enclosure must be designed and adequately anchored to prevent flotation, collapse, and lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- (f) Crawlspaces are not permitted in areas with flood velocities greater than 5 feet per second;
- (g) The enclosure must have openings that equalize hydrostatic pressures by allowing for the automatic entry and exit of floodwaters.
- (h) Have openings documented on an Elevation Certificate;
- (i) Be constructed to meet the requirements of ASCE 24 Chapter 2;
- (j) Be constructed with materials resistant to flood damage. This includes not only the foundation walls of the crawlspace used to elevate the building, but also any joists, insulation, or other elements that extend below the LDFE;
- (k) Be constructed with electrical, heating, ventilation, plumbing, air conditioning equipment, and other mechanical and service facilities that meet the requirements of ASCE 24 Chapter 7 which requires that attendant utilities are located above the LDFE determined according to Section § 172-12 unless the attendant utilities and equipment are:
 - [1] Specifically allowed below the Local Design Flood Elevation; and
 - [2] Designed, constructed, and installed to prevent water, including any backflow through the system, from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during conditions of flooding;

§ 172-78 Garages and accessory storage structures.

Garages and accessory storage structures shall be designed and constructed in accordance with the Uniform Construction Code.

§ 172-79 Fences.

Fences in floodways that have the potential to block the passage of floodwater, such as stockade fences and wire mesh fences, shall meet the requirements of Section § 172-38A of these regulations. Pursuant to N.J.A.C. 7:13, any fence located in a floodway shall have sufficiently large openings so as not to catch debris during a flood and thereby obstruct floodwaters, such as barbed-wire, split-rail, or strand fence. A fence with little or no open area, such as a chain link, lattice, or picket fence, does not meet this requirement. Foundations for fences greater than 6 feet in height must conform with the Uniform Construction Code. Fences for pool enclosures having openings not in conformance with this section but in conformance with the Uniform Construction Code to limit climbing require a variance as described in **ARTICLE VII** of this ordinance.

§ 172-80 Retaining walls, sidewalks, and driveways.

Retaining walls, sidewalks and driveways that involve placement of fill in floodways shall meet the requirements of § 172-38A of these regulations and N.J.A.C. 7:13.

§ 172-81 Swimming pools.

Swimming pools shall be designed and constructed in accordance with the Uniform Construction Code.

Above-ground swimming pools and below-ground swimming pools that involve placement of fill in floodways shall also meet the requirements of Section § 172-38A of these regulations. Above-ground swimming pools are prohibited in floodways by N.J.A.C. 7:13.

§ 172-82 Roads and watercourse crossings.

- A. For any railroad, roadway, or parking area proposed in a flood hazard area, the travel surface shall be constructed at least one foot above the Climate-Adjusted Elevation in accordance with N.J.A.C. 7:13.
- B. Roads and watercourse crossings that encroach into regulated floodways or riverine waterways with base flood elevations where floodways have not been designated, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, shall meet the requirements of Section § 172-38A of these regulations.

ARTICLE XVI TEMPORARY STRUCTURES AND TEMPORARY STORAGE

§ 172-83 Temporary structures.

Temporary structures shall be erected for a period of less than 180 days. Temporary structures shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood. Fully enclosed temporary structures shall have flood openings that are in accordance with ASCE 24 to allow for the automatic entry and exit of flood waters.

§ 172-84 Temporary storage.

Temporary storage includes storage of goods and materials for a period of less than 180 days. Stored materials shall not include hazardous materials.

§ 172-85 Floodway encroachment.

Temporary structures and temporary storage in floodways shall meet the requirements of Section § 172-38A of these regulations.

ARTICLE XVII UTILITY AND MISCELLANEOUS GROUP U

§ 172-86 Utility and Miscellaneous Group U.

In accordance with Section 312 of the International Building Code, Utility and Miscellaneous Group U includes buildings and structures that are accessory in character and miscellaneous structures not classified in any specific occupancy in the Building Code, including, but not limited to, aircraft hangars (accessory to a one- or two-family residence), carports, communication equipment structures (gross floor area less than 600 sq. ft.), fences more than 6 feet (1829 mm) high, grain silos (accessory to a residential occupancy), livestock shelters, private garages, retaining walls, sheds, stables, tanks and towers. Structures that do not meet the definition of accessory structures must meet all NFIP standards.

§ 172-87 Flood loads.

Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be anchored to prevent flotation, collapse or lateral movement resulting from flood loads, including the effects of buoyancy, during conditions up to the Local Design Flood Elevation as determined in Section § 172-12.

§ 172-88 Elevation.

Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be elevated such that the lowest floor, including basement, is elevated to or above the Local Design Flood Elevation as determined in Section § 172-12 and in accordance with ASCE 24. Utility lines shall be designed and elevated in accordance with N.J.A.C. 7:13.

§ 172-89 Enclosures below base flood elevation.

Fully enclosed areas below the LDFE shall be constructed in accordance with Section § **172-77** and with ASCE 24 for new construction and substantial improvements. Existing enclosures such as a basement or crawlspace having a floor that is below grade along all adjoining exterior walls shall be abandoned, filled-in, and/or otherwise modified to conform with the requirements of N.J.A.C. 7:13 when the project has been determined to be a substantial improvement by the Floodplain Administrator.

§ 172-90 Flood-damage resistant materials.

Flood-damage-resistant materials shall be used below the LDFE determined in Section § **172-12**.

§ 172-91 Protection of mechanical, plumbing, and electrical systems.

Mechanical, plumbing, and electrical systems, equipment and components, heating, ventilation, air conditioning, plumbing fixtures, duct systems, and other service equipment, shall be elevated to or above the LDFE determined in Section § **172-12**.

- A. Exception: Electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall be permitted to be located below the LDFE provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the LDFE in compliance with the flood-resistant construction requirements of ASCE 24. Electrical wiring systems shall be permitted to be located below the Local Design Flood Elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

§ 172-92 Detached Accessory Structures.

Detached accessory structures used only for parking of vehicles and storage are permitted at grade if:

- A. In a special flood hazard areas other than coastal high hazard areas (Zones A, AE, AO, AH, and A1-30), not larger than a one-story two-car garage and walls have flood openings in compliance with the requirements of Section ARTICLE XV§ 172-77A(5).
- B. In coastal high hazard areas (Zones Coastal A, V, VE, V1-30, and V0), not larger than 100 sq. ft. in area.
- C. Anchored to resisted flotation, collapse, and lateral movement.
- D. Flood damage-resistant materials used below the base flood elevation comply with the requirements of Section § **172-90**.
- E. Mechanical, electrical, and utility equipment comply with the requirements of Section § **172-91**.

§ 172-93 Agricultural Structures Damaged By Flooding.

Agricultural structures that are substantially damaged by flooding and agricultural structures that are repetitive loss structures are permitted to be repaired or restored to pre-damage condition, provided the following are satisfied:

- A. If substantially damaged, the substantial damage determination is based only on the cost to repair damage caused by flooding to pre-damage conditions.
- B. The proposed repair or restoration does not change the size of the structure and does not significantly alter the nature of the building. With the exception of costs associated with wet floodproofing in accordance with paragraph (5) below, proposals that include work beyond or in addition to that necessary to repair or restore the structure to pre-damage condition must be regulated as substantial improvements.
- C. The repaired or restored structure will continue to be an agricultural structure, as defined in these regulations.
- D. Owners are notified, in writing, that agricultural structures approved under this section:

- (1) Will not be eligible for disaster relief under any program administered by the Federal Emergency Management Agency or any other Federal agency.
 - (2) Will have National Flood Insurance Program flood insurance policies rated based on the structure's risk.
 - (3) May be denied National Flood Insurance Program flood insurance policies if repairs do not include the wet floodproofing construction requirements of paragraph (5) below.
- E. Wet floodproofing construction requirements. When owners elect to wet floodproof flood-damaged agricultural structures as part of repair or restoration to pre-damage condition, the structure shall:
- (1) Be anchored to resist flotation, collapse, and lateral movement.
 - (2) Have flood damage-resistant materials below the base flood elevation in compliance with the requirements of Section § 172-90.
 - (3) Have mechanical, electrical, and utility equipment in compliance with the requirements of Section § 172-91.
 - (4) In special flood hazard areas other than coastal high hazard areas, have flood openings in compliance with the requirements of Section ARTICLE XV§ 172-77A(5).

SECTION 3. SEVERABILITY. Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 4. INCONSISTENCY. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable regulations. In the event of any inconsistency or conflict between the provisions of this Ordinance or other local requirements, the provisions of this Ordinance shall apply.

SECTION 5. PUBLICATION UPON INTRODUCTION. After introduction, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 35:3-2a is hereby directed to publish this Ordinance in its entirety or by title and summary on the Township's official internet website, together with a notice of the introduction thereof, and the time and place when and where it will be further considered for final passage. The publication shall include a clear and concise statement prepared by the Clerk setting forth the purpose of this Ordinance and a time and place when and where a copy of this Ordinance can be obtained without cost by any member of the general public. The publication shall be at least one week prior to the scheduled hearing.

SECTION 6. PLANNING BOARD REFERRAL. After introduction, the Township Clerk is hereby directed to submit a copy of the within Ordinance to the Planning Board of the Township for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

SECTION 7. PUBLICATION UPON ADOPTION. If adopted, the Township Clerk, in accordance with N.J.S.A. 40:49-2 and N.J.S.A. 35:3-2a is hereby directed to publish this Ordinance, in its entirety or by title and summary, together with a notice of the date of passage or approval, on the Township's official internet website.

SECTION 8. EFFECTIVE DATE. This ordinance shall take effect immediately upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final form of adopted ordinance by the Clerk with the Somerset County Planning Board pursuant to N.J.S.A. 40:55D-16.



Township of Hillsborough

COUNTY OF SOMERSET
MUNICIPAL BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844

www.hillsborough-nj.org
(908) 369-4313

October 27, 2026

I, Christiana Bushell, hereby certify that funds are available for the attached Claims List No. 26-17.

Christiaan Bushell
CFO

SUPPLEMENTAL CHECK LIST

FOR THE MEETING OCTOBER 27						
NUMBER	VENDOR	APPROPRIATION	FOR	AMOUNT		
1015261	Hillsborough Board of Education	Current	BOE Taxes Payable	\$12,265,979.00		
1015262	Southern Skylands Regional HIF	Current	October Medical Premiums	\$358,389.00		
1015263	Enterprise Fleet Management	Current	October E Fleet Leasing Program	\$7,108.42		
1015264	Pitney Bowes Financial	Current	Quarterly Meter Lease Payment	\$867.00		
1015267	Pitney Bowes Purchase Power	Current	Postage	\$10,156.25		
83396	Frame Me, Inc.	Current Account	Township Committee Frame	\$239.00		
83397	Constant Contact	Current Account	Annual Contract	\$1,730.40		
1389	Garden State Invest Group	Lien Redemption Account	Lien Redemption	\$1,302.59		
1390	RTLF-NJ IIB, LLC	Lien Redemption Account	Lien Redemption	\$5,489.89		

List of Bills - (All Funds)
Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Vendor	Description	Payment	Check	Total
CURRENT FUND				
10124 - ACCESS	PO 2602756 Monthly Storage Fees for 2026	2,428.42		2,428.42
10480 - AMAZON.COM BILLING DEPT.	PO 2602939 GREENCYCLE CB435A 35A BLACK TONER 2 PACK	33.57		
	PO 2602982 10- BASKETBALL NET HEAVY DUTY REPLACEMEN	229.90		263.47
10640 - ANIMAL CONTROL SOLUTIONS LLC	PO 2602032 ANIMAL CONTROL SERVICES - AUG-DEC 2026	1,700.00		1,700.00
30935 - ANTONOFF, KATELYN	PO 2602374 HR intern August -December	195.50		195.50
10944 - AWARDS NETWORK	PO 2602934 Boro Points posted in September	660.00		660.00
10976 - B&H PHOTO	PO 2602635 Kodak Pixpro Digital Camera & Accessorie	729.48		729.48
11452 - BERNSTEIN,ERIC M.& ASSOC.L.L.C	PO 2602868 PB Litigation	7,087.00		
	PO 2602870 PB non-escrow (Weston Road LLC) - Septem	608.00		7,695.00
11564 - BINSKY & SNYDER LLC	PO 2602688 Re: Q11171 Cooling Tower CT-1 Replace co	6,129.55		
	PO 2602787 Replace Failed Heat Exchanger RTU-06 Quo	7,533.14		
	PO 2602788 Replace Multiple Failed Components RTU-1	3,124.29		
	PO 2602789 Replace Failed Compressor #2 and Thermos	6,849.44		
	PO 2602791 Replace Failed Heat Exchanger RTU-20	6,807.71		
	PO 2602895 Replace Failed Blower Assembly and Drive	4,440.35		34,884.48
11652 - BLANEY, DEBRA	PO 2602887 Cape May Assessor Conference 2026 Expens	316.10		316.10
11924 - BRIGHTSPEED	PO 2602971 OCT PHONE SERVICE	11.67		11.67
30929 - BUY WISE AUTO PARTS	PO 2602351 Parts for Police Vehicle Repairs	711.35		
	PO 2602521 Parts for Inventory/ Stock	143.14		854.49
12572 - CENTRAL JERSEY TRAILER HITCH	PO 2602314 2026 Truck and Trailer repairs	745.72		745.72
13100 - COMCAST	PO 2602975 SEPT COMCAST	1,683.42		
	PO 2602985 ACCOUNT # 70846306	1,777.71		3,461.13
13296 - COUNTY OF SOMERSET	PO 2602775 Business Cards - 1 box each (500) - Davi	120.00		
	PO 2602894 Community Resource Guides	214.00		334.00
13648 - DAVE'S SUBURBAN DISPOSAL SERV	PO 2602842 Disposal Services @ 379 South Branch Roa	259.35		
	PO 2602843 Disposal Services @ 21 East Mountain Roa	118.65		
	PO 2602854 2026 Parks Disposal Services	379.68		757.68
30293 - DI MARZIO, MARIA	PO 2602809 SEPTEMBER COURT SESSION ASSISTANCE (28 H	700.00		700.00
14024 - DIFRANCESCO BATEMAN, PC	PO 2602882 Tax Appeals - billed through 8/31/26 Inv	1,995.00		1,995.00
14468 - EDMUNDS GOVTECH	PO 2602422 ADDED/OMITTED TAX BILLS & BLANK TAX BILL	394.00		394.00
15352 - FUSCO'S RENTAL WORLD	PO 2602697 2026 Equipment Rental	2,165.22		2,165.22
15356 - G & B JANITORIAL SUPPLY	PO 2602523 Janitorial Supplies/Complex	1,209.26		
	PO 2602523 Janitorial Supplies/Complex	175.56		1,384.82
30641 - GEESE CHASERS, LLC	PO 2600246 R-45-2026	1,379.00		1,379.00
16056 - GRAINGER, INC.	PO 2602974 Grommets for Banners and Signs	83.40		83.40
30588 - GRANATIR, RICHARD	PO 2602977 hillsboroughpd.org - VPS 4 vCPU	713.76		713.76
16196 - GTBM INC.	PO 2602866 E-Ticket Invoice 3rd Qtr 7/1/26-9/30/26	1,490.00		1,490.00
16448 - HARBOR SALES	PO 2602350 4' x 8' x 1/2" Opaque White (7508)**cu	417.06		417.06
16924 - HOME DEPOT CREDIT SERVICE	PO 2602933 Court Repairs - textured window film, wi	44.83		44.83
17200 - IDRIVE	PO 2602869 Remote PC 100 Computer Enterprise Annual	424.75		424.75
30983 - INSIGHT PUBLIC SECTOR INC.	PO 2602779 Falcon Next-Gen SIEM Additional Ingestio	4,717.00		4,717.00
17336 - INTERSTATE WASTE SERVICES, INC	PO 2602287 Waste Services/ DPW	121.52		
	PO 2602737 Auten Road Dumpsters	1,501.02		
	PO 2602945 Auten Road Dump Day	4,862.39		6,484.93
17556 - JCP&L	PO 2602973 ELECTRIC SERVICE - 9/19/26 - 10/19/26	978.21		978.21

List of Bills - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Vendor	Description	Payment	Check Total
18476 - KOLLMER EQUIPMENT	PO 2600041 equipment supplies	198.00	198.00
18516 - KONICA MINOLTA PREMIER FINANCE	PO 2601992 ACCT #500-50461766 FOR JULY-DEC 2026	289.09	
	PO 2601995 COPIER LEASE 12 MACHINES - JULY-DEC 202	3,295.60	
	PO 2602381 #500-50840138 FOR AUG- DEC 2026	107.46	3,692.15
18852 - LANGUAGE LINE SERVICES	PO 2602865 Language Line Services September, 2026	31.75	
	PO 2602905 TELEPHONIC INTERPRETING SERVICES SEPTEMB	104.06	135.81
18964 - LAWSON PRODUCTS, INC.	PO 2602804 Nuts and Bolts for Sign Shop	90.86	90.86
19032 - LEGALLY YOURS	PO 2602835 SPANISH INTERPRETING SERVICES 9/1/2026	480.00	480.00
19060 - LEONI LAWN CARE	PO 2602902 Lawn Mowing Service 9/29/26 and 10/5/26	5,300.00	5,300.00
19292 - LOMBARDOZZI, MICHAEL	PO 2600501 PB Court Reporter	350.00	350.00
29657 - LOWES HOME CENTERS	PO 2602652 Misc. Shop Supplies	12.78	12.78
29657 - LOWES HOME CENTERS	PO 2602860 Parts/Supplies	187.45	187.45
29657 - LOWES HOME CENTERS	PO 2602950 Drill Bits and Washers for Complex Repai	74.03	74.03
30674 - MALOUF FORD-LINCOLN, INC.	PO 2602118 Repairs/Maintenance on DPW Vehicles	239.72	
	PO 2602840 Exhaust Manifold for DPW Truck #90	2,590.12	2,829.84
29282 - MARK DELSANTO	PO 2602981 REFUND OF APPLICATION FEE FOR WITHDRAWN	250.00	250.00
20792 - MORRIS COUNTY PUBLIC SAFETY	PO 2600841 Expandable Straight MEB Instructor Cours	110.00	110.00
21192 - NEW JERSEY AMERICAN WATER	PO 2602965 1018-210023855482 FOR 08/19/26-09/17/26	80,572.61	80,572.61
21352 - NJ AMERICAN WATER	PO 2602877 AUGUST WATER	8,278.79	
	PO 2602976 SEPT WATER	6,531.55	14,810.34
21516 - NJRPA	PO 2602754 2026 Playground Maintenance Workshop	360.00	360.00
21892 - PACKET MEDIA, LLC	PO 2602177 bi monthly July 24th ads	13.34	13.34
22128 - PASSAIC CNTY POLICE ACADEMY	PO 2601263 Commercial Truck Enforcement on 10/9/26	70.00	70.00
30998 - PATEL, JINIT H	PO 2602986 100% DISABLED VETERAN REFUND BL 207.02 L	2,181.34	2,181.34
22424 - PDQ AUTO SUPPLY, INC	PO 2602024 Parts for Stock/Inventory	52.92	
	PO 2602033 Parts for DPW Tires & Repairs	747.48	
	PO 2602077 Parts for Department Vehicle Repairs	159.12	
	PO 2602077 Parts for Department Vehicle Repairs	35.91	
	PO 2602078 Parts for Parks Vehicles	27.26	1,022.69
22512 - PERKINS, ERIC M. J.M.C.	PO 2602903 SUBSTITUTE JUDGE SERVICES (10/19/2026)	500.00	500.00
22776 - POWER PLACE INC	PO 2600123 Misc. new small equipment	1,493.57	1,493.57
22836 - PRIMEPOINT LLC	PO 2602924 PAYROLL SERVICES - SEPTEMBER	3,353.05	3,353.05
30253 - PRINCETON SUPPLY	PO 2600043 Bathroom supplies	628.00	
	PO 2602367 Janitorial Supplies for Complex	1,306.00	
	PO 2602367 Janitorial Supplies for Complex	492.40	2,426.40
30944 - PRO-LINE INDUSTRIAL PRODUCTS, INC	PO 2602729 Cleaning Supplies for Parks -Cleaners, W	1,054.10	1,054.10
22952 - PSE&G	PO 2602967 SEPT BILLING	116.86	
	PO 2602968 13 012 031 06 FOR OCTOBER BILLING	551.50	
	PO 2602969 71 413 568 00 FOR 09/02/26-10/01/26	47.36	715.72
30994 - PULEIO, VINCENT	PO 2602937 Vincent Puleio/DPW CDL Permit fee	125.00	125.00
23084 - R & R RADAR, INC	PO 2602867 Maintenance Contract for Radar Units Pay	1,105.26	1,105.26
23460 - RESTUCCIA, CHRISTINA	PO 2600827 BOA Covering Court Reporter - 2026	300.00	300.00
30382 - RICCIARDI BROTHERS, INC.	PO 2602222 Field paint	1,399.60	1,399.60
24484 - SCREEN STYLES	PO 2602875 maroon TC polo	63.00	63.00
24860 - SIEMENS FINANCIAL SERVICES INC	PO 2602961 SEPT 2026	803.02	803.02
25312 - SOMERSET COUNTY PARK COMM.	PO 2602927 2026 Somerset County Recreation Municipa	7,560.00	7,560.00

List of Bills - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Vendor	Description	Payment	Check Total
25604 - STAPLES CONTRACT & COMMERCIAL LLC	PO 2602588 SUPPLIES - PLANNING	69.17	69.17
25660 - STAVOLA FLEMINGTON ASPHALT LLC	PO 2602901 Road Materials	2,077.19	
	PO 2602901 Road Materials	408.05	
	PO 2602901 Road Materials	2,982.82	5,468.06
26168 - TECHTOOLSUPPLY.COM	PO 2602494 Vertical Cable Keystone Jack (Various)	673.50	673.50
26200 - TENTCRAFT	PO 2602816 2026 Special Event Supplies	2,386.97	2,386.97
26680 - TREASURER, STATE OF NEW JERSEY	PO 2602891 3rd Quarter 2026 marriage licenses -	1,425.00	1,425.00
26816 - TROIL ENTERPRISES, LLC	PO 2602925 Lubricants (Engine and Hydraulic Oils) f	5,773.80	5,773.80
26832 - TRUGREEN-CHEMLAWN, INC	PO 2602311 2026 Lawn & Weed Services	5,005.17	5,005.17
26980 - UNITED PARCEL SERVICE	PO 2602964 MAIL SERVICES 10/03/26	30.00	30.00
17736 - UNITED SITE SERVICES, INC.	PO 2602852 September 2026 Parks Portables	906.08	906.08
30928 - VELLA, MAUREEN	PO 2602955 SUBSTITUTE JUDGE SERVICES 10/13/2026	500.00	500.00
30300 - VERIZON	PO 2602963 FIBER INTERNET CIRCUIT - OCTOBER	1,017.65	1,017.65
27328 - VERIZON	PO 2602972 OCT VERIZON	154.34	154.34
27380 - VG CLEANERS	PO 2602005 July-Dec 2026 Custodial Services	11,950.00	11,950.00
27408 - VILLAGE SUPERMARKETS	PO 2602815 Purchase donuts, napkins, cider and cand	52.00	
	PO 2602889 Supplies for Older Adult Resource Fair f	83.37	135.37
27456 - VRC COMPANIES LLC	PO 2602302 Monthly Storage Fees for 2026	1,057.09	1,057.09
27660 - WB MASON CO, INC.	PO 2602654 Office Supply-EBDC	37.76	
	PO 2602846 Recreation Office Supplies	65.63	103.39
27684 - WECKENMAN, CHRISTOPHER	PO 2602978 Reimbursement for Trunk or Treat Event -	53.89	53.89
28341 - WORLD INSURANCE ASSOCIATES, LLC	PO 2602930 Quarterly Consultant/Benefits Coordinato	10,475.00	10,475.00
GRANT FUND			
10812 - ASPHALT PAVING SYSTEMS, INC	PO 2403146 Road Repairs ARP	8,784.00	8,784.00
30823 - FARAH, KAYLA	PO 2602892 Kayla Farah - Invoice #8	8,700.00	8,700.00
25340 - GREATER SOMERSET COUNTY YMCA	PO 2602897 PLANET Y 5/15/26-6/12/26 WEEKLY STAFFING	1,448.00	1,448.00
29621 - LANDSCAPE MATERIALS INC.	PO 2403145 CATCH BASIN BLOCK 6x6x12	484.00	484.00
26540 - TOP LINE CONSTRUCTION CORP	PO 2503157 DUKES PARKWAY WEST RESURFACING PROJECT R	77,037.04	77,037.04
GENERAL CAPITAL			
11380 - BEN SHAFFER RECREATION INC.	PO 2600247 R-48-2026	191,889.00	
	PO 2601149 2026 Singley Park Walkway	4,860.00	196,749.00
30910 - FRANK GALBRAITH & SON EXCAVATION	PO 2602181 R-458-2026	77,388.15	77,388.15
OTHER TRUST			
10480 - AMAZON.COM BILLING DEPT.	PO 2602929 AMAGIC 30 PCS FLCIKERING FLAMELESS LED T	40.86	40.86
11452 - BERNSTEIN,ERIC M.& ASSOC.L.L.C	PO 2602864 AH Counsel - September	9,443.00	9,443.00
14904 - FIEDLER, JOHN	PO 2602923 CJCOA Meeting 10-7-26	20.00	20.00
30794 - Inspira Financial Health, Inc	PO 2602918 HSA Account Fee - September 2026	45.00	45.00
20040 - MAZZAGATTI, DOMINICK	PO 2602921 CJCOA Meeting 10-7-26	20.00	20.00
30982 - MUDD, TAYLOR	PO 2602920 CJCOA Meeting 10-7-26	20.00	20.00
21508 - NJLM EDUCATIONAL FOUNDATION	PO 2602694 Job Postings for Plumbing & Electrical I	460.00	460.00
23448 - RESOLUTION RUN, INC	PO 2602898 \$1,000 GOLD SPONSOR OF RESOLUTION RUN	1,000.00	1,000.00
28327 - SCHWEERS, KEVIN	PO 2602919 CJCOA Meeting 10-7-26	20.00	20.00
30840 - THE NATIONAL WASHINGTON ROCHAMBEAU REVOL	PO 2602730 Victory Town 250 Program	2,600.00	2,600.00

List of Bills - (All Funds)
Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Vendor	Description	Payment	Check Total
27660 - WB MASON CO, INC.	PO 2602783 Office Supplies- Building Dept.	640.44	640.44
27776 - WEX HEALTH	PO 2602841 FSA OUTSIDE EXPENSES - SEPTEMBER 2026	55.02	55.02
30990 - WORKMAN, DARIUS	PO 2602899 DONATION FOR DARIUS WORKMAN TO COMPLETE	800.00	800.00
ESCROW			
11452 - BERNSTEIN,ERIC M. & ASSOC.L.L.C	PO 2602837 PB escrows	13,462.25	
	PO 2602879 PB Escrows	1,539.00	
	PO 2602931 PB escrow - 21-PB-10-S/MS/SP (TOLLBROSPL	133.00	15,134.25
13472 - CURRENT ACCOUNT	PO 2602847 Q3 Planning Transfers	1,461.85	1,461.85
14024 - DIFRANCESCO BATEMAN, PC	PO 2602836 BOA & PB Escrows	108.00	108.00
20236 - MCMANIMON, SCOTLAND & BAUMANN	PO 2602833 BOA escrows	2,280.00	2,280.00
22492 - PENNONI ASSOCIATES, INC.	PO 2602831 BOA escrows	2,081.00	
	PO 2602832 BOA escrows	1,285.50	
	PO 2602838 PB escrows	9,064.50	
	PO 2602839 PB escrows	6,446.00	18,877.00
23460 - RESTUCCIA, CHRISTINA	PO 2602904 Transcript - 07-15-26 BOA hearing (110 p	687.50	687.50
28008 - WOOLSON ANDERSON PEACH, P.C.	PO 2602932 BOA escrow - BA-25-06 (BHAVVEERPB)	556.00	556.00
PAYROLL			
30999 - J&L ELECTRICAL COMMUNICATIONS GROUP INC	PO 2602987 SPECIAL POLICE REFUND	2,058.00	2,058.00
TOTAL			686,150.67
Total to be paid from Fund 01 CURRENT FUND	259,233.56		
Total to be paid from Fund 02 GRANT FUND	96,453.04		
Total to be paid from Fund 04 GENERAL CAPITAL	274,137.15		
Total to be paid from Fund 12 OTHER TRUST	15,164.32		
Total to be paid from Fund 20 ESCROW	39,104.60		
Total to be paid from Fund 21 PAYROLL	2,058.00		
	=====		
	686,150.67		

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
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CURRENT FUND

Disbursements

01-216-55-000-000	2602986	PATEL, JINIT H	100% DISABLED VETERAN REFUND BL 207.02 L	2,181.34	
		CURRENT YEAR TAX REFUNDS	TOTAL FOR ACCOUNT		2,181.34
					=====
		TOTAL for Disbursements			2,181.34

Quarterly Marriage Report

01-288-55-001-000	2602891	TREASURER, STATE OF NEW JERSEY	Quarterly marriage report: July, August,	1,425.00	
		DUE TO STATE-REGISTRAR	TOTAL FOR ACCOUNT		1,425.00
					=====
		TOTAL for Quarterly Marriage Report			1,425.00

Disbursements

01-192-08-105-720	2602981	MARK DELSANTO	REFUND OF APPLICATION FEE FOR WITHDRAWN	250.00	
		Fees & Permits - Planning Dept.	TOTAL FOR ACCOUNT		250.00
					=====
		TOTAL for Disbursements			250.00

Social Services

01-201-27-345-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE SOCIAL SERVICES	331.35	
		PHOTO COPY LEASES	TOTAL FOR ACCOUNT		331.35
	2602889	VILLAGE SUPERMARKETS	LOL 1/2 1/2	4.29	
	2602889	VILLAGE SUPERMARKETS	SRPB EVERYDY CUTLE	8.99	
	2602889	VILLAGE SUPERMARKETS	SRPB EVERYDY CUTLE	8.99	
	2602889	VILLAGE SUPERMARKETS	SRPB 8.62IN PLATE	5.49	
	2602889	VILLAGE SUPERMARKETS	SRPB NAPKIN WHT 50	11.97	
	2602889	VILLAGE SUPERMARKETS	SRPB 8.62IN PLATE	7.99	
	2602889	VILLAGE SUPERMARKETS	SRBB HVD MILK QUAR	1.69	
	2602889	VILLAGE SUPERMARKETS	SRPB 6-12 DBL SAS	7.99	
	2602889	VILLAGE SUPERMARKETS	SRPB EVERYDY CUTLE	8.99	
	2602889	VILLAGE SUPERMARKETS	SRPB 8.62IN PLATE	7.99	
	2602889	VILLAGE SUPERMARKETS	SRPB EVERYDY CUTLE	8.99	
01-201-27-345-530		EQUIPMENT & SUPPLIES	TOTAL FOR ACCOUNT		83.37
					=====
		TOTAL for Social Services			414.72

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Township Administrator					
01-201-20-701-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE CLERK (MAYOR/ADMIN'S SHARE)	150.31	
		PHOTO COPY LEASES	TOTAL FOR ACCOUNT		150.31
				=====	
TOTAL for Township Administrator					150.31
Township Committee					
01-201-20-702-230	2602875	SCREEN STYLES	maroon TC polo shirt for JG	63.00	
		PRINTING	TOTAL FOR ACCOUNT		63.00
				=====	
TOTAL for Township Committee					63.00
Township Clerk					
01-201-20-703-210	2602177	PACKET MEDIA, LLC	bi monthly ads July 24th legal ads	13.34	
		ADVERTISING	TOTAL FOR ACCOUNT		13.34
01-201-20-703-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE CLERK (CLERK'S SHARE)	150.31	
		PHOTO COPY LEASES	TOTAL FOR ACCOUNT		150.31
				=====	
TOTAL for Township Clerk					163.65
Finance					
01-201-20-705-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE FINANCE (FINANCE'S SHARE)	126.05	
		PHOTO COPIER LEASE	TOTAL FOR ACCOUNT		126.05
				=====	
TOTAL for Finance					126.05
Human Resources					
01-201-20-707-280	2602374	ANTONOFF, KATELYN	intern services for Human Resources- \$17	195.50	
		PROFESSIONAL SERVICES	TOTAL FOR ACCOUNT		195.50
01-201-20-707-941	2602934	AWARDS NETWORK	Points posted in September	835.00	
	2602934	AWARDS NETWORK	Points credited in September	-175.00	
		BOROPOINTS	TOTAL FOR ACCOUNT		660.00
				=====	
TOTAL for Human Resources					855.50

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Tax Collection					
01-201-20-708-230	2602422	EDMUNDS GOVTECH	BLANK TAX BILLS	84.00	
	2602422	EDMUNDS GOVTECH	ADDED/OMITTED TAX BILLS	310.00	
	PRINTING		TOTAL FOR ACCOUNT		394.00
01-201-20-708-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE FINANCE (TAX COLLECTION'S S	126.05	
	PHOTO COPY LEASES		TOTAL FOR ACCOUNT		126.05
TOTAL for Tax Collection				=====	520.05
IT					
01-201-20-709-290	2602779	INSIGHT PUBLIC SECTOR INC.	CrowdStrike Falcon Search Retention - su	961.50	
	2602779	INSIGHT PUBLIC SECTOR INC.	Falcon Next-Gen SIEM Retention on GovClo	1,797.40	
	2602779	INSIGHT PUBLIC SECTOR INC.	Falcon Next-Gen SIEM Additional Ingestio	1,958.10	
	CONTRACTUAL SERVICES		TOTAL FOR ACCOUNT		4,717.00
TOTAL for IT				=====	4,717.00
Tax Assessor					
01-201-20-710-410	2602887	BLANEY, DEBRA	Assessor's conference Cape May, New Jers	316.10	
	MEETINGS, CONF., CONVENTIONS		TOTAL FOR ACCOUNT		316.10
01-201-20-710-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE TAX ASSESSOR	252.10	
	PHOTO COPY LEASES		TOTAL FOR ACCOUNT		252.10
01-201-20-710-790	2602882	DIFRANCESCO BATEMAN, PC	Tax Appeals - billed through 8/31/26 Inv	1,995.00	
	INSPECTION FEES/TAX APPEAL COSTS		TOTAL FOR ACCOUNT		1,995.00
TOTAL for Tax Assessor				=====	2,563.20
Office Supplies - Municipal Bldg					
01-201-20-711-360	2602654	WB MASON CO, INC.	Flagship Recycled 30% Recycled Copy Pape	37.76	
	OFFICE SUPPLIES		TOTAL FOR ACCOUNT		37.76
TOTAL for Office Supplies - Municipal Bldg				=====	37.76

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Human Services					
01-201-20-713-240	2602924	PRIMEPOINT LLC	PAYROLL SERVICES - SEPTEMBER	3,353.05	
		PAYROLL SERVICES	TOTAL FOR ACCOUNT		3,353.05
TOTAL for Human Services					3,353.05
Engineering					
01-201-20-715-450	2601992	KONICA MINOLTA PREMIER FINANCE	ACCT #500-50461766 FOR JULY-DEC 2026	289.09	
		PHOTO COPY LEASE	TOTAL FOR ACCOUNT		289.09
TOTAL for Engineering					289.09
Planning Board					
01-201-21-720-270	2602868	BERNSTEIN,ERIC M.& ASSOC.L.L.C	PB Litigation - September - SOM-L-1048-2	4,199.00	
	2602868	BERNSTEIN,ERIC M.& ASSOC.L.L.C	SOM-L-000887-23 (Homestead Road LLC)	760.00	
	2602870	BERNSTEIN,ERIC M.& ASSOC.L.L.C	PB non-escrow (Weston Road LLC) - Septem	608.00	
	2602868	BERNSTEIN,ERIC M.& ASSOC.L.L.C	SOM-L-001708-25 (Homestead Road LLC)	1,216.00	
	2602868	BERNSTEIN,ERIC M.& ASSOC.L.L.C	SOM-L-1465-22 (Harvard Way)	912.00	
		PB - LEGAL SERVICES	TOTAL FOR ACCOUNT		7,695.00
01-201-21-720-280	2600501	LOMBARDOZZI, MICHAEL	PB Court Reporter 10/08/26	350.00	
		PB - COURT STENOGRAPHER	TOTAL FOR ACCOUNT		350.00
01-201-21-720-281	2600827	RESTUCCIA, CHRISTINA	BOA Covering Court Reporter - 2026	300.00	
		BOA - COURT STENOGRAPHER	TOTAL FOR ACCOUNT		300.00
01-201-21-720-360	2602588	STAPLES CONTRACT & COMMERCIAL LLC	Rediform Receipt Book	48.99	
	2602775	COUNTY OF SOMERSET	Business Cards - 1 box each (500) - Davi	120.00	
	2602588	STAPLES CONTRACT & COMMERCIAL LLC	Nameplate Slide - Jolanta Maziarz, Esq.	10.99	
	2602588	STAPLES CONTRACT & COMMERCIAL LLC	Exhibit Labels	9.19	
		OFFICE SUPPLIES	TOTAL FOR ACCOUNT		189.17
01-201-21-720-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE PLANNING	300.63	
		PHOTO COPY LEASES	TOTAL FOR ACCOUNT		300.63
TOTAL for Planning Board					8,834.80

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Construction					
01-201-22-725-251	2602756	ACCESS	Monthly Storage Fees for 2026- oct	2,428.42	
	2602302	VRC COMPANIES LLC	Monthly Storage Fees for 2026 - sept	1,057.09	
		RECORDS MANAGEMENT	TOTAL FOR ACCOUNT		3,485.51
01-201-22-725-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE CONSTRUCTION	252.11	
		COPY MACHINE LEASE	TOTAL FOR ACCOUNT		252.11
TOTAL for Construction					=====
					3,737.62
Group Insurance					
01-201-23-733-280	2602930	WORLD INSURANCE ASSOCIATES, LLC	Quarterly Consultant/Benefits Coordinato	10,475.00	
		MISCELLANEOUS	TOTAL FOR ACCOUNT		10,475.00
TOTAL for Group Insurance					=====
					10,475.00
Police Department					
01-201-25-745-231	2602869	IDRIVE	Remote PC 100 Computer Enterprise Annual	424.75	
	2602494	TECHTOOLSUPPLY.COM	Vertical Cable Keystone Jack (Various)	673.50	
		COMPUTER SYSTEMS UPGRADE	TOTAL FOR ACCOUNT		1,098.25
01-201-25-745-237	2602977	GRANATIR, RICHARD	hillsboroughpd.org - Backup Manager	35.88	
	2602977	GRANATIR, RICHARD	hillsboroughpd.org - cPanel VPS Admin -	354.00	
	2602977	GRANATIR, RICHARD	hillsboroughpd.org - VPS 4 vCPU	323.88	
		NETWORK SOFTWARE MAINTENANCE	TOTAL FOR ACCOUNT		713.76
01-201-25-745-243	2602866	GTBM INC.	E-Ticket Invoice 3rd Qtr 7/1/26-9/30/26	1,490.00	
		E-TICKET	TOTAL FOR ACCOUNT		1,490.00
01-201-25-745-255	2602867	R & R RADAR, INC	Maintenance Contract for Radar Units Pay	1,105.26	
		RADAR REPAIR CONTRACT	TOTAL FOR ACCOUNT		1,105.26
01-201-25-745-262	2601263	PASSAIC CNTY POLICE ACADEMY	Commercial Truck Enforcement on 10/9/26	70.00	
	2600841	MORRIS COUNTY PUBLIC SAFETY	Expandable Straight MEB Instructor Cours	110.00	
		SPECIAL/REFRESHER COURSES	TOTAL FOR ACCOUNT		180.00
01-201-25-745-274	2602635	B&H PHOTO	Eylar Waterproof Protective Case	119.96	
	2602635	B&H PHOTO	Kodak Pixpro Digital Camera	514.04	
	2602635	B&H PHOTO	Sandisk 64GB Memory Card	95.48	
		INVESTIGATIVE FUND	TOTAL FOR ACCOUNT		729.48

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Police Department					
01-201-25-745-277	2602865	LANGUAGE LINE SERVICES	Language Line Services September, 2026	31.75	
		LANGUAGE LINE	TOTAL FOR ACCOUNT		31.75
01-201-25-745-290	2602978	WECKENMAN, CHRISTOPHER	Reimbursement for Trunk or Treat Event -	53.89	
		COMMUNITY POLICING	TOTAL FOR ACCOUNT		53.89
01-201-25-745-450	2602381	KONICA MINOLTA PREMIER FINANCE	#500-50840138 FOR 10/1/26-10/31/26	107.46	
	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE POLICE	504.22	
		PHOTO COPIER LEASE	TOTAL FOR ACCOUNT		611.68
01-201-25-745-940	2602939	AMAZON.COM BILLING DEPT.	GREENCYCLE CB435A 35A BLACK TONER 2 PACK	33.57	
		MISC EXPS	TOTAL FOR ACCOUNT		33.57
TOTAL for Police Department					=====
					6,047.64
DPW Admin					
01-201-26-764-310	2602974	GRAINGER, INC.	Grommets for Banners and Signs	83.40	
	2602350	HARBOR SALES	4' x 8' x 1/2" Opaque White (7508)**cu	417.06	
	2602804	LAWSON PRODUCTS, INC.	Nuts and Bolts for Sign Shop	90.86	
		SIGN SHOP	TOTAL FOR ACCOUNT		591.32
01-201-26-764-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE DPW	297.64	
		PHOTO COPY LEASES	TOTAL FOR ACCOUNT		297.64
01-201-26-764-940	2602287	INTERSTATE WASTE SERVICES, INC	Waste Services/ DPW 9/21/26	121.52	
		MISC EXPS	TOTAL FOR ACCOUNT		121.52
TOTAL for DPW Admin					=====
					1,010.48
DPW Streets & Roads					
01-201-26-765-280	2602902	LEONI LAWCARE	Lawn Mowing Service 9/29/26 and 10/5/26	5,300.00	
		OUTSIDE CONTRACTORS	TOTAL FOR ACCOUNT		5,300.00
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	589.85	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	742.62	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	1,073.23	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	589.74	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	479.23	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	408.05	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	261.34	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
DPW Streets & Roads					
01-201-26-765-300	2602652	LOWES HOME CENTERS	Hose Clamps	12.78	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	425.04	
	2602901	STAVOLA FLEMINGTON ASPHALT LLC	I-5 Asphalt	898.96	
	MISC. MATERIALS/SUPPLIES		TOTAL FOR ACCOUNT		5,480.84
				=====	
TOTAL for DPW Streets & Roads					10,780.84
DPW Motor Vehicle					
01-201-26-767-240	2602937	PULEIO, VINCENT	Vincent Puleio/DPW CDL Permit fee	125.00	
	LICENSES/REGISTRATIONS		TOTAL FOR ACCOUNT		125.00
01-201-26-767-300	2602925	TROIL ENTERPRISES, LLC	Sunoco TH Fluid Bulk	956.80	
	2602925	TROIL ENTERPRISES, LLC	Sunoco Ult Syn Blend 10W30 SP/GF-6A Bulk	2,743.50	
	2602925	TROIL ENTERPRISES, LLC	Sunoco Super C 15W40 CK-4 Bulk	2,073.50	
	VEHICLE LUBRICANTS AND FUEL		TOTAL FOR ACCOUNT		5,773.80
01-201-26-767-490	2602024	PDQ AUTO SUPPLY, INC	Oil Filter	52.92	
	2602521	BUY WISE AUTO PARTS	TPMS Sensors	49.33	
	2602521	BUY WISE AUTO PARTS	Push Button Switch	33.92	
	2602521	BUY WISE AUTO PARTS	Wix Filters	27.62	
	2602521	BUY WISE AUTO PARTS	Wix Fuel/ Filter	27.74	
	2602521	BUY WISE AUTO PARTS	Wix Lube	4.53	
	PARTS INVENTORY		TOTAL FOR ACCOUNT		196.06
01-201-26-767-552	2602078	PDQ AUTO SUPPLY, INC	Fuel Filter	27.26	
	PARKS VEHICLE REPAIRS & MAINT		TOTAL FOR ACCOUNT		27.26
01-201-26-767-556	2602118	MALOUF FORD-LINCOLN, INC.	Repairs to #90	239.72	
	2602033	PDQ AUTO SUPPLY, INC	LED Lights Bucket Truck	747.48	
	2602840	MALOUF FORD-LINCOLN, INC.	Exhaust Manifold for DPW Truck #90	2,590.12	
	DPW TIRES & REPAIR		TOTAL FOR ACCOUNT		3,577.32
01-201-26-767-557	2602351	BUY WISE AUTO PARTS	Brakes/ Rotors	264.10	
	2602351	BUY WISE AUTO PARTS	Repairs to #608	203.33	
	2602351	BUY WISE AUTO PARTS	Repairs to #655	63.90	
	2602351	BUY WISE AUTO PARTS	Repairs to #655	180.02	
	POLICE VEHICLE & REPAIRS		TOTAL FOR ACCOUNT		711.35
01-201-26-767-559	2602077	PDQ AUTO SUPPLY, INC	Repairs to #319	35.91	
	2602077	PDQ AUTO SUPPLY, INC	Repairs to #320	159.12	
	DEPT VEHICLE REPAIR & MAINT		TOTAL FOR ACCOUNT		195.03

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
DPW Motor Vehicle					
TOTAL for DPW Motor Vehicle					=====10,605.82
Building & Grounds					
01-201-26-772-280	2602842	DAVE'S SUBURBAN DISPOSAL SERV	Disposal Services @ 379 South Branch Roa	259.35	
	2602843	DAVE'S SUBURBAN DISPOSAL SERV	Disposal Services @ 21 East Mountain Roa	118.65	
	2602895	BINSKY & SNYDER LLC	Replace Failed Blower Assembly and Drive	4,440.35	
	2602005	VG CLEANERS	Services for July (\$11,450/mo) and Augus	11,950.00	
	2602789	BINSKY & SNYDER LLC	Replace Failed Compressor #2 and Thermos	6,849.44	
	2602688	BINSKY & SNYDER LLC	Re: Q11171 Cooling Tower CT-1 Replace co	6,129.55	
	2602791	BINSKY & SNYDER LLC	Replace Failed Heat Exchanger RTU-20	6,807.71	
	2602788	BINSKY & SNYDER LLC	Replace Multiple Failed Components RTU-1	3,124.29	
01-201-26-772-280	2602787	BINSKY & SNYDER LLC	Replace Failed Heat Exchanger RTU-06 Quo	7,533.14	
	CONTRACTUAL/MISC. SERVICES			TOTAL FOR ACCOUNT	47,212.48
01-201-26-772-300	2602950	LOWES HOME CENTERS	Drill Bits and Washers for Complex Repai	74.03	
	2602933	HOME DEPOT CREDIT SERVICE	Court Repairs - textured window film, wi	44.83	
	BUILDING MATERIALS & SUPPLIES			TOTAL FOR ACCOUNT	118.86
01-201-26-772-301	2602523	G & B JANITORIAL SUPPLY	Janitorial Supplies/Complex	175.56	
	2602367	PRINCETON SUPPLY	Janitorial Supplies for Complex	492.40	
	2602523	G & B JANITORIAL SUPPLY	Janitorial Supplies/Complex	1,209.26	
	2602367	PRINCETON SUPPLY	Janitorial Supplies for Complex	815.40	
	2602367	PRINCETON SUPPLY	Janitorial Supplies for Complex	490.60	
	JANITORIAL SUPPLIES			TOTAL FOR ACCOUNT	3,183.22
TOTAL for Building & Grounds					=====50,514.56
Annual Cleanup					
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	135.19	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	859.74	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	277.48	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	288.26	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	1,120.72	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	623.90	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	220.91	
	2602737	INTERSTATE WASTE SERVICES, INC	Auten Road Dumpsters	1,501.02	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	381.21	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	277.48	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	374.42	
	2602945	INTERSTATE WASTE SERVICES, INC	Auten Road Dump Day	303.08	

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List of Bills (Department/Account Detail) - (All Funds)
Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Annual Cleanup					
01-201-26-775-940	ANNUAL CLEANUP		TOTAL FOR ACCOUNT		6,363.41
					=====
TOTAL for Annual Cleanup					6,363.41
Health Department					
01-201-27-785-220	2602964 UNITED PARCEL SERVICE POSTAGE		MAIL SERVICES 10/03/26 TOTAL FOR ACCOUNT	30.00	30.00
01-201-27-785-450	2601995 KONICA MINOLTA PREMIER FINANCE PHOTO COPY LEASES		COPIER LEASE HEALTH TOTAL FOR ACCOUNT	300.62	300.62
01-201-27-785-530	2602894 COUNTY OF SOMERSET EQUIPMENT & SUPPLIES		200 community resource guides/50 mental TOTAL FOR ACCOUNT	214.00	214.00
					=====
TOTAL for Health Department					544.62
Wildlife Management					
01-201-27-788-280	2602032 ANIMAL CONTROL SOLUTIONS LLC ANIMAL CONTROL SERVICES		ANIMAL CONTROL SERVICES - KENNELING AND TOTAL FOR ACCOUNT	1,700.00	1,700.00
					=====
TOTAL for Wildlife Management					1,700.00
Recreation					
01-201-28-795-280	2602927 SOMERSET COUNTY PARK COMM. THERAPEUTIC RECREATION PROGRAM		Somerset County Therapeutic Recreation D TOTAL FOR ACCOUNT	7,560.00	7,560.00
01-201-28-795-360	2602846 WB MASON CO, INC. 2602846 WB MASON CO, INC. 2602846 WB MASON CO, INC. 2602846 WB MASON CO, INC. 2602846 WB MASON CO, INC. 2602846 WB MASON CO, INC. OFFICE SUPPLIES		12 Month 2027 Desk Pad Calendar 21.75 X1 Flagship Rubber Bands Scotch 3850 Heavy Duty Packaging Tape 2027 Monthly Wall Calendar Work Station Monthly Desk Calendar Swingline GBC UltraClear Thermal Laminat TOTAL FOR ACCOUNT	21.03 2.29 15.09 15.99 6.30 4.93	65.63
01-201-28-795-450	2601995 KONICA MINOLTA PREMIER FINANCE PHOTO COPY LEASE		COPIER LEASE RECREATION TOTAL FOR ACCOUNT	252.11	252.11

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Recreation					
TOTAL for Recreation					7,877.74
Parks					
	2602852	UNITED SITE SERVICES, INC.	Site #6 Valley Road - STD	45.94	
	2602852	UNITED SITE SERVICES, INC.	Site #2 Beekman Lane - STD	192.52	
	2602852	UNITED SITE SERVICES, INC.	Site #4 Municipal Complex - ADA	70.13	
	2600246	GEESE CHASERS, LLC	GEESE CONTROL AT AVM PARK 10/1-10/31	1,379.00	
	2602852	UNITED SITE SERVICES, INC.	Site #10 7 Amsterdam Drive Coutry Classi	70.13	
	2602852	UNITED SITE SERVICES, INC.	Site #25-Singley Park-ADA	70.13	
	2602852	UNITED SITE SERVICES, INC.	Site #3 301 Amsterdam Drive - STD	48.13	
	2602852	UNITED SITE SERVICES, INC.	Site # 27 East Mountain Rd	65.63	
	2602852	UNITED SITE SERVICES, INC.	Site #4 Municipal Complex - STD	48.13	
	2602852	UNITED SITE SERVICES, INC.	Site #14 S. Branch Rd - STD	48.13	
	2602852	UNITED SITE SERVICES, INC.	Site #7 Brooks Blvd - STD	48.13	
	2602854	DAVE'S SUBURBAN DISPOSAL SERV	209 Triangle Road - September Services	189.84	
	2602852	UNITED SITE SERVICES, INC.	Site #10 7 Amsterdam Drive Country Class	48.13	
	2602852	UNITED SITE SERVICES, INC.	#9 Ottos Park 571 Montgomery Rd	65.63	
	2602852	UNITED SITE SERVICES, INC.	Site #8 293 Willow Road- STD	37.19	
	2602854	DAVE'S SUBURBAN DISPOSAL SERV	209 Triangle Road - August Services	189.84	
	2602852	UNITED SITE SERVICES, INC.	Site #11 Lowes - STD	48.13	
01-201-28-796-201	CONTRACTUAL SERVICES		TOTAL FOR ACCOUNT		2,664.76
	2602860	LOWES HOME CENTERS	orange had/sponge caddy/2-gal white lid-	68.13	
	2602860	LOWES HOME CENTERS	treated mailbox post/beach pebble	77.60	
	2602860	LOWES HOME CENTERS	rb 5/32-in x 50-ft para c (4)	41.72	
01-201-28-796-299	PARK REPAIRS		TOTAL FOR ACCOUNT		187.45
	2602311	TRUGREEN-CHEMLAWN, INC	Fuel & fertilizer surcharges	29.94	
	2602311	TRUGREEN-CHEMLAWN, INC	Late Summer Lawn Service Annex	158.26	
	2602222	RICCIARDI BROTHERS, INC.	Field paint - marking paint - white	1,399.60	
	2602311	TRUGREEN-CHEMLAWN, INC	Late Summer Lawn Service SIngley	1,935.00	
	2602311	TRUGREEN-CHEMLAWN, INC	Weed Control - AVM	425.00	
	2602311	TRUGREEN-CHEMLAWN, INC	Weed Control - Complex	425.00	
	2602311	TRUGREEN-CHEMLAWN, INC	Late Summer Lawn Service AVM	690.37	
	2602311	TRUGREEN-CHEMLAWN, INC	Late Summer Lawn Serivce Woodfield	1,341.60	
01-201-28-796-380	FIELD MAINTENANCE		TOTAL FOR ACCOUNT		6,404.77
	2602754	NJRPA	Registration - Brian Staats	120.00	
	2602754	NJRPA	Registration - Cody Woodrick	120.00	
	2602754	NJRPA	Registration - Joe Maturin	120.00	
01-201-28-796-420	TRAINING PROGRAMS		TOTAL FOR ACCOUNT		360.00
	2600123	POWER PLACE INC	tire & wheel assembly/oil filers/files	733.18	

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Account	P0 #	Vendor	Description	Payment	Account Total
Parks					
	2600123	POWER PLACE INC	filter kit/blades/oils/filters	760.39	
	2600041	KOLLMER EQUIPMENT	HD Commercial Blade .240 (6)	198.00	
	2602314	CENTRAL JERSEY TRAILER HITCH	Trailer Parts- spring slipper, bolt kit,	745.72	
	2602697	FUSCO'S RENTAL WORLD	Rental of John Deere Bulldozer	2,165.22	
	2602982	AMAZON.COM BILLING DEPT.	10- BASKETBALL NET HEAVY DUTY REPLACEMEN	229.90	
01-201-28-796-530		PARK EQUIPMENT	TOTAL FOR ACCOUNT		4,832.41
	2600043	PRINCETON SUPPLY	Bathroom supplies	628.00	
01-201-28-796-550		2602729 PRO-LINE INDUSTRIAL PRODUCTS, INC	Cleaning Supplies for Parks -Cleaners, W	1,054.10	
		BUILDING REPAIR/MAINTENANCE	TOTAL FOR ACCOUNT		1,682.10
TOTAL for Parks					16,131.49
Celebration of Public Events					
	2602816	TENTCRAFT	Replacement Tent Canopies	2,284.48	
	2602816	TENTCRAFT	Shipping	102.49	
01-201-30-797-940		MISC EXPS	TOTAL FOR ACCOUNT		2,386.97
	2602815	VILLAGE SUPERMARKETS	Purchase donuts, napkins, cider and cand	52.00	
01-201-30-797-960		SCARECROW FESTIVAL	TOTAL FOR ACCOUNT		52.00
TOTAL for Celebration of Public Events					2,438.97
Water Utility					
	2602965	NEW JERSEY AMERICAN WATER	1018-210023855482 FOR 08/19/26-09/17/26	80,572.61	
01-201-31-824-073		FIRE HYDRANTS	TOTAL FOR ACCOUNT		80,572.61
TOTAL for Water Utility					80,572.61
Utilities					
	2602968	PSE&G	13 012 031 06 FOR OCTOBER BILLING	551.50	
	2602967	PSE&G	77 941 204 03 FOR 09/01/26-09/30/26	74.14	
01-201-31-825-501		ELECTRIC MUNICIPAL FACILITIES	TOTAL FOR ACCOUNT		625.64
	2602961	SIEMENS FINANCIAL SERVICES INC	MUNICIPAL BUILDING - SEPT 2026	246.29	
01-201-31-825-503		ELECTRIC MUNICIPAL BLDG SIEMENS	TOTAL FOR ACCOUNT		246.29
	2602961	SIEMENS FINANCIAL SERVICES INC	DPW BUILDING - SEPT 2026	556.73	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Utilities					
01-201-31-825-504		ELECTRIC PUBLIC WORKS SIEMENS	TOTAL FOR ACCOUNT		556.73
	2602967	PSE&G	74 630 044 06 FOR 09/01/26-09/30/26	22.93	
01-201-31-825-540		AVM SKATE PARK LIGHTING	TOTAL FOR ACCOUNT		22.93
TOTAL for Utilities					=====
					1,451.59
Utilities					
	2602967	PSE&G	76 382 375 01 FOR 09/03/26-10/02/26	19.79	
	2602969	PSE&G	71 413 568 00 FOR 09/02/26-10/01/26	47.36	
01-201-31-826-297		STREET LIGHTS/TRAFFIC SIGNALS HUDSON	TOTAL FOR ACCOUNT		67.15
	2602973	JCP&L	100-089-909-269 FOR 9/19/26 - 10/19/26	563.29	
	2602973	JCP&L	100-089-909-244 FOR 9/19/26 - 10/19/26	216.56	
	2602973	JCP&L	100-089-909-251 FOR 9/19/26 - 10/19/26	198.36	
01-201-31-826-750		STREET LIGHTS/TRAFFIC SIGNALS	TOTAL FOR ACCOUNT		978.21
TOTAL for Utilities					=====
					1,045.36
Water Utility					
	2602976	NJ AMERICAN WATER	1018-210021226712 FOR 9/12/26 - 10/12/26	403.15	
	2602976	NJ AMERICAN WATER	1018-210021122766 FOR 9/12/26-10/12/26	71.43	
	2602976	NJ AMERICAN WATER	1018-210022528466 FOR 9/15/26-10/13/26	364.57	
	2602976	NJ AMERICAN WATER	1018-210022528398 FOR 9/15/26-10/13/26	1,121.22	
	2602976	NJ AMERICAN WATER	1018-210021836881 FOR 9/12/26-10/12/26	403.15	
	2602877	NJ AMERICAN WATER	1018-210021836881 FOR 08/13/26-09/11/26	423.56	
	2602877	NJ AMERICAN WATER	1018-210022037236 FOR 08/28/26-09/28/26	370.43	
	2602877	NJ AMERICAN WATER	1018-210021122766 FOR 8/13/26-9/11/26	58.31	
	2602877	NJ AMERICAN WATER	1018-210022528398 FOR 8/14/26-9/14/26	1,095.24	
	2602877	NJ AMERICAN WATER	1018-210022528466 FOR 8/14/26-9/14/26	334.30	
	2602877	NJ AMERICAN WATER	1018-210021226712 FOR 8/13/26-9/11/26	423.56	
01-201-31-828-501		WATER- MUNICIPAL BLDG 52-0092926-2	TOTAL FOR ACCOUNT		5,068.92
	2602877	NJ AMERICAN WATER	1018-210022740174 FOR 8/14/26-9/14/26	266.06	
	2602976	NJ AMERICAN WATER	1018-210022740174 FOR 9/15/26-10/13/26	262.41	
01-201-31-828-503		WATER-DPW GARAGE 52-0090572-6	TOTAL FOR ACCOUNT		528.47
	2602877	NJ AMERICAN WATER	1018-210022739860 FOR 8/13/26-9/11/26	1,417.39	
	2602976	NJ AMERICAN WATER	1018-210020793448 FOR 9/11/26-10/09/26	2,339.33	
	2602877	NJ AMERICAN WATER	1018-210020793445 FOR 08/12/26-09/10/26	1,457.50	

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Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Water Utility					
01-201-31-828-532	2602976	NJ AMERICAN WATER	1018-210022739860 FOR 9/12/26 - 10/12/26	730.01	
		FOOTBALL/TRIANGLE RD 52-0090569-2	TOTAL FOR ACCOUNT		5,944.23
01-201-31-828-533	2602877	NJ AMERICAN WATER	1018-210020961531 FOR 8/14/26-9/14/26	473.69	
		COMPLEX SOCCER FIELDS 52-0105440-9	TOTAL FOR ACCOUNT		473.69
01-201-31-828-534	2602877	NJ AMERICAN WATER	1018-210023465629 FOR 8/14/26-9/14/26	1,958.75	
	2602976	NJ AMERICAN WATER	1018-210023465629 FOR 9/15/26-10/13/26	836.28	
		AVM PARK 52-0080366-5	TOTAL FOR ACCOUNT		2,795.03
TOTAL for Water Utility					14,810.34
Utilities					
01-201-31-839-701	2602963	VERIZON	FIBER INTERNET CIRCUIT - OCTOBER	1,017.65	
	2602972	VERIZON	250-782-962-0001-47 FOR 10/11/26-11/10/2	154.34	
		VERIZON	TOTAL FOR ACCOUNT		1,171.99
01-201-31-839-709	2602985	COMCAST	70846306 FOR 10/15/26-11/14/26	1,777.71	
	2602975	COMCAST	8499 05 280 0243091 FOR 10/13/26-11/12/2	333.69	
	2602975	COMCAST	8499 05 280 0558571 FOR 10/17/26-11/16/2	333.69	
	2602975	COMCAST	8499 05 280 0558605 FOR 10/17/26-11/16/2	333.69	
	2602975	COMCAST	8499 05 280 0244958 FOR 10/16/26-11/15/2	333.69	
	2602975	COMCAST	8499 02 280 0558597 FOR 10/17/26-11/16/2	333.69	
	2602975	COMCAST	8499 05 280 0213177 FOR 10/11/26-11/10/2	14.97	
		INTERNET-COMCAST	TOTAL FOR ACCOUNT		3,461.13
01-201-31-839-745	2602971	BRIGHTSPEED	309976821 FOR 10/01/26-10/31/26	11.67	
		EMBARQ	TOTAL FOR ACCOUNT		11.67
TOTAL for Utilities					4,644.79
Municipal Court					
01-201-42-855-280	2602809	DI MARZIO, MARIA	SEPTEMBER COURT SESSION ASSISTANCE (28 H	700.00	
		PROF. SVCS CONTRACTS	TOTAL FOR ACCOUNT		700.00
01-201-42-855-450	2601995	KONICA MINOLTA PREMIER FINANCE	COPIER LEASE COURT	252.10	
		COPY MACHINE LEASE	TOTAL FOR ACCOUNT		252.10
	2602835	LEGALLY YOURS	SPANISH INTERPRETING SERVICES 9/15/2026	160.00	
	2602905	LANGUAGE LINE SERVICES	TELEPHONIC INTERPRETING SERVICES SEPTEMB	104.06	

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Account	P0 #	Vendor	Description	Payment	Account Total
Municipal Court					
01-201-42-855-610	2602835	LEGALLY YOURS	SPANISH INTERPRETING SERVICES 9/29/2026	160.00	
	2602835	LEGALLY YOURS	SPANISH INTERPRETING SERVICES 9/1/2026	160.00	
	INTERPRETER		TOTAL FOR ACCOUNT		584.06
01-201-42-855-620	2602903	PERKINS, ERIC M. J.M.C.	SUBSTITUTE JUDGE SERVICES (10/19/2026)	500.00	
	2602955	VELLA, MAUREEN	SUBSTITUTE JUDGE SERVICES 10/13/2026	500.00	
	SUBSTITUTE JUDGE/PROSECUTOR		TOTAL FOR ACCOUNT		1,000.00
TOTAL for Municipal Court				=====	2,536.16
GRANT FUND					
Grants					
02-213-26-330-623-000	2602892	FARAH, KAYLA	local public health infrastructure grant	8,700.00	
	Local Public Health Infrastructure Grant (PHIG)		TOTAL FOR ACCOUNT		8,700.00
TOTAL for Grants				=====	8,700.00
Grants					
02-213-25-515-715-280	2503157	TOP LINE CONSTRUCTION CORP	DUKES PARKWAY WEST RESURFACING PROJECT	77,037.04	
	FY2025 Municipal Aid Program		TOTAL FOR ACCOUNT		77,037.04
TOTAL for Grants				=====	77,037.04
Youth Services					
02-213-25-534-713-281	2602897	GREATER SOMERSET COUNTY YMCA	PLANET Y 5/15/26-6/12/26 WEEKLY STAFFING	1,448.00	
	2023 Youth Svcs. Grant - 2024 Audit entries		TOTAL FOR ACCOUNT		1,448.00
TOTAL for Youth Services				=====	1,448.00
American Rescue Plan Act of 2021					
02-213-21-650-705-940	2403146	ASPHALT PAVING SYSTEMS, INC	CRS-2	8,784.00	
	2403145	LANDSCAPE MATERIALS INC.	CATCH BASIN BLOCK 6x6x12	240.00	
	2403145	LANDSCAPE MATERIALS INC.	CATCH BASIN BLOCK 6x6x12	244.00	
	AMERICAN RESCUE PLAN ACT OF 2021		TOTAL FOR ACCOUNT		9,268.00

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Account	P0 #	Vendor	Description	Payment	Account Total
American Rescue Plan Act of 2021					
TOTAL for American Rescue Plan Act of 2021					=====
					9,268.00
GENERAL CAPITAL					
Projects					
04-215-55-218-960	2602181	FRANK GALBRAITH & SON EXCAVATION	DEMOLITION OF THE OLD MUNICIPAL BUILDING	77,388.15	
		REMEDIATON/REMOVAL OLD MUNICIPAL BLDG	TOTAL FOR ACCOUNT		77,388.15
TOTAL for Projects					=====
					77,388.15
Bond Ordinance					
04-215-55-250-101	2600247	BEN SHAFFER RECREATION INC.	INSTALLATION OF PAVILION AT SINGLEY PARK	191,889.00	
	2601149	BEN SHAFFER RECREATION INC.	Walkway replacement leading to Pavillion	4,860.00	
TOTAL FOR ACCOUNT					196,749.00
TOTAL for Bond Ordinance					=====
					196,749.00
OTHER TRUST					
Finance					
12-261-56-705-940	2602918	Inspira Financial Health, Inc	HSA Account Fee - September 2026	45.00	
	2602841	WEX HEALTH	FSA OUTSIDE EXPENSES - SEPTEMBER 2026	55.02	
TOTAL FOR ACCOUNT					100.02
TOTAL for Finance					=====
					100.02
Human Services					
12-280-56-713-940	2602898	RESOLUTION RUN, INC	\$1,000 GOLD SPONSOR OF RESOLUTION RUN	1,000.00	
	2602899	WORKMAN, DARIUS	DONATION FOR DARIUS WORKMAN TO COMPLETE	800.00	
TOTAL FOR ACCOUNT					1,800.00
TOTAL for Human Services					=====
					1,800.00

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Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Construction					
12-231-56-725-940	2602864	BERNSTEIN,ERIC M.& ASSOC.L.L.C	AH Counsel - September	9,443.00	
	Affordable Housing Exps			TOTAL FOR ACCOUNT	9,443.00
12-291-56-725-410	2602919	SCHWEERS, KEVIN	CJCOA Meeting 10-7-26	20.00	
	2602920	MUDD, TAYLOR	CJCOA Meeting 10-7-26	20.00	
	2602923	FIEDLER, JOHN	CJCOA Meeting 10-7-26	20.00	
	2602921	MAZZAGATTI, DOMINICK	CJCOA Meeting 10-7-26	20.00	
	Conferences & Meetings (Construction Violation)			TOTAL FOR ACCOUNT	80.00
12-291-56-725-940	2602783	WB MASON CO, INC.	Expo Dry Erase Markers- Black	13.39	
	2602783	WB MASON CO, INC.	Steno Notebooks	3.70	
	2602783	WB MASON CO, INC.	Astrobrights Colored Card Stock- Yellow	23.35	
	2602783	WB MASON CO, INC.	Scotch Tape Refills	24.99	
	2602783	WB MASON CO, INC.	Duracell AAA Batteries	24.99	
	2602783	WB MASON CO, INC.	Oxford Twin-Pocket Folders- Blue	15.72	
	2602783	WB MASON CO, INC.	Toner Cartridge Black	93.75	
	2602783	WB MASON CO, INC.	Toner Cartridge Magenta	99.09	
	2602783	WB MASON CO, INC.	Toner Cartridge Cyan	99.09	
	2602783	WB MASON CO, INC.	Toner Cartridge Yellow	99.09	
	2602783	WB MASON CO, INC.	Logitech Wireless Keyboard & Mouse combo	139.93	
	2602694	NJLM EDUCATIONAL FOUNDATION	Plumbing & Electrical Inspector job post	460.00	
	2602783	WB MASON CO, INC.	Flagship Rubber Bands	3.35	
	Misc. Exps (Construction Violation)			TOTAL FOR ACCOUNT	1,100.44
TOTAL for Construction				=====	10,623.44
Police Department					
12-290-56-745-940	2602929	AMAZON.COM BILLING DEPT.	SHIPPING	6.99	
	2602929	AMAZON.COM BILLING DEPT.	CLEVERDELIGHTS WHITE LUMINARY BAGS - 30	19.88	
	2602929	AMAZON.COM BILLING DEPT.	AMAGIC 30 PCS FLCIKERING FLAMELESS LED T	13.99	
	Senior Citizen Program Donations - Expenditures			TOTAL FOR ACCOUNT	40.86
TOTAL for Police Department				=====	40.86
Recreation					
12-265-56-795-940	2602730	THE NATIONAL WASHINGTON ROCHAMBEAU REVOLUTIONARY ROUTE	upgrade to leadership level with cast al	2,600.00	
	Celebration of Public Events Donations			TOTAL FOR ACCOUNT	2,600.00
TOTAL for Recreation				=====	2,600.00

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Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
ESCROW					
Disbursements					
		2602838 PENNONI ASSOCIATES, INC.	21-PB-13-MSV (ANGRASPL)	1,301.50	
		2602879 BERNSTEIN,ERIC M.& ASSOC.L.L.C	21-PB-13-MSV (ANGRASPL)	494.00	
		2602837 BERNSTEIN,ERIC M.& ASSOC.L.L.C	21-PB-13-MSV (ANGRASPL)	3,167.25	
20-286-56-0520-99		DISBURSEMENTS - SUKHDEV& RUCHIKA ANGRAS 21PB13	TOTAL FOR ACCOUNT		4,962.75
TOTAL for Disbursements				=====	4,962.75
Disbursements					
		2602847 CURRENT ACCOUNT	BA-21-13 (2026) (GLOBALINPB)	60.78	
20-286-56-0633-99		DISBURSEMENTS - GLOBAL INVESTORS BA-21-13	TOTAL FOR ACCOUNT		60.78
TOTAL for Disbursements				=====	60.78
Disbursements					
		2602839 PENNONI ASSOCIATES, INC.	23-PB-18-MSP (MMCAMPLAPB)	410.00	
20-286-56-0760-99		DISBURSEMENTS - M&M @ Camplain 23-PB-18-MSP	TOTAL FOR ACCOUNT		410.00
		2602839 PENNONI ASSOCIATES, INC.	21-PB-16-MJV (MMREALTYPL)	777.50	
		2602879 BERNSTEIN,ERIC M.& ASSOC.L.L.C	21-PB-16-MJV (MMREALTYPL)	570.00	
20-286-56-0762-99		DISBURSEMENTS - M&M REALTY PARTNERS 21PB16MJ	TOTAL FOR ACCOUNT		1,347.50
TOTAL for Disbursements				=====	1,757.50
Disbursements					
		2602836 DIFRANCESCO BATEMAN, PC	PB escrow - 23-PB-16-SPV (SPECIALPB)	13.00	
20-286-56-0881-99		DISBURSEMENTS - Specialty Assay 23-PB-16-SPV	TOTAL FOR ACCOUNT		13.00
TOTAL for Disbursements				=====	13.00
Disbursements					
		2602931 BERNSTEIN,ERIC M.& ASSOC.L.L.C	PB escrow - 21-PB-10-S/MS/SP (TOLLBROSPL)	133.00	
		2602837 BERNSTEIN,ERIC M.& ASSOC.L.L.C	21-PB-10-S/MS/SP (TOLLBROSPL)	741.00	
20-286-56-0910-99		DISBURSEMENTS - TOLL BROS./RBG/ENCLAVE 21PB10	TOTAL FOR ACCOUNT		874.00

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Account	P0 #	Vendor	Description	Payment	Account Total
Disbursements					
TOTAL for Disbursements				=====	874.00
Disbursements					
20-286-56-1046-99	2602879	BERNSTEIN, ERIC M. & ASSOC. L.L.C.	PB Escrows - 20-PB-05-MSPV (CPEASTPL2)	228.00	
		DISBURSEMENTS - CP EAST BRUNSWICK 20-PB-05-MSPV (2	TOTAL FOR ACCOUNT		228.00
TOTAL for Disbursements				=====	228.00
Disbursements					
20-286-56-1083-99	2602831	PENNONI ASSOCIATES, INC.	BA-26-08 (CARFAGNOPB)	753.00	
		DISBURSEMENTS - CARFAGNOPB - Kevin Carfagno BA-24-	TOTAL FOR ACCOUNT		753.00
TOTAL for Disbursements				=====	753.00
Disbursements					
20-286-56-1172-99	2602839	PENNONI ASSOCIATES, INC.	PB escrows - 25-PB-03-SV (HDURLINGPL)	345.00	
		DISBURSEMENTS - HDURLINGPL - Estate of Harriet Dur	TOTAL FOR ACCOUNT		345.00
TOTAL for Disbursements				=====	345.00
Disbursements					
20-286-56-1188-99	2602847	CURRENT ACCOUNT	25-PB-04-MSPV (VALLEYRDPL)	26.55	
		DISBURSEMENTS - VALLEYRDPL - Valley Rd Realty 25-P	TOTAL FOR ACCOUNT		26.55
TOTAL for Disbursements				=====	26.55
Disbursements					
20-286-56-1198-99	2602839	PENNONI ASSOCIATES, INC.	25-PB-02-MSPV (SPGHBOROPL)	662.00	
	2602838	PENNONI ASSOCIATES, INC.	PB escrows - 25-PB-02-MSPV (SPGHBOROPL)	2,617.00	
		DISBURSEMENTS - SPGHBOROPL - SPG Hillsborough 25-P	TOTAL FOR ACCOUNT		3,279.00
TOTAL for Disbursements				=====	3,279.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Disbursements					
20-286-56-1210-99	2602832	PENNONI ASSOCIATES, INC.	BA-25-03 (TUCKPB)	287.50	
	DISBURSEMENTS - TUCKPB - Wayne/Denise Tuck, File B			TOTAL FOR ACCOUNT	287.50
20-286-56-1212-99	2602833	MCMANIMON, SCOTLAND & BAUMANN	BA-25-04 (MILLCARPB)	323.00	
	2602847	CURRENT ACCOUNT	BA-26-01 (MILLCARPB)	288.70	
	DISBURSEMENTS - MILLCARPB - Millennium Car Wash LL			TOTAL FOR ACCOUNT	611.70
20-286-56-1214-99	2602904	RESTUCCIA, CHRISTINA	Transcript - 07-15-26 BOA hearing (110 p	687.50	
	2602847	CURRENT ACCOUNT	BA-25-05 (NANRLTYPB)	390.89	
	2602833	MCMANIMON, SCOTLAND & BAUMANN	BA-25-05 (NANRLTYPB)	893.00	
	DISBURSEMENTS - NANRLTYPB - Nan Realty Holdings Fi			TOTAL FOR ACCOUNT	1,971.39
20-286-56-1215-99	2602932	WOOLSON ANDERSON PEACH, P.C.	BOA escrow - BA-25-06 (BHAVVEERP)	556.00	
	DISBURSEMENTS - BHAVVEERP - Veerapaneni, Bhavani			TOTAL FOR ACCOUNT	556.00
TOTAL for Disbursements				=====	3,426.59
Disbursements					
20-286-56-1228-99	2602847	CURRENT ACCOUNT	BA-26-07 (FGATESPB)	15.19	
	2602831	PENNONI ASSOCIATES, INC.	BOA escrows - BA-25-07 (FGATESPB)	230.00	
	DISBURSEMENTS - FGATESPB - FRED GATES, FILE BA-25-			TOTAL FOR ACCOUNT	245.19
TOTAL for Disbursements				=====	245.19
Disbursements					
20-286-56-1236-99	2602836	DIFRANCESCO BATEMAN, PC	BOA escrow - BA-25-08 (JWBEARDPB)	95.00	
	DISBURSEMENTS - JWBEARDPB - FILE BA-25-08 BEARD			TOTAL FOR ACCOUNT	95.00
TOTAL for Disbursements				=====	95.00
Disbursements					
20-286-56-1254-99	2602847	CURRENT ACCOUNT	BA-25-14 (LANDMATPB)	303.73	
	2602833	MCMANIMON, SCOTLAND & BAUMANN	BOA escrows - BA-25-14 (LANDMATPB)	266.00	
	DISBURSEMENTS - LANDMATPB FILE BA-25-14 LANDSCAPE			TOTAL FOR ACCOUNT	569.73
TOTAL for Disbursements				=====	569.73

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Disbursements					
	2602839	PENNONI ASSOCIATES, INC.	25-PB-19-SV (480LUTZKYPL)	4,251.50	
	2602847	CURRENT ACCOUNT	Q3 Planning Transfers - 25-PB-19-SV (480	26.55	
	2602837	BERNSTEIN,ERIC M.& ASSOC.L.L.C	25-PB-19-SV (480LUTZKYPL)	855.00	
	2602879	BERNSTEIN,ERIC M.& ASSOC.L.L.C	25-PB-19-SV (480LUTZKYPL)	247.00	
	2602837	BERNSTEIN,ERIC M.& ASSOC.L.L.C	25-PB-19-SV (480LUTZKYPB)	4,636.50	
20-286-56-1264-99	DISBURSEMENTS - 480LUTZKYPL - FILE 25-PB-19-SV 480			TOTAL FOR ACCOUNT	10,016.55
TOTAL for Disbursements				=====	10,016.55
Disbursements					
	2602831	PENNONI ASSOCIATES, INC.	BA-25-15 (FLAGBA2515PB)	338.00	
20-286-56-1270-99	DISBURSEMENTS - FLAGBA2515PB BA-25-15 FLAGSHIP NJ			TOTAL FOR ACCOUNT	338.00
	2602832	PENNONI ASSOCIATES, INC.	BA-26-01 (JKTBA2601PL)	403.00	
	2602833	MCMANIMON, SCOTLAND & BAUMANN	BA-26-01 (JKTBA2601PL)	323.00	
	2602847	CURRENT ACCOUNT	BA-26-01 (JKTBA2601PL)	121.55	
20-286-56-1274-99	DISBURSEMENTS - JKTBA2601PL FILE BA-26-01 TAUSCHER			TOTAL FOR ACCOUNT	847.55
TOTAL for Disbursements				=====	1,185.55
Disbursements					
	2602837	BERNSTEIN,ERIC M.& ASSOC.L.L.C	PB escrows - 26-PB-04-MSPV (25OLDCAMPPL)	4,062.50	
	2602838	PENNONI ASSOCIATES, INC.	26-PB-04-MSPV (25OLDCAMPPL)	3,925.50	
	2602838	PENNONI ASSOCIATES, INC.	26-PB-04-MSPV (25OLDCAMPPL)	1,220.50	
20-286-56-1283-99	DISBURSEMENTS - 25OLDCAMPPL - FILE 26-PB-04-MSP			TOTAL FOR ACCOUNT	9,208.50
TOTAL for Disbursements				=====	9,208.50
Disbursements					
	2602832	PENNONI ASSOCIATES, INC.	BA-26-04 (YMBA2604PB)	295.00	
	2602847	CURRENT ACCOUNT	BA-26-04 (YMBA2604PB)	45.58	
	2602833	MCMANIMON, SCOTLAND & BAUMANN	BA-26-04 (YMBA2604PB)	475.00	
20-286-56-1295-99	DISBURSEMENTS - YMBA2604PB - FILE BA-26-04 - YUMIK			TOTAL FOR ACCOUNT	815.58
	2602831	PENNONI ASSOCIATES, INC.	BA-26-06 (SALDBA2606PB)	300.00	
	2602847	CURRENT ACCOUNT	BA-26-06 (SALDBA2606PB)	75.97	
20-286-56-1298-99	DISBURSEMENTS - SALDBA2606PB - FILE BA-26-06 SALV			TOTAL FOR ACCOUNT	375.97

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 10/27/2026 For bills from 10/08/2026 to 10/22/2026

Account	P0 #	Vendor	Description	Payment	Account Total
Disbursements					
TOTAL for Disbursements				=====	1,191.55
Disbursements					
	2602832	PENNONI ASSOCIATES, INC.	BOA escrows - BA-26-07 (JTORBA2607PB)	300.00	
	2602847	CURRENT ACCOUNT	BA-26-07 (JTORBA2607PB)	106.36	
20-286-56-1300-99	DISBURSEMENTS - JTORBA2607PB - FILE BA-26-07 - TOR			TOTAL FOR ACCOUNT	406.36
TOTAL for Disbursements				=====	406.36
Disbursements					
	2602831	PENNONI ASSOCIATES, INC.	BA-26-09 (101RBLVDBA2609)	460.00	
20-286-56-1315-99	DISBURSEMENTS - 101RBLVDBA2609 - 101 RAIDER BLVD L			TOTAL FOR ACCOUNT	460.00
TOTAL for Disbursements				=====	460.00
PAYROLL					
Finance					
	2602987	J&L ELECTRICAL COMMUNICATIONS GROUP INC	SPECIAL POLICE REFUND	2,058.00	
21-223-56-705-940	SPECIAL POLICE Expenditures			TOTAL FOR ACCOUNT	2,058.00
TOTAL for Finance				=====	2,058.00